# METROPOLITAN EMERGENCY SERVICES BOARD
## BOARD MEETING AGENDA
### November 12, 2025, 10:00 a.m.

Hybrid Meeting Option:
[Webex Meeting](Webex Meeting)
Phone Number: (408) 418-9388
Meeting Number: 2554 343 9401
Password: amMJkttu492 (26655888 when dialing from a phone or video system)

1.  **Call to Order** – Commissioner John P. Fahey, 2025 Board Chair

2.  **Approval of Agenda** – Commissioner Fahey

3.  **Consent Agenda** – Rohret (**page 3**)
    A. Approval: October 8, 2025 Meeting Minutes
    B. Approval: August 2025 Treasurer's Report
    C. Approval: September 2025 Treasurer's Report
    D. Correspondence

4.  **Radio Items** – Tracey Fredrick, Radio Services Coordinator
    A. Approval of Amendments to Radio TOC Bylaws (**page 55**)
    B. Approval of 2025 Regional Funding Priorities (**page 59**)

5.  **9-1-1 Items** – Frank Jarman, 9-1-1 Services Manager
    A. Approval of Resolution 2025-1 Allowing the Cities of Bloomington & Eden Prairie to Join Call Handling System 1 (**page 61**)

6.  **EMS Items** – Greg Hayes, EMS Coordinator – None

7.  **Administrative Items** – Jill Rohret, Executive Director
    A. Approval of Contract for Lobbying Services (**page 87**)
    B. Approval of Contract for Indoor School Mapping (**page 93**)
    C. Discussion – 2026 Meeting Dates – November Meeting Date (**page 269**)

8.  **Reports**
    A. Legislative Report – None
    B. Statewide Emergency Communications Board (SECB) Reports:
        1) Finance – Rohret/Fredrick
        2) Legislative – Rohret/Anderson
        3) Steering – Fredrick/Rohret
        4) Other SECB Committees – Fredrick & Jarman
        5) Board – Rohret/Atkins
    C. DPS-ECN Update – Kent Wilkening, ECN

9.  **Old Business** – None

10.  **New Business – CLOSED MEETING for Performance Evaluation**
    A. 2025 Executive Director Performance Review – Commissioner Fahey

11.  **Adjourn**

# METROPOLITAN EMERGENCY SERVICES BOARD
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Phone Number: (408) 418-9388
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Password: amMJkttu492 (26655888 when dialing from a phone or video system)

*Metropolitan Emergency Services Board Members*

Anoka County
    Commissioner Mike Gamache*
    Commissioner Mandy Meisner

Carver County
    Commissioner John P. Fahey* (2025 Chair)

Chisago County
    Commissioner Rick Greene*

City of Minneapolis
    Council Member Elliott Payne* (2025 Vice Chair)

Dakota County
    Commissioner Joe Atkins*
    Commissioner Bill Droste

Hennepin County
    Commissioner Kevin Anderson
    Commissioner Irene Fernando*

Isanti County
    Commissioner Todd Christensen*

Ramsey County
    Commissioner Garrison McMurtrey
    Commissioner Kelly Miller* (2025 Treasurer)

Scott County
    Commissioner Dave Beer
    Commissioner Tom Wolf* (2025 Secretary)

Sherburne County
    Commissioner Gregg Felber*

Washington County
    Commissioner Michelle Clasen
    Commissioner Fran Miron*

*Denotes Executive Committee member

# METROPOLITAN EMERGENCY SERVICES BOARD

**Meeting Date:** November 12, 2025
**Agenda Item:** 3. Consent Agenda
**Presenter:** Rohret

A. **Minutes** – The minutes of the October 8, 2025 meeting of the Board are attached for review and approval.

B. **August 2025 Treasurer's Report** – The Treasurer has reviewed the August 2025 financial statements and has given approval of the report.

C. **September 2025 Treasurer's Report** – The Treasurer has reviewed the September 2025 financial statements and has given approval of the report.

D. **Correspondence** – There are several items of correspondence, many containing multiple items within them. First is a Data Practices request received from Geo-Comm, Inc. and includes the MESB's responses. Second is an objection to the MESB's award of the RFP for Digital GIS Mapping of School Facilities from David Aafedt, Esq. from Winthrop & Weinstine on behalf of Geo-Comm, Inc. and includes the MESB's response. Third, is a Data Practices request received from David Aafedt, Esq. from Winthrop & Weinstine on behalf of Geo-Comm, Inc., and responses regarding the RFP for Digital GIS Mapping of School Facilities. Fifth is a letter to the Statewide Emergency Communications Board informing them of the MESB's change to its representation at the Land Mobile Radio Committee. Sixth, is a Data Practices Request from Datamark Technologies/Michael Baker International, as well as the MESB's responses regarding the RFP for Digital GIS Mapping of School Facilities. Lastly, is a second objection to the MESB's award of the RFP for Digital GIS Mapping of School Facilities from David Aafedt, Esq. from Winthrop & Weinstine on behalf of Geo-Comm, Inc. and includes the MESB's response; as of this writing, no response has yet been received from the Minnesota Department of Public Safety.

MOTION BY:
SECONDED BY:
MOTION:

PASS/FAIL

# METROPOLITAN EMERGENCY SERVICES BOARD

**BOARD MEETING MINUTES**
**October 8, 2025**

**Board Members Present:**

Joe Atkins, Dakota County - **absent**
Kevin Anderson, Hennepin County
Dave Beer, Scott County
Todd Christensen, Isanti County
Michelle Clasen, Washington County - **absent**
Bethany Cox, Washington County (alternate)
Bill Droste, Dakota County
John P. Fahey, Carver County
Gregg Felber, Sherburne County
Irene Fernando, Hennepin County

Mike Gamache, Anoka County
Richard Greene, Chisago County
Mary Hamann-Roland, Dakota County (alternate)
Garrison McMurtrey, Ramsey County
Mandy Meisner, Anoka County
Kelly Miller, Ramsey County
Fran Miron, Washington County
Elliott Payne, City of Minneapolis
Tom Wolf, Scott County

**Staff Present:** Tracey Fredrick; Greg Hayes; Frank Jarman; and Jill Rohret.

**Others Present:** Jim Farrell, *Board Counsel*; Nancy Haas, *Poul Haas;* Courtney Jasper, *Poul Haas;* Callie Lehman, *Poul Haas*; Julia Page, *Larkin Hoffman;* and Margaret Vesel, *Larkin Hoffman.*

## 1. Call to Order
The meeting was called to order at 10:00 a.m. by the 2025 MESB Chair, Commissioner John P. Fahey.

## 2. Approval of Agenda
*Motion made by Commissioner Tom Wolf, seconded by Commissioner Bill Droste to approve the October 2025 meeting agenda. Motion carried.*

**Roll Call for Approval of Agenda**

| Name | County/City | Yes | No |
|------|-------------|-----|-----|
| Kevin Anderson | Hennepin County | X | |
| Dave Beer | Scott County | | |
| Todd Christensen | Isanti County | X | |
| Bethany Cox | Washington County | X | |
| Bill Droste | Dakota County | X | |
| John P. Fahey | Carver County | X | |
| Gregg Felber | Sherburne County | X | |
| Irene Fernando | Hennepin County | X | |
| Mike Gamache | Anoka County | X | |
| Richard Greene | Chisago County | X | |
| Mary Hamann-Roland | Dakota County | X | |
| Garrison McMurtrey | Ramsey County | X | |
| Mandy Meisner | Anoka County | X | |
| Kelly Miller | Ramsey County | X | |
| Fran Miron | Washington County | X | |
| Elliott Payne | City of Minneapolis | X | |
| Tom Wolf | Scott County | X | |

Yes: 16   No: 0   Motion passed.

# METROPOLITAN EMERGENCY SERVICES BOARD

**3. Consent Agenda**
*Motion made by Commissioner Fran Miron, seconded by Commissioner Wolf to approve the October 2025 Consent agenda. Motion carried.*

**Roll Call for Approval of Consent Agenda**

| Name | County/City | Yes | No |
|------|-------------|-----|-----|
| Kevin Anderson | Hennepin County | X | |
| Dave Beer | Scott County | | |
| Todd Christensen | Isanti County | X | |
| Bethany Cox | Washington County | X | |
| Bill Droste | Dakota County | X | |
| John P. Fahey | Carver County | X | |
| Gregg Felber | Sherburne County | X | |
| Irene Fernando | Hennepin County | X | |
| Mike Gamache | Anoka County | X | |
| Richard Greene | Chisago County | X | |
| Mary Hamann-Roland | Dakota County | X | |
| Garrison McMurtrey | Ramsey County | X | |
| Mandy Meisner | Anoka County | X | |
| Kelly Miller | Ramsey County | X | |
| Fran Miron | Washington County | X | |
| Elliott Payne | City of Minneapolis | X | |
| Tom Wolf | Scott County | X | |

Yes: 16   No: 0   Motion passed.

**4. Radio Items – None**

**5. 9-1-1 Items – None**

**6. EMS Items – None**

**7. Administrative Items**
**A. Interview Respondents of RFP for Lobbying Services**
Board members heard presentations from and asked questions of the two respondents to the MESB's RFP for lobbying services, Larkin Hoffman and Poul Haas. Once the presentations and questions were concluded, the respondents left the meeting, and the Board discussed preferences for awarding the RFP.

**B. Award of RFP for Lobbying Services**
The Board discussed preferences for awarding the RFP.

*Motion made by Commissioner Miron, seconded by Commissioner Mary Hamann-Roland to untable the tabled Commissioner Miron and Commissioner Todd Christensen motion from the September 2025 MESB meeting.*

**Roll Call for Approval to Untable the September 2025 MESB Meeting Motion**

| Name | County/City | Yes | No |
|------|-------------|-----|-----|
| Kevin Anderson | Hennepin County | X | |

# METROPOLITAN EMERGENCY SERVICES BOARD

| | | | |
|---|---|---|---|
| Dave Beer | Scott County | | |
| Todd Christensen | Isanti County | X | |
| Bethany Cox | Washington County | X | |
| Bill Droste | Dakota County | X | |
| John P. Fahey | Carver County | X | |
| Gregg Felber | Sherburne County | X | |
| Irene Fernando | Hennepin County | X | |
| Mike Gamache | Anoka County | X | |
| Richard Greene | Chisago County | X | |
| Mary Hamann-Roland | Dakota County | X | |
| Garrison McMurtrey | Ramsey County | X | |
| Mandy Meisner | Anoka County | X | |
| Kelly Miller | Ramsey County | X | |
| Fran Miron | Washington County | X | |
| Elliott Payne | City of Minneapolis | X | |
| Tom Wolf | Scott County | X | |

Yes: 16   No: 0   Motion passed.

*Motion made by Commissioner Miron, seconded by Commissioner Todd Christensen to award the lobbying RFP to Larkin Hoffman. Motion fails.*

**Roll Call to Award the Lobbying RFP to Larkin Hoffman**

| **Name** | **County/City** | **Yes** | **No** |
|---|---|---|---|
| Kevin Anderson | Hennepin County | | X |
| Dave Beer | Scott County | | |
| Todd Christensen | Isanti County | | X |
| Bethany Cox | Washington County | X | |
| Bill Droste | Dakota County | | X |
| John P. Fahey | Carver County | | X |
| Gregg Felber | Sherburne County | | X |
| Irene Fernando | Hennepin County | | X |
| Mike Gamache | Anoka County | | X |
| Richard Greene | Chisago County | X | |
| Mary Hamann-Roland | Dakota County | | X |
| Garrison McMurtrey | Ramsey County | | X |
| Mandy Meisner | Anoka County | | X |
| Kelly Miller | Ramsey County | | X |
| Fran Miron | Washington County | X | |
| Elliott Payne | City of Minneapolis | | X |
| Tom Wolf | Scott County | | X |

Yes: 3   No: 13   Motion fails.

# METROPOLITAN EMERGENCY SERVICES BOARD

*Motion made by Commissioner Miron, seconded by Commissioner Mandy Mesiner to negotiate a financial cap for the lobbying contract not to exceed. Motion fails.*

**Roll Call to Approve a Financial Lobbying Contract Cap**

| Name | County/City | Yes | No |
|---|---|---|---|
| Kevin Anderson | Hennepin County | X | |
| Dave Beer | Scott County | | |
| Todd Christensen | Isanti County | | X |
| Bethany Cox | Washington County | | X |
| Bill Droste | Dakota County | X | |
| John P. Fahey | Carver County | | X |
| Gregg Felber | Sherburne County | | X |
| Irene Fernando | Hennepin County | | X |
| Mike Gamache | Anoka County | | X |
| Richard Greene | Chisago County | X | |
| Mary Hamann-Roland | Dakota County | | X |
| Garrison McMurtrey | Ramsey County | | X |
| Mandy Meisner | Anoka County | | X |
| Kelly Miller | Ramsey County | | X |
| Fran Miron | Washington County | X | |
| Elliott Payne | City of Minneapolis | | X |
| Tom Wolf | Scott County | | X |

Yes: 4   No: 12   Motion fails.

*Motion made by Commissioner Meisner, seconded by Commissioner Christensen to award the Lobbying RFP to Poul Haas as recommended by the MESB Executive Committee. Motion carried.*

**Roll Call to Award the Lobbying RFP to Poul Haas**

| Name | County/City | Yes | No |
|---|---|---|---|
| Kevin Anderson | Hennepin County | X | |
| Dave Beer | Scott County | | |
| Todd Christensen | Isanti County | X | |
| Bethany Cox | Washington County | X | |
| Bill Droste | Dakota County | X | |
| John P. Fahey | Carver County | X | |
| Gregg Felber | Sherburne County | X | |
| Irene Fernando | Hennepin County | X | |
| Mike Gamache | Anoka County | X | |
| Richard Greene | Chisago County | | X |
| Mary Hamann-Roland | Dakota County | X | |
| Garrison McMurtrey | Ramsey County | X | |
| Mandy Meisner | Anoka County | X | |
| Kelly Miller | Ramsey County | X | |
| Fran Miron | Washington County | X | |
| Elliott Payne | City of Minneapolis | X | |
| Tom Wolf | Scott County | X | |

# METROPOLITAN EMERGENCY SERVICES BOARD

Yes: 15   No: 1   Motion passes.

**8. Reports – None**

**9. Old Business – None**

**10. New Business**
**A. New MESB 9-1-1 Services Manager**
Jill Rohret introduced Frank Jarman as the new 9-1-1 Services Manager for the MESB.

**11. Adjourn**
The meeting adjourned at 12:02 p.m.

METROPOLITAN

EMERGENCY SERVICES BOARD

2099 UNIVERSITY AVENUE WEST

SAINT PAUL, MINNESOTA

55104-3431

PHONE 651-643-8395

WWW.MN-MESB.ORG

TO: Metropolitan Emergency Services Board

FROM: Ramsey County Commissioner Kelly Miller, MESB Treasurer

RE: Treasurer's Report – August 2025

DATE: October 7, 2025

As Treasurer for the Metropolitan Emergency Services Board, it is necessary to review the following documents:

- Monthly summary financial reports for Administration, 9-1-1, Radio and EMS
- Explanation for significant variance from budget report for Administration, 9-1-1, Radio and EMS.

The review was conducted on October 6, 2025.

Sincerely,

Kelly Miller
Commissioner, Ramsey County
Treasurer, Metropolitan Emergency Services Board

METROPOLITAN

EMERGENCY SERVICES BOARD

2099 UNIVERSITY AVENUE WEST

SAINT PAUL, MINNESOTA

55104-3431

PHONE 651-643-8395

WWW.MN-MESB.ORG

TO:      Metropolitan Emergency Services Board

FROM:   Ramsey County Commissioner Kelly Miller, MESB Treasurer

RE:      Treasurer's Report – September 2025

DATE:   October 17, 2025

As Treasurer for the Metropolitan Emergency Services Board, it is necessary to review the following documents:

- Monthly summary financial reports for Administration, 9-1-1, Radio and EMS
- Explanation for significant variance from budget report for Administration, 9-1-1, Radio and EMS.

The review was conducted on October 17, 2025.

Sincerely,

Kelly Miller
Commissioner, Ramsey County
Treasurer, Metropolitan Emergency Services Board

# Jill Rohret

| | |
|---|---|
| **From:** | GeoComm <geocomm@geocomm.com> |
| **Sent:** | Friday, September 19, 2025 4:31 PM |
| **To:** | Jill Rohret |
| **Subject:** | Request for Records- RFP "Digital Geographic Information System Mapping of School Facilities" |

| | |
|---|---|
| **Follow Up Flag:** | Follow up |
| **Flag Status:** | Completed |

Good Afternoon,

Pursuant to Minnesota Government Data Practices Act, Minnesota Statutes, Section 13.03, we are respectfully requesting access to records related to the RFP "Digital Geographic Information System Mapping of School Facilities," to include the following:

1. Communications pertaining to the drafting and publishing of the RFP solicitation

2. Communications to/from bidders/proposers including: notification of solicitation, questions and answers, clarifications, and negotiations

3. Bidder/proposer submissions

4. Pricing worksheets and/or cost breakdowns

5. Presentation materials from bidders/proposers

6. Best and final offers

7. Evaluator names, titles, and agency/organization affiliations

8. Evaluator conflict of interest and confidentiality certifications

9. Evaluator scoring instructions

10. Evaluator scoring sheets, notes, and summaries

11. Communications to/from evaluators pertaining to the solicitation and evaluation of submissions

12. Communications to/from any government entities pertaining to the solicitation, bidders/proposers, and evaluation of submissions

13. Communications to/from bidder/proposer references pertaining to the solicitation and/or bidder/proposer submission(s)

14. Final scoring and evaluation sheets, notes, and summaries

15. Determination(s) of disqualification, non-responsiveness, or non-responsibility

16. Communications pertaining to recommendation of award

17. Award justification or rationale

18. Communications pertaining to notification of award

19. Any post-award debriefing communications provided to bidders/proposers

We are requesting these records in an electronic format such as Adobe PDF, preferably via email. If the anticipated cost of fulfilling this request exceeds $250, please provide a written estimate before proceeding.

Please provide an estimated date for producing the requested records. If any portion of this request is denied, if any records do not exist, or if any records cannot be released at this time, please provide a written explanation citing the specific exemption(s) under Minnesota Law. We request that any segregable portions of otherwise exempt material be released.

Please reply to this email confirming receipt.

Thank you for your time and consideration.

Respectfully,

GeoComm

Geo-Comm Inc. | http://www.geocomm.com
1100 W. Saint Germain Street, Suite 300, St. Cloud, MN 56301

| | |
|---|---|
| **From:** | Jill Rohret |
| **Sent:** | Wednesday, September 24, 2025 4:59 PM |
| **To:** | 'GeoComm' |
| **Subject:** | RE: Request for Records- RFP "Digital Geographic Information System Mapping of School Facilities" |

To Whom It May Concern:

At this time, the Metropolitan Emergency Services Board (MESB) cannot process your request for records as it is not timely.

The following language was included at the end of the MESB's Request for Proposals document:

**PUBLIC DATA**
*Proposals submitted become a matter of public record. Information supplied by any proposer is subject to the Minnesota Government Data Practices Act, Minnesota Statutes, Sections 13.01 et seq.*

*Public Record: Under Minnesota law, data submitted by a business to a government entity in response to a request for proposal are private or nonpublic data until the responses are opened. Once the responses are opened, the name of the proposer becomes public. All other data in a proposer's response to a request for proposal are private or nonpublic data until completion of the evaluation process. Completion of the evaluation process means that the government entity has completed negotiating the contract with the selected proposer. After a government entity has completed the evaluation process, all remaining data submitted by all proposers are public with the exception of trade secret data as defined and classified in Minn. Stat. Section 13.37. A statement by a proposer that submitted data are copyrighted or otherwise protected does not prevent public access to the data contained in the response if such data does not qualify as trade secret data.*

Sincerely,
Jill Rohret

Jill Rohret
Executive Director
Metropolitan Emergency Services Board
2099 University Ave. W.
St. Paul, MN 55104
(651) 643-8394
jrohret@mn-mesb.org

---

**From:** GeoComm <geocomm@geocomm.com>
**Sent:** Friday, September 19, 2025 4:31 PM
**To:** Jill Rohret <JRohret@mn-mesb.org>
**Subject:** Request for Records- RFP "Digital Geographic Information System Mapping of School Facilities"

Good Afternoon,

| | |
|---|---|
| **From:** | Jill Rohret |
| **Sent:** | Tuesday, October 7, 2025 4:08 PM |
| **To:** | 'GeoComm' |
| **Subject:** | RE: Request for Records- RFP "Digital Geographic Information System Mapping of School Facilities" |
| **Attachments:** | Geo-Comm Data Practices Request Response 10072025.pdf |

Please see attached.

Jill Rohret
Executive Director
Metropolitan Emergency Services Board
2099 University Ave. W.
St. Paul, MN 55104
(651) 643-8394
jrohret@mn-mesb.org

**From:** GeoComm <geocomm@geocomm.com>
**Sent:** Friday, September 19, 2025 4:31 PM
**To:** Jill Rohret <JRohret@mn-mesb.org>
**Subject:** Request for Records- RFP "Digital Geographic Information System Mapping of School Facilities"

Good Afternoon,

Pursuant to Minnesota Government Data Practices Act, Minnesota Statutes, Section 13.03, we are respectfully requesting access to records related to the RFP "Digital Geographic Information System Mapping of School Facilities," to include the following:

1. Communications pertaining to the drafting and publishing of the RFP solicitation

2. Communications to/from bidders/proposers including: notification of solicitation, questions and answers, clarifications, and negotiations

3. Bidder/proposer submissions

4. Pricing worksheets and/or cost breakdowns

5. Presentation materials from bidders/proposers

6. Best and final offers

7. Evaluator names, titles, and agency/organization affiliations

8. Evaluator conflict of interest and confidentiality certifications

9. Evaluator scoring instructions

10. Evaluator scoring sheets, notes, and summaries

11. Communications to/from evaluators pertaining to the solicitation and evaluation of submissions

METROPOLITAN
EMERGENCY SERVICES BOARD

2099 UNIVERSITY AVENUE WEST
SAINT PAUL, MINNESOTA
55104-3431

PHONE 651-643-8395
WWW.MN-MESB.ORG

October 7, 2025

Geo-Comm, Inc.
1411 W. St. Germain, Suite 101
Saint Cloud, MN  56301

Re: Metropolitan Emergency Services Board Data Practice Request

To Whom It May Concern:

I am the Metropolitan Emergency Services Board (MESB) responsible authority and data practices compliance official.  I am in receipt of your data practice request.  The MESB is allowed to charge for costs related to compliance, which will include the time a MESB employee spends identifying and compiling responsive data, the cost of providing the data (e.g., electronically, US mail, USB, etc.), and the cost of providing any physical copies of data if so requested.

I have received a data practice request from attorney David M. Aafedt, Winthrop & Weinstine, 225 South 6th Street, Minneapolis MN  55402 who states he has been retained by Geo-Comm, Inc. for legal representation.

**Please respond if you would like to withdraw your request to avoid duplicative costs.**

If it is determined that your data request will exceed $50, you will be notified.

You can then determine if you want to pay for the cost of the data, view the data at no charge, or cancel your request for data.

Note that the initial cost is an estimate, and the final cost may change. You will be notified of the final cost and be expected to pay for the data, prior to it being released to you.
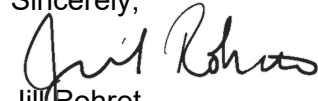
The MESB will:
- Notify you if data does not exist.
- Provide you with the legal citation for not releasing data to you.
- In general, provide you with electronic copies in a PDF format.
- If requested, explain technical terms, abbreviations, or acronyms found in the data to you.
- In situations in which there is a large volume of data, work with you to determine a process for a rolling production.
- If you choose to view data or pick up the data, work with you to schedule a time to view or pick up the data during business hours.

State law does not require the MESB to:
- Create or collect new data in response to a data request.
- Answer questions submitted as a data request.
- Provide data in a specific format or arrangement if the data does not exist in that format or arrangement. For example, if data exists only as a PowerPoint, the MESB is not required to produce it as a Word document.

Sincerely,

Jill Rohret
Executive Director

# Jill Rohret

| | |
|---|---|
| **From:** | Jill Rohret |
| **Sent:** | Wednesday, October 15, 2025 8:07 AM |
| **To:** | 'GeoComm' |
| **Cc:** | Aafedt, David |
| **Subject:** | Re: Minnesota Government Data Practices Act |

Geo Comm, Inc.
1411 W. St. Germain, Suite 101
Saint Cloud, MN  56301

Re: Metropolitan Emergency Services Board Data Practice Request

To Whom It May Concern:

This email is to inform you that the cost of your data practice request will be greater than $50.

As you know, I have received a separate data practice request on your behalf from your attorney David M. Aafedt, Winthrop & Weinstine, 225 South 6th Street, Minneapolis MN  55402.  At this time, do you want me to continue forward with your separate data practice request, which will be billed in addition to Mr. Aafedt's request or would you prefer that I only have you incur the costs associated with Mr. Aafedt's data practice request.

For convenience I have copied Mr. Aafedt on this email.

Sincerely,
Jill Rohret

Jill Rohret
Executive Director
Metropolitan Emergency Services Board
2099 University Ave. W.
St. Paul, MN 55104
(651) 643-8394
jrohret@mn-mesb.org

# Jill Rohret

| | |
|---|---|
| **From:** | Rudeen, Karen A. <KRudeen@winthrop.com> |
| **Sent:** | Thursday, September 25, 2025 4:51 PM |
| **To:** | Jill Rohret |
| **Cc:** | tamar.gronvall@state.mn.us; bob.jacobson@state.mn.us; jfahey@carvercountymn.gov; blawrence@co.pennington.mn.us; chris.muller@co.beltrami.mn.us; marv.bodie@carltoncountymn.gov; jeremy.hanson@co.itasca.mn.us; duane.anderson@kcmn.us; micah.myers@ci.stcloud.mn.us; kip.bruender@blueearthcountymn.gov; mark.slater@watonwancountymn.gov; greg.krueger@steelecountymn.gov; dpike@co.mower.mn.us; Hanson, Thomas J; Aafedt, David |
| **Subject:** | Geo-Comm, Inc. Objection to MESB's Award |
| **Attachments:** | 20250925 Letter to Rohret at MESB re Geo-Comm Inc.pdf |

Ms. Rohret,

Please see the attached correspondence from David M. Aafedt in the above referenced matter.

Thank you,
Karen Rudeen



**Karen A. Rudeen**
**Winthrop & Weinstine, P.A.**
(612) 604-6485
krudeen@winthrop.com

Legislative Coordinator for:
Thomas J. Hanson
Joseph T. Bagnoli
Andrea L. Rau
Haley D. Cobb

Capella Tower | Suite 3500 | 225 S 6th Street | Minneapolis, MN 55402

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Please click here for our disclaimers and limitations.

David M. Aafedt
Direct Dial: (612) 604-6447
Main Fax: (612) 604-6800
daafedt@winthrop.com

September 25, 2025

**VIA E-MAIL (*JRohret@mn-mesb.org*) AND U.S. MAIL**

Jill Rohret, Executive Director
Metropolitan Emergency Services Board
2099 University Avenue W.
St Paul, MN 55104

RE:     *Geo-Comm, Inc. Objection to Metropolitan Emergency Services Board's Award for the Digital Geographic Information System Mapping of School Facilities Project*

Dear Executive Director Rohret:

Please be advised that our firm represents Geo-Comm, Inc. ("Geo-Comm").

In an effort to ensure the integrity of the procurement process, we write to object to Metropolitan Emergency Services Board's (the "MESB") recently announced award for the Digital Geographic Information System Mapping of School Facilities project, as well as to highlight numerous other deficiencies in the procurement process.

MESB, as a joint powers board of Minnesota, is subject to the Minnesota contract procurement statutes and rules, including Minnesota Chapter 16C and Minnesota Rules 1230.0100 – 1230.0900. *See* Minn. Stat. § 16C.02, subd. 2 (defining agency to include Minnesota boards). Such state procurement laws are for good reason, as the "paramount purpose of the statutory bidding process is to protect the public interest." *J.L. Manta, Inc. v. Braun*, 393 N.W.2d 490, 491 (Minn. 1986). However, by evidence of MESB's lacking Request for Proposal ("RFP") and procurement process, MESB has failed to comply with these minimum procurement requirements. As such, Geo-Comm issues this award protest and demands that the most recent award decision be vacated, and a new RFP solicitation issued in compliance with Minnesota law.

Any award of contract must be made in conformity with Minnesota Statute, unless expressly excepted under Minnesota law, such as:

- Single source acquisition;

- Emergency acquisition;

- Federal agency price schedules;

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- Cooperative agreements;

- Specific purchases;

- Expenditures under specified amounts; and

- Reverse auction.

Minn. Stat. § 16C.10, subds. 1–7; Minn. R. 1230.0800. None of these exceptions is applicable here. Thus, MESB must engage in the solicitation process in conformity with law. Minn. Stat. § 16C.06, subd. 6(a). Although MESB has issued an RFP, the process has failed to otherwise comply with Minnesota law. These deficiencies to the procurement process, include, but are not limited to, the following:

**1. Importance of Price.**

The solicitation document used to obtain competitive proposals must state the relative importance of price and the other factors. *Id.* § 16C.06, subd. 6(b).

**2. Formal Solicitation Requires Sealed Responses.**

Failure to require a sealed response by bidders. *Id.* § 16C.06, subd. 2(a).

**3. Responses Must be Publicly Read.**

Responses must be opened publicly and read aloud in accordance with Minnesota Statute at the time and place established in the solicitation. Minn. R. 1230.0700, subp. 1.

**4. RFP Failure.**

The RFP on its face failed to reflect Minnesota law concerning process requirements, including ability to reject responses (Minn. R. 1230.0700 subp. 3) and assess conflicts of interests in the process (Minn. Stat. § 16C.02, subd. 10a; Minn. R. 1230.0750).

**5. Best Value.**

The state must award a contract to the contractor that provides the "best value." Minn. Stat. § 16C.06, subd. 6; Minn. R. 1230.0800.

**6. Principal Place of Business.**

Failure to give appropriate consideration to Geo-Comm's principal place of business in the State of Minnesota.

For the reasons set forth herein, we look forward to the MESB vacating the recently announced award and recommencing the procurement process in full compliance with Minnesota law. Geo-Comm expressly reserves all available remedies at law and in equity.

Very truly yours,

WINTHROP & WEINSTINE, P.A.

*/s/ David M. Aafedt*

David M. Aafedt

DMA/rmt

ccs: *via e-mail only*
- Tamar Gronvall, Commissioner of Administration (*Tamar.Gronvall@state.mn.us*)
- Bob Jacobson, Commissioner of Public Safety (*bob.jacobson@state.mn.us*)
- John Fahey, Commissioner and Board Chair of Metropolitan Emergency Services Board (*jfahey@carvercountymn.gov*)
- Bruce Lawrence, Commissioner and Board Chair, Northwest Emergency Communications Board (*blawrence@co.pennington.mn.us*)
- Chris Muller, Regional Advisory Commission Chair, Northwest Emergency Communications Board (*chris.muller@co.beltrami.mn.us*)
- Marv Bodie, Commissioner and Board Chair, Northeast Emergency Communications Board (*marv.bodie@carltoncountymn.gov*)
- Jeremy Hanson, Regional Advisory Commission Chair, Northeast Emergency Communications Board (*Jeremy.Hanson@co.itasca.mn.us*)
- Duane Anderson, Commissioner and Board Chair, Central Emergency Services (*Duane.Anderson@kcmn.us*)
- Micah Myers, Regional Advisory Commission Chair, Central Emergency Services Board (*Micah.myers@ci.stcloud.mn.us*)
- Kip Bruender, Commissioner and Board Chair, South Central Emergency Communications Board (*kip.bruender@blueearthcountymn.gov*)
- Mark Slater, Regional Advisory Commission Chair, South Central Emergency Communications Board (*mark.slater@watonwancountymn.gov*)
- Greg Krueger, Commissioner and Board Chair, Southeast Emergency Communications Board (*greg.krueger@steelecountymn.gov*)
- David Pike, Regional Advisory Commission Chair, Southeast Emergency Communications Board (*dpike@co.mower.mn.us*)
- Thomas J. Hanson (*thanson@winthrop.com*)

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METROPOLITAN

EMERGENCY SERVICES BOARD

2099 UNIVERSITY AVENUE WEST

SAINT PAUL, MINNESOTA

55104-3431

PHONE 651-643-8395

WWW.MN-MESB.ORG

October 1, 2025

**VIA ELECTRONIC MAIL**
Mr. David M. Aafedt
Winthrop & Weinstine
Capella Tower, Suite 3500
225 South 6th Street
Minneapolis, MN 55402

RE: Geo-Comm, Inc. Objection to Metropolitan Emergency Services Board's Award for the Digital Geographic Information System Mapping of School Facilities Project

Dear Mr. Aafedt:

The Metropolitan Emergency Services Board (MESB) received your letter on behalf of Geo-Comm, Inc. (Geo-Comm) of objection to the MESB's Award of its request for proposals (RFP) for the Digital Geographic Information System Mapping of School Facilities.

The MESB found your letter on behalf of Geo-Comm lacking evidence substantiating any of Geo-Comm's claims contained in your letter.

As such, the MESB denies Geo-Comm's request for vacating the recently announced award and a recommencement of a new procurement process.

Sincerely,

Jill Rohret
Executive Director

cc: via email
    Jim Farrell, MESB Counsel, Assistant Hennepin County Attorney
    MESB Board Members
    Tamar Gronvall, Minnesota Commissioner of Administration
    Bob Jacobson, Minnesota Commissioner of Public Safety
    Bruce Lawrence, Commissioner and Chair, Northwest Minnesota Emergency
    Communications Board
    Chris Muller, Chair, Regional Advisory Committee, Northwest Minnesota Emergency
    Communications Board

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Marv Bodie, Commissioner and Chair, Northeast Minnesota Emergency Communications Board
Jeremy Hanson, Chair, Regional Advisory Committee, Northeast Minnesota Emergency Communications Board
Duane Anderson, Commissioner and Chair, Central Minnesota Emergency Services Board
Micah Myers, Chair, Regional Advisory Committee, Central Minnesota Emergency Services Board
Kip Bruender, Commissioner and Chair, South Central Minnesota Emergency Communications Board
Mark Slater, Chair, Regional Advisory Committee, South Central Minnesota Emergency Communications Board
Greg Krueger, Commissioner and Chair, Southeast Minnesota Emergency Communications Board
Dave Pike, Chair, Regional Advisory Committee, Southeast Minnesota Emergency Communications Board
Thomas J. Hanson

| | |
|---|---|
| **From:** | Tillemans, Rachel M. <RTillemans@winthrop.com> |
| **Sent:** | Thursday, October 2, 2025 4:00 PM |
| **To:** | Jill Rohret |
| **Cc:** | Tamar.Gronvall@state.mn.us; bob.jacobson@state.mn.us; Aafedt, David; Kurth, Rachel S. |
| **Subject:** | Minnesota Government Data Practices Act Request |
| **Attachments:** | 20251002 MN Data Practices Act Request to the MESB.pdf |

Ms. Rohret,

Please see the attached correspondence from David Aafedt.

Thank you!

**Rachel M. Tillemans**
**Winthrop & Weinstine, P.A.**
(612) 604-6635
rtillemans@winthrop.com

Legal Assistant for:
David M. Aafedt
Tracy L. Jacobs
Rachel S. Kurth

Capella Tower | Suite 3500 | 225 S 6th Street | Minneapolis, MN 55402

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October 2, 2025

David M. Aafedt
Direct Dial: (612) 604-6447
Main Fax: (612) 604-6800
daafedt@winthrop.com

**VIA E-MAIL (*jrohret@mn-mesb.org*)**

Metropolitan Emergency Services Board
Attention: Executive Director Jill Rohret
2099 University Avenue West, Suite 201
Saint Paul, MN 55104-3431

Re:     *Minnesota Government Data Practices Act Request to the Metropolitan Emergency Services Board*

Dear Executive Director Rohret:

Pursuant to the Minnesota Statutes Chapter 13, I hereby request that the Metropolitan Emergency Services Board ("MESB") provide me with copies of the following data as soon as possible.

1. **All documents, notes, written or recorded statements, written communications, including electronic mail, text message, and memoranda, bulletins, handbooks, and guidance documents, whether published or unpublished, (collectively "Materials") pertaining to the drafting, publishing, and implementation of the Digital Geographic Information System Mapping of School Facilities Request for Proposals Solicitation (the "RFP").**

2. **All Materials sent from, sent to, or received by, MESB or any of its board members, employees, RFP evaluators, or agents on the one hand, and any company, entity, or individual responding to the RFP on the other hand (the "Bidder" or "Bidders"), regarding or referring to the RFP, including RFP proposal documents, presentation materials, and questions, answers, and/or clarifications regarding the RFP process.**

3. **All Materials referring or relating to the RFP's pricing worksheets and/or cost breakdowns, including the importance of price.**

4. **All Materials referring or relating to the RFP evaluator names, titles, agency/organization affiliations, conflict of interest certifications, and confidentiality certifications.**

5. **All Materials referring or relating to RFP scoring instructions for evaluators and evaluator scoring sheets, notes, and summaries.**

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6. **All Materials sent from, sent to, or received by, MESB or any of its board members, employees, RFP evaluators, or agents on the one hand, and any Bidder on the other hand, regarding or referring to the RFP award, including notification of award, determinations of disqualification, non-responsiveness, or non-responsibility, and any post-award debriefing provided to RFP Bidders.**

7. **All Materials sent from, sent to, or received by, MESB or any of its board members, employees, RFP evaluators, or agents pertaining to the RFP solicitation, evaluation of submissions, and award recommendation.**

8. **All Materials pertaining to MESB's recommendation of an award, including award justification or rationale.**

The applicable timeframe for the foregoing requests is January 1, 2025, through the date of your response unless otherwise specified in the individual data request. **Please note that time is of the essence.**

If the data is available electronically, that would be preferable, as it will likely be easier to retrieve and make it available. Please produce the responsive data as soon as possible and we respectfully request that such data be produced to us on a rolling basis as it becomes available.

If you are withholding any data for any reason, please identify the nature of the data being withheld, the reason for withholding the data, and whether such data is responsive to a specific request. Please note that we acknowledge that certain data submitted in a proposer's response may still be protected per Minn. Stat. § 13.591 subd. 3(b) until a contract has been negotiated. However, we look forward to receiving the available public data immediately and will await the remaining information upon completion of the evaluation process.

Lastly, it is critical that documents relevant to this matter continue to be preserved and that none of the MESB board members delete, over-write, or otherwise alter or destroy any documents, files, communications, including text messages and e-mail correspondence, which may be relevant now or at a future time.

I look forward to hearing from you at your earliest possible convenience.

Very truly yours,

WINTHROP & WEINSTINE, P.A.

*/s/ David M. Aafedt*

David M. Aafedt

ccs:   Tamar Gronvall, Commissioner of Administration (*Tamar.Gronvall@state.mn.us*)
       Bob Jacobson, Commissioner of Public Safety (*bob.jacobson@state.mn.us*)

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EMERGENCY SERVICES BOARD

2099 UNIVERSITY AVENUE WEST
SAINT PAUL, MINNESOTA
55104-3431

PHONE 651-643-8395
WWW.MN-MESB.ORG

October 7, 2025

Mr. David M. Aafedt, Esq.
Winthrop & Weinstine
225 South 6th Street
Minneapolis, MN  55402

Re: Metropolitan Emergency Services Board Data Practice Request

Dear Mr. Aafedt:

I am the Metropolitan Emergency Services Board (MESB) responsible authority and data practices compliance official.  I am in receipt of your data practice request.  The MESB is allowed to charge for costs related to compliance, which will include the time a MESB employee spends identifying and compiling responsive data, the cost of providing the data (e.g., electronically, US mail, USB, etc.), and the cost of providing any physical copies of data if so requested.

If it is determined that your data request will exceed $50, you will be notified.
You can then determine if you want to pay for the cost of the data, view the data at no charge, or cancel your request for data.

Note that the initial cost is an estimate, and the final cost may change. You will be notified of the final cost and be expected to pay for the data, prior to it being released to you.

The MESB will:
- Notify you if data does not exist.
- Provide you with the legal citation for not releasing data to you.
- In general, provide you with electronic copies in a PDF format.
- If requested, explain technical terms, abbreviations, or acronyms found in the data to you.
- In situations in which there is a large volume of data, work with you to determine a process for a rolling production.
- If you choose to view data or pick up the data, work with you to schedule a time to view or pick up the data during business hours.
- 

State law does not require the MESB to:
- Create or collect new data in response to a data request.
- Answer questions submitted as a data request.

- Provide data in a specific format or arrangement if the data does not exist in that format or arrangement. For example, if data exists only as a PowerPoint, the MESB is not required to produce it as a Word document.

Sincerely,

Jill Rohret
Executive Director

# Jill Rohret

| | |
|---|---|
| **From:** | Jill Rohret |
| **Sent:** | Wednesday, October 15, 2025 8:07 AM |
| **To:** | Aafedt, David |
| **Cc:** | 'Tillemans, Rachel M.'; Tamar.Gronvall@state.mn.us; bob.jacobson@state.mn.us; Kurth, Rachel S.; Hanson, Thomas J |
| **Subject:** | RE: Minnesota Government Data Practices Act Request |

Mr. David M. Aafedt, Esq.
Winthrop & Weinstine
225 South 6th Street
Minneapolis, MN  55402

Re: Metropolitan Emergency Services Board Data Practice Request

Dear Mr. Aafedt:

I am writing to receive your affirmative response that you want me to continue processing your data practice request with knowledge the cost of processing will be greater than $50.00.

Thank you in advance for your reply to this email.

Sincerely,
Jill Rohret

Jill Rohret
Executive Director
Metropolitan Emergency Services Board
2099 University Ave. W.
St. Paul, MN 55104
(651) 643-8394
jrohret@mn-mesb.org

| | |
|---|---|
| **From:** | Aafedt, David <DAafedt@winthrop.com> |
| **Sent:** | Wednesday, October 15, 2025 8:09 AM |
| **To:** | Jill Rohret |
| **Cc:** | Tillemans, Rachel M.; tamar.gronvall@state.mn.us; bob.jacobson@state.mn.us; Kurth, Rachel S.; Hanson, Thomas J |
| **Subject:** | Re: Minnesota Government Data Practices Act Request |

Thank you, Jill. Confirmed.

Also, please let me know the estimated cost. Thank you and have a good day.

**David M. Aafedt**
**Winthrop & Weinstine, P.A.**
Shareholder
daafedt@winthrop.com
Work: (612) 604-6447
Mobile: (612) 239-7860
vCard | Bio | LinkedIn

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**From:** Jill Rohret <jrohret@mn-mesb.org>
**Sent:** Wednesday, October 15, 2025 8:06 AM
**To:** Aafedt, David <daafedt@winthrop.com>
**Cc:** Tillemans, Rachel M. <rtillemans@winthrop.com>, tamar.gronvall@state.mn.us
<tamar.gronvall@state.mn.us>, bob.jacobson@state.mn.us <bob.jacobson@state.mn.us>, Kurth,
Rachel S. <rkurth@winthrop.com>, Hanson, Thomas J <thanson@winthrop.com>
**Subject:** RE: Minnesota Government Data Practices Act Request

Mr. David M. Aafedt, Esq.
Winthrop & Weinstine
225 South 6th Street
Minneapolis, MN  55402

Re: Metropolitan Emergency Services Board Data Practice Request

Dear Mr. Aafedt:

I am writing to receive your affirmative response that you want me to continue processing your data practice request with knowledge the cost of processing will be greater than $50.00.

Thank you in advance for your reply to this email.

Sincerely,
Jill Rohret

Jill Rohret
Executive Director
Metropolitan Emergency Services Board
2099 University Ave. W.
St. Paul, MN 55104
(651) 643-8394
jrohret@mn-mesb.org

| | |
|---|---|
| **From:** | Jill Rohret |
| **Sent:** | Wednesday, October 15, 2025 4:51 PM |
| **To:** | 'Aafedt, David' |
| **Cc:** | Tillemans, Rachel M.; tamar.gronvall@state.mn.us; bob.jacobson@state.mn.us; Kurth, Rachel S.; Hanson, Thomas J |
| **Subject:** | RE: Minnesota Government Data Practices Act Request |

David:

Thank you.

I estimate a total of 24 hours. Our Data Access policy's published hourly rate is currently $31.35, so that would be a total of $752.40.

We will provide access to data on a rolling basis, and I hope to provide you with an update on the first release soon.

Thank you for your time and consideration.

Sincerely,
Jill Rohret

Jill Rohret
Executive Director
Metropolitan Emergency Services Board
2099 University Ave. W.
St. Paul, MN 55104
(651) 643-8394
jrohret@mn-mesb.org

**From:** Aafedt, David <DAafedt@winthrop.com>
**Sent:** Wednesday, October 15, 2025 8:09 AM
**To:** Jill Rohret <JRohret@mn-mesb.org>
**Cc:** Tillemans, Rachel M. <RTillemans@winthrop.com>; tamar.gronvall@state.mn.us; bob.jacobson@state.mn.us; Kurth, Rachel S. <RKurth@winthrop.com>; Hanson, Thomas J <THanson@winthrop.com>
**Subject:** Re: Minnesota Government Data Practices Act Request

Thank you, Jill. Confirmed.

Also, please let me know the estimated cost. Thank you and have a good day.

**David M. Aafedt**
**Winthrop & Weinstine, P.A.**
Shareholder
daafedt@winthrop.com
Work: (612) 604-6447
Mobile: (612) 239-7860
vCard | Bio | LinkedIn

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**From:** Jill Rohret <jrohret@mn-mesb.org>
**Sent:** Wednesday, October 15, 2025 8:06 AM
**To:** Aafedt, David <daafedt@winthrop.com>
**Cc:** Tillemans, Rachel M. <rtillemans@winthrop.com>, tamar.gronvall@state.mn.us <tamar.gronvall@state.mn.us>, bob.jacobson@state.mn.us <bob.jacobson@state.mn.us>, Kurth, Rachel S. <rkurth@winthrop.com>, Hanson, Thomas J <thanson@winthrop.com>
**Subject:** RE: Minnesota Government Data Practices Act Request

Mr. David M. Aafedt, Esq.
Winthrop & Weinstine
225 South 6th Street
Minneapolis, MN  55402

Re: Metropolitan Emergency Services Board Data Practice Request

Dear Mr. Aafedt:

I am writing to receive your affirmative response that you want me to continue processing your data practice request with knowledge the cost of processing will be greater than $50.00.

Thank you in advance for your reply to this email.

Sincerely,
Jill Rohret

Jill Rohret
Executive Director
Metropolitan Emergency Services Board
2099 University Ave. W.
St. Paul, MN 55104
(651) 643-8394
jrohret@mn-mesb.org

October 22, 2025

David M. Aafedt
Direct Dial: (612) 604-6447
Main Fax: (612) 604-6800
daafedt@winthrop.com

**VIA E-MAIL (*JRohret@mn-mesb.org*) AND COURIER**

Jill Rohret, Executive Director
Metropolitan Emergency Services Board
2099 University Avenue W.
St Paul, MN 55104

RE:     *Geo-Comm, Inc. Objection to Metropolitan Emergency Services Board's Award for the Digital Geographic Information System Mapping of School Facilities Project*

Dear Ms. Rohret:

Enclosed please find our firm check made payable to Washington County in the amount of $493.76 for payment of the MESB Invoice No. 232899 for requested data regarding Geo-Comm, Inc.

Thank you.

Very truly yours,

WINTHROP & WEINSTINE, P.A.

*/s/ David M. Aafedt*

David M. Aafedt

DMA/rmt
Enclosure

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# Jill Rohret

| | |
|---|---|
| **From:** | Jill Rohret |
| **Sent:** | Wednesday, October 22, 2025 4:01 PM |
| **To:** | 'Wendorf, Richelle A.'; Tillemans, Rachel M. |
| **Cc:** | Aafedt, David; Hanson, Thomas J; Kurth, Rachel S. |
| **Subject:** | RE: Minnesota Government Data Practices Act Request |

Good afternoon.

The currently public files (which were all compressed 7zip) files were just uploaded. If you have any issues with them, please let me know.

I can recompress them with regular zip now that I am not emailing them, if needed.

Sincerely,
Jill Rohret

Jill Rohret
Executive Director
Metropolitan Emergency Services Board
2099 University Ave. W.
St. Paul, MN 55104
(651) 643-8394
jrohret@mn-mesb.org

---

**From:** Wendorf, Richelle A. <RWendorf@winthrop.com>
**Sent:** Wednesday, October 22, 2025 11:46 AM
**To:** Tillemans, Rachel M. <RTillemans@winthrop.com>; Jill Rohret <JRohret@mn-mesb.org>
**Cc:** Aafedt, David <DAafedt@winthrop.com>; Hanson, Thomas J <THanson@winthrop.com>; Kurth, Rachel S. <RKurth@winthrop.com>
**Subject:** RE: Minnesota Government Data Practices Act Request

Good morning,

You should have received an invite from our office to a folder on Box.com. Here's a link that takes you directly into that folder: https://app.box.com/s/p2sng0nl2zyma4scoymc82cho09a6fte Please make sure you use this link so that we will have access to the data. I have attached instructions on how to create a free Box account as well as how to upload your data. FYI Box now has a 2-factor authentication so if you have any questions on that, please check this link: Multi-Factor Authentication Set Up for Your Account – Box Support

If you have any questions, or need any assistance with Box.com, please don't hesitate to contact me.

Thanks,

**Richelle A. Wendorf**
(612) 604-6744
rwendorf@winthrop.com

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**From:** Tillemans, Rachel M. <RTillemans@winthrop.com>
**Sent:** Wednesday, October 22, 2025 11:33 AM
**To:** Jill Rohret <JRohret@mn-mesb.org>
**Cc:** Aafedt, David <DAafedt@winthrop.com>; Hanson, Thomas J <THanson@winthrop.com>; Kurth, Rachel S. <RKurth@winthrop.com>; Wendorf, Richelle A. <RWendorf@winthrop.com>
**Subject:** RE: Minnesota Government Data Practices Act Request

Hi Jill,

I will have Richelle (our paralegal) and her support team set up and send over the Box.com account link and information.

I am cc'ing her on this e-mail as well, please don't hesitate to contact her with any questions.

Thank you!

**Rachel M. Tillemans**
(612) 604-6635
rtillemans@winthrop.com

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**From:** Jill Rohret <JRohret@mn-mesb.org>
**Sent:** Wednesday, October 22, 2025 10:36 AM
**To:** Tillemans, Rachel M. <RTillemans@winthrop.com>
**Cc:** Aafedt, David <DAafedt@winthrop.com>; Hanson, Thomas J <THanson@winthrop.com>; Kurth, Rachel S. <RKurth@winthrop.com>
**Subject:** RE: Minnesota Government Data Practices Act Request

Rachel:

Thank you.

If it would be easier for you to have me to upload the files via the link, that would be fine. It will be later this afternoon before I have the opportunity to do so.

Thank you.

Jill

Jill Rohret
Executive Director
Metropolitan Emergency Services Board
2099 University Ave. W.
St. Paul, MN 55104
(651) 643-8394
jrohret@mn-mesb.org

---

**From:** Tillemans, Rachel M. <RTillemans@winthrop.com>
**Sent:** Wednesday, October 22, 2025 10:34 AM
**To:** Jill Rohret <JRohret@mn-mesb.org>
**Cc:** Aafedt, David <DAafedt@winthrop.com>; Hanson, Thomas J <THanson@winthrop.com>; Kurth, Rachel S. <RKurth@winthrop.com>
**Subject:** RE: Minnesota Government Data Practices Act Request

Hi Jill,

Please see the attached correspondence and a copy of the check that will be hand-delivered to your office by Excel Legal Courier.  They are estimated to arrive around 11:15 am.

Let us know if the file upload would be easier if we sent a Box.com link for you to use.

Thank you!

**Rachel M. Tillemans**
(612) 604-6635
rtillemans@winthrop.com

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**From:** Jill Rohret <JRohret@mn-mesb.org>
**Sent:** Wednesday, October 22, 2025 10:11 AM
**To:** Tillemans, Rachel M. <RTillemans@winthrop.com>
**Cc:** Aafedt, David <DAafedt@winthrop.com>
**Subject:** RE: Minnesota Government Data Practices Act Request

Rachel:

Thank you for letting me know.

I will be in meetings from about 10:30 until potentially 3:00. So, once it is past 11:15, the front desk should be staffed and I will tell them to put the check on my desk and let me know it is there.

Once back at my desk, I can start sending the files. For this release of files, I have seven compressed files to send and I'm hoping they aren't too big to make it through. If they are, I can make them smaller still.

Thank you.

Sincerely,
Jill Rohret

Jill Rohret
Executive Director
Metropolitan Emergency Services Board
2099 University Ave. W.
St. Paul, MN 55104
(651) 643-8394
jrohret@mn-mesb.org

---

**From:** Tillemans, Rachel M. <RTillemans@winthrop.com>
**Sent:** Wednesday, October 22, 2025 10:01 AM
**To:** Jill Rohret <JRohret@mn-mesb.org>
**Cc:** Aafedt, David <DAafedt@winthrop.com>
**Subject:** RE: Minnesota Government Data Practices Act Request

Hi Jill,

Thank you for the heads up.  It is looking like we won't be able to get the check to you before 11:30. I'll keep you posted.

Thank you!

**Rachel M. Tillemans**
(612) 604-6635
rtillemans@winthrop.com

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**From:** Jill Rohret <JRohret@mn-mesb.org>
**Sent:** Wednesday, October 22, 2025 9:03 AM
**To:** Aafedt, David <DAafedt@winthrop.com>
**Cc:** Tillemans, Rachel M. <RTillemans@winthrop.com>
**Subject:** RE: Minnesota Government Data Practices Act Request

Great. Thank you!

Jill Rohret
Executive Director
Metropolitan Emergency Services Board
2099 University Ave. W.
St. Paul, MN 55104
(651) 643-8394
jrohret@mn-mesb.org

---

**From:** Aafedt, David <DAafedt@winthrop.com>
**Sent:** Wednesday, October 22, 2025 9:01 AM
**To:** Jill Rohret <JRohret@mn-mesb.org>
**Cc:** Tillemans, Rachel M. <RTillemans@winthrop.com>
**Subject:** Re: Minnesota Government Data Practices Act Request

Thank you for the heads up. I'm copying Rachel who will be coordinating and either she or our courier Steve will be in touch.

**David M. Aafedt**
**Winthrop & Weinstine, P.A.**
Shareholder
daafedt@winthrop.com
Work: (612) 604-6447
Mobile: (612) 239-7860
vCard | Bio | LinkedIn

Capella Tower | Suite 3500 | 225 S 6th Street | Minneapolis, MN 55402

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**From:** Jill Rohret <jrohret@mn-mesb.org>
**Sent:** Wednesday, October 22, 2025 8:16 AM
**To:** Aafedt, David <daafedt@winthrop.com>
**Subject:** RE: Minnesota Government Data Practices Act Request

David:

Good morning.

Just as an FYI. The building is a little short-staffed today, so the front desk will be unstaffed from 9:15-11:15, while our sister agency which staffs the front desk holds its board meeting. Otherwise, someone should be there.

I will be here until 10:30 and then have to go to an outside meeting. If I know someone is coming, I can wait at the front desk.

Thanks.

Jill

Jill Rohret
Executive Director
Metropolitan Emergency Services Board
2099 University Ave. W.
St. Paul, MN 55104
(651) 643-8394
jrohret@mn-mesb.org

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**From:** Aafedt, David <DAafedt@winthrop.com>
**Sent:** Tuesday, October 21, 2025 5:29 PM
**To:** Jill Rohret <JRohret@mn-mesb.org>
**Cc:** Tillemans, Rachel M. <RTillemans@winthrop.com>; tamar.gronvall@state.mn.us; bob.jacobson@state.mn.us; Kurth, Rachel S. <RKurth@winthrop.com>; Hanson, Thomas J <THanson@winthrop.com>
**Subject:** RE: Minnesota Government Data Practices Act Request

Sounds good.  We'll have it over to you tomorrow. Thank you. David

**David M. Aafedt**
daafedt@winthrop.com
Work: (612) 604-6447
Mobile: (612) 239-7860

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**From:** Jill Rohret <JRohret@mn-mesb.org>
**Sent:** Tuesday, October 21, 2025 5:13 PM
**To:** Aafedt, David <DAafedt@winthrop.com>
**Cc:** Tillemans, Rachel M. <RTillemans@winthrop.com>; tamar.gronvall@state.mn.us; bob.jacobson@state.mn.us; Kurth, Rachel S. <RKurth@winthrop.com>; Hanson, Thomas J <THanson@winthrop.com>
**Subject:** RE: Minnesota Government Data Practices Act Request

Mr. Aafedt:

Good afternoon.

Attached is the invoice for the first part of the Data Practices Act Request, which is for the data which is currently publicly available. I apologize for the delay, I had hoped to get this invoice to you yesterday at the latest, but I just received it late this afternoon.

Once the MESB receives payment, I can release the files to you. In a previous email you had mentioned using a courier to send the payment over; our building is open Monday-Friday from 8:00 – 4:00.

Thank you for your time and consideration.

Sincerely,
Jill Rohret

Jill Rohret
Executive Director
Metropolitan Emergency Services Board
2099 University Ave. W.
St. Paul, MN 55104
(651) 643-8394
jrohret@mn-mesb.org

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**From:** Aafedt, David <DAafedt@winthrop.com>
**Sent:** Wednesday, October 15, 2025 4:58 PM
**To:** Jill Rohret <JRohret@mn-mesb.org>
**Cc:** Tillemans, Rachel M. <RTillemans@winthrop.com>; tamar.gronvall@state.mn.us; bob.jacobson@state.mn.us; Kurth, Rachel S. <RKurth@winthrop.com>; Hanson, Thomas J <THanson@winthrop.com>
**Subject:** Re: Minnesota Government Data Practices Act Request

Thank you. Please let us know how you would like us to pay the invoice.

**David M. Aafedt**
**Winthrop & Weinstine, P.A.**
Shareholder
daafedt@winthrop.com
Work: (612) 604-6447
Mobile: (612) 239-7860
vCard | Bio | LinkedIn

Capella Tower | Suite 3500 | 225 S 6th Street | Minneapolis, MN 55402

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**From:** Jill Rohret <jrohret@mn-mesb.org>
**Sent:** Wednesday, October 15, 2025 2:50 PM
**To:** Aafedt, David <daafedt@winthrop.com>
**Cc:** Tillemans, Rachel M. <rtillemans@winthrop.com>, tamar.gronvall@state.mn.us <tamar.gronvall@state.mn.us>, bob.jacobson@state.mn.us <bob.jacobson@state.mn.us>, Kurth, Rachel S. <rkurth@winthrop.com>, Hanson, Thomas J <thanson@winthrop.com>
**Subject:** RE: Minnesota Government Data Practices Act Request

David:

Thank you.

I estimate a total of 24 hours. Our Data Access policy's published hourly rate is currently $31.35, so that would be a total of $752.40.

We will provide access to data on a rolling basis, and I hope to provide you with an update on the first release soon.

Thank you for your time and consideration.

Sincerely,
Jill Rohret

Jill Rohret
Executive Director
Metropolitan Emergency Services Board
2099 University Ave. W.
St. Paul, MN 55104
(651) 643-8394
jrohret@mn-mesb.org

---

**From:** Aafedt, David <DAafedt@winthrop.com>
**Sent:** Wednesday, October 15, 2025 8:09 AM
**To:** Jill Rohret <JRohret@mn-mesb.org>
**Cc:** Tillemans, Rachel M. <RTillemans@winthrop.com>; tamar.gronvall@state.mn.us; bob.jacobson@state.mn.us; Kurth, Rachel S. <RKurth@winthrop.com>; Hanson, Thomas J <THanson@winthrop.com>
**Subject:** Re: Minnesota Government Data Practices Act Request

Thank you, Jill. Confirmed.

Also, please let me know the estimated cost. Thank you and have a good day.

**David M. Aafedt**
**Winthrop & Weinstine, P.A.**
Shareholder
daafedt@winthrop.com
Work: (612) 604-6447

Mobile: (612) 239-7860
vCard | Bio | LinkedIn

Capella Tower | Suite 3500 | 225 S 6th Street | Minneapolis, MN 55402

**From:** Jill Rohret <jrohret@mn-mesb.org>
**Sent:** Wednesday, October 15, 2025 8:06 AM
**To:** Aafedt, David <daafedt@winthrop.com>
**Cc:** Tillemans, Rachel M. <rtillemans@winthrop.com>, tamar.gronvall@state.mn.us <tamar.gronvall@state.mn.us>, bob.jacobson@state.mn.us <bob.jacobson@state.mn.us>, Kurth, Rachel S. <rkurth@winthrop.com>, Hanson, Thomas J <thanson@winthrop.com>
**Subject:** RE: Minnesota Government Data Practices Act Request

Mr. David M. Aafedt, Esq.
Winthrop & Weinstine
225 South 6th Street
Minneapolis, MN  55402

Re: Metropolitan Emergency Services Board Data Practice Request

Dear Mr. Aafedt:

I am writing to receive your affirmative response that you want me to continue processing your data practice request with knowledge the cost of processing will be greater than $50.00.

Thank you in advance for your reply to this email.

Sincerely,
Jill Rohret

Jill Rohret
Executive Director
Metropolitan Emergency Services Board
2099 University Ave. W.
St. Paul, MN 55104
(651) 643-8394
jrohret@mn-mesb.org

October 14, 2025

**VIA ELECTRONIC MAIL**
Assistant Commissioner John Cunningham
Minnesota Department of Public Safety
North Central Life Tower, Suite 1000
445 Minnesota Street
St. Paul, MN  55101-5000

Dear Assistant Commissioner Cunningham:

At its September 19, 2025 meeting, the Metropolitan Emergency Services Board (MESB) made changes to its appointments to the Statewide Emergency Communications Board's (SECB) Land Mobile Radio (LMR) Committee.

As of September 19, 2025, Michael Mihelich of Ramsey County is the MESB's primary representative to the SECB LMR Committee and Nate Timm of Washington County is the MESB's alternate representative.

Please contact me with any questions regarding this appointment.  I can be reached at (651) 643-8394 or jrohret@mn-mesb.org.

Thank you for your time and consideration.

Sincerely,

Jill Rohret
Executive Director

cc:     Aleta Nimlos, ECN
        Tracey Fredrick, MESB
        Michael Mihelich, Ramsey County
        Nate Timm, Washington County

| | |
|---|---|
| **From:** | Dyer, Shannon <Shannon.Dyer@mbakerintl.com> |
| **Sent:** | Thursday, October 16, 2025 11:56 AM |
| **To:** | Jill Rohret |
| **Subject:** | Public Records Request – MESB RFP Digital School Mapping Proposals |

| | |
|---|---|
| **Follow Up Flag:** | Follow up |
| **Flag Status:** | Flagged |

Dear Ms. Rohret,

Pursuant to the Minnesota Government Data Practices Act (Minnesota Statutes, Chapter 13), I respectfully request access to and copies of all proposals submitted in response to the MESB RFP for Digital GIS Mapping of School Facilities, due August 1, 2025.

Please include all proposal documents submitted by respondents, excluding any portions classified as trade secrets under Minn. Stat. §13.37.

I am willing to pay reasonable copying or administrative fees. Please inform me of any estimated costs in advance. Thank you for your assistance.

Sincerely,

**Shannon Dyer** (She/Her) | National Contract Manager
165 South Union Boulevard, Suite 1000 | Lakewood, CO 80228 | [M] 720-466-9307
shannon.dyer@mbakerintl.com | www.mbakerintl.com

# Jill Rohret

**From:**        Jill Rohret
**Sent:**         Thursday, October 16, 2025 2:39 PM
**To:**           'Dyer, Shannon'
**Subject:**     RE: Public Records Request – MESB RFP Digital School Mapping Proposals

Shannon:

Thank you for your email.

As was stated in the RFP document:

**PUBLIC DATA**
*Proposals submitted become a matter of public record. Information supplied by any proposer is subject to the Minnesota Government Data Practices Act, Minnesota Statutes, Sections 13.01 et seq.*

*Public Record: Under Minnesota law, data submitted by a business to a government entity in response to a request for proposal are private or nonpublic data until the responses are opened. Once the responses are opened, the name of the proposer becomes public. ==All other data in a proposer's response to a request for proposal are private or nonpublic data until completion of the evaluation process. Completion of the evaluation process means that the government entity has completed negotiating the contract with the selected proposer.== After a government entity has completed the evaluation process, all remaining data submitted by all proposers are public with the exception of trade secret data as defined and classified in Minn. Stat. Section 13.37. A statement by a proposer that submitted data are copyrighted or otherwise protected does not prevent public access to the data contained in the response if such data does not qualify as trade secret data.*

We are still negotiating a contract with the selected proposer. Once the contract is executed, I will send you the responses. I don't know how long that will take, but I will send you periodic status updates.

Thank you for your patience.

Sincerely,
Jill Rohret

Jill Rohret
Executive Director
Metropolitan Emergency Services Board
2099 University Ave. W.
St. Paul, MN 55104
(651) 643-8394
jrohret@mn-mesb.org

---

**From:** Dyer, Shannon <Shannon.Dyer@mbakerintl.com>
**Sent:** Thursday, October 16, 2025 11:56 AM
**To:** Jill Rohret <JRohret@mn-mesb.org>
**Subject:** Public Records Request – MESB RFP Digital School Mapping Proposals

Dear Ms. Rohret,

| | |
|---|---|
| **From:** | Dyer, Shannon <Shannon.Dyer@mbakerintl.com> |
| **Sent:** | Friday, October 17, 2025 11:19 AM |
| **To:** | Jill Rohret |
| **Subject:** | RE: Public Records Request – MESB RFP Digital School Mapping Proposals |

Jill,
Okay perfect thank you so much for pointing that out to me I really appreciate it.

**Shannon Dyer**  (She/Her) |  National Contract Manager
165 South Union Boulevard, Suite 1000 |  Lakewood, CO 80228 | [M] 720-466-9307
shannon.dyer@mbakerintl.com | www.mbakerintl.com

From: Jill Rohret <JRohret@mn-mesb.org>
Sent: Thursday, October 16, 2025 1:39 PM
To: Dyer, Shannon <Shannon.Dyer@mbakerintl.com>
Subject: EXTERNAL: RE: Public Records Request – MESB RFP Digital School Mapping Proposals

<div style="background:red;color:white;text-align:center;font-weight:bold">EXTERNAL EMAIL</div>

Shannon:

Thank you for your email.

As was stated in the RFP document:

**PUBLIC DATA**
*Proposals submitted become a matter of public record.  Information supplied by any proposer is subject to the Minnesota Government Data Practices Act, Minnesota Statutes, Sections 13.01 et seq.*

*Public Record: Under Minnesota law, data submitted by a business to a government entity in response to a request for proposal are private or nonpublic data until the responses are opened.  Once the responses are opened, the name of the proposer becomes public.  All other data in a proposer's response to a request for proposal are private or nonpublic data until completion of the evaluation process.  Completion of the evaluation process means that the government entity has completed negotiating the contract with the selected proposer.  After a government entity has completed the evaluation process, all remaining data submitted by all proposers are public with the exception of trade secret data as defined and classified in Minn. Stat. Section 13.37.  A statement by a proposer that submitted data are copyrighted or otherwise protected does not prevent public access to the data contained in the response if such data does not qualify as trade secret data.*

We are still negotiating a contract with the selected proposer. Once the contract is executed, I will send you the responses. I don't know how long that will take, but I will send you periodic status updates.

October 22, 2025

David M. Aafedt
Direct Dial: (612) 604-6447
Main Fax: (612) 604-6800
daafedt@winthrop.com

**VIA E-MAIL (*Bob.Jacobson@state.mn.us*)**

Commissioner Bob Jacobson
Minnesota Department of Public Safety
445 Minnesota Street, Suite 1000
St. Paul, MN 55101

**VIA E-MAIL (*JRohret@mn-mesb.org*)**

Jill Rohret, Executive Director
Metropolitan Emergency Services Board
2099 University Avenue W.
St Paul, MN 55104

RE:   *Geo-Comm, Inc. Objection to Metropolitan Emergency Services Board's Award for the Digital Geographic Information System Mapping of School Facilities Project*

Dear Commissioner Jacobson and Executive Director Rohret:

As you are aware, our firm represents Geo-Comm, Inc. ("Geo-Comm").

In response to our recent Minnesota Government Data Practices Act Request, we have received documentation confirming that the Metropolitan Emergency Services Board ("MESB") awarded ***$6.7 million*** for the Digital Geographic Information System Mapping for School Facilities Request for Proposal using generalized grant procedures (apparently premised on inapplicable provisions of Minnesota Statutes Chapter 16B), rather than following state procurement procedures under Minnesota Statutes Chapter 16C. Respectfully, this violates Minnesota law.

Specifically, as a "board," the MESB falls squarely within the definition of an "Agency" under Minn. Stat. § 16C.02, subd. 2 and, accordingly, is required to follow Minnesota's procurement statutes and rules when selecting a vendor, including Minnesota Statutes Chapter 16C and Minnesota Rules 1230.0100 – 1230.0900.

Of course, we acknowledge the Legislature's express authorization to the Minnesota Department of Public Safety ("DPS") to grant funds to regional emergency communication boards to map school facilities. *See* 2024 Minn. Laws, Ch. 123 Art. 1, § 4, Subd. 5, and § 18 (the "Authorizing Law"). However, *nowhere* within the Authorizing Law does the Legislature direct—let alone mention—the use or award of subgrants, or allow the MESB to cast aside Minnesota's state procurement laws. *Id.*   Here, had the Legislature intended to create an express exception to Minnesota's procurement requirements, it would have expressly said so. *Compare id. with* 2024 Minn. Laws, Ch. 123 Art. 1, § 17 ("A county that receives a grant pursuant to subdivision 1 **must use the money received to issue subgrants** to community organizations . . .") (emphasis added).

**CAPELLA TOWER | SUITE 3500** 225 South 6th Street  Minneapolis, MN 55402   **P /** 612.604.6400   **F /** 612.604.6800   **W /** winthrop.com   *A Professional Association*

51

The Authorizing Law for the Digital Geographic Information System Mapping for School Facilities contains no such language.

Moreover, during the grant application process, when DPS-ECN was asked what vendor procurement policies grantees must use to procure a vendor, DPS-ECN acknowledged that, "[d]ue to the anticipated cost of vendor contracts, DPS-ECN expects **all vendors to be sourced by applicants using a competitive RFP process**." (*Addendum No. 1 to the Request for Proposals for the Digital GIS Mapping for School Facilities Grant Program published April 4, 2025*) (emphasis added). The competitive RFP process (versus a grant application process) is detailed in Minnesota Chapter 16C, and requires that awards be made based on competitive proposals, and "must include an evaluation of price and other considerations," and for the solicitation document to "state the relative importance of price and the other factors." Minn. Stat. § 16C.06, subd. 6(b).

Not only did the MESB not utilize a competitive RFP process in compliance with Minnesota Statutes Chapter 16C, but its internal policies also appear to conflict with state procurement law. In MESB's internal grant policy document, it declares that when "procuring products and services for grant projects, MESB adheres to asserts to federal procurement standards under 2 CFR Part 200, Minnesota's Uniform Municipal Contracting Law, and MESB Policy 030 – Purchasing, thereby ensuring fair and open competition for all procurement activities funded by grants." (MESB Policy 036 – Grants). However, MESB does not have the authority to say that Minnesota Statutes Chapter 16C does not apply to it, when it is the very set of laws that dictates the procedures that must be followed when an Agency awards a service contract. To allow otherwise would effectively nullify the purpose of Minnesota Chapter 16C, which ensures uniformity, transparency and fair competition when spending significant public funds – particularly the $6.7 million involved in this award.

In addition to the process shortcomings detailed above, we also have significant concerns regarding the apparent lack of diligence undertaken as part of the award process. For example, the project awardee Critical Response Group Inc. is not even registered as a foreign entity or authorized to conduct business in the State of Minnesota. Given the heightened concern over the use (or misuse) of public funds in the State of Minnesota, one would think that would be a threshold attestation that an RFP respondent would have to make when submitting its response, not to mention prior to receiving an award. This shortcoming alone should also trigger the MESB to set aside the award.

Lastly, as you will undoubtedly agree, it is imperative any contract procurement process be transparent, free from conflicts of interest, and free from improper influence. Based on publicly available information, we understand that Critical Response Group partners with the Wisconsin Police Chiefs of Police Association ("WCPA")( https://www.wichiefs.org/partnership-programs) and receives "revenue sharing" for certain Wisconsin contract awards. Based on outreach that a representative of our client received from the Minnesota Chiefs of Police Association, we are concerned that the awardee may have agreed to a similar arrangement here in the State of Minnesota.

To remedy these process failures, as well as the other irregularities identified above, Geo-Comm respectfully requests that the MESB cease contract negotiations with the awardee, vacate the award, and initiate the competitive RFP process in compliance with Minnesota Chapter 16C. If the MESB does not do so, Geo-Comm reserves its right to pursue all available legal remedies.

Thank you.

Very truly yours,

WINTHROP & WEINSTINE, P.A.

*/s/  David M. Aafedt*

David M. Aafedt

DMA/rmt

cc:     Kimberly Parker, General Counsel for Department of Public Safety (*via email*)
        Cassandra O'Hern, Deputy Commissioner Department of Public Safety (*via email*)
        Thomas J. Hanson

40910600v1

November 3, 2025

**VIA EMAIL**: DAafedt@winthrop.com
Mr. David M. Aafedt, Esq.
Winthrop & Weinstine
Capella Tower, Suite 3500
225 South 6th Street
Minneapolis, MN 55402

Re: Geo-Comm, Inc. Objection to Metropolitan Emergency Services Board's Award for the Digital Geographic Information System Mapping of School Facilities Project; and

Re: A-DECN-DGIS-2026-MESB-04

Dear Mr. Aafedt:

The Metropolitan Emergency Services Board (MESB) is in receipt of your October 22, 2025, correspondence.

The objections your client presents do not support a claim that the MESB's RFP process was arbitrary, capricious or unreasonable. The claim that MESB is a state agency and the claim the above referenced grant required a specific RFP process be followed by a municipal government joint powers board are not supported by the law or the grant. See grant contract A-DECN-DGIS-2026-MESB-04 and Minnesota Statute Sections 403.39 & 471.59.

As to your client's "significant concerns" about the awardee's registration with the Minnesota Secretary of State, please know that the MESB is aware that Minnesota law allows the awardee time to register with the Secretary of State prior to conducting business. The MESB will ensure the law is followed.

Finally, is it your client's position that any business attempting to arrange what you describe as "revenue sharing" be subject to debarment consequences?

Sincerely,

Jill Rohret
Executive Director

cc:    Commissioner Bob Jacobson, Department of Public Safety
       Cassandra O'Hern, Deputy Commissioner, Department of Public Safety
       Kimberly Parker, General Counsel, Department of Public Safety
       Thomas J. Hanson, Shareholder, Winthrop & Weinstine – Government Relations

# METROPOLITAN EMERGENCY SERVICES BOARD

| | |
|---|---|
| **Meeting Date:** | **November 12, 2025** |
| **Agenda Item:** | **4A.  Approval of Amendments to the Radio TOC Bylaws** |
| **Presenter:** | **Fredrick** |

## RECOMMENDATION
The Radio Technical Operations Committee (TOC) recommends the Board approve amendments to the Radio TOC's bylaws.

## BACKGROUND
The Radio TOC bylaws outline the composition of the committee, the meeting dates, and conduct of the committee.

The bylaws were last updated in May 2024. The changes to the document reflect current practices and updating language.

## ISSUES & CONCERNS
The recommended amendments to the Radio TOC bylaws are as follows:

Section 5. Voting. Added language to include the revised Minnesota State Statute to allow for virtual attendance at meetings and the ability for members or acting alternates to vote while attending via interactive technology.

Section 7. Quorum. Added language to include members present via interactive technology.

Section 8. Attendance. Added language to include threshold for in-person meeting attendance.

MESB Counsel has reviewed and made recommendations for the amendments to the bylaws; the recommendations were incorporated into the amendments before the Board for approval.

## FINANCIAL IMPACT
None to the MESB.

MOTION BY:
SECONDED BY:
MOTION:

PASS/FAIL

BY-LAWS

OF THE

METROPOLITAN EMERGENCY SERVICES BOARD

RADIO TECHNICAL OPERATIONS COMMITTEE

SECTION 1.  COMPOSITION

There shall be a Radio Technical Operations Committee ("Committee")
composed of one representative from each party to the MESB Joint Powers
Agreement ("Agreement"). Additional seats will be awarded to:

The Metropolitan Council.
The Metropolitan Airports Commission.
The Minnesota State Fire Chiefs Association.
Metro Region EMS.

Further, there will be an additional seat designated by the Board to represent
other system users that are not represented by ~~the~~ one of the entities listed
above.

The governing body of each member to the Agreement, by resolution, and the
organizations/association listed above shall appoint its representatives and
alternates to the Committee; or the governing body of each party to the
Agreement shall by resolution designate an appointing authority to make
representative and alternates appointments. Alternates shall have the same
voting rights as the representative for whom they are appointed to serve as an
alternate, in the representative's absence.

SECTION 2.  COMMITTEE CHAIR

The Committee shall recommend to the Chair of the Board at the annual
organizational meeting of the Board a Committee Chair. The Chair of the Board
shall appoint the Committee Chair subject to the approval of the Board.  The
Committee Chair shall preside at all Committee meetings and perform the usual
duties of a chair.

SECTION 3.  COMMITTEE VICE CHAIR

The Committee shall recommend to the Chair of the Board at the annual
organizational meeting of the Board a Committee Vice Chair.  The Chair of the
Board shall appoint the Committee Vice Chair, subject to the approval of the
Board.  The Committee Vice Chair shall perform the duties of the Committee

Chair in the absence of the Chair or in the event of his or her inability or refusal to act.

## SECTION 4.  POWER AND DUTIES

The Committee shall have the following powers and duties:

a.  Present to the Board plans, standards, studies, and reports, prepared for the Board and recommend to the Board, for adoption, such measures as are deemed necessary to enforce or carry out the powers and duties of the Board.

b.  Monitor the installation and operations of the ARMER system as required by the Board.

c.  Prepare and submit to the Board's Executive Director by May 1st of each year its recommendations for items to be included in the budget request to the Board the following year.

d. To make recommendations to the Board for primary and alternate appointments to the following SECB committees and subcommittees/workgroups: Land Mobile Radio, Interoperability, Wireless Broadband and Applications; and COMU and STR workgroups.

e.  Perform other such duties as may be prescribed by the Board.

## SECTION 5.  VOTING

~~Each member of the Committee may cast one vote on any motion before the Committee.  A simple majority vote of the members present (in person or via interactive technology) shall be required to pass any motion.  Voting can be either by voice or roll call provided that a roll call vote may be called for by any member of the Committee.~~ Voting is consistent with the Minnesota Open Meeting Law, Minnesota Statutes Chapter 13D.  Each member of the Committee may cast one vote on any motion before the Committee.  A simple majority vote of the members present shall be required to pass any motion.  A member can be considered present in person or by use of interactive technology consistent with Minnesota Statute Section 13D.02.  The use of interactive technology requires all members participating in the meeting to hear and see one another and be able to hear and see all discussion and testimony presented at any location at which at least one member is present.  All votes are conducted by roll call so each member's vote on each issue can be identified and recorded.  Absentee or proxy voting is not permitted, except as permitted by a designated alternate in a representative's absence.

## SECTION 6.  MEETINGS

The Committee may provide, by resolution, the time and place for holding regular meetings. Notice of regular meetings shall be given to each Committee member at least five (5) days prior to such meeting, and, in all respects, shall comply with the provisions of Minnesota's Open Meeting Law, Minnesota Statutes Chapter 13D.  Special meetings of the Committee may be called by the Committee Chair provided that at least three (3) days' notice be given to each member and the meeting complies with the provisions of Open Meeting Law.

SECTION 7.  QUORUM

The majority of the Committee members present in person or via interactive technology, given all attendance requirements are met, designated by the appointing authorities shall constitute a quorum.

SECTION 8.  ATTENDANCE

Committee members or their alternates must attend no less than seventy-five percent (75%) of all meetings held in one (1) calendar year and must attend at least 75% of held meetings in person.  Any member that does not abide by the minimum meeting requirements will be asked to appoint a different representative to the Committee.

SECTION 9. AMENDMENTS

Amendments to these Bylaws may be proposed by any representative on the Committee. All proposed amendments shall be submitted in writing to each representative on the Committee at least fifteen (15) days prior to a meeting of the Committee, at which time the amendment(s) is/are to be considered. A statement explaining the purpose and effect of the proposed amendment(s) shall be attached to the proposed amendment(s). Amendments shall be considered at a regular meeting of the Committee. A two-thirds affirmative vote of the full membership of the Committee is required for approval of amendments.

# METROPOLITAN EMERGENCY SERVICES BOARD

**Meeting Date:**              November 12, 2025
**Agenda Item:**         4B.  Approval of 2026 Regional
                                        Funding Priorities
**Presenter:**                     Fredrick/Jarman

## RECOMMENDATION
The 9-1-1 TOC recommends the following items as regional funding priorities for grants available in 2026 (in priority order):

- Emergency communications center staff recruitment/retention workload study
- Resiliency Training

The Radio TOC recommends the following items as regional funding priorities for grants available in 2026 (in priority order):

- Assistance to attend any appropriate Public Safety Communications Conference
- Communications Response Task Force (CRTF) training/exercise

## BACKGROUND
The Minnesota Department of Public Safety (DPS) Emergency Communication Networks (ECN) Division and the Statewide Emergency Communications Board (SECB) require regions to annually approve regional funding priorities. These priorities are to include projects/items/concepts for which regions can apply for grant funds through the SECB grant process. In the past, grants were only open to radio projects, though that changed in the mid-2010s.

## ISSUES & CONCERNS
Both the 9-1-1 TOC and the Radio TOC develop lists of regional funding priorities on an annual basis. Grants are structured so that both 9-1-1 and radio projects apply for the same grant funds and are included in the same competitive grant application structure.

State grant objectives and SECB funding hierarchy determine which projects MESB staff will include in the grant applications. Generally, staff apply for the highest priority projects from both areas.

At this time, the only open grant is the Statewide Emergency Communications Board (SECB) grant, which will have eligibility dates from July 1, 2025-June 30, 2027. Should any opportunities become available that are not for a specific purpose (ex – TCPR training), the region would like to have the list of needs available to make applications.

MOTION BY:
SECONDED BY:
MOTION:

PASS/FAIL

# METROPOLITAN EMERGENCY SERVICES BOARD

| | |
|---|---:|
| **Meeting Date:** | **November 12, 2025** |
| **Agenda Item:** | **4B. Approval of 2026 Regional Funding Priorities** |
| **Presenter:** | **Fredrick/Jarman** |

## FINANCIAL IMPACT

None to the MESB other than staff time to apply for and process grants. Equipment grants require a 50% match from the awarded agency.

MOTION BY:
SECONDED BY:
MOTION:

PASS/FAIL

# METROPOLITAN EMERGENCY SERVICES BOARD

**Meeting Date:**                 **November 12, 2025**
**Agenda Item:**         **5A. Approval of MESB Resolution 2025-1 – Allowing the Cities of Bloomington and Eden Prairie to Join CHS-1**
**Presenter:**                     **Jarman/Rohret**

## RECOMMENDATION

Staff recommend the Board approve MESB Resolution 2025-1 allowing the Cities of Bloomington and Eden Prairie to join Call Handling System 1 (CHS-1).

## BACKGROUND

In 2013, because of a manufacturer's notice of discontinuance of support for some of their 9-1-1 answering equipment, the MESB and several metro PSAPs which utilized the equipment identified in the notice began discussions of sharing call handling equipment. These discussions resulted in a request for proposals (RFP) released by the MESB on behalf of ten PSAPs. All ten PSAPs purchased call answering systems from respondents to the joint RFP. Three PSAPs purchased standalone applications. Carver Co. and Ridgeview Medical Center partnered with a shared system, and the remaining five PSAPs partnered to share a system known as Call Handling System 1 (CHS-1). The five PSAPs are: Allina Health EMS, City of Edina, City of Minneapolis, Hennepin County, and Hennepin EMS.

In mid-2014, the Board approved entering into three agreements in relation to the new five-PSAP shared call handling equipment system: a Master Cooperative Agreement; an Ancillary Agreement to the Cooperative Agreement; and a Purchase Agreement. The Purchase Agreement was also signed by the awarded RFP respondent, Independent Emergency Services, LLC (IES). The system is governed by a System Owners Group (SOG), and the MESB serves as contract manager and fiscal agent for the system.

System installation began in third quarter 2014 at Hennepin County and was completed in July 2015 and remained under warranty through 2016. Since then, CHS-1 has entered into maintenance agreements with IES.

## ISSUES & CONCERNS

In early 2022, CHS-1 executed Amendment 1 to its Ancillary Agreement which defined a process to allow additional entities to join CHS-1.

MOTION BY:
SECONDED BY:
MOTION:

PASS/FAIL

# METROPOLITAN EMERGENCY SERVICES BOARD

**Meeting Date:**                                    **November 12, 2025**
**Agenda Item:**                     **5A. Approval of MESB Resolution**
**2025-1 – Allowing the Cities of Bloomington**
**and Eden Prairie to Join CHS-1**
**Presenter:**                                         **Jarman/Rohret**

The Cities of Bloomington and Eden Prairie are the first agencies to join CHS-1 under the process. Both cities need to replace their current call handling equipment (CHE), which is end of life.

MESB Counsel, Brittany McCormick, defined the process and steps the Cities, CHS-1, and individual CHS-1 agencies needed to take to accomplish adding the cities to CHS-1. Passing the resolution, which approves Amendment 1 to the Master Cooperative Agreement and Amendment 2 to the Ancillary Agreement is the final step; all current CHS-1 members, plus the two cities, and the MESB must pass the resolution.

**FINANCIAL IMPACT**
None to the MESB.

MOTION BY:
SECONDED BY:
MOTION:

PASS/FAIL

# RESOLUTION 2025-01
## RESOLUTION TO ALLOW THE CITIES OF BLOOMINGTON AND EDEN PRAIRIE TO JOIN THE MASTER COOPERATIVE AGREEMENT AND ANCILLARY AGREEMENT, AS EACH ARE AMENDED, FOR PLANNING AND COORDINATING DELIVERY OF EMERGENCY COMMUNICATIONS SERVICES, OR "CALL HANDLING SYSTEM 1"

**WHEREAS**, in 2014, five original parties (Allina Health EMS, City of Edina, City of Minneapolis, Hennepin County, and Hennepin EMS), represented by their respective Public Safety Answering Points (PSAPs), and the Metropolitan Emergency Services Board ("MESB") entered a Joint Powers Agreement, the "Master Cooperative Agreement," under Minnesota Statute § 471.59 to facilitate the governance for planning and coordination of procurement of emergency communications services including E9-1-1 and emerging services such as next generation NG9-1-1 call handling system (CHS), named "Call Handling System 1" ("CHS-1");

**WHEREAS**, CHS-1 also executed an Ancillary Agreement under Minn. Stat. § 471.59, detailing operating and maintenance responsibilities of CHS-1 members; and

**WHEREAS**, the Cities of Bloomington and Eden Prairie each operate a PSAP; and

**WHEREAS**, the Cities of Bloomington and Eden Prairie must replace their PSAPs' call handling equipment; and

**WHEREAS**, the Cities of Bloomington and Eden Prairie have authorized joining CHS-1, as evidenced by the City of Bloomington Resolutions numbered 2025-76 and 2025-92, and the City of Eden Prairie Resolutions numbered 2025-057 and 2025-074; and

**WHEREAS**, the Cooperative Agreement and Ancillary Agreement each allow for the addition of new CHS-1 members by amendment of each respective agreement; and

**WHEREAS**, the governing bodies of CHS-1 have approved of the addition of Bloomington and Eden Prairie to CHS-1.

**NOW, THEREFORE BE IT RESOLVED**, that the City of Bloomington and the City of Eden Prairie become members of CHS-1 and that the CHS-1 Cooperative and Ancillary Agreements be amended to include these two cities as additional parties under Minn. Stat. § 471.59.

|  | AYE | NAY | ABSENT |
|---|---|---|---|
| Anderson | _____ | _____ | _____ |
| Atkins | _____ | _____ | _____ |
| Beer | _____ | _____ | _____ |
| Christensen | _____ | _____ | _____ |
| Clasen | _____ | _____ | _____ |
| Droste | _____ | _____ | _____ |
| Fahey | _____ | _____ | _____ |
| Felber | _____ | _____ | _____ |
| Fernando | _____ | _____ | _____ |
| Gamache | _____ | _____ | _____ |
| Greene | _____ | _____ | _____ |
| McMurtrey | _____ | _____ | _____ |
| Meisner | _____ | _____ | _____ |
| Miller | _____ | _____ | _____ |
| Miron | _____ | _____ | _____ |
| Payne | _____ | _____ | _____ |
| Wolf | _____ | _____ | _____ |

# AMENDMENT 1
to the
## MASTER COOPERATIVE AGREEMENT
## FOR PLANNING AND COORDINATING
## DELIVERY OF EMERGENCY COMMUNICATIONS SERVICES

THIS AMENDMENT modifies the original Master Cooperative Agreement for Planning and Coordinating Delivery of Emergency Communications Services ("Agreement"). The modification is specifically to add two (2) parties to the Agreement. The original Parties included Allina Health System d/b/a Allina Health Emergency Medical Services, Hennepin County, City of Edina, City of Minneapolis, and Hennepin Healthcare System, Inc. d/b/a Hennepin County Medical Center (collectively, the "**Parties**"), which own and operate individual Public Safety Answering Points ("PSAPs") or Secondary PSAPs, and the Metropolitan Emergency Services Board ("**MESB**").

## WITNESSETH:

WHEREAS, five (5) original Parties, and the MESB, entered the Agreement as authorized by Minnesota Statute § 471.59, to facilitate the governance for planning and coordination of procurement of emergency communications services including E9-1-1 and emerging services such as next generation NG9-1-1; and

WHEREAS, the Agreement was developed and written to allow for additional PSAPs to join; and

WHEREAS, City of Bloomington and City of Eden Prairie, each owning and operating individual PSAPs, desire to join the Agreement as additional Parties; and

WHEREAS, on April 29, 2025, and in compliance with the Agreement Art. 10, Section 10.01, the Emergency Communications Services Committee ("ECSC"), made up of one representative from each of the original Parties, unanimously approved the addition of the City of Bloomington and City of Eden Prairie to the Agreement; and

WHEREAS, on July 14, 2025 and August 25, 2025, and in compliance with Minnesota Statute § 471.59 and the Agreement Art. 8, Section 8.01, the City Council of Bloomington passed Resolutions 2025-76 and 2025-92, agreeing to become an additional Party to the Agreement by authorizing its execution, as herein amended, identifying a representative and designee to the ECSC and authorizing participation in the ECSC; and

WHEREAS, on June 17, 2025 and September 2, 2025, and in compliance with Minnesota Statute § 471.59 and the Agreement Art. 8, Section 8.01, the City Council of Eden Prairie passed Resolution 2025-057 and 2025-074 agreeing to become an additional Party to the Agreement by authorizing its execution, as herein amended, identifying a representative and designee to the ESCS and authorizing participation in the ECSC; and

WHEREAS, the City of Bloomington and the City of Eden Prairie each provided the above referenced Resolutions to the MESB; and

NOW, THEREFORE, in consideration of the mutual undertakings and agreements hereinafter set forth, the Parties, including the additional Parties of the City of Bloomington and the City of Eden Prairie, and the MESB agree that the Agreement is amended as follows:

1. The **Parties** to the Master Cooperative Agreement include Allina Health System d/b/a Allina Health Emergency Medical Services, Hennepin County, City of Edina, City of Minneapolis, and Hennepin Healthcare System, Inc. d/b/a Hennepin County Medical Center, **City of Bloomington,** and **City of Eden Prairie**.

This Amendment No. 1 shall be effective upon execution by all Parties.

Except as herein amended, the terms, conditions and provisions of the Agreement shall remain in full force and effect.

**IN WITNESS WHEREOF,** the Parties to this Agreement have hereunto set their hands on the date written below:

(Signature pages to follow)

**SIGNATURE PAGE TO COOPERATIVE AGREEMENT**

**ALLINA HEALTH SYSTEM d/b/a Allina Health Emergency Medical Services**

By: _____

Susan Long, Vice President of Operations

Date: _____

**CITY OF BLOOMINGTON**

By: _____
       Reviewed and Approved by City Attorney

Date: _____

By: _____
       Tim Busse, Mayor

Date: _____

By: _____
       Zach Walker, City Manager

Date: _____

**SIGNATURE PAGE TO COOPERATIVE AGREEMENT**

**CITY OF EDEN PRAIRIE**

By: _____

    Scott Gerber, Fire Chief

Date: _____

# SIGNATURE PAGE TO COOPERATIVE AGREEMENT

**CITY OF EDINA**

By: _____

      James Hovland, Mayor

Date: _____

By: _____

      Scott Neal, City Manager

Date: _____

**SIGNATURE PAGE TO COOPERATIVE AGREEMENT**

**CITY OF MINNEAPOLIS**

Department Responsible for Administering
and Monitoring Agreement

By: _____
    Joni Hodne, Director of Department of Emergency Communications

Date: _____

_____
    Pam Fernandez, Finance Officer

Date: _____

Approved as to form:

_____
Brad Cousins, City Attorney

Date: _____

**SIGNATURE PAGE TO COOPERATIVE AGREEMENT**

**COUNTY BOARD AUTHORIZATION**

COUNTY OF HENNEPIN

Reviewed for COUNTY by
the County Attorney's Office:

STATE OF MINNESOTA

By: _____
           Irene Fernando
_____
           Chair of Its County Board
Michael Bernard
Assistant County Attorney

Date: _____

Date: _____

ATTEST: _____
           Sheri Selton
           Deputy Clerk of County Board

Date: _____

HENNEPIN COUNTY SHERIFF'S OFFICE

_____
Patrick Enderlein
Chief Deputy
Hennepin County Sheriff's Office

By: _____
           Jodi Wentland
           County Administrator

Date: _____

Date: _____

By: _____
           Grace Helgerson
           County Administration Clerk

Document Assembled by:

Date: _____

_____
Jill Rohret
Executive Director, MESB

Date: _____

**SIGNATURE PAGE TO COOPERATIVE AGREEMENT**


**HENNEPIN HEALTHCARE SYSTEM, INC. d/b/a Hennepin County Medical Center**


By: _____

    Martin Scheerer, Senior Director of Hennepin EMS


Date: _____

**SIGNATURE PAGE TO COOPERATIVE AGREEMENT**

**METROPOLITAN EMERGENCY SERVICES BOARD**

By: _____

    Board Chair

Date: _____

Approved as to form:

_____

Board Counsel

**SECOND AMENDMENT TO ANCILLARY AGREEMENT 01**
**FOR PROCUREMENT OF A SHARED/HOSTED 9-1-1 CALL HANDLING SYSTEM**
**AND RELATED**
**SHARED WIDE AREA NETWORK CONNECTIVITY**
**AND SHARED DATA CENTER USAGE**

**to the**

**MASTER COOPERATIVE AGREEMENT**
**FOR PLANNING AND COORDINATING**
**DELIVERY OF EMEGENCY COMMUNICATIONS SERVICES**

THIS SECOND AMENDMENT TO ANCILLARY AGREEMENT ("Second Amendment") modifies the Ancillary Agreement 01 for Procurement of a Shared/Hosted 9-1-1 Call Handling System and Related Shared Wide Area Network Connectivity to the Master Cooperative Agreement for Planning and Coordinating Delivery of Emergency Communications Services, as amended by Amendment 1, ("Ancillary Agreement"). The modification is specifically to add two (2) parties to the Ancillary Agreement. The original Parties included Allina Health System d/b/a Allina Health Emergency Medical Services, Hennepin County, City of Edina, City of Minneapolis, and Hennepin Healthcare System, Inc., d/b/a Hennepin County Medical Center (collectively, the "**Parties**"), which own and operate individual Public Safety Answering Points ("**PSAPs**") or Secondary PSAPs, and the Metropolitan Emergency Services Board ("**MESB**").

**WITNESSETH:**

WHEREAS, on June 16, 2014, the five (5) original Parties and the MESB entered into the Ancillary Agreement 01 for Procurement of a Shared/Hosted 9-1-1 Call Handling System and Related Shared Wide Area Network Connectivity to the Master Cooperative Agreement for Planning and Coordinating Delivery of Emergency Communications Services; and

WHEREAS, on February 24, 2022, the Parties and the MESB approved Amendment 1 to the Ancillary Agreement to create a process to allow additional parties to join; and

WHEREAS, City of Bloomington and City of Eden Prairie, each owning and operating individual PSAPs, desire to join the Ancillary Agreement as additional Parties; and

WHEREAS, on April 23, 2025, and in compliance with the Ancillary Agreement Art. 12, Section 12.01, the System Owners Group ("SOG"), made up of one representative from each of the original Parties, unanimously approved the addition of the City of Bloomington and City of Eden Prairie to the Ancillary Agreement and established conditions for these two additional Parties to join; and

WHEREAS, on July 14, 2025 and August 25, 2025, and in compliance with Minnesota Statute § 471.59 and the Ancillary Agreement Art. 10, Section 10.01 and Art.

12, Section 12.02, the City Council of Bloomington passed Resolutions 2025-76 and 2025-92, agreeing to become an additional Party to the Ancillary Agreement by authorizing its execution, as herein amended, identifying a representative and designee to the SOG and authorizing participation in the SOG; and

WHEREAS, on June 17, 2025 and September 2, 2025, and in compliance with Minnesota Statute § 471.59 and the Ancillary Agreement Art. 10, Section 10.01 and Art. 12, Section 12.02, the City Council of Eden Prairie passed Resolution 2025-057 and 2025-074, agreeing to become an additional Party to the Ancillary Agreement by authorizing its execution, as herein amended, identifying a representative and designee to the SOG and authorizing participation in the SOG; and

WHEREAS, the City of Bloomington and the City of Eden Prairie each provided the above referenced Resolutions to the MESB; and

NOW, THEREFORE, in consideration of the mutual undertakings and agreements hereinafter set forth, the Parties, including the additional Parties of the City of Bloomington and the City of Eden Prairie, and the MESB agree that the Ancillary Agreement, including all prior amendments, is amended as follows:

1. The first paragraph of the Ancillary Agreement, appearing before the "Witnesseth" section, will be amended to read:

   "THIS ANCILLARY AGREEMENT is made and entered into by and between Allina Health System d/b/a Allina Health Emergency Medical Services, Hennepin County, City of Edina, City of Minneapolis, and Hennepin Healthcare System, Inc. d/b/a Hennepin County Medical Center, City of Bloomington, and City of Eden Prairie (collectively, the "**Parties**") which own and operate individual Public Safety Answering Points ("**PSAPs**") or Secondary PSAPs, and the Metropolitan Emergency Services Board ("**MESB**")."

2. Section 3.07, "Ownership Percentage," is amended to add at the end:

   "The Ownership Percentage," or "Revised Ownership Percentage" as may be applicable, is represented by actual percentages assigned to each Party in Attachment A, attached hereto. The Parties may agree to adjust the percentages in Attachment A, as required by changes to Party workstations, by mutual written agreement and without formal amendment to this Ancillary Agreement.

3. Attachment A shall be added and incorporated into the Agreement.

This Second Amendment may be executed electronically in one or more counterparts, each of which shall be deemed to be an original, but all of which together shall be deemed to constitute one and the same agreement.

This Second Amendment shall be effective upon execution by all Parties.

Except as herein amended, the terms, conditions and provisions of the Ancillary Agreement, and any prior amendments, shall remain in full force and effect.

Each Party and the MESB represents that it has full authority to enter into and secure performance of this Second Amendment and that the person signing this Second Amendment on behalf of the party has been properly authorized to enter into this Second Amendment.

**IN WITNESS WHEREOF,** the Parties to this Second Amendment and the MESB have executed this Second Amendment on the date written below:

(Signature pages to follow)

**SIGNATURE PAGE TO ANCILLARY AGREEMENT**

**ALLINA HEALTH SYSTEM d/b/a Allina Health Emergency Medical Services**

By: _____

Susan Long, Vice President of Operations

Date: _____

**SIGNATURE PAGE TO ANCILLARY AGREEMENT**

**CITY OF BLOOMINGTON**

By: _____
     Reviewed and Approved by City Attorney

Date: _____

By: _____
     Tim Busse, Mayor

Date: _____

By: _____
     Zach Walker, City Manager

Date: _____

**SIGNATURE PAGE TO ANCILLARY AGREEMENT**

**CITY OF EDEN PRAIRIE**

By: _____

    Scott Gerber, Fire Chief

Date: _____

**SIGNATURE PAGE TO ANCILLARY AGREEMENT**

**CITY OF EDINA**

By: _____

       James Hovland, Mayor

Date: _____

By: _____

       Scott Neal, City Manager

Date: _____

**SIGNATURE PAGE TO ANCILLARY AGREEMENT**


**CITY OF MINNEAPOLIS**


Department Responsible for Administering
and Monitoring Agreement


By: _____

    Joni Hodne, Director of Department of Emergency Communications

Date: _____



_____

   Pam Fernandez, Finance Officer


Date: _____


Approved as to form:



_____
Brad Cousins, City Attorney

Date: _____

# SIGNATURE PAGE TO ANCILLARY AGREEMENT

## COUNTY BOARD AUTHORIZATION

COUNTY OF HENNEPIN

Reviewed for COUNTY by
the County Attorney's Office:

STATE OF MINNESOTA

By: _____
          Irene Fernando
          Chair of Its County Board

_____
Michael Bernard
Assistant County Attorney

Date: _____

Date: _____

ATTEST: _____
          Sheri Selton
          Deputy Clerk of County Board

Date: _____

HENNEPIN COUNTY SHERIFF'S OFFICE

_____
Patrick Enderlein
Chief Deputy
Hennepin County Sheriff's Office

By: _____
          Jodi Wentland
          County Administrator

Date: _____

Date: _____

By: _____
          Grace Helgerson
          County Administration Clerk

Document Assembled by:

Date: _____

_____
Jill Rohret
Executive Director, MESB

Date: _____

**SIGNATURE PAGE TO ANCILLARY AGREEMENT**

**HENNEPIN HEALTHCARE SYSTEM, INC. d/b/a Hennepin County Medical Center**

By: _____

    Martin Scheerer, Senior Director of Hennepin EMS

Date: _____

**SIGNATURE PAGE TO ANCILLARY AGREEMENT**

**METROPOLITAN EMERGENCY SERVICES BOARD**


By: _____

    Board Chair

Date: _____


Approved as to form:


_____

Board Counsel

Attachment A

Revised Ownership Percentage

| Percentage | Seven Agencies | Workstation |
|---|---|---|
| 14.9% | Allina | 19 |
| 7.1% | Bloomington | 6 |
| 6.0% | Eden Prairie | 4 |
| 6.0% | Edina | 4 |
| 7.1% | Hennepin EMS | 6 |
| | HCSO Pri | (32) |
| | HCSO BU | (12) |
| 29.8% | HCSO Total | 44 |
| | MECC Pri | (31) |
| | MECC BU | (12) |
| 29.2% | MECC Total | 43 |
| 100% | TOTAL | 126 |

# METROPOLITAN EMERGENCY SERVICES BOARD

**Meeting Date:**                             **November 12, 2025**
**Agenda Item:**                     **7A. Approval of Contract**
**With Poul Haas for Lobbying Services**
**Presenter:**                                   **Rohret**

## RECOMMENDATION
Staff recommend the Board approve the contract with Poul Haas for lobbying services in the amount of $36,000.00.

## BACKGROUND
The MESB issued a request for proposals (RFP) for lobbying services on June 30, 2025 with responses due July 25, 2025. MESB received three responses from: Larkin Hoffman Public Affairs; McAlpin Capitol Results; and Poul Haas. At its October 8, 2025 meeting, the MESB awarded the RFP to Poul Haas.

## ISSUES & CONCERNS
The Executive Director worked with Poul Haas since the October 8 board meeting on an agreement for services, which has also been reviewed by Board Counsel.

The agreement includes a list of services Poul Haas will provide the MESB including: pre-session strategy sessions; regular communication; guidance and legislative lobbying; legislative monitoring and representation; relationship development and support; and lobbyist reports. The agreement is for one year but may be extended upon mutual written agreement and/or the terms, scope and fees may be renegotiated, again, upon mutual written agreement, which would require Board approval.

## FINANCIAL IMPACT
This amount was included in the MESB 2026 operational budget.

MOTION BY:
SECONDED BY:
MOTION:

PASS/FAIL

**POUL HAAS**
Government Relations

**and**

**Metropolitan Emergency Services Board (MESB)**

October 24, 2025

Jill Rohret
Executive Director
Metropolitan Emergency Services Board
2099 University Ave. West
Saint Paul, MN 55104-3431

Dear Jill,

This letter is to confirm the retainer agreement for legislative services between MESB (The Client) and Poul Haas, PA (The Firm) for the term of November 12, 2025, through December 31, 2026.

## SCOPE OF SERVICES

The Firm designates Nancy Haas, Courtney Jasper, and Callie Lehman as the legislative counsel to assist MESB with its legislative representation and agrees to provide the following array of services to MESB:

1. **Pre-Session Strategy Sessions:** The Firm will work with MESB to plan pre-session strategy sessions. During these strategy sessions, the Firm will provide an overview of the 2026 legislative landscape, the Client will share their goals for the 2026 session and together the parties will engage in relationship mapping and discuss and implement a decision-making process on issues that demand quick input during the legislative session.

2. **Regular Communication:** Poul Haas will coordinate regular check-ins with the MESB Executive Director during the interim on a biweekly cadence and during the legislative session at a weekly cadence. The Firm will maintain consistent communication with designated contacts at MESB, providing summaries of hearings and meetings to keep the Client informed and prepared to respond to legislative developments. At the end of the legislative session, Poul Haas will provide the Client with a comprehensive legislative session summary. The Firm will attend MESB Board meetings as requested to provide legislative updates.

3. **Guidance and Legislative Lobbying:** The Firm will analyze legislative opportunities and offer strategic guidance to support MESB's goal of supporting public safety for the

residents of Anoka, Carver, Chisago, Dakota, Hennepin, Isanti, Ramsey, Scott, Sherburne, and Washington Counties, and the city of Minneapolis with respect to ARMER, EMS, 9-1-1, and school mapping matters. Services include drafting bills, identifying authors, and interacting with the Revisor's Office. The Firm will prepare authors and witnesses, secure hearings, and lobby committee members, as well as full House and Senate membership, to support MESB's legislative objectives and secure the Governor's signature on priority bills. The Firm will take the lead on ARMER funding and school mapping initiatives, collaborate with relevant stakeholders on EMS initiatives, and monitor developments on 9-1-1 issues.

4. **Legislative Monitoring and Representation:** The Firm will track and review all proposed bills that may be of interest to the Client. The Firm's assessments will identify potential impacts on funding, policy, and programs related to 9-1-1, ARMER radio, and EMS. The Firm will provide timely updates and strategic advice to ensure the Client is informed and prepared to respond effectively. The Firm will represent the Client at all legislative sessions, special sessions, and interim committee hearings, engaging with bill authors, committee members, and legislative leadership.

5. **Relationship Development and Support:** The Firm will utilize our existing network and establish relationships with legislators, legislative staff, the Governor's Office, and relevant state agencies, including the Department of Public Safety. The Firm will arrange and attend meetings with stakeholder groups and other advocacy organizations on behalf of and identified by the Client, as well as partner with those groups to support MESB's legislative agenda, including the Association of Minnesota Counties (AMC), Association of Minnesota School Districts (AMSD), the Minnesota Ambulance Association, the Minnesota Sheriff's Association, and the Chiefs of Police Association.

6. **Lobbyist Reports:** Poul Haas will register with the Campaign Finance Board to represent MESB at the Capitol, file twice annual lobbyist disbursement reports as required by law and be available to file the annual lobbyist principal report on the Client's behalf if requested.

## FEES AND DISBURSEMENTS

For services related to the Client's priorities and the scope of services outlined above during the term of the contract, the Firm will charge an annual retainer of $36,000. The retainer will be billed monthly in equal installments of $3,000, beginning December 2025 and concluding November 2026. Invoices will be due upon receipt. The Firm will not charge the Client for any additional work or expenses not referenced in this contract, unless both parties agree in writing to the scope of additional work and the associated costs.

## TERMINATION

This Agreement may be terminated by either party upon 30 days written notice to the other party.

## EXTENSION

The initial term of this Agreement is one year, during which time the Firm will perform the Services described herein. Upon mutual written agreement, the Firm and MESB may extend and/or renegotiate the terms, scope, and fees of this Agreement.

## INDEMNIFICATION

The Firm shall defend, indemnify, and hold harmless MESB, its officials, officers, agents, volunteers and employees from any liability, claims, causes of action, judgments, damages, losses, costs, or expenses, including attorney's fees (collectively, the Claims) to the extent that such Claims arise out of: (a) any negligent act or omission by or any willful misconduct on the part of the Firm or Firm personnel in the performance of this Agreement, or (b) Firm's failure to comply with its obligations under this Agreement or with any applicable federal, state, or local law.

For clarification and not limitation, this obligation to defend, indemnify and hold harmless includes but is not limited to any liability, claims or actions resulting from the Firm's negligent or willful misconduct, including those related to (a) alleged infringement of any copyright or any property right of another; (b) the employment or alleged employment of Firm personnel; (c) the unlawful disclosure and/or use of protected data; or (d)  other noncompliance with the requirements of these provisions.

## CONFLICTS OF INTEREST

MESB has been provided with a copy of the Firm's Conflict of Interest Policy and a list of current government relations clients. MESB has been informed of the procedures that will be followed should a conflict arise. The Firm has performed an internal conflict of interest check and has not identified any conflicts.

If you find this agreement acceptable, please sign both copies, retain one for your records, and return the other copy to me at your convenience.

Thank you for your confidence in our Firm. We appreciate the opportunity to work with you and look forward to a successful year.


_____          __10/24/2025_____
Nancy Haas, Signed on behalf                  Date
of Poul Haas

_____                    _____
John P. Fahey, Board Chair, Signed on behalf                                Date
of MESB


Approved as to Form:



_____
Board Counsel

# METROPOLITAN EMERGENCY SERVICES BOARD

**Meeting Date:**             **November 12, 2025**
**Agenda Item:**          **7B. Approval of Contract for Digital GIS Mapping of School Facilities**
**Presenter:**              **Rohret**

## RECOMMENDATION
Staff recommend the Board approve the contract with Critical Response Group, Inc. in the amount of $5,559,500.00.

## BACKGROUND
In the 2024 legislative session, the Legislature approved allocating $7 million from the 9-1-1 special revenue fund to serve as grants to the regional emergency communications/services boards. The grant was to be administered by the Minnesota Department of Public Safety (DPS) Emergency Communication Networks (ECN) division, with input from the Statewide Emergency Communications Board (SECB). ECN has stated that any grant above $5,000.00 must be a competitive grant.

At the March 2025 MESB meeting, the Board approved a joint procurement with other emergency communications/services board regions. Six of the seven emergency communications/services board regions will jointly procure, with MESB being the lead contracting agent, digital mapping services under this grant.

At the May 2025 MESB meeting, the Board accepted the grant and authorized the Chair to sign the grant agreement upon receipt. On June 30, 2025, MESB received a letter from DPS notifying MESB that it would receive a $6.78 million grant award.

## ISSUES & CONCERNS
At the September 19, 2025 meeting, the MESB voted to award the RFP for Digital GIS Mapping of School Facilities to Critical Response Group, Inc. (CRG). Since that date, the Executive Director, Board Counsel and CRG have been working to prepare a contract document.

The contract before the Board for approval includes all the terms stated in the RFP, as well as the proposal made by CRG, including its price of $5,559,500.00. The contract also includes providing sub-addressing data of the schools to be included in statewide 9-1-1 datasets; currently there is no state rule requiring local government to include sub-addressing information in GIS data. For CRG to provide this information for school addressing will save local GIS authorities countless hours of effort and will provide improved 9-1-1 location information to PSAPs receiving 9-1-1 calls from schools.

MOTION BY:
SECONDED BY:
MOTION:

PASS/FAIL

# METROPOLITAN EMERGENCY SERVICES BOARD

**Meeting Date:**                        **November 12, 2025**
**Agenda Item:**               **7B. Approval of Contract for**
**Digital GIS Mapping of School Facilities**
**Presenter:**                             **Rohret**

## FINANCIAL IMPACT

This project is funded via a reimbursement grant. The MESB must expend the funds and then apply for reimbursement. All expenditures related to this project, except for staff time to administer the grant, will be reimbursed by the grant. Note: 2025 and 2026 financial statements will show the grant expenditures and reimbursements, which were not included in either year's budgets.

MOTION BY:
SECONDED BY:
MOTION:

PASS/FAIL

## Indoor Digital School Mapping Project Agreement

This Agreement is between the Metropolitan Emergency Services Board, a joint powers organization under the laws of the State of Minnesota, 2099 University Avenue West, Suite 201, Saint Paul, Minnesota 55104-3431 hereinafter referred to as "BOARD" and The Critical Response Group, Inc., a corporation organized under the laws of Delaware, 200 American Metro Boulevard, #113, Hamilton Township, New Jersey 08619 hereinafter referred to as "CONTRACTOR".

The parties agree as follows:

1.    TERM AND COST OF THE AGREEMENT

      This Agreement shall commence on November 12, 2025, and expire on June 30, 2026, unless terminated earlier in accordance with the provisions herein.  Digital mapping services work must be completed by June 20, 2026.

      The total cost of this Agreement, including all reimbursable expenses, shall not exceed five million, five hundred fifty-nine thousand, five hundred Dollars ($5,559,500.00).

2.    SERVICES TO BE PROVIDED

      A.    CONTRACTOR shall build accurate mapping assets for 2,441 school facilities in formats required by Attachment A for each school district, charter school, private school, and Tribal school, and the local, county, State and Federal public safety community; implement and integrate mapping assets with the pre-existing software systems used by school districts, charter schools, private schools, and Tribal schools, and local, regional, State and Federal public safety agencies that serve each specific school; and provide scenario-based table-top  implementation training for schools and their public safety partners to support implementation of initiative as more fully described by Contractor in Attachment B.

      B.    CONTRACTOR shall comply with BOARD's rules, policy, and direction regarding use of BOARD facilities.  BOARD may deny CONTRACTOR access to any BOARD facility at any time and may remove any CONTRACTOR personnel from BOARD facilities at any time and in BOARD's sole discretion.  CONTRACTOR shall not allow unauthorized personnel to use BOARD facilities.

      C.    As more detailed in Attachment A, CONTRACTOR will:

1. Deliver a copy of the mapping asset created and collected to the school or school district that manages the facility that was mapped and obtain signoff of the school official that the mapping asset was received.
2. Include in each delivery signoff document an acknowledgement by the respondent to the school that the mapping asset is being provided in a manner that the school may use and access the data without limitation.
3. Include in each delivery signoff document an acknowledgement by the respondent that the school may share the data with responders and PSAPs at the school's discretion pursuant to Minnesota Statutes Chapter 123 Section 18.
4. Deliver copies of the mapping asset created and collected within a region to the specified regional contact via a cloud service.
5. Provide a copy of each delivery signoff document associated with the respondent's deliverables under this scope of work to the MESB contract manager.
6. Unless otherwise mutually agreed, complete the project and scope of work, including a final project summary document, and deliver any final invoice to the MESB contract manager no later than 4:00 p.m. (CDT) on June 30, 2026.
7. Include with the final project summary document, a written acknowledgement, signed by the respondent's official representative, stating that the respective regions have exclusive ownership and control over the data created or collected pursuant to this procurement.
8. Include with the final project summary document, a written acknowledgement, signed by the respondent's official representative, stating that the mapping assets delivered pursuant to this procurement will be perpetually available to the applicable schools and responders.
9. Complete all work by June 20, 2026. Distribution of maps to the MESB and the Regions must occur between June 20-25, 2026, for the Regions to distribute maps to schools and school districts by June 30, 2026.

3. PAYMENT FOR SERVICES

CONTRACTOR shall be paid according to the provisions in Attachment C.

CONTRACTOR shall perform all services hereunder to the satisfaction of BOARD, in accordance with the provisions herein, and in compliance with applicable law. If BOARD determines that CONTRACTOR has not complied with the foregoing, BOARD shall not have any obligation to pay CONTRACTOR for the non-complying services.

Payment for services shall be made directly to CONTRACTOR after completion of the services and upon the presentation of a claim as provided by law governing BOARD's payment of claims and/or invoices. CONTRACTOR shall submit monthly invoices for services rendered on forms which may be furnished by

BOARD.  Payment shall be made within thirty-five (35) days from receipt of the invoice.

Except for the payments expressly set forth herein, costs and expenses for travel, airfare, lodging, per diem, parking, mileage, ground transportation, and all other costs or expenses shall be paid by CONTRACTOR and not reimbursed by BOARD.

Payments shall be made pursuant to the provisions herein and BOARD's then applicable payment policies, procedures, rules and directions.  BOARD is not responsible for remedying fraudulent or unauthorized payments requested in CONTRACTOR's name.

Unless expressly approved in writing by BOARD, CONTRACTOR shall not provide services under this Agreement without receiving a purchase order or purchase order number supplied by BOARD.  All invoices shall display a BOARD purchase order number and be emailed to jrohret@mn-mesb.org or sent to the following receiving address:  Metropolitan Emergency Services Board, 2099 University Avenue West, Suite 201, Saint Paul, Minnesota 55104-3431. The final invoice must be received no later than 4:00 p.m. on June 30, 2026.

BOARD may withhold from any payment due to CONTRACTOR any amount which is due and owing BOARD under this or any other agreement between the parties due to overpayment or as a result of an audit.

4.      PROFESSIONAL CREDENTIALS

CONTRACTOR shall provide all information requested by BOARD to facilitate the verification of educational and professional credentials from primary sources.  CONTRACTOR shall undergo a review of professional credentials as requested by BOARD during the term of this Agreement.

5.      INDEPENDENT CONTRACTOR

CONTRACTOR shall select the means, method, and manner of performing the services.  Nothing is intended nor should be construed as creating or establishing the relationship of a partnership or a joint venture between the parties or as constituting CONTRACTOR as the agent, representative, or employee of BOARD for any purpose.  CONTRACTOR is and shall remain an independent contractor for all services performed under this Agreement.  CONTRACTOR shall secure at its own expense all personnel required in performing services under this Agreement.  CONTRACTOR's personnel and/or subcontractors engaged to perform any work or services required by this Agreement will have no contractual relationship with BOARD and will not be considered employees of BOARD.  BOARD shall not be responsible for any claims related to or on behalf of any of

CONTRACTOR's personnel, including without limitation, claims that arise out of employment or alleged employment under the Minnesota Unemployment Insurance Law (Minnesota Statutes Chapter 268) or the Minnesota Workers' Compensation Act (Minnesota Statutes Chapter 176) or claims of discrimination arising out of applicable law, against CONTRACTOR, its officers, agents, contractors, or employees.  Such personnel or other persons shall neither accrue nor be entitled to any compensation, rights, or benefits of any kind from BOARD, including, without limitation, tenure rights, medical and hospital care, sick and vacation leave, workers' compensation, unemployment compensation, disability, severance pay, and retirement benefits.

6.    INDEMNIFICATION

CONTRACTOR shall defend, indemnify, and hold harmless BOARD, its present and former officials, officers, agents, volunteers and employees from any liability, claims, causes of action, judgments, damages, losses, costs, or expenses, including attorney's fees, resulting directly or indirectly from any act or omission of CONTRACTOR, a subcontractor, anyone directly or indirectly employed by them, and/or anyone for whose acts and/or omissions they may be liable in the performance of the services required by this Agreement, and against all loss by reason of the failure of CONTRACTOR to perform any obligation under this Agreement.  For clarification and not limitation, this obligation to defend, indemnify and hold harmless includes but is not limited to any liability, claims or actions resulting directly or indirectly from alleged infringement of any copyright or any property right of another, the employment or alleged employment of CONTRACTOR personnel, the unlawful disclosure and/or use of protected data, or other noncompliance with the requirements of these provisions.

7.    INSURANCE

With respect to the services provided pursuant to this Agreement, CONTRACTOR shall, at its sole expense, procure and maintain insurance of the types, and in the form and amounts described below from insurer(s) authorized to transact business in the state where services or operations will be performed by CONTRACTOR.  Such insurance and required coverage shall be in forms acceptable to BOARD.  The insurance requirements described below shall be maintained uninterrupted for the duration of this Agreement and beyond such term when so required, and shall cover CONTRACTOR, and others for whom and/or to whom CONTRACTOR may be liable, for liabilities in connection with work performed for or on behalf of BOARD, its agents, representatives, employees or contractors.  CONTRACTOR is required to have and keep in force the following minimum insurance coverages or CONTRACTOR's actual insurance limits for primary coverage and excess liability or umbrella policy limits, whichever is greater:

A.

| | REQUIRED INSURANCE COVERAGES | MINIMUM |
|---|---|---|
| **(1)** | **Commercial General Liability (CGL)**<br><br>General Aggregate<br>Products—Completed Operations Aggregate<br>Personal and Advertising Injury<br>Each Occurrence—Combined Bodily Injury and Property Damage<br><br>Coverage shall be on an occurrence basis and include contractual liability coverage. Coverage shall be written on the most current ISO (Insurance Services Office, Inc.) CGL form or its equivalent. | <br><br>$2,000,000<br>$2,000,000<br>$1,500,000<br>$1,500,000 |
| **(2)** | **Workers' Compensation and Employer's Liability**<br><br>Workers' Compensation<br>Employer's Liability: Bodily injury by accident—Each Accident<br>Employer's Liability: Bodily injury by Disease—Policy Limit<br>Employer's Liability: Bodily injury by Disease—Each Employee<br><br>If CONTRACTOR is based outside the state of Minnesota, coverage must comply with Minnesota law. *BOARD will accept self-insurance certificate of CONTRACTOR if CONTRACTOR is self-insured under Minnesota law.* If CONTRACTOR is a sole proprietor, it is exempted from the above Workers' Compensation requirements to the extent provided by Minnesota law. In the event that CONTRACTOR should hire employees or subcontract this work, CONTRACTOR shall obtain the required insurance and submit an updated certificate. | <br><br>Statutory<br>$500,000<br>$500,000<br>$500,000 |
| **(3)** | **Professional Liability (PL/E&O)**<br><br>Per Claim<br>Aggregate<br><br>The professional liability insurance must be maintained continuously for a period of three (3) years after final acceptance of services or the expiration or termination of this Agreement, whichever is later. Coverage shall include liability arising from the errors, omissions or acts of CONTRACTOR or any entity for which CONTRACTOR is legally responsible in the providing of services under the Agreement. Throughout the term of the Agreement, the PL/E&O policy shall include full prior acts coverage. | <br><br>$1,000,000<br>$2,000,000 |
| **(4)** | **Automobile Liability**<br><br>CONTRACTOR shall maintain automobile liability and, if necessary, commercial umbrella insurance. Such insurance shall cover liability for bodily injury and property damage arising from the use or operation of any auto, including those owned, hired or otherwise operated or used by or on behalf of CONTRACTOR. | $500,000 |

| (5) | **Cyber Security and/or Privacy Liability** | | |
|---|---|---|---|
| | | Per Claim | $2,000,000 |
| | | Aggregate | $2,000,000 |
| | Insurance shall cover claims, which may arise from failure of CONTRACTOR's security resulting in harm, including but not limited to computer attacks, unauthorized access, disclosure of not public, confidential or private data/information, transmission of a computer virus(es) and/or denial of service. The coverage may be endorsed on another form of liability coverage or written on a standalone policy. | | |

B. An umbrella or excess policy is an acceptable method to provide the required commercial general or automobile insurance coverage.

Coverage shall not include any exclusion or other limitations related to:

(1) Scope of services;
(2) Delays in project completion and cost overruns;
(3) Persons or entities authorized to notify the carrier of a claim or potential claim; or
(4) Mold, fungus, asbestos, pollutants or other hazardous substances.

The above establishes minimum insurance requirements. It is the sole responsibility of CONTRACTOR to determine the need for and to procure additional insurance which may be needed in connection with this Agreement. Upon written request, CONTRACTOR shall promptly submit copies of insurance policies to BOARD.

CONTRACTOR shall ensure that all of CONTRACTOR's subcontractors (i) independently carry insurance appropriate to cover the subcontractors' exposures and that meet or exceed the Required Insurance Coverages set forth in the table above; (ii) are covered under the CONTRACTOR's policies; or (iii) or both. CONTRACTOR is responsible for monitoring its subcontractors' proof of insurance to ensure compliance with the foregoing obligations. Copies of certificates of insurance shall be maintained by CONTRACTOR and shall be supplied to BOARD upon request.

CONTRACTOR shall not commence work until it has obtained required insurance and filed with BOARD a properly executed Certificate of Insurance establishing compliance. The certificate(s) must name BOARD as the certificate holder, and as an additional insured for the commercial general

liability and the automobile liability coverages required herein. The funding of deductibles and self-insured retentions (SIR) maintained by CONTRACTOR shall be the sole responsibility of CONTRACTOR. If the certificate form contains a certificate holder notification provision, the certificate shall state that the insurer will endeavor to mail to BOARD thirty (30) day prior written notice in the event of cancellation/termination of any described policies; however, in the event the insurance carrier will not issue or endorse its policy(s) to comply with the notice provision in the preceding clause, CONTRACTOR shall assume such notice obligations. If CONTRACTOR receives notice of cancellation/termination from an insurer, CONTRACTOR shall email a copy of the notice to BOARD within two (2) business days.

CONTRACTOR shall furnish to BOARD updated certificates during the term of this Agreement as insurance policies expire. If CONTRACTOR fails to furnish proof of insurance coverages, BOARD may withhold payments and/or pursue any other right or remedy allowed under contract, law, equity, and/or statute.

CONTRACTOR's or, as applicable, subcontractor(s)' required insurance shall be primary insurance and any insurance or self-insurance maintained by BOARD shall be in excess of and non-contributory with CONTRACTOR's insurance. CONTRACTOR waives all rights against BOARD, its officials, officers, agents, volunteers, and employees for recovery of damages to the extent that damages are covered by insurance of CONTRACTOR. If necessary, CONTRACTOR agrees to endorse the required insurance policies to permit waivers of subrogation in favor of BOARD.

If CONTRACTOR's subcontractor(s) independently carries insurance in accordance with the provisions herein, CONTRACTOR shall have a written agreement with its subcontractor(s) to pass-through all of the foregoing insurance obligations.

8.    DUTY TO NOTIFY

CONTRACTOR shall promptly notify BOARD of any demand, claim, action, cause of action or litigation brought against CONTRACTOR, its employees, officers, agents or subcontractors, which arises out of the services described in this Agreement. CONTRACTOR shall also notify BOARD whenever CONTRACTOR has a reasonable basis for believing that CONTRACTOR and/or its employees, officers, agents or subcontractors, and/or BOARD, might become the subject of a demand, claim, action, cause of action, administrative action, criminal arrest, criminal charge or litigation arising out of and/or related to the services described in this Agreement.

9. DATA, SYSTEMS, AND INTELLECTUAL PROPERTY

A. CONTRACTOR, its officers, agents, owners, partners, employees, volunteers and subcontractors shall, to the extent applicable, abide by the provisions of the Minnesota Government Data Practices Act, Minnesota Statutes, chapter 13 (MGDPA) and all other applicable law, rules, regulations and orders relating to data or the privacy, confidentiality or security of data. For clarification and not limitation, BOARD hereby notifies CONTRACTOR that the requirements of Minnesota Statutes section 13.05, subd. 11, apply to this Agreement. CONTRACTOR shall promptly notify BOARD if CONTRACTOR becomes aware of any potential claims, or facts giving rise to such claims, under the MGDPA or other data, data security, privacy or confidentiality laws, and shall also comply with the other requirements of this Section.

Classification of data, including trade secret data, will be determined pursuant to applicable law and, accordingly, merely labeling data as "trade secret" by CONTRACTOR does not necessarily make the data protected as such under any applicable law.

B. In addition to the foregoing MGDPA and other applicable law obligations, CONTRACTOR shall comply with the following duties and obligations regarding Board Data and Board Systems (as each term is defined herein). As used herein, " Data" means any data or information, and any copies thereof, created by CONTRACTOR or acquired by CONTRACTOR from or through BOARD, school district, charter school, private school, and Tribal school, and the local, county, State and Federal public safety community pursuant to this Agreement, including but not limited to handwriting, typewriting, printing, photocopying, photographing, facsimile transmitting, and every other means of recording any form of communication or representation, including electronic media, email, letters, works, pictures, drawings, sounds, videos, or symbols, or combinations thereof.

If CONTRACTOR has access to or possession/control of Board Data, CONTRACTOR shall safeguard and protect the Board Data in accordance with generally accepted industry standards, all laws, and all then applicable BOARD policies, procedures, rules and directions. To the extent of any inconsistency between accepted industry standards and such BOARD policies, procedures, rules and directions, CONTRACTOR shall notify BOARD of the inconsistency and follow BOARD direction. CONTRACTOR shall immediately notify BOARD of any known or suspected security breach or unauthorized access to BOARD Data, then comply with all responsive directions provided by BOARD. The foregoing shall not be construed as

eliminating, limiting or otherwise modifying CONTRACTOR's indemnification obligations herein.

C.     BOARD may, in its sole discretion, grant CONTRACTOR limited access to BOARD'S computer/data systems, including but not limited to BOARD computers, networks, databases, applications and/or environments, ("Board Systems") exclusively for the purposes of performing services hereunder.  Board Systems may be owned by BOARD or may be licensed by BOARD from a third party.  If BOARD grants access to Board Systems, CONTRACTOR and all CONTRACTOR personnel with access to Board Systems: (i) shall secure and safeguard all access and authentication information related to Board Systems, including but not limited to usernames, passwords, and other applicable authentication information related to Board Systems access, ("Authentication Credentials"); (ii) shall not share or distribute Authentication Credentials with any individual; and (iii) shall comply with then applicable BOARD data practices and security policies, procedures, rules and directions when accessing and using Board Systems.  Compliance with such requirements is supplemental to CONTRACTOR's duty to comply with applicable law and regulations and CONTRACTOR's ordinary duty of care in such situations.

For clarification and not limitation of the foregoing, CONTRACTOR's access to Board Systems shall be subject to the following: (i) CONTRACTOR shall notify all personnel with access to Board Systems of the obligations imposed by this Agreement; (ii) personnel performing on behalf of CONTRACTOR shall complete BOARD approved data practices and security training as required by BOARD; (iii) if CONTRACTOR utilizes its own systems, software or equipment in the performance of this Agreement, the same shall meet BOARD's technical operating and security system requirements, including but not limited to installing and/or maintaining BOARD approved firewalls, proxies, filters and other monitors and controls; (iv) CONTRACTOR shall immediately notify BOARD of any known or suspected Board System incidents or breaches, then comply with all responsive directions provided by BOARD; and (v) if any CONTRACTOR personnel with access to Board Systems no longer requires said access and/or is no longer performing services hereunder, CONTRACTOR shall immediately notify BOARD and ensure that said individual no longer has access to Board Systems, including but not limited to deleting, eliminating and destroying all Authentication Credentials.  BOARD may terminate, deny or revoke access to Board Systems at any time and without notice.  Any notice required by the foregoing shall be provided to the BOARD Contract Administrator (as identified in the CONTRACT ADMINISTRATION provisions below).

D.   CONTRACTOR confirms, transfers, assigns, and conveys to BOARD all right, title, and interest in all intellectual property which CONTRACTOR may create, conceive, develop, or originate for BOARD, either individually or jointly with others, and which arises out of the performance of this Agreement ("Work"), including but not limited to copyrights, patents, trade secrets, trademarks, service marks, and rights in data or other technology ("Intellectual Property Rights").  As applicable, Work shall be considered "works made for hire" as defined in the U.S. Copyright Act.  To the extent any Work is not determined to be works made for hire, CONTRACTOR grants and assigns to BOARD, without reservation, all right, title, and interest in and to said Work.  As applicable and to the extent said grant and assignment does not convey all right, title, and interest to BOARD, CONTRACTOR grants to BOARD an unlimited, irrevocable, perpetual, royalty-free right and license to use, convey, and distribute the Work.

CONTRACTOR shall, upon request of BOARD, execute all papers and perform all other acts necessary to assist BOARD to establish, protect, and preserve BOARD's Intellectual Property Rights.

For clarification, each party shall retain ownership of intellectual property developed prior to or outside of this Agreement ("Pre-existing IP").  However, and as applicable, CONTRACTOR grants BOARD a perpetual, irrevocable, royalty-free license to use Pre-existing IP for BOARD's business purposes.

CONTRACTOR warrants that, when legally required, CONTRACTOR shall obtain the written consent of both the owner and licensor to reproduce, publish, and/or use any material supplied to BOARD including, but not limited to, software, hardware, documentation, and/or any other item.  CONTRACTOR further warrants that any material or item delivered by CONTRACTOR will not violate the United States copyright law or any property right of another.

E.   Upon expiration or termination of this Agreement:

(1)   At the discretion of BOARD and as specified in writing by the Contract Administrator, CONTRACTOR shall deliver to the Contract Administrator all Board Data so specified by BOARD.

(2)   BOARD shall have full ownership and control of all such Board Data.  If BOARD permits CONTRACTOR to retain copies of the Board Data, CONTRACTOR shall not, without the prior written consent of BOARD or unless required by law, use any of the Board Data for any purpose or in any manner whatsoever; shall not assign, license, loan, sell, copyright, patent and/or transfer any or all of such Board Data;

and shall not do anything which in the opinion of BOARD would affect BOARD's ownership and/or control of such Board Data.

(3)    Except to the extent required by law or as agreed to by BOARD, CONTRACTOR shall not retain any Board Data that are confidential, protected, privileged, not public, nonpublic, or private, as those classifications are determined pursuant to applicable law.  In addition, CONTRACTOR shall, upon BOARD's request, certify destruction of any Board Data so specified by BOARD.

10.    <u>RECORDS – AVAILABILITY/ACCESS</u>

Subject to the requirements of Minnesota Statutes section 16C.05, subd. 5, BOARD, the State Auditor, or any of their authorized representatives, at any time during normal business hours, and as often as they may reasonably deem necessary, shall have access to and the right to examine, audit, excerpt, and transcribe any books, documents, papers, records, etc., which are pertinent to the accounting practices and procedures of CONTRACTOR and involve transactions relating to this Agreement.  CONTRACTOR shall maintain these materials and allow access during the period of this Agreement and for six (6) years after its expiration or termination.

11.    <u>SUCCESSORS, SUBCONTRACTING AND ASSIGNMENTS</u>

A.    CONTRACTOR binds itself, its partners, successors, assigns and legal representatives to BOARD for all covenants, agreements and obligations herein.

B.    CONTRACTOR shall not assign, transfer or pledge this Agreement and/or the services to be performed, whether in whole or in part, nor assign any monies due or to become due to it without the prior written consent of BOARD.  A consent to assign shall be subject to such conditions and provisions as BOARD may deem necessary, accomplished by execution of a form prepared by BOARD and signed by CONTRACTOR, the assignee and BOARD.  Permission to assign, however, shall under no circumstances relieve CONTRACTOR of its liabilities and obligations under the Agreement.

C.    CONTRACTOR shall not subcontract this Agreement and/or the services to be performed, whether in whole or in part, without the prior written consent of BOARD.  Permission to subcontract, however, shall under no circumstances relieve CONTRACTOR of its liabilities and obligations under the Agreement.  Further, CONTRACTOR shall be fully responsible for the acts, omissions, and failure of its subcontractors in the performance of the specified contractual services, and of person(s) directly or indirectly

employed by subcontractors.  Contracts between CONTRACTOR and each subcontractor shall require that the subcontractor's services be performed in accordance with this Agreement.  CONTRACTOR shall make contracts between CONTRACTOR and subcontractors available upon request.  For clarification and not limitation of the provisions herein, none of the following constitutes assent by BOARD to a contract between CONTRACTOR and a subcontractor, or a waiver or release by BOARD of CONTRACTOR's full compliance with the requirements of this Section: (1) BOARD's request or lack of request for contracts between CONTRACTOR and subcontractors; (2) BOARD's review, extent of review or lack of review of any such contracts; or (3) BOARD's statements or actions or omissions regarding such contracts.

D.      As required by Minnesota Statutes section 471.425, subd. 4a, CONTRACTOR shall pay any subcontractor within ten (10) days of CONTRACTOR's receipt of payment from BOARD for undisputed services provided by the subcontractor, and CONTRACTOR shall comply with all other provisions of that statute.

E.      CONTRACTOR shall notify BOARD in writing if another person/entity acquires, directly or indirectly, more than fifty percent (50%) of the voting power of the shares entitled to vote for directors of CONTRACTOR.  Notice shall be given within ten (10) days of such acquisition and shall specify the name and business address of the acquiring person/entity.  BOARD reserves the right to require the acquiring person/entity to promptly become a signatory to this Agreement by amendment or other document so as to help assure the full performance of this Agreement.

12.     MERGER, MODIFICATION AND SEVERABILITY

A.      The entire Agreement between the parties is contained herein and supersedes all oral agreements and negotiations between the parties relating to the subject matter.  All items that are referenced or that are attached are incorporated and made a part of this Agreement.  If there is any conflict between the terms of this Agreement and referenced or attached items, the terms of this Agreement shall prevail.

CONTRACTOR and/or BOARD are each bound by its own electronic signature(s) on this Agreement, and each agrees and accepts the electronic signature of the other party.

B.      Any alterations, variations or modifications of the provisions of this Agreement shall only be valid when they have been reduced to writing as an amendment to this Agreement signed by the parties.  Except as expressly provided, the substantive legal terms contained in this Agreement, including

but not limited to Indemnification, Insurance, Merger, Modification and Severability, Default and Termination or Minnesota Law Governs may not be altered, varied, modified or waived by any change order, implementation plan, scope of work, development specification or other development process or document.

C.      If any provision of this Agreement is held invalid, illegal or unenforceable, the remaining provisions will not be affected.

13.     DEFAULT AND TERMINATION

A.      If CONTRACTOR fails to perform any of the provisions of this Agreement, fails to administer the work so as to endanger the performance of the Agreement or otherwise breaches or fails to comply with any of the terms of this Agreement, it shall be in default.  Unless CONTRACTOR's default is excused in writing by BOARD, BOARD may upon written notice immediately terminate this Agreement in its entirety.  Additionally, failure to comply with the terms of this Agreement shall be just cause for BOARD to delay payment until CONTRACTOR's compliance.  In the event of a decision to withhold payment, BOARD shall furnish prior written notice to CONTRACTOR.

B.      Notwithstanding any provision of this Agreement to the contrary, CONTRACTOR shall remain liable to BOARD for damages sustained by BOARD by virtue of any breach of this Agreement by CONTRACTOR.  Upon notice to CONTRACTOR of the claimed breach and the amount of the claimed damage, BOARD may withhold any payments to CONTRACTOR for the purpose of set-off until such time as the exact amount of damages due BOARD from CONTRACTOR is determined.  Following notice from BOARD of the claimed breach and damage, CONTRACTOR and BOARD shall attempt to resolve the dispute in good faith.

C.      The above remedies shall be in addition to any other right or remedy available to BOARD under this Agreement, law, statute, rule, and/or equity.

D.      BOARD's failure to insist upon strict performance of any provision or to exercise any right under this Agreement shall not be deemed a relinquishment or waiver of the same, unless consented to in writing.  Such consent shall not constitute a general waiver or relinquishment throughout the entire term of the Agreement.

E.      This Agreement may be terminated with or without cause by BOARD upon thirty (30) days' written notice.

F.     If this Agreement expires or is terminated, with or without cause, by either party, at any time, CONTRACTOR shall not be entitled to any payment, fees or other monies except for payments duly invoiced for then-delivered and accepted deliverables/milestones pursuant to this Agreement.  In the event CONTRACTOR has performed work toward a deliverable that BOARD has not accepted at the time of expiration or termination, CONTRACTOR shall not be entitled to any payment for said work, including but not limited to incurred costs of performance, termination expenses, profit on the work performed, other costs founded on termination for convenience theories or any other payments, fees, costs or expenses not expressly set forth in this Agreement.

G.     Upon written notice, BOARD may immediately suspend or terminate this Agreement in the event any of the following occur: (i) BOARD does not obtain anticipated funding from an outside source for this project; (ii) funding for this project from an outside source is withdrawn, frozen, shut down, is otherwise made unavailable or BOARD loses the outside funding for any other reason; or (iii) BOARD determines, in its sole discretion, that funding is, or has become, insufficient.  BOARD is not obligated to pay for any services that are provided or costs or expenses or obligations incurred or encumbered after the notice and effective date of the suspension or termination.  In the event BOARD suspends or terminates this Agreement pursuant to this paragraph, BOARD shall pay any amount due and payable prior to the notice of suspension or termination except that BOARD shall not be obligated to pay any amount as or for penalties, early termination fees, charges, time and materials for services not then performed, costs, expenses or profits on work done.

H.     CONTRACTOR has an affirmative obligation, upon written notice by BOARD that this Agreement may be suspended or terminated, to follow reasonable directions by BOARD, or absent directions by BOARD, to exercise a fiduciary obligation to BOARD, before incurring or making further costs, expenses, obligations or encumbrances arising out of or related to this Agreement.

14.    <u>SURVIVAL OF PROVISIONS</u>

Provisions that by their nature are intended to survive the term or termination of this Agreement do survive such term or termination.  Such provisions include but are not limited to:  INDEPENDENT CONTRACTOR; INDEMNIFICATION; INSURANCE; DUTY TO NOTIFY; DATA, SYSTEMS, AND INTELLECTUAL PROPERTY; RECORDS-AVAILABILITY/ACCESS; DEFAULT AND TERMINATION; MEDIA OUTREACH; and MINNESOTA LAW GOVERNS.

15.  **CONTRACT ADMINISTRATION**

In order to coordinate the services of CONTRACTOR with the activities of the BOARD so as to accomplish the purposes of this Agreement, BOARD's Executive Director or successor ("Contract Administrator"), shall manage this Agreement on behalf of BOARD and serve as liaison between BOARD and CONTRACTOR.

Alex Carney, Chief Strategy Officer for CRG (609.439.1423, acarney@crgplans.com) shall manage the agreement on behalf of CONTRACTOR.  CONTRACTOR may replace such person but shall immediately give written notice to BOARD of the name, phone number and email (if available) of such substitute person and of any other subsequent substitute person.

16.  **COMPLIANCE AND NON-DEBARMENT CERTIFICATION**

A.  CONTRACTOR shall comply with all applicable law, conditions of any funding sources, regulations, rules and ordinances currently in force or later enacted.

B.  CONTRACTOR certifies that it is not prohibited from doing business with either the federal government or the state of Minnesota as a result of debarment or suspension proceedings.  CONTRACTOR shall immediately notify BOARD if CONTRACTOR is debarred or suspended during the term of this Agreement.

17.  **NOTICES**

Unless the parties otherwise agree in writing, any notice or demand which must be given or made by a party under this Agreement or any statute or ordinance shall be in writing and shall be sent registered or certified mail.  Notices to BOARD shall be sent to the BOARD "Executive Director" with a copy to the BOARD "Chair" at the address given in the opening paragraph of this Agreement.  Notice to CONTRACTOR shall be sent to the address stated in the opening paragraph of this Agreement or to the address stated in CONTRACTOR's Form W-9 provided to BOARD.

18.  **CONFLICT OF INTEREST**

CONTRACTOR affirms that to the best of CONTRACTOR's knowledge, CONTRACTOR's involvement in this Agreement does not result in a conflict or potential conflict of interest with any party or entity which may be affected by the terms of this Agreement.  Should any conflict or potential conflict of interest become known to CONTRACTOR, CONTRACTOR shall immediately notify BOARD of the conflict or potential conflict, specifying the part of this Agreement giving rise to the conflict or potential conflict, and advise BOARD whether CONTRACTOR will or will not resign from the other engagement or representation.  A conflict or potential conflict may, in BOARD's discretion, be cause for termination of this Agreement.

19.  MEDIA OUTREACH

CONTRACTOR shall notify BOARD, prior to publication, release, or occurrence of any Outreach (as defined below).  The parties shall coordinate to produce collaborative and mutually acceptable Outreach.  For clarification and not limitation, all Outreach shall be approved by BOARD, by and through its Executive Director or their designee(s), prior to publication or release.  As used herein, the term "Outreach" shall mean all media, social media, news releases, external facing communications, advertising, marketing, promotions, client lists, civic/community events or opportunities, and/or other forms of outreach created by, or on behalf of, CONTRACTOR (i) that reference or otherwise use the term "Metropolitan Emergency Services Board" or any derivative thereof in relation to this Agreement or the services performed hereunder; or (ii) that directly or indirectly relate to, reference, or concern the BOARD, this Agreement, the services performed hereunder, or BOARD personnel, including but not limited to BOARD employees and elected officials.

20.  MINNESOTA LAWS GOVERN

The laws of the state of Minnesota shall govern all questions and interpretations concerning the validity and construction of this Agreement and the legal relations between the parties and their performance.  The appropriate venue and jurisdiction for any litigation will be those courts located within the County of Ramsey, state of Minnesota.  Litigation, however, in the federal courts involving the parties will be in the appropriate federal court within the state of Minnesota.

21.   CRIMINAL HISTORY BACKGROUND INVESTIGATIONS

A.  The CONTRACTOR's decisions regarding the assignment of CONTRACTOR's employees, volunteers and subcontractors to perform contract requirements shall be based on careful consideration of the contract work, performance standards and responsibilities required of the CONTRACTOR by this Agreement. In respect to employees', volunteers' and subcontractors' criminal records, CONTRACTOR must comply with the guidelines of Minnesota Statutes Chapter 364 as if CONTRACTOR were a government entity.  The statute's application to CONTRACTOR's employee, volunteer and subcontractor assignment decisions required hereunder in no manner impinges upon CONTRACTOR's independent contractor status regarding this Agreement. CONTRACTOR may obtain a copy of said statute from the BOARD.

B.  Prior to CONTRACTOR's assignment of any person to perform contract requirements, CONTRACTOR agrees to conduct a criminal history/background investigation on each employee, volunteer and subcontractor that currently

provides, or will be providing, direct service under this Agreement. The criminal history/background investigation on each employee, volunteer and subcontractor must be completed within 30 days of the effective date of this Agreement. In addition, if CONTRACTOR provides transportation services for clients pursuant to this Agreement, CONTRACTOR must annually check the driver's license status of any employee, volunteer or subcontractor providing transportation of clients to ensure that each such employee, volunteer and/or subcontractor has a valid driver's license. The cost of each such investigation shall be at CONTRACTOR's sole expense and a copy of each such investigation, including criminal record and driver's license record, shall be promptly provided to the BOARD. BOARD has the discretion to perform a BOARD criminal background and driver's license record check on any or all current CONTRACTOR employee, volunteer or subcontractor. If the results of any investigation reveals that any employee, volunteer or subcontractor has been convicted of a crime(s), or lacks a valid driver's license, which directly relates to the services to be rendered pursuant to this Agreement, the BOARD reserves the right to refuse to allow the CONTRACTOR to assign said employee, volunteer or subcontractor to provide services under this Agreement unless sufficient evidence of rehabilitation pursuant to the provisions of the Minnesota Statutes Section 364.03 is provided.  In the event the BOARD finds reasonable objection to the CONTRACTOR's employee(s), volunteer(s) or subcontractor(s) and insufficient evidence of rehabilitation is provided, CONTRACTOR shall promptly furnish to the BOARD the criminal record and driver's license record, if any, of a substitute employee, volunteer or subcontractor.

C. If the CONTRACTOR is a sole proprietorship and has no business partners or employees, CONTRACTOR agrees to submit to a criminal history/background investigation to be conducted by the BOARD.  The BOARD's cost of procuring same may either be deducted from the monies due the CONTRACTOR or the BOARD may bill CONTRACTOR for said costs.  If the results of the investigation reveal the CONTRACTOR has been convicted of crime(s) which directly relates to the services to be rendered pursuant to this Agreement, CONTRACTOR agrees to provide sufficient evidence of rehabilitation pursuant to the provisions of Minnesota Statutes Section 364.03.  If insufficient evidence of rehabilitation is provided, the BOARD reserves the right to immediately terminate this Agreement.

D. Failure to provide information necessary for compliance with this provision or refusal of the CONTRACTOR to conduct said investigations or submit to said investigations shall be considered a breach of contract and will result in the immediate termination of this Agreement and the BOARD may exercise any and all remedies it may have available to redress said breach.

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# MESB BOARD AUTHORIZATION

*CONTRACTOR shall submit applicable documentation (articles, bylaws, resolutions or ordinances) that confirms the signatory's delegation of authority.  This documentation shall be submitted at the time CONTRACTOR returns the Agreement to BOARD.  Documentation is not required for a sole proprietorship.

**IN WITNESS WHEREOF**, the parties to this Agreement have duly executed it on the day and year first above written.

METROPOLITAN EMERGENCY
SERVICES BOARD

CRITICAL RESPONSE GROUP,
INC.

By: _____
       John P. Fahey, Chair

By: _____

Date: _____

Date: _____

Approved as to form:


_____
Board Counsel

METROPOLITAN EMERGENCY SERVICES BOARD

REQUEST FOR PROPOSALS (RFP)

# Digital Geographic Information System Mapping of School Facilities

DUE DATE:
August 1, 2025

ISSUED BY:
METROPOLITAN EMERGENCY SERVICES BOARD

# Contents

# 1 Request Summary/Project Goal

The Metropolitan Emergency Services Board (MESB) is soliciting proposals from qualified respondents to provide digital geographic information system (GIS) mapping of school facilities for the Public Safety Answering Points (PSAPs), public safety response agencies (responders), and schools in the Central Minnesota Emergency Services Board region, the Metropolitan Emergency Services Board (MESB) region, the Northeast Minnesota Emergency Communications Board region, the Northwest Emergency Communications Board region, the South Central Emergency Communications Board region, and the Southeast Emergency Communications Board region ("the Regions"). In total, the successful respondent will provide digital GIS mapping of schools in 74 of Minnesota's 87 counties. The goal is to achieve improved situational awareness for public safety response.

This solicitation is a result of [2024 Minnesota Session Laws, Chapter 123, Article 1, Section 4, subdivision 5](#) and [2024 Minnesota Session Laws, Chapter 123, Article 1, Section 18](#). All responses must conform to the requirements detailed therein.

In this document, a vendor providing a solution to this request for proposal is referred to as a ***respondent***.

The anticipated contract term for this project is September 15, 2025 through June 30, 2026. **All work must be completed and invoiced no later than 4:00 p.m. on Tuesday, June 30, 2026**.

# 2 Background

The six regional emergency communications/services boards listed in Section 1 are joint powers boards providing regional governance for the 9-1-1 system and the Allied Radio Matrix for Emergency Response (ARMER) system. The regional boards' memberships are derived from local government and public safety response agencies from within their regional boundaries. Attachment A to this document contains a map of the seven emergency communications/services boards in Minnesota.

For the purposes of this procurement, the Regions are working collaboratively, with the MESB acting as grant administrator, procurement agent, and contract manager. Any contract resulting from this RFP will be with the MESB. The Regions received a $6.78 million grant award for this project.

# 3 Background – Metro Region Public Safety and Schools

## 3.1 PSAPs/ECCs in the Regions

### 3.1.1 PSAPs/ECCs

Each region has primary Public Safety Answering Points (PSAPs) providing service, as well as secondary PSAPs. Five of the metro region's secondary PSAPs may dispatch units into the other regions. The breakdown of number of PSAPs by region is:

- Central          17 primary
- Metro            18 primary, 6 secondary (5 EMS, 1 transit police)
- Northeast       11 primary, 1 secondary (Tribal)
- Northwest       15 primary, 2 secondary (1 Tribal, 1 EMS)
- South Central 10 primary
- Southeast       10 primary, 1 secondary (EMS)

Some PSAPs are known as Emergency Communications Centers (ECCs). In this document, PSAPs and ECCs are collectively referred to as **PSAPs**.

### 3.1.2 Current Use of Digital School Mapping by PSAPs

While some PSAPs have engaged with school districts to have school mapping accessible, currently, there is no current uniform or consistent way this information has been collected, shared, or maintained by PSAPs in the state.

### 3.1.3 Current Software Platform Use by PSAPs

PSAPs independently make decisions on software platforms for their center. This includes 9-1-1 call handling equipment, computer aided dispatch, supplemental 9-1-1 mapping systems, and applications for communicating information with emergency responders. As a result, there are a variety of platforms in use by PSAPs in the Regions.

## 3.2 Public Safety Responders in the Regions

### 3.2.1 Public Safety Response Agencies

Collectively, there are an extensive number of enforcement/police, fire, and emergency medical response agencies operating in the Regions at local, state, and federal levels. In this document, public safety response agencies are collectively referred to as **responders**.

### 3.2.2 Current Use of Digital School Mapping by Responders

While some responders have engaged with school districts to have school mapping accessible, currently, there is no current uniform or consistent way this information has been collected, shared, or maintained by responders in the state.

### 3.2.3  Current Software Platform Use by Responders

Responders independently make decisions on software platforms for their use. This includes mobile (in-vehicle or on-person) mapping, applications for communicating information with PSAPs, and any resources used by incident command staff. As a result, there are a variety of platforms in use by responders in the Regions.

## 3.3  Schools in the Regions

### 3.3.1  Schools

The schools under consideration for facility mapping in this procurement are those that meet the requirements of 2024 Minnesota Session Laws, Article 1, Chapter 123, Section 18, subdivision b. In this document, the schools in the Regions meeting those requirements are collectively referred to as *schools*. The list of schools to be digitally mapped is included in Attachment B.

### 3.3.2  Current Use of Digital School Mapping by Schools

While some schools have engaged with responders to create and have school mapping accessible, currently, there is no current uniform or consistent way this information has been collected, shared, or maintained by schools in the Regions.

### 3.3.3  Current Software Platform Use by Schools

Schools independently make decisions on software platforms for their use. This includes facility mapping applications, safety/security applications, and systems for communicating with responders and PSAPs. As a result, there are a variety of platforms in use by schools in the Regions.


# 4  Scope of Work

## 4.1  Main Project Components

At a high level, the project is anticipated to include the following steps. Respondents must outline their plan and approach for these phases consistent with the requirements of 2024 Minnesota Session Laws, Chapter 123, Article 1, Section 18:
- Project initiation and plan finalization
- Mapping asset creation
- Mapping asset verification and walkthroughs
- Mapping asset delivery and availability
- Mapping asset maintenance
- Mapping asset utilization training for responders
- Project closure

## 4.2  Roles

For purposes of the project, the following high-level roles apply:

- **Respondent** is responsible for all project management and coordination among parties necessary to achieve successful delivery of the scope of work under this procurement.
- **PSAPs** are secondary recipients of the deliverables under this procurement.
- **Responders** are the secondary recipients of the deliverables under this procurement.
- **Schools** are the primary recipients of the deliverables under this procurement.
- **MESB** serves in the capacity of procurement and contracting agency, fiscal agent, and contract manager for this procurement. The respondent must handle all contractual matters for this procurement directly with the MESB Executive Director.
- **The Regions** will assist with all technical, compatibility, and delivery requirements, as well as coordination of ongoing project activities coordinated by the respondent directly with schools, responders, and PSAPs.

## *4.3  Project Experience*

The successful respondent must demonstrate previous experience producing digital mapping assets of school facilities, managing large projects for school facility mapping, understanding Next Generation 9-1-1 (NG9-1-1), and integrating not only horizontal but also vertical location information of 9-1-1 callers into meaningful location information for PSAPs and responders.

| The respondent: | Yes | No | |
|---|---|---|---|
| **4.3.1** Understands and has significant experience producing digital mapping assets of school facilities at the regional and/or state level. ***Supply details of this understanding and experience below.*** | | | |
| **4.3.2** Understands and has significant experience managing large projects for school facility mapping involving PSAPs, responders, and schools at the regional and/or state level. ***Supply details of this understanding and experience below.*** | | | |
| **4.3.3** Understands and has significant experience with NG9-1-1, including how digital mapping assets can be easily integrated into Next Generation deployments. ***Supply details of this understanding and experience below, including how the respondent sees the integration of its deliverables under this procurement integrating with the MESB region's NG9-1-1 deployment.*** | | | |
| **4.3.4** Understands and has significant experience with both horizontal and vertical location of 9-1-1 callers and converting it into meaningful location information for PSAPs and responders. ***Supply details of this understanding and experience*** | | | |

| | | | |
|---|---|---|---|
| *below, including how the respondent sees how horizontal and vertical caller location can be seamlessly integrated with the deliverables under this procurement.* | | | |
| **4.3.5** Provides references to demonstrate the respondent's capabilities and solutions on similar projects. ***Supply reference details below.*** | | | |
| ***Respondent should list specific details related to 4.3.1 thru 4.3.5 here:*** | | | |
| | | | |

## 4.4  Industry Standards Compliance

A successful respondent's solution must comply with the following nationally accepted standards and recommendations for indoor mapping:

| **The respondent shall**: | **Complies** | **Does not Comply** | **Partially Complies** |
|---|---|---|---|
| **4.4.1** Provide a solution that aligns with applicable industry standards and recommendations for indoor mapping. ***Supply details of compliance by the respondent's solution below.*** | | | |
| **4.4.2** Data created under this grant must be able to integrate with the Next Generation 9-1-1 (NG9-1-1) GIS database. ***Supply details of compliance by the respondent's solution below.*** | | | |
| ***Explain any exceptions to above requirements:*** | | | |
| | | | |
| ***Details of respondent's solution that support the above responses:*** | | | |
| | | | |

## 4.5  Project Initiation and Plan Finalization

A successful respondent's solution must comply with the following:

| The respondent shall: | Complies | Does not Comply | Partially Complies |
|---|---|---|---|
| **4.5.1** Provide a dedicated project manager for the duration of the contract. ***Supply detailed qualifications below.*** | | | |
| **4.5.2** Provide technically qualified project staff for completion of the scope of work. ***Supply detailed qualifications below.*** | | | |
| **4.5.3** Collaboratively develop and finalize a documented project plan, including key milestones and dates. ***Supply details of the respondent's project management approach below.*** | | | |
| **4.5.4** Provide a documented plan for how the respondent will classify, handle, and protect the security of all mapping asset data collected and created under this scope of work as nonpublic data as defined in Minnesota Statutes Section 13.02, subdivision 9. The plan must also include provisions such that any breach of the security of the data as defined in Minnesota Statutes, section 13.055, subdivision 1, paragraph (a), shall be reported to the MESB Executive Director. ***Supply details of the respondent's plan for data asset handling and security.*** | | | |
| **4.5.5** Obtain signoff on the project plan and data security plan from the MESB contract manager. | | | |
| **4.5.6** Report to the MESB contract manager, in writing, on the status of the project at least monthly, including any risks/concerns and plans to address them. | | | |
| **4.5.7** Conduct virtual meetings of any project team(s) at a mutually agreed upon frequency. Provide documented minutes of project team meetings. | | | |
| **4.5.8** Share the project plan and schedule with all involved parties, updating it as the project progresses. | | | |
| **4.5.9** Provide documentation and training on any tools, reports, or processes applicable to the services and deliverables provided by the respondent. | | | |
| **4.5.10** Provide an online web presence for the project including a dashboard summarizing the project and tracking its progress, along with any pertinent documentation. | | | |
| **4.5.11** Provide a day-to-day contact person(s) and easy method for schools to get support or questions | | | |

| answered related to any activities required of them during this project. | | | |
|---|---|---|---|
| **_Explain any exceptions to above requirements:_** | | | |
| | | | |
| **_Details of respondent's solution that support the above responses:_** | | | |
| | | | |

## 4.6  Mapping Asset Creation

A successful respondent's solution must comply with the following:

| The respondent shall: | Complies | Does not Comply | Partially Complies |
|---|---|---|---|
| **4.6.1** Provide digital geographic information system (GIS) mapping assets for school facilities in the Regions. Deliverables must be: 1)ESRI shapefiles of data used to create the maps; 2) data format ready for sub-address polygon addressing and compliant with the current version of the National Emergency Number Association Civic Location Data Exchange Format (CLDXF); 3).pdf files of the maps; 4) GeoJSON files for use in mapped ALI systems. Maps must adhere to National Association of Public Safety GIS guidelines to ensure consistency across the emergency communications ecosystem; and 5) maps should be in WGS84 auxiliary sphere (EPSG 3857) in meters. **_Supply details on the respondent's solution below, including sample map images._** | | | |
| **4.6.2** Provide digital mapping assets that are compatible with software platforms used by local, state, and federal public safety agencies that provide emergency services to schools in the Regions. **_Supply details on the respondent's solution below._** | | | |
| **4.6.3** Provide digital mapping assets that are compatible with security software platforms in use by the specific school for which the data are provided without requiring the local law enforcement agencies | | | |

| | | | |
|---|---|---|---|
| or school districts to purchase additional software or requiring a fee to view or access the data. ***Supply details on the respondent's solution below.*** | | | |
| **4.6.4** Data must comply with the [Minnesota Government Data Practices Act, Minnesota Statues Chapter 13](#), as it applies to all data provided by the state under in this project, and as it applies to all data created, collected, received, stored, used, maintained, or disseminated in this project. | | | |
| **4.6.5** Provide digital mapping assets that include the following minimum attributes as defined in Attachment C by the schools, responders, and PSAPs in the Regions. Labeling of spaces on the maps should match any posted signage or common use names for that space, noting that posted signage or common names may be unrelated to names on blueprints or floor plans. | | | |
| ***Explain any exceptions to above requirements:*** | | | |
| | | | |
| ***Details of respondent's solution that support the above responses:*** | | | |
| | | | |

## 4.7 Mapping Asset Verification

A successful respondent's solution must comply with the following:

| The respondent shall: | Complies | Does not Comply | Partially Complies |
|---|---|---|---|
| **4.7.1** Verify all digital mapping assets for accuracy via a physical walkthrough with school personnel documented by an approval signoff by those representatives. ***Supply details on the respondent's method for conducting the accuracy verification below.*** | | | |
| **4.7.2** Supply the documented approval signoff of deliverables to the MESB contract manager. | | | |
| *Explain any exceptions to above requirements:* | | | |
| | | | |
| *Details of respondent's solution that support the above responses:* | | | |
| | | | |

## 4.8 Mapping Asset Delivery & Availability

A successful respondent's solution must comply with the following:

| The respondent shall: | Complies | Does not Comply | Partially Complies |
|---|---|---|---|
| **4.8.1** Deliver a copy of the mapping asset created and collected to the school or school district that manages the facility that was mapped and obtain signoff of the school official that the mapping asset was received. | | | |
| **4.8.2.** Include in each delivery signoff document an acknowledgement by the respondent to the school that the mapping asset is being provided in a manner that the school may use and access the data without limitation. | | | |
| **4.8.3** Include in each delivery signoff document an acknowledgement by the respondent that the school may share the data with responders and PSAPs at the | | | |

| | | | |
|---|---|---|---|
| school's discretion pursuant to Minnesota Statutes Chapter 123 Section 18. | | | |
| **4.8.4** Deliver copies of the mapping asset created and collected within a region to the specified regional contact, preferably via a cloud service. | | | |
| **4.8.5** Vendor must conduct at least two tabletop exercises and map training sessions per region. The exercises must include schools and responders and focus on how to use the maps. | | | |
| ***Explain any exceptions to above requirements:*** | | | |
| | | | |
| ***Details of respondent's solution that support the above responses:*** | | | |
| | | | |

## 4.9  Mapping Asset Maintenance

Maintenance of the mapping assets is not included as part of this procurement. However, the Regions seek vendor perspectives on a plan for asset maintenance. Please include:

| **The respondent shall**: | **Complies** | **Does not Comply** | **Partially Complies** |
|---|---|---|---|
| **4.9.1** Provide a documented plan for how the digital mapping assets of schools in the Regions created under this scope of work can be maintained. | | | |
| **4.9.2** Provide a methodology for how the digital mapping assets of schools in the Regions can be maintained. | | | |
| ***Explain any exceptions to above requirements:*** | | | |
| | | | |
| ***Details of respondent's solution that support the above responses:*** | | | |
| | | | |

## 4.10 Project Closure

A successful respondent's solution would comply with the following:

| The respondent shall: | Complies | Does not Comply | Partially Complies |
|---|---|---|---|
| **4.10.1** Provide a copy of each delivery signoff document associated with the respondent's deliverables under this scope of work to the MESB contract manager. | | | |
| **4.10.2** Unless otherwise mutually agreed, complete the project and scope of work, including a final project summary document, and deliver any final invoice to the MESB contract manager no later than 4:00 p.m. (CDT) on June 30, 2026. | | | |
| **4.10.3** Include with the final project summary document, a written acknowledgement, signed by the respondent's official representative, stating that the respective regions have exclusive ownership and control over the data created or collected pursuant to this procurement. | | | |
| **4.10.3** Include with the final project summary document, a written acknowledgement, signed by the respondent's official representative, stating that the mapping assets delivered pursuant to this procurement will be perpetually available to the applicable schools and responders. | | | |
| **4.10.4** Digital mapping services work must be completed by June 20, 2026. Distribution of maps to the MESB and the Regions must occur between June 20-25, 2026, for the Regions to distribute maps to schools and school districts by June 30, 2026. | | | |
| *Explain any exceptions to above requirements:* | | | |
| | | | |
| *Details of respondent's solution that support the above responses:* | | | |
| | | | |

# 5  Submission Requirements

## 5.1  Form and Content

Key submission requirements:
- The *Scope of Work* section of this document includes key project requirements. As the means to indicate its compliance with these project requirements, the respondent must include the tables (content and format) from the *Scope of Work* section in its response.
  - Indicate compliance for an item by placing an "X" under the appropriate column (i.e., complies, does not comply, partially complies.)
  - When partially complying to a requirement, the respondent should note the exceptions at the bottom of the table.
  - In addition, a section is provided with each table where the respondent should provide details and descriptions that support the respondent's capabilities and describe the advantages of its solution in meeting the project requirements.
- The submission must include the experience the respondent has in relation to NG9-1-1 data transition, legacy 9-1-1 and NG9-1-1 data management, legacy and GIS-derived MSAGs, and geospatial data process development.
- The submission must include the identity and qualifications of the person, or persons, the respondent will assign to the project.
- A list of three references, including contact information, from similar projects must be provided. References should be from different categories: schools, law enforcement, fire, EMS, emergency management, and/or PSAPs. References will be contacted as part of the response evaluation.
- A project timeline from the contract award to the completion of deliverables must be included.
- The submission must list known potential conflicts, if any, or provide a statement that none exist.
- Submissions must be provided via email; files shall be in .pdf format.

## 5.2  Project Pricing

**Pricing information should be submitted in a separate .pdf document from the proposal's narrative.**

The pricing template included in Attachment D <u>must</u> be used for pricing submissions.

- The respondent must be explicitly clear in its pricing submission on which line items are stand-alone items that can be individually evaluated, and which are unbundled.

- Pricing options for portions of the project can and are recommended to be provided in the event the total project cost of the respondent's proposed solution exceeds the amount of funds available.

- The MESB, at its sole discretion, may pursue services under this request. The MESB reserves the right to select one, some, all or none of the line items outlined in a respondent's pricing submission.

- Though maintenance will not be included in the scoring of this RFP evaluation or in a contract resulting from this RFP, maintenance pricing must be included for the Regions' planning purposes.

# 6  Selection Process

The final decision regarding the awarding of this RFP to a respondent will be made by the MESB resulting from its collaborative work with the Regions, school and public safety agencies, including local law enforcement agencies, fire departments, EMS, and emergency 9-1-1 services in the six regions. The final agreement will be a written contract between the respondent and the MESB.

The MESB reserves the right to reject any, or all, proposals, and to request additional information from all proposers. All questions and correspondence should be directed to Jill Rohret, Executive Director, in writing at jrohret@mn-mesb.org or via telephone at (651) 643-8394. Contact with MESB personnel other than Jill Rohret regarding this RFP may be grounds for elimination from the selection process.
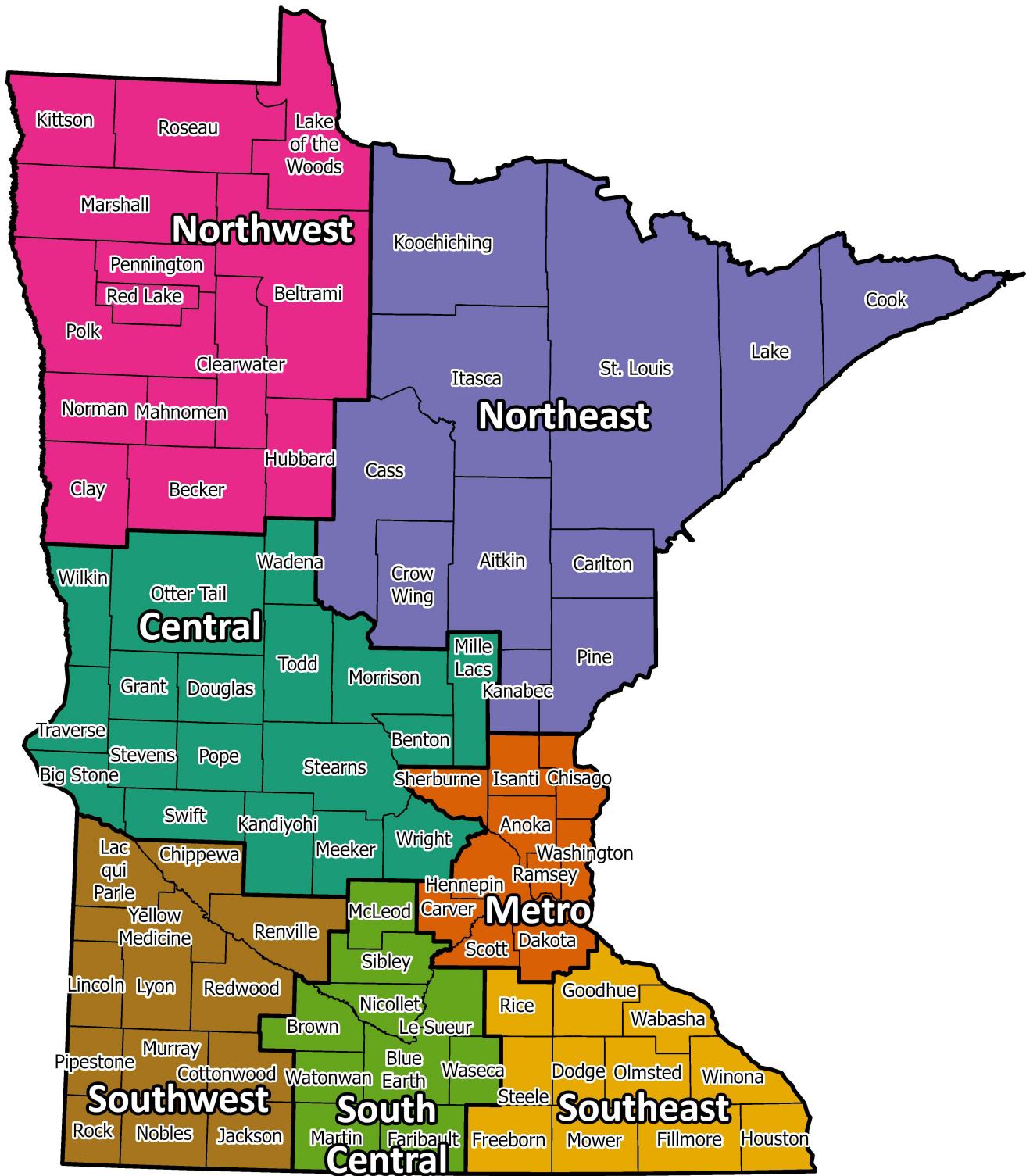
**Proposals are due by 4:00 p.m. on Friday, August 1, 2025, e-mailed to: Jill Rohret, Executive Director, jrohret@mn-mesb.org.**

<div align="center">

**PUBLIC DATA**

</div>

*Proposals submitted become a matter of public record.  Information supplied by any proposer is subject to the Minnesota Government Data Practices Act, Minnesota Statutes, Sections 13.01 et seq.*

*Public Record: Under Minnesota law, data submitted by a business to a government entity in response to a request for proposal are private or nonpublic data until the responses are opened.  Once the responses are opened, the name of the proposer becomes public.  All other data in a proposer's response to a request for proposal are private or nonpublic data until completion of the evaluation process.  Completion of the evaluation process means that the government entity has completed negotiating the contract with the selected proposer.  After a government entity has completed the evaluation process, all remaining data submitted by all proposers are public with the exception of trade secret data as defined and classified in Minn. Stat. Section 13.37.  A statement by a proposer that submitted data are copyrighted or otherwise protected does not prevent public access to the data contained in the response if such data does not qualify as trade secret data.*

# Attachment A



**Northwest**

Kittson
Roseau
Lake of the Woods
Marshall
Pennington
Red Lake
Beltrami
Polk
Clearwater
Norman
Mahnomen
Hubbard
Clay
Becker

**Northeast**

Koochiching
Cook
Itasca
St. Louis
Lake
Cass
Crow Wing
Aitkin
Carlton
Pine
Mille Lacs
Kanabec

**Central**

Wilkin
Otter Tail
Wadena
Grant
Douglas
Todd
Morrison
Benton
Traverse
Stevens
Pope
Stearns
Sherburne
Big Stone
Swift
Kandiyohi
Meeker
Wright

**Metro**

Isanti
Chisago
Anoka
Washington
Ramsey
Hennepin
Carver
Scott
Dakota

**Southwest**

Lac qui Parle
Chippewa
Yellow Medicine
Renville
Lincoln
Lyon
Redwood
Pipestone
Murray
Cottonwood
Rock
Nobles
Jackson

**South Central**

McLeod
Sibley
Nicollet
Le Sueur
Brown
Watonwan
Blue Earth
Waseca
Martin
Faribault

**Southeast**

Rice
Goodhue
Wabasha
Dodge
Olmsted
Winona
Steele
Freeborn
Mower
Fillmore
Houston

# Attachment B

## INDOOR MAPPING GRANT APPLICATION

| LOCATION | QUANTITY | TYPE |
|---|---|---|
| Northwest: | 195 | Buildings/Facilities |
| Northeast: | 225 | Buildings/Facilities |
| Metro: | 1305 | Buildings/Facilities |
| Central: | 292 | Buildings/Facilities |
| Southeast: | 238 | Buildings/Facilities |
| Southcentral: | 186 | Buildings/Facilities |
| Total | 2441 | |

# Northwest Region

| School Buildings Listed |
|---|
| Ada-Borup-West Elementary |
| Ada-Borup-West Secondary |
| Adventist Christian School |
| Agassiz Education |
| Alternative Education Center - Bemidji |
| Angle Inlet Elementary |
| Aurora Waaskone Community |
| Badger Elementary |
| Badger Independent School District 676 |
| Badger Independent School District 676 |
| Badger Independent School District 676 |
| Badger Secondary |
| Bagley |
| Bagley Elementary |
| Bagley Secondary |
| Barnesville Public School/ISD 146 |
| Bemidji High School |
| Bemidji Middle School |
| Blackduck School |
| Bylaw - Lakeside Learning Center |
| Cathedral School |
| Central Middle |
| Challenger |
| Circle Of Life Academy |
| Clearbrook-Gonvick Elementary |
| Clearbrook-Gonvick Secondary |
| Climax-Shelly School |
| Crookston Pre-K Program |
| Crookston School |
| Crookston Secondary |
| Detroit Lakes Highschool |
| Detroit Lakes Middle School |
| Detroit Lakes Roosevelt Elementary |
| Detroit Lakes Rossman Elementary |
| Dilworth-Glyndon-Felton ALP |
| Dilworth-Glyndon-Felton Elementary |
| Dilworth-Glyndon-Felton Middle School |
| Dilworth-Glyndon-Felton Public Schools/ISD 2164 |
| Dilworth-Glyndon-Felton Senior High |
| Dorothy Dodds Elementary School |

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|---|
| Early Childhood Family Education - Bemidji |
| Early Childhood Special Education - Bemidji |
| East Grand Forks School |
| East Grand Forks Senior High |
| Ellen Hopkins Elementary |
| Endazhi-Nitaawiging |
| Faith Christian School |
| Fertile-Beltrami Elementary |
| Fertile-Beltrami School |
| Fertile-Beltrami Secondary |
| FHL Academy (Private) |
| First City School |
| Fisher Elementary |
| Fisher School |
| Fisher Secondary |
| Fosston School |
| Fosston Secondary |
| Franklin Middle School |
| Frazee Highschool |
| Frazee-Vergas Elementary |
| Freedom Christian Academy |
| Gene Dillion |
| Glacial Ridge Transitional Skills Program |
| Gonvick |
| Goodridge Elementary |
| Goodridge Secondary |
| Greenbush Elementary |
| Greenbush Middle River School District 2683 |
| Greenbush Middle River School District 2683 |
| Greenbush Middle River School District 2683 |
| Greenbush-Middle River Secondary |
| Grygla Elementary |
| Grygla Secondary |
| Hawley Elementary |
| Hawley Public Schools/ISD 150 |
| Hawley Secondary |
| Headwaters Educ Learning Program |
| Heartland Christian Academy |
| Heartland Lakes Community School Elementary |
| Heritage Christian School |
| Highland Elementary |
| Holy Rosary School |
| Horace May |
| Horizon Middle School |

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| Intensive Interagency Program |
| JA Hughes Elementary |
| JW Smith |
| Karlstad Elementary |
| Kelliher Schools |
| Kingdom Builders Christian School |
| Kittson Central Elementary |
| Kittson Central School |
| Kittson Central Secondary |
| Lafayette High School |
| Lake Agassiz Education Cooperative |
| Lake Agassiz Education Cooperative (Hawley, U-H, NCE, LPA, Barnesville, DGF) |
| Lake of The Woods Elementary |
| Lake of The Woods Secondary |
| Lake Park Audubon Elementary |
| Lake Park Audubon Highschool |
| Lancaster Elementary |
| Lancaster School |
| Lancaster Secondary |
| Laporte Public School |
| Lincoln  High School |
| Lincoln Elementary |
| Lumberjack High School |
| Magelssen Elementary |
| Mahnomen Area Learning Center |
| Mahnomen Elementary |
| Mahnomen Secondary |
| Marshall County Central High |
| Marshall County Central Middle School |
| Moorhead Alternative Learning Center |
| Moorhead High School |
| Moorhead Public Schools/ISD 152 |
| Moorhead Voluntary PreKindergarten |
| Naytahwaush Charter |
| Nevis Public School |
| New Heights Elementary |
| Newfolden Elementary |
| Norman County East Elementary |
| Norman County East Secondary |
| Northern Elementary |
| Northern Lights Academy |
| Northwest Area Learning Center |
| Ogema Elementary |

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|---|
| Our Savior's Lutheran School |
| Park Christian K-12 (Private) |
| Park Rapids Century School |
| Park Rapids High School |
| Paul Bunyan Center |
| Pine Point School |
| Ponemah Elementary |
| Probstfield Center For Education |
| Probstfield Elementary |
| Red Lake Alternative Learning |
| Red Lake County Central Elementary |
| Red Lake County Central High School |
| Red Lake Early Childhood Center |
| Red Lake Early Childhood Special Education Extended Year |
| Red Lake Elementary |
| Red Lake Juvenile Detention Facility |
| Red Lake Middle Level ALC |
| Red Lake Middle School |
| Red Lake Secondary |
| Riverside Christian School |
| RLCC Elementary at Oklee |
| Robert Asp Elementary |
| Roseau Community Schools |
| Roseau Community Schools |
| Roseau Community Schools |
| Roseau Elementary |
| Roseau Secondary |
| S.G. Reinertsen Elementary |
| Sacred Heart School |
| Schoolcraft Learning Community |
| Solway Elementary |
| South Point Elementary |
| Spring Prairie Elementary |
| St. Bernards |
| St. Johns Lutheran School |
| St. Joseph's Pre-8 (Private) |
| St. Mark's Lutheran School |
| St. Mary's Mission Catholic School |
| St. Michael's |
| St. Phillip's School |
| Stephen-Argyle Central Elementary |
| Stephen-Argyle Central High School |
| Trek North |
| Tri-County School |

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|---|
| Tri-County Secondary |
| Ulen-Hitterdal Elementary |
| Ulen-Hitterdal Public Schools/ISD 914 |
| Ulen-Hitterdal Secondary |
| Viking Elementary |
| Voyagers Expeditionary School |
| Warren Elementary |
| Warren-Alvarado-Oslo Secondary |
| Warroad Early Childhood Special Education |
| Warroad Elementary |
| Warroad High School |
| Warroad Public Schools |
| Warroad Public Schools |
| Warroad Public Schools |
| Washington Elementary |
| Wauban |
| Waubun ALC |
| Waubun Elementary |
| Waubun Secondary |
| West Central Academy-N |
| West Central Academy-S |
| Win-E-Mac Elementary |
| Win-E-Mac School |
| Win-E-Mac Secondary |

# Northeast Region

| School Buildings Listed |
| --- |
| McGregor Elementary |
| A.I. Jedlicka Middle School |
| Aitkin Elementary |
| Aitkin School High School |
| ALC Independent Study |
| ALC - Pine City |
| ALC SWS Denfeld |
| ALC SWS East |
| ALC SWS Lincoln Park |
| ALC SWS Ordean East |
| Arrowhead Academy |
| Assumption |
| Babbitt Elementary |
| Barnum Elementary |
| Barnum Secondary |
| Baxter Elementary |
| Bay View Elementary |
| Bigfork Public School |
| Birch Grove Community School |
| Blackberry Seventh Day Adventist |
| Brainerd Early Childhood Sp. Ed. |
| Brainerd Senior High |
| Bug-O-Nay-Ge-Shig School |
| CAAEP Extended Day Program |
| Carlton Secondary |
| Cass Lake Bena |
| Central Lakes Adventure School |
| Cherry Elementary |
| Cherry Secondary |
| Chester Creek Academy |
| Chisholm Elementary |
| Chisholm Secondary |
| Churchill Elementary |
| Cloquet Area Alt. Ed. Programs |
| Cloquet Early Childhood Education |
| Cloquet Middle School |
| Cloquet Senior High Schol |
| Cohasset Elementary School |
| Congdon Elementary |
| Cook County Middle School |

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|---|
| Cook County Senior High School |
| Cromwell-Wright Elementary |
| Cromwell-Wright Secondary |
| Crosby-Ironton Secondary |
| Crosslake Community Seat Based School |
| Crossroads Area Learning Center |
| Cuyuna Range Elementary |
| Deer River High School |
| Denfeld High School |
| Discovery Woods |
| Duluth Area Learning Center |
| Duluth Marshall School |
| Eagle Country Christian Academy |
| Eagle View Elementary |
| Early Childhood (Pine City) |
| Early Childhood Center |
| Early Childhood Special Education |
| East Central K-12 |
| East Elementary School |
| East High School |
| East Range Academy of Technology and Science |
| Ely ISD 696 Credit Recovery |
| Empower |
| Falls Elementary |
| Falls Secondary |
| Finlayson Elemtary |
| Floodwood Elementary |
| Floodwood Secondary |
| Fond du Lac Ojibwe School |
| Foothills Christian Academy |
| Forestview Middle |
| Garfield Elementary |
| Grand Portage HeadStart |
| Grand Rapids Senior High School |
| Great Expectations School |
| Greenhaven Elementary |
| Greenway Middle/High School |
| Greenway Public School Building & Grounds |
| Harbor City International Charter |
| Harrison Elementary |
| Harvest Christian School |
| Harvest Christian School |
| Hermantown Alternative Learning Program |
| Hermantown Early Childhood |

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| Hermantown Elementary |
| Hermantown Middle |
| Hermantown Senior High |
| Hibbing Early Learning Center |
| Hibbing High School |
| Hill City Elementary |
| Hill City High School |
| Hill City Middle School |
| Hinckley Elementary |
| Hinckley Finlayson High School |
| Homecroft Elementary |
| Immanuel Lutheran |
| International Falls ISD 361 ALC Program |
| ISD 181 Learning Center |
| Keewatin-Nashwauk Elementary School |
| King Elementary School |
| Lake Academy |
| Lake Region Christian School |
| Lakeview Christian Academy |
| Lakewood Elementary |
| Laura MacArthur Elementary |
| Laurentian Elementary |
| Lester Park Elementary |
| Lighthouse Christian Academy |
| Lincoln Education Center |
| Lincoln Middle School |
| Lincoln Park Middle School |
| Lincoln Secondary |
| Little Sand Alternative School |
| Littlefork-Big Falls Elementary |
| Littlefork-Big Falls Secondary |
| Lowell Elementary & Spanish Immersion |
| Many Rivers Montessori |
| Marquette Catholic School |
| McGregor High School |
| Memorial High School |
| Memorial Middle School |
| Merritt Creek Academy |
| Merritt Elementary |
| Mesabi Area Learning Center |
| Mesabi East Elementary |
| Mesabi East Secondary |
| Middle Level Alternative Program |
| Minisinaakwaang Leadership Academy |

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| Minnehaha Elementary School |
| Montessori School of Duluth |
| Moose Lake Elementary |
| Moose Lake Secondary |
| Mora Alternative Learning Center |
| Mora Elementary School |
| Mora High School |
| Mora Middle Level ALC |
| Mountain Iron-Buhl Secondary |
| Myers-Wilkins Elementary |
| Nashwauk High School |
| Nay Ah Shing Elementary School |
| Nay Ah Shing High School |
| Nett Lake School |
| Nisswa Elementary |
| NLA-Carlton |
| NLC 6076 ALC Program |
| NLC 6076 Special Education Program |
| NLC 6076 Transition Program |
| North Shore Community School |
| North Star Academy |
| North Star Elementary |
| North Woods Elementary |
| North Woods Secondary |
| Northeast Range Secondary |
| Northern Lights Academy |
| Northern Lights Community School |
| Northland Remer |
| Northome Elementary |
| Northome Secondary |
| Oak Street Christian School |
| Ogilvie Elementary |
| Ogilvie Secondary |
| Ordean East Middle School |
| Organic Roots Schoolhouse |
| Oshki Ogimaag |
| Oshki Ogimaag Tribal School (Grand Portage) |
| Parkview Elementary |
| Pequot Lakes Middle School |
| Pequot Lakes Senior High |
| Piedmont Elementary |
| Pike Lake Elementary |
| Pillager Area Charter |
| Pillager School |

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|---|
| Pine City Elementary |
| Pine City High School |
| Pine County Transition Program |
| Pine River Backus |
| Pine Technical College |
| Proctor Senior High |
| Queen of Peace |
| Raleigh Primary/El Academy |
| Riverside Elementary |
| Robert J. Elkington Middle School |
| Rock Ridge High School |
| Rock Ridge High School ALP |
| Rockridge Academy |
| Sawtooth Mountain Elementary |
| Shared Time |
| South Ridge Elementary |
| South Ridge Secondary |
| South Terrace Elementary |
| Special Ed. N.P. |
| St. Francis of the Lakes Catholic School |
| St. Joe's Catholic School |
| St. Mary's Early Learning |
| St. Thomas Aquinas |
| Stare Academy |
| Stella Maris Academy-Holy Rosary Campus |
| Stella Maris Academy-St. James Campus |
| Stella Maris Academy-St. John's Campus |
| Stella Maris High School |
| Stone Ridge Christian |
| Stowe Elementary |
| Superior Academy |
| T4N Pinnacle Academy |
| The Bridge |
| Tower-Soudan Elementary |
| Two Harbors High School |
| Up North Learning Center |
| Vandyke Elementary School |
| Vaughan-Steffensrud Elementary |
| Vermilion Country School |
| Victory Christian Academy |
| Visions |
| Walker Hackensack Akeley |
| Washington Elementary |
| Washington Elementary |

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| Washington Elementary |
| WELC - VPK |
| West Elementary School |
| William Kelley Schools |
| Willow River Elementary |
| Willow River Secondary |
| Winterquist Elementary |
| Wrenshall Elementary |
| Wrenshall Secondary |

# Metro Region

| School Buildings Listed |
| --- |
| 112 ALC Independent Study |
| 112 ALC Middle School |
| 622 Alternative Middle/High School |
| 916 ALC PM |
| 916 MAHTOMEDI ACADEMY |
| 917 CASE |
| 917 Dash |
| 917 DCALS Main |
| 917 DCALS Main Extended Day EDOP |
| 917 DCALS North |
| 917 Deaf/Hard of Hearing |
| 917 IDEA |
| 917 New Chance |
| 917 Riverside School |
| 917 Sun |
| 917 TEA |
| 917 TESA |
| A Thousand Generations Academy |
| A. G. A. P. E. Teen Parent |
| A/O Program |
| ABE Diploma Program |
| Acacia Montessori |
| Academia Cesar Chavez Elementary School |
| Academia Cesar Chavez Middle School |
| Academic Arts High School |
| Academy Of Holy Angels |
| Achieve Language Academy |
| Adams Elementary |
| Adams Magnet Elementary |
| Adult Academics |
| AFSA Elementary |
| AFSA High School |
| Afton-Lakeland Elementary |
| Agamim Classical Academy |
| Agape Christi Academy |
| Ages 3-5 Early Childhood Special Education |
| Aim Academy of Science and Technology |
| Aim Academy of Science and Technology |
| Akin Road Elementary |
| Al-Amal School |

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| ALC Gateway to College |
| ALC Independent Study |
| ALC Independent Study |
| ALC Senior High |
| Alice Smith Elementary |
| All Saints School |
| American Indian Magnet School |
| Anchor |
| Andersen Elementary |
| Andersen Middle |
| Andover Elementary |
| Andover High School |
| Anishinabe Academy Elementary |
| Anna Westin House |
| Annunciation |
| Anoka Adventist Christian |
| Anoka High School |
| Anoka Middle School For The Arts (2 locations) |
| Anoka-Hennepin Regional Night School |
| Anoka-Hennepin Specialty Program |
| Anoka-Hennepin Technical High School |
| Anthony Louis House |
| Anthony Middle |
| Anwatin Middle |
| Apple Valley Senior High |
| Aquila Elementary |
| Arete Academy |
| ARIS |
| Armatage Elementary |
| Armstrong Elementary |
| Art & Science Academy Middle School |
| Art and Science Academy |
| Ascension Catholic |
| Aspen Academy |
| Aspen House Education Program |
| Aspire Academy Elementary |
| Aspire Academy Middle School |
| As-Suffah Academy |
| Atheneum Elementary |
| Athlos Leadership Academy |
| Athlos Leadership Academy |
| Athlos Leadership Academy |
| Augsburg Fairview Academy |
| Aurora Middle School |

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|---|
| Avail Academy (Blaine K-8 Campus) |
| Avail Academy (Edina K-8 Campus) |
| Avail Academy (Fridley 9-12 Campus) |
| Avalon School |
| Ave Maria Academy |
| Bais Yaakov High |
| Baitul Hikmah |
| Banaadir Academy |
| Bancroft Elementary |
| Barton Elementary |
| Basswood Elementary |
| Battle Creek Elementary School |
| Battle Creek Middle School |
| Bayview Elementary |
| Bdote Learning Center |
| Beacon Academy |
| Beacon ALP |
| Beaver Lake Voluntary Pre-K |
| Becker Alternative Learning Program |
| Becker Intermediate Elementary |
| Becker Middle School |
| Becker Primary School |
| Becker Senior High School |
| Bel Air Elementary |
| Bellaire Education Center |
| Belle Plaine Early Childhood Special Education |
| Belle Plaine Junior High |
| Belle Plaine Senior High |
| Belle Plaine Transitions/Work Experience Program |
| Benilde - St. Margaret's |
| Benjamin E Mays IB World School |
| Berea Lutheran |
| BES Transition Program |
| Best Academy |
| Bethany Christian Academy |
| Bethune Elementary |
| Big Lake Middle School |
| Big Lake Senior High |
| Birch Grove School For The Arts |
| Birch Lake Elementary |
| Birchview Elementary |
| Birth To Two ECSE |
| Black Hawk Middle |
| Blaine High School |

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| Blake School-Hopkins Campus |
| Blake School - Northrop Campus |
| Blessed Trinity-Nicollet Campus |
| Blessed Trinity-Penn Campus |
| Bloomington ECSE |
| Bloomington Lutheran |
| Bloomington Transition Center |
| Blue Heron Elementary |
| BlueSky Charter School |
| Bluff Creek Elementary |
| Braham Area Secondary |
| Braham Elementary |
| Branch Out Transitional Services |
| Breakaway Academy Primary |
| Breakaway Academy West |
| Breck School |
| Bridge Transition Program |
| Bridge View Special Education |
| Brightmont Academy |
| Brimhall Elementary |
| Brooklyn Center Early College Academy |
| Brooklyn Center ECSE Age 3 - 5 |
| Brooklyn Center Elementary School |
| Brooklyn Center High School |
| Brooklyn Center Middle School |
| Brooklyn Middle School, a Science, Technology, Engineering, Art and Math School |
| Brookside Academy |
| Brookside Elementary |
| Brookview Elementary |
| Bruce F Vento Elementary |
| Bryn Mawr Elementary |
| Bultum Academy |
| Burnsville Alternative High School |
| Burnsville Area Learning Center |
| Burnsville High School |
| Burnsville Sr High Extended Day Program |
| Burroughs Elementary |
| C.E. Jacobson Elementary |
| C.O.M.P.A.S.S. |
| Calvary Baptist Academy |
| Cambridge Christian School |
| Cambridge Early Childhood Special Education |
| Cambridge Intermediate School |
| Cambridge Middle School |

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|---|
| Cambridge Primary School |
| Cambridge-Isanti High School |
| Cambridge-Isanti STEAM School |
| Camden High |
| Capital City Adventist Christian School |
| Capitol Hill Magnet/Rondo |
| Career and Life Transition Program |
| Career Pathways |
| Carondelet Catholic |
| Carver Elementary School |
| Castle Elementary |
| Cathedral Hill Montessori School |
| Cedar Creek Elementary School |
| Cedar Island Elementary |
| Cedar Park Elementary School of Science, Technology, Engineering and Math |
| Cedar Ridge Elementary |
| Centennial Area Learning Center |
| Centennial Elementary |
| Centennial High School |
| Centennial Middle School |
| Center School |
| Centerview Elementary |
| Centerville Elementary |
| Central Education Campus |
| Central Education Center |
| Central Education Center PreK |
| Central Elementary |
| Central Middle School (Eden Prairie) |
| Central Middle School (White Bear Lake) |
| Central Middle Alt. CMAP (Plymouth) |
| Central Park Elementary |
| Central Senior High |
| Century Middle School |
| Champlin Park High School |
| Champlin/Brooklyn Park Academy for Math and Environmental Science |
| Chanhassen Elementary |
| Chanhassen High School |
| Chapel Hill Academy |
| Chaska High School |
| Chaska Middle School East |
| Chaska Middle School West |
| Chatfield Elementary |
| Chelsea Heights Elementary |
| Cherokee Heights Elementary School |

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| Cherry View Elementary |
| Chesterton Academy of the St. Croix Valley |
| Chesterton Academy of the Twin Cities |
| Children's Center Montessori, Inc. |
| Children's Workshop Montessori |
| Chippewa Middle School |
| Chisago Christian School |
| Chisago County Schools' Life Work Center |
| Chisago Lakes El. |
| Chisago Lakes Family Center |
| Chisago Lakes HS Alt Learning Prog |
| Chisago Lakes Middle |
| Chisago Lakes Senior High |
| Christ Community Lutheran School |
| Christ Lutheran |
| Christa McAuliffe Elementary |
| Christian Heritage Academy |
| Christ's Household of Faith |
| C-I Education Center |
| City of Lakes Waldorf School |
| Cityview Elementary |
| Clear Springs Elementary |
| Clearview Elementary |
| Clover Ridge Elementary |
| Cologne Academy |
| Columbia Academy |
| Columbia Academy Anchor Program |
| Columbia Heights Senior High |
| Columbia Heights Transition Program |
| Columbus Elementary |
| Community of Peace Academy Elementary School |
| Community of Peace Academy High School |
| Community of Peace Academy Middle School |
| Community of Saints Regional Catholic School |
| Community School Credit Recovery |
| Community School of Excellence - MS |
| Community School of Excellence Elementary School |
| Community School of Excellence High School |
| Como Park Elementary |
| Como Park Senior High |
| Compass Learning Center |
| Compass-Bell Center |
| Concord Elementary |
| Concordia Academy |

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| Coon Rapids High School |
| Coon Rapids Middle School |
| Cornelia Elementary |
| Cornerstone Montessori Elementary |
| Cosmos Montessori |
| Cottage Grove Elementary |
| Cottage Grove Middle School |
| Countryside Elementary |
| Cowern Elementary |
| Creative Arts Secondary School |
| Creek Valley Elementary |
| Crest View Elementary |
| Crestview Elementary |
| Cretin-Derham Hall |
| Cristo Rey Jesuit High |
| Crooked Lake Elementary |
| Cross of Christ Lutheran |
| Crossroads East |
| Crossroads Montessori |
| Crossroads School |
| Crossroads Science Program |
| Crown Christian School |
| Crown of Life |
| CVA Fusion Elementary School (K-5) |
| CVA Fusion High School (9-12) |
| CVA Fusion Middle School (6-8) |
| CVA PASCAL Elementary School (K-5) |
| CVA PASCAL Middle & High School (6-12) |
| Cyprus Classical Academy |
| Dakota Hills Middle |
| Dakota Prairie Area Learning Center |
| Dakota Ridge School |
| Dakota Valley Learning Center |
| DaVinci Academy |
| Dayton Elementary |
| Daytons Bluff Elementary |
| Deephaven Education Center |
| Deephaven Elementary |
| Deerwood Elementary |
| DeLaSalle High School |
| Diamond Path Elementary School of International Studies |
| Diamondhead Ready to Learn |
| Discovery Charter Elementary School |
| Dowling Elementary |

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| Downtown Campus |
| Eagan Senior High |
| Eagle Creek Elementary School |
| Eagle Heights Spanish Immersion |
| Eagle Point Elementary |
| Eagle Ridge Academy Charter School |
| Eagle Ridge Academy Lower School |
| Eagle Ridge Middle School |
| Eagle View |
| Early Childhood |
| Early Childhood Assessment/Special Ed |
| Early Childhood Center |
| Early Childhood Special Ed |
| Early Childhood Special Ed Program |
| Early Childhood Special Ed. |
| Early Childhood Special Education |
| Early Childhood Special Education |
| Early Childhood Special Education |
| Early Childhood Special Education |
| Early Childhood Special Education |
| Early Childhood Special Education |
| Early Childhood Special Education |
| Early Childhood Special Education |
| Early Childhood Special Education (Birth - Age 2) |
| Early Childhood Special Education (Birth - Age 2) |
| Early Childhood Special Education (Birth - Age 2) |
| Early Childhood Special Education (Birth - Age 2) |
| Early Childhood Special Education (Birth - Age 2) |
| Early Childhood Special Education (ECSE) |
| Early Childhood Special Education School |
| Early Childhood/Special Education |
| Early Ed HUB |
| Early Education |
| Early Education - Birth To Three |
| Early Education Program & Services |
| Early Learning and Family Resource Center |
| Early Learning Resource Center |
| East African Magnet School |
| East Bethel Elementary School |
| East Lake Elementary School |
| East Ridge High School |
| East View Academy |
| Eastern Heights Elementary |
| Eastview Elementary |

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|---|
| Eastview Senior High |
| ECFC - VPK |
| Echo Park Elementary School of Leadership, Engineering and Technology |
| ECSE Inclusion |
| ECSE Program |
| ECSE@ ISD 15 Lifelong Learning |
| Eden Lake Elementary |
| Eden Prairie Senior High |
| Edgerton Elementary |
| Edgewood ECSE |
| Edgewood Middle School |
| Edgewood School |
| Edina Senior High |
| Edinbrook Elementary |
| Edison High |
| Edward Neill Elementary |
| Eisenhower Elementary |
| El Colegio High School |
| Elementary Lighthouse |
| Elk River District Shared Time Prog |
| Elk River Senior High |
| Ella Baker Elementary |
| Elm Creek Elementary |
| Emanuel Lutheran |
| Emerson Elementary |
| Epiphany Catholic School |
| Escuela Exitos |
| Evergreen Park Elementary - STEM School of Innovation |
| Excel High School |
| Excell Academy Charter |
| Excelsior Covenant |
| Excelsior Elementary |
| Exploration High School |
| EXPO for Excellence Elementary School |
| Face To Face Academy |
| FAIR High |
| Fair Oaks Elementary |
| FAIR School Pilgrim Lane |
| Faithful Shepherd Catholic |
| Falcon Heights Elementary |
| Falcon Ridge |
| Falcon Ridge Middle |
| Farmington Elementary |
| Farmington High School |

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| Farnsworth Aerospace Lower |
| Farnsworth Aerospace Upper |
| Fernbrook Elementary |
| Field Elementary |
| First Baptist |
| FIT Academy |
| FIT Academy High School |
| Five Hawks Elementary |
| Focus Beyond |
| Folwell Elementary |
| Forest Elementary |
| Forest Hills Elementary |
| Forest Lake Area Community School |
| Forest Lake Area High School |
| Forest Lake Area Middle School |
| Forest Lake Elementary |
| Forest Lake Therapeutic Education Program |
| Forest View Elementary |
| Foundations Christian Academy |
| Four Seasons Elementary |
| Fourth Baptist Christian |
| Franklin Academy |
| Franklin Middle |
| Frassati Catholic Academy |
| French Academie |
| Fridley Middle |
| Fridley Middle Area Learning Center |
| Fridley Moore Lake Area Learning Center |
| Fridley Senior High |
| Friendly Hills Middle |
| Friends School of Minnesota |
| Friendship Academy of the Arts - Intermediate |
| Friendship Academy of the Arts - Primary |
| Frost Lake Elementary School |
| Gaia Democratic School |
| Garden City Elementary |
| Garlough Environmental Magnet |
| GATE 4/5 |
| Gateway STEM Academy Charter School |
| Gatewood Elementary |
| Gentry Academy High |
| Gentry Academy Middle |
| Gideon Pond Elementary |
| Glacier Hills Elementary School of Arts and Science |

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|---|
| Gleason Lake Elementary |
| Glen Lake Elementary |
| Glendale Elementary |
| Global Academy |
| Global Arts Plus Lower |
| Global Arts Plus Upper |
| Glory Academy |
| GOA School of Logic |
| Golden Lake Elementary |
| Golden Years Montessori |
| Good Shepherd Lutheran |
| Good Shepherd School |
| Gordon Bailey Elementary |
| Gordon Parks High School |
| Grace Lutheran |
| GraceWay Chinese-English Christian Academy |
| Grandview Middle School |
| Great Oaks Academy School of Grammar |
| Great River Elementary School |
| Great River School |
| Green Central Elementary |
| Greenleaf Elementary |
| Greenwood Elementary |
| Grey Cloud Elementary |
| Groveland Elementary |
| Groveland Park Elementary |
| Groves Academy |
| Guadalupe Alternative Programs |
| Hale Elementary |
| Hall Academy Elementary |
| Hamilton Elementary |
| Hamilton Ridge Elementary School |
| Hamline Elementary School |
| Hand in Hand Christian Montessori Central Campus |
| Hand in Hand Christian Montessori Highcroft Campus |
| Hand in Hand Christian Montessori Lab School |
| Handke Center - Early Childhood Special Education |
| Harambee Elementary School |
| Harbon Montessori |
| Harding Senior High |
| Harley Hopkins Family Center |
| Harriet Bishop Elementary |
| Harrison Education Center |
| Hassan Elementary |

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|---|
| Hastings Alternative Center |
| Hastings Early Child Special Ed. |
| Hastings High School |
| Hastings Middle School |
| Hayes Elementary |
| Hazel Park Preparatory Academy |
| Heilicher Minneapolis Jewish Day School |
| Hennepin Gateway To College |
| Hennepin Schools Lower Campus |
| Hennepin Schools Upper Campus |
| Heritage Academy High |
| Heritage Christian Academy |
| Heritage Lutheran School |
| HGA Elementary |
| HGA Junior High |
| HGA Secondary |
| Hiawatha College Prep - Northrop |
| Hiawatha Collegiate High School |
| Hiawatha Elementary |
| Hiawatha Leadership Academy-Northrop |
| Hidden River Middle School |
| Hidden Valley Elementary |
| High School For Recording Arts |
| Highland Catholic |
| Highland Elementary |
| Highland Elementary |
| Highland Park Elementary |
| Highland Park Middle School |
| Highland Park Senior High |
| Highlands Elementary |
| Highview ALC |
| Highview Elementary School |
| Highview Middle School |
| Highwood Hills Elementary |
| Hikmah Academy |
| Hillcrest Elementary |
| Hill-Murray |
| Hillside Elementary |
| Hilltop Elementary |
| Hilltop Primary School |
| Hmong College Prep Academy ES |
| Hmong College Prep Academy HS |
| Hmong College Prep Academy MS |
| Hmong International Academy Elementary |

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|---|
| HOA High School |
| Holy Family Academy |
| Holy Family Catholic High School |
| Holy Name Of Jesus |
| Holy Spirit School |
| Holy Trinity |
| Holy Trinity Lutheran School |
| Home/Hospital Instruction |
| Hoover Elementary - Biomedical, Health Sciences and Engineering |
| Hope Academy |
| Hope Christian Academy |
| HOPE Community Academy Elementary |
| HOPE Community Academy High School |
| HOPE Community Academy Middle School |
| HOPEStart Pre-K Program |
| Hopkins High School |
| Hopkins North Middle School |
| Hopkins West Middle School |
| Horace Mann School |
| Horizon Science Academy Twin Cities |
| Howe Elementary |
| Huddleston Elementary |
| HUMBOLDT HIGH SCHOOL |
| IGH Early Childhood Program |
| Immaculate Conception |
| Immaculate Heart of Mary Academy |
| Independence Elementary |
| Indian Mounds Elementary |
| Innovation Science and Technology Academy Elementary |
| Innovation Science and Technology Academy Middle School |
| Insight School of Minnesota |
| INTEGRATED ARTS ACADEMY |
| International School of Minnesota |
| International Spanish Language Academy |
| Inver Grove Heights Middle |
| Iqra Islamic School |
| Irondale Senior High |
| Isanti Early Childhood Special Education |
| Isanti Intermediate School |
| Isanti Middle School |
| Isanti Primary School |
| ISD 728 Focus/Journey |
| Island Lake Elementary |
| Ivan Sand After School Credit Recovery |

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| Ivan Sand Community High School |
| Ivan Sand Middle School ALC |
| Jackson Elementary |
| Jackson Middle |
| Jean Lyle Children's Center |
| Jeffers Pond Elementary |
| Jefferson Elementary |
| Jefferson High School |
| Jennings Community School |
| Jenny Lind Elementary |
| JIE MING MANDARIN IMMERSION ACADEMY |
| JJ Hill Montessori |
| John Glenn Middle |
| Johnson Senior High |
| Johnsonville Elementary |
| Jonathan Elementary |
| Jonathan Montessori |
| Jordan Early Childhood |
| Jordan Elementary |
| Jordan High School |
| Jordan Middle School |
| Joseph Nicollet Middle School |
| Journey |
| Journeys Secondary School |
| Jubilee Christian School |
| Justice Alan Page Elementary School |
| Justice Page Middle School |
| Kaposia Education Center Elementary |
| Karner Blue Education Center |
| Kennedy Elementary |
| Kennedy High School |
| Kenny Elementary |
| Kenwood Elementary |
| Kenwood Trail Middle School |
| Kimberly Lane Elementary |
| Kinder Academy |
| King Of Grace Lutheran |
| King of Kings Lutheran |
| KIPP North Star Academy |
| KIPP North Star Primary |
| L.H. Tanglen Elementary |
| La Academia |
| La Ola Del Lago at Grainwood |
| Lake Country School |

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|---|
| Lake Elmo Elementary |
| Lake Harriet Lower Elementary |
| Lake Harriet Upper Elementary |
| Lake Marion Elementary |
| Lake Middle School |
| Lake Nokomis Keewaydin Elementary |
| Lake Nokomis Wenonah Elementary |
| Lakeaires Elementary |
| Lakes International Language Academy Lower School |
| Lakes International Language Academy Upper School |
| Lakeside El. |
| Laketown Elementary |
| Lakeview Elementary |
| Lakeville Early Childhood Program |
| Lakeville North High |
| Lakeville Pathways Academy (Extension Services) |
| Lakeville Shared Time Services |
| Lakeville South High |
| Las Estrellas Elementary |
| Laura Jeffrey Academy Charter |
| LEAP High School |
| Legacy Christian Academy |
| L'Etoile du Nord French Immersion |
| Level Up Academy |
| Level Up Academy Middle School |
| Levi P. Dodge Middle School |
| Liberty Classical Academy |
| Liberty Classical Academy - Hugo Campus |
| Liberty Elementary |
| Liberty Ridge Elementary |
| Life Prep |
| LILA Kinder Center |
| Lily Lake Elementary |
| Lincoln Center Elementary |
| Lincoln Elementary |
| Lincoln Elementary School for the Arts |
| Lincoln International High School |
| Lino Lakes Elementary |
| Linwood Elementary |
| Lionsgate Academy - Lynx Program |
| Lionsgate Academy - Minnetonka |
| Lionsgate Academy - Shoreview |
| Lionsgate Academy AIM |
| Lirio Montessori |

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|---|
| Little Canada Elementary |
| Little Voyageurs' Montessori |
| Living Hope Lutheran School |
| Longfellow Alternative High |
| Loring Elementary |
| Loring-Nicollet High |
| Lubavitch Cheder Day School |
| Lucy Laney Elementary |
| Lyndale Elementary |
| Madison Elementary |
| Magnuson Christian School |
| Mahtomedi Middle |
| Mahtomedi Preschool |
| Mahtomedi Senior High |
| Maple Grove Middle School |
| Maple Grove Senior High |
| Maranatha Christian Academy |
| Marcy Elementary |
| Marine Area Community School |
| Marine Village School |
| Mariner Middle School |
| Mary Queen of Peace Catholic |
| Maternity of Mary/St. Andrew |
| Math And Science Academy |
| Matoska International |
| Maxfield Elementary School |
| Mayer Lutheran Middle & High School |
| McGuire Middle |
| McKinley Elementary |
| Meadow Lake Elementary |
| Meadow Ridge Elementary School |
| Meadowbrook Elementary |
| Meadowvale Elementary |
| Meadowview Elementary |
| Melrose |
| Mendota Elementary |
| Menlo Park Academy |
| Menlo Park Academy Extended |
| MERC |
| MERC Extended |
| Metro College Prep |
| Metro Deaf School |
| Metro Heights Academy |
| Metropolitan Open School |

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|---|
| Middleton Elementary |
| Midway Star Academy |
| Minneapolis Academy & Career Center |
| Minnehaha Academy Middle & Lower |
| Minnehaha Academy Upper |
| Minnesota Excellence in Learning Academy |
| Minnesota International Middle Charter School |
| Minnesota South Lutheran Schools |
| Minnesota Transitions Charter Elementary |
| Minnesota Waldorf |
| Minnetonka Christian Academy |
| Minnetonka East Middle |
| Minnetonka Senior High |
| Minnetonka West Middle |
| Minnewashta Elementary |
| Mississippi Creative Arts Elementary |
| Mississippi Elementary |
| Mississippi Valley Montessori School |
| MMSA Elementary School |
| MMSA Secondary School |
| Modern Montessori Charter School |
| Monroe Elementary School - Mathematics, Science and Children's Engineering |
| Montessori Renaissance Academy |
| Moreland Art & Health Sciences Magnet |
| Morris Bye Elementary |
| MOUND WESTONKA HIGH SCHOOL |
| Mounds Park Academy |
| Mounds View ALC |
| Mounds View Bridges Program |
| Mounds View Senior High |
| Moving Forward |
| MPS Metro DT |
| MPS Metro HA |
| MTS High School |
| MTS Pease Academy |
| Murray Middle School |
| My Own Montessori |
| Nasha Shkola Charter School |
| Nativity Of Mary |
| Nativity of Our Lord |
| Neill Elementary |
| Nellie Stone Johnson Elementary |
| New Century School |
| New Century School Secondary Program |

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|---|
| New City School |
| New Code Academy Elementary |
| New Code Academy High School |
| New Code Academy Middle School |
| New Heights Elementary School |
| New Heights School, Inc. |
| New Hope Learning Center |
| New Life Academy |
| New Millennium Academy Charter School |
| New Prague Credit Recovery |
| New Prague Middle School |
| New Prague Senior High |
| Newport Elementary |
| Next Step Transition Program |
| Noble Academy Elementary |
| Noble Academy Middle School |
| Noble Elementary |
| Nokomis Montessori North Campus |
| Nokomis Montessori South Campus |
| Normandale Elementary |
| Normandale Hills Elementary |
| Normandy Park Education Center |
| Norse Area Learning Center |
| North Branch Area Education Center |
| North Branch Area High School |
| North Branch Area Middle School |
| North Education Center Academy |
| North Heights Christian Academy |
| North High |
| North Lakes Academy 7-12 Campus |
| North Lakes Academy Elementary |
| North Metro Flex Academy |
| North Metro Flex Middle School |
| North Park School for Innovation |
| North Senior High |
| North Star Elementary |
| North Trail Elementary |
| North View Middle School |
| North Woods Elementary School |
| Northdale Middle |
| Northeast College Prep Charter School |
| Northeast Middle |
| Northgate Academy |
| Northland Christian School |

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|---|
| Northpoint Elementary |
| Northport Elementary |
| Northrop Elementary |
| Northside Christian (Blaine Campus) |
| Northview Elementary |
| Northwest Passage High School |
| Notre Dame Academy |
| Notre Ecole Academy |
| Nova Classical Academy Lower School |
| Nova Classica Academy Upper School |
| Nuevas Fronteras Spanish Immersion Elementary |
| O.H. Anderson Elementary |
| Oak Crest Elementary |
| Oak Grove Elementary |
| Oak Grove Middle |
| Oak Hill Montessori Community School |
| Oak Hills Elementary |
| Oak Point Elementary |
| Oak Ridge Elementary School of Leadership, Environmental and Health Sciences |
| Oak View Elementary |
| Oak View Middle |
| Oak-Land Middle School |
| Oakwood Elementary |
| Olson Elementary |
| Olson Middle (Bloomington) |
| Olson Middle (Minneapolis) |
| Oltman Middle School |
| Oneka Elementary School |
| OneSchool Global |
| Open World Learning Secondary |
| Options At Edina High School |
| Orchard Lake Elementary |
| Orono Discovery Center |
| Orono Intermediate Elementary |
| Orono Middle |
| Orono Senior High |
| Osseo Education Center |
| Osseo Middle School |
| Osseo Senior High |
| Otter Lake Elementary |
| Our Lady Of Grace |
| Our Lady of Peace |
| Our Lady Of The Lake |
| Our Lady of the Prairie |

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|---|
| Oxbow Creek Elementary |
| PACT Charter Elementary |
| PACT Charter Secondary |
| Paidea Child Development Center |
| Paladin Career and Technical High School |
| Palmer Lake Elementary |
| Pankalo Education Center |
| Park Brook Elementary |
| Park Center IB World School |
| Park High School |
| Park Spanish Immersion Elementary |
| Park Terrace Elementary |
| Parker Elementary |
| Parkview Center School |
| Parkview Elementary |
| Parnassus Preparatory School-Grammar |
| Parnassus Preparatory School-Logic |
| Parnassus Preparatory School-Rhetoric |
| Partnership Academy, Inc. |
| Passages Transition Program |
| Pathway to Change |
| Paul & Sheila Wellstone Elementary |
| Pearson VPK |
| Perpich Center For Arts Education |
| Peter Hobart Elementary |
| Phoenix Academy Charter School |
| Pike Lake Kindergarten Center |
| Pillsbury Elementary |
| Pilot Knob STEM Magnet School |
| PIM Arts High School |
| Pine Bend Elementary |
| Pine Harbor Christian Academy |
| Pine Hill Elementary |
| Pinecrest Elementary |
| Pines School - ACS |
| Pines School - NSP |
| Pines School - RJC |
| Pines School Day Program |
| Pinewood Community Elementary |
| Pinewood Elementary |
| Pioneer Ridge Middle School |
| Pioneers Academy |
| Plymouth Creek Elementary |
| Plymouth Middle |

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| Plymouth Youth Center |
| Plymouth Youth Center Extended |
| Poplar Bridge Elementary |
| Poplar Bridge Elementary |
| Prairie Creek Community School |
| Prairie Seeds Elementary School Academy |
| Prairie Seeds High School Academy |
| Prairie Seeds Middle School Academy |
| Prairie View Elementary |
| Pratt Elementary |
| Prekindergarten North |
| Presentation of Mary School |
| Primrose School of Eden Prairie |
| Prior Lake Christian |
| Prior Lake High School |
| Prior Lake-Savage Area ALC |
| Prior Lake-Savage Middle School |
| Prodeo Academy Columbia Heights Elementary |
| Prodeo Academy Columbia Heights Middle |
| Prodeo Academy Columbia Heights Primary |
| Prodeo Academy St. Paul Elementary |
| Prodeo Academy St. Paul Middle |
| Prodeo Academy St. Paul Primary |
| Progeny Academy Charter School |
| Project Search |
| Providence Academy |
| Pullman Elementary |
| Quantum STEAM Academy Elementary School |
| Quantum STEAM Academy Middle School |
| Quora Secondary School |
| Rahn Elementary |
| Ramalynn Montessori Academy |
| Ramsey Elementary |
| Randolph Elementary |
| Randolph Heights Elementary |
| Randolph Secondary |
| Raven Stream Elementary |
| REACH Academy |
| Red Oak Elementary |
| Red Pine Elementary |
| Red Rock Elementary |
| Redeemer Christian Academy |
| Redtail Ridge Elementary School |
| Restore Program |

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| Rice Lake Elementary |
| Rice Lake Elementary |
| Richardson Elementary |
| Richfield College Experience Program |
| Richfield Dual Language School |
| Richfield Middle |
| Richfield Senior High |
| Richfield STEM School |
| Ridgeview Elementary |
| Risen Christ |
| River Bend Educational Center |
| River Trail Learning Center at LO Jacob |
| Rivereast Program |
| Riverside Academy |
| Riverside Academy IS |
| Riverside Academy MLP |
| Rivertree School |
| Riverview Elementary (Farmington) |
| Riverview Spanish/English Dual Immersion (St. Paul) |
| Robbinsdale Armstrong Senior High |
| Robbinsdale Cooper Senior High |
| Robbinsdale Middle |
| Robbinsdale Shared Time Program |
| Robbinsdale Spanish Immersion El. |
| Robbinsdale Transition Center |
| Robert Boeckman Middle School |
| Rockford Elementary Arts Magnet School |
| Rockford Secondary |
| Rogers Elementary |
| Rogers Middle School |
| Rogers Senior High |
| Roosevelt High |
| Roosevelt High - SWS |
| Roosevelt Middle |
| Rosemount Area Learning Center |
| Rosemount Elementary |
| Rosemount Middle |
| Rosemount Senior High |
| Roseville Area Middle |
| Roseville Area Senior High |
| Royal Oaks Elementary |
| Rum River Elementary |
| Rush City Secondary |
| Rush Creek Elementary |

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|---|
| Rutherford Elementary |
| S St. Paul Community Lrng. Cntr. |
| Sacred Heart |
| Saint Ambrose Woodbury Catholic School |
| Saint John School of Little Canada |
| Saint Paul Conservatory for Performing Artists |
| Saint Paul Music Academy |
| Saints Academy |
| Salem Hills Elementary |
| Salem Lutheran |
| Salk Middle School |
| Sand Creek Elementary |
| Sandburg Middle School |
| Sandburg Regional High School |
| Sanford Middle |
| Scandia Elementary |
| Scenic Heights Elementary |
| School #519 |
| School #527 |
| School #530 |
| School #531 |
| School #532 |
| School #533 |
| School #535 |
| School #540 |
| School of Engineering-Arts At Olson |
| School of Environmental Studies |
| School Readiness Plus |
| School Readiness Plus (SRP) |
| Schumann Elementary |
| SciTech Academy Charter School |
| Scott Highlands Middle |
| Secondary Lighthouse |
| Secondary Special Education |
| Secondary Technical Education Program S.T.E.P. |
| Secondary Virtual School |
| Sejong Academy Lower School |
| Sejong Academy Upper School |
| SET Academy Elementary |
| Seven Hills Preparatory Academy, Burnsville Elementary |
| Seven Hills Preparatory Academy, Richfield Elementary |
| Seven Hills Preparatory Academy, Richfield Middle School |
| Seward Elementary |
| Shakopee Area Catholic School |

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| Shakopee East Middle School |
| Shakopee High School |
| Shakopee West Middle School |
| Shannon Park Elementary |
| Shared Time Program |
| Sheridan Hills Elementary |
| Shirley Hills Primary School |
| Shorewood Education Center |
| Simley Alternative Program |
| Simley Senior High |
| Skillbuilding Opportunities for Academic Resiliency |
| Sky Oaks Elementary |
| Skyline Math and Science Academy |
| Skyview Community Middle |
| Snail Lake Kindergarten Center |
| Sojourner Truth Academy |
| Somerset Elementary |
| Sonnesyn Elementary |
| Sorteberg Early Childhood Center VPK |
| South Campus Education Center |
| South Education Center Academy |
| South High |
| South St. Paul High School |
| South St. Paul Middle School |
| South View Middle |
| South Washington Alternative High School |
| Southside Family Charter School |
| Southview Christian |
| Southview Elementary |
| Southwest Christian High School |
| Southwest High |
| Southwest High - SWS |
| Special Ed. |
| Special Ed-Non Public |
| Special Education |
| Special Services |
| Special Services |
| Spectrum High School |
| Spectrum Middle School - Grade 6 |
| Spectrum Middle School - Grades 7-8 |
| Speech Program - Sp Ed Program |
| Spero Academy |
| Spero Academy Brooklyn Park |
| Spring Lake Park High School ALP |

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| Spring Lake Park Senior High |
| St Croix Valley Area Learning Cntr. |
| St. Agnes |
| St. Andrew Catholic School |
| St. Anne's Academy |
| St. Anthony Middle |
| St. Anthony Park Elementary |
| St. Anthony Village Senior High |
| St. Bartholomew |
| St. Charles Borromeo |
| St. Croix Catholic |
| St. Croix Lutheran |
| St. Croix Montessori School |
| St. Croix Preparatory Academy Lower |
| St. Croix Preparatory Academy Middle |
| St. Croix Preparatory Academy Upper |
| St. Elizabeth Ann Seton |
| St. Francis Christian |
| St. Francis Elementary |
| St. Francis High |
| St. Francis Middle |
| St. Helena Catholic |
| St. Hubert Catholic School |
| St. Jerome |
| St. John Lutheran School |
| St. John Paul II Catholic |
| St. John the Baptist (Jordan) |
| St. John the Baptist (New Brighton) |
| St. John the Baptist (Savage) |
| St. John the Baptist (Vermillion) |
| St. John the Baptist Catholic Montessori |
| St. John's Lutheran (Corcoran) |
| St. John's Lutheran (Norwood Young America) |
| St. John's Lutheran School (Chaska) |
| St. Joseph (Waconia) |
| St. Joseph's Catholic (Rosemount) |
| St. Joseph's School (West St. Paul) |
| St. Jude of the Lake |
| St. Louis Park Middle School |
| St. Louis Park Senior High |
| St. Louis Park Special Ed. Program |
| St. Michael Catholic School |
| St. Odilia |
| St. Pascal Regional Catholic School |

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|---|
| St. Paul Academy - Summit (Lower) |
| St. Paul Academy - Summit (Upper) |
| St. Paul City High School |
| St. Paul City Middle School |
| St. Paul City Primary School |
| St. Paul School of Northern Lights |
| St. Paul School of Northern Lights Secondary |
| St. Paul's Lutheran |
| St. Peter (Forest Lake) |
| St. Peter (North St. Paul) |
| St. Peter Claver Catholic School |
| St. Raphael Catholic |
| St. Rose of Lima |
| St. Scholastica HSC  Academy |
| St. Stephen's Catholic School |
| St. Therese |
| St. Thomas Academy |
| St. Thomas More Catholic School |
| St. Vincent De Paul |
| St. Wenceslaus |
| STAARS |
| Stadium View |
| Star of the North Academy - Coon Rapids Campus |
| Star of the North Academy - East Bethel Campus |
| STARS Building20 |
| STEAM Academy Charter School |
| Step |
| STEP Academy 6-12 - Burnsville |
| STEP ACADEMY CHARTER SCHOOL |
| STEP Academy Elementary |
| STEP Academy Kg-5th - Burnsville |
| Step By Step Montessori |
| Step by Step Montessori of Chaska |
| Steps Toward Adult Responsibility |
| Stevenson Elementary |
| Stillwater Area High School |
| Stillwater Dist. Special Services |
| Stillwater Middle School |
| Stillwater Special Services-ECSE |
| Stonebridge Elementary |
| Stonebridge World School |
| Success Academy - Bloomington - Elementary |
| Success Academy - Bloomington - Middle |
| Sullivan Elementary |

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| Sun Path Elementary |
| Sunny Hollow Montessori |
| Sunnyside Elementary |
| Sunrise Elementary |
| Sunrise River Elementary School |
| Sunset Hill Elementary |
| Susan Lindgren Elementary |
| Sweeney Elementary |
| SWMetro ALC |
| SWMetro Annica Program |
| SWMetro Chaska Level 4 |
| SWMetro Credit Recovery |
| SWMetro East Union Level 4 |
| SWMetro East Union Reflections |
| SWMetro JAF |
| SWMetro New Beginnings ALC |
| SWMetro Passageways |
| SWMetro Reflections |
| SWMetro RVEC Level 4 |
| SWMetro Shakopee Transitions |
| SWMetro St. Boni Level 4 |
| Takoda Prep |
| Talahi Community Elementary |
| Tartan Senior High |
| Tassel Transition |
| Taylors Falls Elementary |
| The Alternative Program (TAP) |
| The Anicca Program |
| The FAIR School - Crystal |
| The Heights Community School |
| The Journey School |
| The Journey School Middle |
| The Next Step |
| The Way of the Shepherd |
| Therapeutic Education Collective (TEC) |
| Thomas Lake Elementary |
| Three Rivers Montessori School |
| Tier One |
| Tier Three |
| Tier Two |
| Tilden Community Preschool |
| Tokata ALC Independent Study |
| Tokata Learning Center |
| Torah Academy |

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| Totino Grace High School |
| Transfiguration |
| Transition 15 |
| Transition Plus Services |
| Transitions 110 |
| Transitions School |
| Trilogy STEM Academy |
| Trinity First Lutheran |
| Trinity Lone Oak Lutheran |
| Trinity Lutheran |
| Trinity Lutheran |
| Trinity Lutheran |
| Trinity School at River Ridge |
| TRIO Wolf Creek Distance Learning |
| Turtle Lake Elementary |
| Twin Cities Academy |
| Twin Cities German Immersion Charter School |
| Twin Cities International Schools |
| Twin Lakes Elementary |
| Twin Lakes STEM Academy |
| Two Rivers High School |
| Two Rivers Transition Program at Franklin |
| Txuj Ci HMong Language and Culture Lower |
| Txuj Ci Hmong Language and Culture Upper |
| Ubah Academy |
| United Christian Academy |
| Unity Campus |
| Unity High School |
| Universal Academy Elementary |
| Universal Academy Middle/High |
| Universal Academy South Elementary |
| Universal Academy South Middle/High |
| University Avenue Elementary - Aerospace, Children's Engineering and Science |
| Urban Academy |
| Vadnais Heights Elementary |
| Valentine Hills Elementary |
| Valley Crossing Elementary |
| Valley Middle School of STEM |
| Valley View Elementary |
| Valley View Middle (Bloomington) |
| Valley View Middle (Edina) |
| VandenBerge Middle School |
| Venture Academy High School |
| Venture Academy Middle School |

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| Veritas Academy East Campus |
| Victoria Elementary |
| Visitation School |
| VISTA Education Center |
| Vista View Elementary |
| VOA High |
| Voluntary Prekindergarten School |
| Waconia Early Learning Center |
| Waconia High School |
| Waconia Learning Center |
| Waconia Learning Center Summer School/After School |
| Waconia Middle School |
| Waite Park Elementary |
| Washburn Elementary |
| Washburn High |
| Washington Technology Middle School |
| Washington Technology Senior High |
| Water Lily Montessori |
| Watershed High School |
| Watertown Mayer High |
| Watertown-Mayer Community Learning Center |
| Watertown-Mayer Elementary School |
| Watertown-Mayer Middle |
| Wayzata Central Middle |
| Wayzata East Middle |
| Wayzata High |
| Wayzata Transition School |
| Wayzata West Middle |
| WCJC |
| Weaver Elementary |
| Weaver Lake Science, Math & Technology School |
| Webster Elementary |
| Webster K-12 |
| Wellstone International High |
| Wellstone International High - SWS |
| WELS North |
| West Education Center Alternative |
| West Lutheran High School |
| Westonka Sp Ed ECFE |
| Westview Elementary |
| Westwood Elementary |
| Westwood Intermediate and Middle School |
| White Bear Area Learning Center |
| White Bear Lake Area High School |

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|---|
| White Bear Lake Area HS Credit Recovery |
| White Bear Montessori School |
| White Bear Transition Plus Program |
| Whittier Elementary |
| Wildwood Elementary |
| William Byrne Elementary |
| Williams Elementary |
| Willow Lane Elementary |
| Willows |
| Wilshire Park Elementary |
| Wilson Elementary |
| Windom Elementary |
| Woodbury Elementary |
| Woodbury High School |
| Woodbury Leadership Academy Elementary School |
| Woodbury Leadership Academy Secondary School |
| Woodbury Middle School |
| Woodcrest Baptist Academy |
| Woodcrest Elementary Spanish Immersion |
| Woodland Elementary |
| Woodpark Montessori |
| World Learner Charter School |
| Wyoming Elementary |
| Xinxing Academy |
| Yeshiva of Minneapolis |
| Yinghua Academy |
| Zachary Lane Elementary |
| Zanewood Community School, Science, Technology, Engineering, Arts and Math |
| Zimmerman Elementary |
| Zimmerman High School |
| Zimmerman Middle |
| Zion Lutheran (Cologne) |
| Zion Lutheran (Mayer) |

**Schools Likely/Possibly Ineligible (Indep. Study/Online)**

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|---|
| 196 Online High School |
| 279 Online Learning Program 6-8 |
| 279 Online Learning Program 9-12 |
| 279 Online Learning Program K-5 |
| 622 Online High School |
| Big Lake Online 6-12 |
| Big Lake Online K-5 |
| Cambridge-Isanti Online Elementary (K-5) |
| Cambridge-Isanti Online Secondary (6-12) |
| Cologne Academy Online |
| Compass Online |
| Distance Learning Academy - Elementary |
| Distance Learning Academy - Secondary |
| Eden Prairie Online Elementary |
| Eden Prairie Online Secondary |
| Edina Virtual Pathway |
| E-STEM Middle School |
| Face to Face Academy Online |
| Falcon View Online Elementary School |
| Falcon View Online High School |
| Falcon View Online Middle School |
| Heritage E-STEM Magnet School |
| Jennings Online Program |
| Laker Online |
| Lakeville Online Academy (Elementary Services) |
| Lakeville Online Academy (High School Services) |
| Lakeville Online Academy (Middle School Services) |
| Level Up Academy Virtual Middle School |
| Level Up K-5 Virtual Academy |
| Metro 2 Online |
| Minnesota Connections Academy 7-12 |
| Minnesota Connections Academy K-6 |
| Minnesota Online High School |
| MN Virtual Elementary School |
| MN Virtual Secondary School |
| MNIC Online Program |
| MPS Online 6-12 |
| MPS Online K-5 |
| NCS Online Program |
| ONE91 Virtual Academy Elementary |

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|---|
| ONE91 Virtual Academy Secondary |
| Online High School |
| Online SET Academy |
| Online728 High School |
| Robbinsdale Virtual Academy |
| Saint Paul Online Elementary School |
| Saint Paul Online High School |
| Saint Paul Online Middle School |
| Saints Online Elementary |
| Saints Online High School |
| Saints Online Middle School |
| Skyline Math and Science Academy Online |
| SLP Schools Online Secondary |
| SoWashCo Online 9-12 |
| SSP Virtual |
| SWMetro288 Elevate Online |
| SWMetro288 Elevate Online K-6 |
| Tonka Online |
| Tonka Online K-5 |
| Virtual Heights Secondary |
| VirtualEDU Elementary |
| VirtualEDU Secondary |
| Wakanda Virtual Academy |

# Central Region

| School Buildings Listed |
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| 6-12th Grade Building |
| A.C.G.C. Elementary |
| A.C.G.C. Secondary |
| Adams Elementary |
| Albany Area Early Learning Center |
| Albany Area High School |
| Albany Elementary |
| Albertville Primary |
| ALC - Sartell |
| Aletheia Christian Academy |
| Alexandria Area High School |
| Alexandria Community Christian School |
| All Saints Academy-St. Cloud Campus |
| All Saints Academy-St. Joseph Campus |
| Annandale Elementary School |
| Annandale Middle School |
| Annandale Senior High |
| Appleton-Milan Elementary |
| Ashby Secondary |
| Avon Elementary |
| Battle Lake School |
| BBE Learning Center |
| BBE Learning Center |
| Belgrade-Brooten-Elrosa Elementary |
| Belgrade-Brooten-Elrosa Sec. |
| Benson Secondary |
| Benton-Stearns Education District |
| Bertha Elementary |
| Bertha Secondary |
| Big Stone Colony Elementary |
| Big Woods Elementary |
| Brandon-Evansville High School |
| Breckenridge Elementary |
| Breckenridge Middle/High School |
| Bridgeway Career Academy |
| Bridgeway Career Academy |
| Browerville Secondary |
| Browns Valley Middle |
| Browns Valley Targeted Services |
| Buffalo Community Middle |

| |
|---|
| Buffalo Early Child. Sp. Ed Program |
| Buffalo Senior High |
| Calvary Classical Academy |
| Calvary Classical Academy |
| Campbell-Tintah Secondary |
| Carlos Elementary |
| Cathedral |
| Cathedral |
| Central Minnesota Christian School |
| CGB Elementary |
| CGB High School |
| Children's Day Montessori |
| Children's Day Montessori |
| Chokio-Alberta Secondary |
| Christ The King Parochial |
| Cleveland Elementary |
| Cokato Elementary |
| Cold Spring Elementary |
| Community Christian |
| Community Christian |
| Community Middle |
| Dassel Elementary |
| Dassel-Cokato Senior High |
| Delano Elementary |
| Delano High School |
| Delano Intermediate School |
| Discovery Elementary |
| Discovery Middle School |
| Discovery Montessori Academy |
| DREAM Technical Academy |
| Eastview Education Center |
| Eden Valley Elementary |
| Eden Valley Secondary |
| Eden Valley-Watkins ALP |
| Evansville Elementary |
| Faith Christian |
| Faith Wisler Mennonite School |
| Fieldstone Elementary School |
| Foley Elementary |
| Foley Senior High |
| Freshwater/ALC |
| Garfield Elementary |
| Glacial Hills Elementary |
| Grafton School |

| |
|---|
| Granite City Baptist Academy |
| Hancock Sec. |
| Hancock Secondary |
| Hand in Hand Preschool |
| Hanover Elementary |
| Healy Secondary |
| Heart of The Lake Elementary |
| Henning Public School |
| Herman-Norcross High School |
| Hillcrest Lutheran Academy - Lower School |
| Hillcrest Lutheran Academy - Upper School |
| Holdingford Secondary |
| Holy Cross School |
| Holy Family (Albany) |
| Holy Family (Sauk Centre) |
| Holy Innocents |
| Holy Spirit Academy |
| Holy Trinity Catholic School |
| Howard Lake-Waverly-Winsted Sec. |
| Humphrey Elementary |
| Immaculate Conception Academy |
| Isle Secondary |
| Kaleidoscope Charter School |
| Kennedy Elementary |
| Kennedy Secondary |
| Kerkhoven Secondary |
| Kimball Elementary |
| Kimball Secondary |
| Knight Elementary |
| Knights Academy |
| Kokesh Area Learning Center |
| Lake Ripley Elementary |
| Lakeland Elementary School |
| Lakes Country Academy - FF |
| Leaf River Academy |
| Lincoln Elementary (Alexandria) |
| Lincoln Elementary (Little Falls) |
| Lincoln School |
| Lindbergh Elementary |
| Lismore Colony Elementary |
| Litchfield Middle School |
| Litchfield Senior High |
| Little Falls Senior High |
| Little Mountain Elementary |

| |
|---|
| Long Prairie-Grey Eagle Elementary |
| Long Prairie-Grey Eagle Secondary School |
| MACCRAY Schools (all in one location) |
| Maple Lake Secondary |
| Mary of Lourdes Elementary |
| Mary of Lourdes Middle School |
| McKinley Elementary |
| Melrose Elementary |
| Melrose Secondary |
| Menahga High School |
| Menahga School |
| Mid-State Education District |
| Milaca Secondary High |
| Milaca Secondary High |
| Miltona Elementary |
| Minnewaska Area Elementary |
| Minnewaska Secondary |
| Mississippi Heights Elementary |
| Montessori School of Sauk Rapids |
| Monticello Alternative Program |
| Monticello Middle |
| Monticello Senior High |
| Montrose Elementary School of Innovation |
| Morris Area Elementary |
| Morris Area Secondary |
| Mt. Olive Lutheran |
| Murdock Elementary |
| New London-Spicer Sr. |
| New York Mills Public School |
| Newport Academy |
| North Central LC |
| Northside Elementary |
| Northwinds Elementary |
| Oak Ridge Early Learning Center |
| Onamia Academy |
| Onamia ECFE |
| Onamia ECFE |
| Onamia High School |
| Onamia High School |
| Ortonville Secondary |
| Osakis Secondary |
| Oshki-Maajitaadaa |
| Otsego Elementary |
| Our Lady of Victory |

| |
|---|
| Parkers Prairie Elementary |
| Parkers Prairie High School |
| Parkside Elementary |
| Paynesville Area Elementary |
| Paynesville Area Secondary School |
| Pearson Elementary |
| Pearson Elementary |
| Pelican Rapids High School |
| Perham Senior High |
| Petra Lutheran |
| Pine Meadow Primary School |
| Pinewood Elementary |
| Pioneer Elementary |
| Pleasantview Elementary |
| Prairie Lakes EC |
| Prairie Meadows Learning Center |
| Prairie View Elementary School |
| Prairie View Middle School |
| Prairie Wind Middle |
| Prairie Woods Elem |
| Prairie Woods Elementary |
| Pre-K - 5th Grade Building |
| Pride Transitions |
| Prince of Peace Lutheran School |
| Princeton Area Learning Center |
| Princeton High School |
| Princeton Intermediate School |
| Princeton Middle School |
| Princeton Primary School |
| Rice Elementary |
| Richmond Elementary |
| Riverview Christian School |
| Riverview Intermediate School |
| Rockford Middle |
| Rockville Elementary |
| Rocori Senior High |
| Roosevelt Elem |
| Rothsay Secondary |
| Royalton Elementary |
| Royalton High School |
| Rum River North |
| Sacred Heart |
| Sacred Heart Area School |
| Sacred Journey Academy |

| |
|---|
| Saints Peter & Paul |
| Sartell Middle |
| Sartell Senior High |
| Sauk Centre Elementary |
| Sauk Centre Secondary |
| Sauk Rapids ECFE |
| Sauk Rapids-Rice Middle School |
| Sauk Rapids-Rice Senior High |
| Sebeka School |
| Sebeka Secondary |
| Sholund School for Girls |
| St. Boniface |
| St. Cloud Christian School |
| St. Elizabeth Ann Seton School |
| St. Francis Xavier |
| St. Francis Xavier |
| St. Henry |
| St. James Lutheran |
| St. John Vianney Academy |
| St. John's - St. Andrew's Catholic School |
| St. John's Area School |
| St. John's Preparatory School |
| St. Katharine Drexel |
| St. Mary Help of Christians |
| St. Mary of Mt. Carmel |
| St. Mary's |
| St. Mary's Catholic School |
| St. Mary's Catholic School (Breckenridge) |
| St. Mary's Catholic School (Morris) |
| St. Maximilian Kolbe Catholic School |
| St. Michael Catholic School (St. Michael) |
| St. Michael Elementary |
| St. Michael-Albertville Middle East |
| St. Michael-Albertville Middle West |
| St. Michael-Albertville Senior High |
| St. Paul's Lutheran |
| St. Philip |
| St. Robert Bellarmine Academy |
| St. Robert Bellarmine Academy |
| St. Timothy's School |
| St. Wendelin |
| Staples-Motley Elementary |
| Staples-Motley Senior High |
| STRIDE Academy |

| |
|---|
| Swan River Montessori Charter School |
| Swanville Elementary |
| Swanville Secondary |
| SWMetro Lakeside Academy |
| SWWC ELC - New London |
| Targeted Services - Athlos Academy |
| Targeted Services - St. Cloud |
| Targeted Services - STRIDE Academy |
| Tatanka Elementary STEM School |
| Terra Nova School |
| Underwood Secondary |
| Upsala Secondary |
| Verndale Area Christian Academy |
| Verndale Secondary |
| Viking Elementary School |
| Village Ranch Alternative Program |
| Voyager Elementary |
| Wadena-Deer Creek Elementary |
| Wadena-Deer Creek Senior High |
| Watkins Elementary |
| West Central Area N. El. |
| West Central Area S. El. |
| West Central Area Secondary |
| Westside Alternative Program |
| Wheaton Secondary |
| Wheaton Secondary |
| Whole Child Montessori School |
| Willmar Middle School |
| Willmar Senior High |
| Wings Alternative Program |
| Woodland Elementary School |
| Wright Technical Center |
| Zion Lutheran |

# Southeast Region

| School Buildings Listed |
| --- |
| Red Wing High School |
| Twin Bluff Middle School |
| Burnside |
| Sunnyside |
| Colvill |
| Prairie Island Arena |
| Maintenance Shop (Red Shed) |
| Jefferson |
| Goodhue County Education District |
| Goodhue Public School |
| Pine Island High School/ Middle School |
| Pine Island Elementary |
| Pine Island ELC |
| Pine Island PACE |
| Cannon Falls  Elementry |
| Cannon Falls  High School |
| Kenyon -Wanimingo |
| Zumbrota- Mazeppa  Elementry - Mazeppa |
| Zumbrota- Mazeppa  Primary- Zumbrota |
| Zumbrota- Mazeppa  Middle/High School |
| Zumbrota- Mazeppa  Couger Care |
| St. John Lutheran Church/ School - Red Wing |
| Montessori School Red Wing |
| Christ Lutheran School- Zumbrota |
| St. Pauls Lutheran Church Cannon Falls |
| Goodhue St. John Lutheran School-Goodhue |
| Bamber Valley Elementary School |
| Ben Franklin elementary |
| Century High School |
| Dakota Middle School |
| Early Childhood Assessment / Year Round, ECSE Community, , Special Education ESY |
| Edison Admin Building |
| Educational Services Center |
| Elton Hills Elementary |
| Facilities Services Cemter |
| George Gibbs Jr. Elem. |
| Harriet Bishop Elementary |
| Hawthorne Education Center |
| Hoover Elem. |

| |
|---|
| John Adams Middle School |
| John Marshall |
| Kellogg Middle School |
| LEAP Launching Emerging Adults Program |
| Lincoln |
| Longfellow Elem. |
| Mayo High School |
| Mighty Oak |
| Morris Friedell Middle School |
| MS ALC, MNSync Online Elementary/Secondary, RochesterAcademy for Independen Living (RAIL) |
| Northrop Comm. Edu. |
| Overland Elem. |
| Phoenix Academy, Care & Treatment ESC / Hospital/Homebound |
| Pinewood Elem. |
| PrairieCare |
| P-TECH 535 |
| Riverside Central Elem. |
| Robert Gage Elem. |
| Rochester Alternative Learning Center |
| Rochester Beacon Academy |
| Rochester Math and Science Academy/Elementary/Online/Secondary |
| Southeast Regional Crisis Center |
| Sunset Terrace Elementary Sch. |
| Thomas Jefferson Elem. |
| Washington Elementary |
| Watts Folwells Elementary |
| Willow Creek Middle School |
| Winston Churchill Elem. |
| Co-Cathedral of St. John the Evangelist Middle School |
| Daniel Christian Academy |
| Holy Spirit |
| Lourdes High School |
| Primrose School of Rochester |
| Resurrection Lutheran |
| Rochester Adventist Elementary School |
| Rochester Arts & Sciences Academy |
| Rochester Central Lutheran |
| Rochester Montessori |
| Rochester Pentecostal |
| Schaeffer Academy |
| Seeds of Wisdom |

| |
|---|
| St. Pius X |
| Byron  High School |
| Byron  Middle School |
| Byron  Intermediate School |
| Byron  Primary |
| Byron  Community Ed building |
| Dover-Eyota Elementary |
| Dover-Eyota High / Middle School / Extended |
| Stewartville  Bear Cave Intermediate school |
| Stewartville  Bonner Elementary |
| Stewartville  Middle and High School |
| Stewartville  Central Education Center |
| PEM High School |
| PEM 7-8 Building |
| PEM 4-6 Building |
| PEM PreK-3 Building |
| St. Felix Catholic School |
| Lincoln High School |
| Bluff View Elementary School |
| Immanuel Lutheran School |
| Wabasha-Kellogg |
| Austin High School |
| Austin Sumner |
| Austin Banfield |
| Austin Southgate |
| Austin Woodson |
| Austin Ellis |
| Austin  IJ Holton |
| Austin  Neveln |
| Austin  Oakland (SPED Coop) |
| Austin  Wescott (Athletic Facilties) |
| Austin  PAES Lab |
| LeRoy-Ostrander  Boiler/ Original |
| LeRoy-Ostrander  Gym |
| LeRoy-Ostrander  High School |
| LeRoy-Ostrander  Pool |
| LeRoy-Ostrander  Community/ New Addition |
| LeRoy-Ostrander Temp Classrooms |
| Lyle |
| Southland  K-12 |
| Southland  Early Childhood Center |
| Pacelli Catholic Schools |
| Southern Minnesota Education Consortium |
| Owatonna High School |

| |
|---|
| Owatonna Middle School |
| Owatonna Lincoln Elementary |
| Owatonna Mckinley Elementary |
| Owatonna Washington Elementary |
| Owatonna Wilson Elementary |
| Owatonna Community Ed. |
| Owatonna ALC/Early Childhood |
| Owatonna District/Gymnastics/Robotics |
| Medford Public Schools |
| Blooming Prairie Elementary |
| Blooming Prairie Intermediate |
| St. Mary's School |
| Owatonna Christian School |
| Choice Technical Academy |
| Albert Lea High School |
| Albert Lea Hawthorne Elementary |
| Albert Lea Lakeview Elementary |
| Albert Lea Sibley Elementary |
| Albert Lea Halverson Elementary |
| Albert Lea Brookside Admin/ALC/Early Child Care |
| Albert Lea Brookside Maintenance Shop |
| Albert Lea Southwest Middle School |
| Albert Lea Jim Gustafson Field - Field house |
| Albert Lea Jim Gustafson Field - Grand stand |
| Albert Lea Jim Gustafson Field- Consessions |
| St. Theodore Elementary |
| Alden-Conger School |
| Glenville-Emmons School District |
| Hollandale Christian School |
| Chatfield  Elementary School |
| Chatfield  High School |
| Fillmore Central Elementary School |
| Fillmore Central Senior High |
| Kingsland School |
| Lanesboro School |
| Mabel-Canton School |
| Rushford-Peterson |
| St. Johns Lutheran School |
| Northfield Public High School |
| Northfield Public ALC |
| Northfield Public Middle School |
| Northfield Public Bridgewater Elementary |
| Northfield Public Greenvale Park Elementary |
| Northfield Public Spring Creek Elementary |

| |
|---|
| Waterville-Elysian-Morristown Middle School |
| Trinity Lutheran School |
| MN State Academies School for the Blind |
| MN State Academies School for the Deaf |
| Faribault  Senior High School |
| Faribault  ALC |
| Faribault  Middle School |
| Faribault  Jefferson Elementary |
| Faribault  Lincoln Elementary |
| Faribault  McKinley |
| Faribault  Roosevelt Elementary |
| Bethlehem Academy Middle/High School |
| Bethlehem Academy Devine Mercy Catholic School |
| Shattuck Campus |
| St. Mary's Campus |
| Sports Campus |
| Discovery Public School |
| Faribault Lutheran School |
| Nerstrand Elementary |
| TCU Lonsdale Elementary |
| Arcadia Charter School |
| St Dominics |
| Holy Cross Catholic School |
| Cannon Valley Special Education Cooperative |
| Caledonia Middle/High School |
| Caledonia Elementary School |
| Houston High School |
| Houston Elementary School |
| Houston East Campus |
| Houston Hurrican Hub |
| Houston Preschool |
| La Crescent Middle/High School |
| La Crescent Elementary School |
| La Crescent Disctrict Office |
| Spring Grove Elemetary/High School |
| Crucifixion School |
| La Crescent Montessori & STEM |
| St. John's School |
| St. Mary's School |
| St. Peter's School |
| Kasson-Mantorville Senior High |
| Kasson-Mantorville Middle School |
| Kasson-Mantorville Elementary |
| Hayfield |

| |
|---|
| Triton |
| Zumbro Education District |
| Maranatha Schools |
| Grace Lutheran Schools |
| Winona WSHS |
| Winona Middle School |
| Winona Goodview |
| Winona Jefferson |
| Winona W-K |
| Winona ALC |
| Ridgeway |
| Lewiston-Altura High School |
| Lewiston-Altura Elementary |
| St Charles High School |
| St Charles Elementary |
| Tanduski Center |
| Cotter St Teresa/St Cecilia Halls |
| Cotter Dormitory |
| Cotter John Nett Recreation Center |
| Cotter St Joseph Hall |
| Cotter St Nicholas |
| Cotter St Luke |
| Cotter Main Square Montessori |
| Hope |
| BluffView Montessorri |
| Rollingstone Charter |

# South Central Region

## School Buildings Listed

| |
|---|
| Lincoln Comm Ctr/Central High |
| Eagle Lake Elementary |
| East Senior High |
| Franklin Elementary |
| Jefferson Elementary |
| Kennedy Elementary |
| Prairie Winds Middle School |
| Roosevelt Elementary School |
| Rosa Parks Elementary School |
| Washington Elementary School |
| West Senior High |
| Loyola Catholic School |
| Mt. Olive Lutheran School |
| Risen Savior Lutheran School |
| Kato Public Charter School |
| Mankato Christian Academy |
| Grace Christan School |
| St. Clair |
| Maple River Schools |
| Lake Crystal Elementary School |
| Lake Crystal Secondary School |
| Comfrey |
| New Ulm High School |
| New Ulm Career Techncial Ed |
| New Ulm Middle School |
| Jefferson Elementary School |
| Washington Learning Center |
| Riverbend Educational District |
| St. Paul's Lutheran Elementary |
| New Ulm Catherdal High School |
| St. Anthony's Elementary |
| Sleepy Eye Schools |
| Sleepy Eye St. Mary's |
| Springfield Public School |
| St. Raphael Catholic School |
| Blue Earth Area High School |
| Blue Earth Elementary & Middle |
| United South Central |
| Genesis Classical Academy |
| TCU - LeCenter |
| TCU - Montgomery High |
| TCU - Montgomery |

| |
|---|
| TCU - Londdale |
| WEM - Waterville |
| WEM - Morristown |
| LSH - LeSueur |
| LSH - Elementary |
| LSH- Alterantive Learning Ctr |
| Cleveland Public School |
| St Anne's School |
| Tri-Valley Head Start |
| Holy Redeemer |
| Glencoe Silver Lake |
| Glencoe Silver Lake |
| Winsted Elementary |
| Holy Trinity School |
| Lester Prairie Public School |
| Immanuel Lutheran School |
| SWWC ALC-Glencoe |
| First Lutheran Church & School |
| First Lutheran Church & School |
| Hutchinson High School |
| Hutchinson Middle School |
| Hutchinson Park Elementary |
| Hutchinson Tiger Elementary |
| Hutchinson West Elementary |
| Hutchinson ECFE/Food Srv Bldg |
| Hutchinson TAP (Transitional Assitance |
| Charter School |
| Montessori School |
| Maplewood Academy High School & |
| New Century Academy |
| New Discoveries Montessor School |
| St. Anastasia Catholic School |
| St. Paul Lutheran School |
| Truman Elementary/Secondary |
| Martin Luther High School |
| St. James Lutheran School |
| Granada Huntley East Chain HS |
| Trimont Elementary |
| Martin County West Jr/Sr HS |
| Sherburn Elementary |
| Southern Plains Ed COOP |
| St. Paul Lutheran School |
| St. John Vianney School |
| Fairmont Christian School |
| Fairmont Elementary |
| Fairmont Jr/Sr HS |

| |
|---|
| Minnesota Valley Lutheran High School (MVL) |
| Nicollet Public School |
| Trinity Lutheran School - Nicollet |
| Immanual Lutheran School - Courtland |
| Bridges Elementary |
| Monroe Elementary |
| Hoover Elementary |
| Dakota Meadows Middle School |
| Futures |
| SUN (Students with Unique Needs) |
| Concordia Classical Academy |
| Holy Rosary School |
| Crossview Covenant Church 5 C's Pre-School |
| Jesus' Lamb Pre-School |
| Montessori Learning Center North Mankato |
| MN Autism Center |
| Peter Pan Preschool & Child Care |
| Creative Minds Early Learning Center LLC |
| Lil Frogs Jumping Preschool |
| St. Peter Middle School |
| St. Peter High School |
| North Elementary |
| South Elementary |
| St. Peter Early Childhood Ed. |
| St. Peter MVED |
| St. Peter Lutheran |
| John Ireland |
| Oshawa Learning Academy |
| Sibley East Middle/High School |
| St. Paul's Lutheran School |
| Sibley East Elementary |
| Immanuel Lutheran School |
| Gibbon Farifax Winthrop |
| Prairie Lutheran School |
| MN New Country Elementary |
| MN New Contry High School |
| LSH Hilltop ALC |
| Altona Christian School |
| Holy Family Academy |
| Starland Academy |
| Janesville-Waldorf Pembertson |
| NRHEG Secondary |
| NRHEG Elemenary |
| TEAM Academy |
| Trinity Lutheran School |
| Central Building |

| |
|---|
| Hartley Elementary |
| Waseca Jr/Sr. High School |
| Waseca Intermediate |
| Butterfield Odin |
| Madelia Elementary School |
| Madelia Jr/Sr High School |
| St. James Middle/High School |
| Northside Elementary School |
| Armstrong School |
| St. Paul's Lutheran - St. James |
| St. Mary's Catholic School - Madelia |
| Butterfield Odin |
| Madelia Elementary School |
| Madelia Jr/Sr High School |
| St. James Middle/High School |
| Northside Elementary School |
| Armstrong School |
| St. Paul's Lutheran - St. James |
| St. Mary's Catholic School - Madelia |
| Butterfield Odin |
| Madelia Elementary School |
| Madelia Jr/Sr High School |
| St. James Middle/High School |
| Northside Elementary School |
| Armstrong School |
| St. Paul's Lutheran - St. James |
| St. Mary's Catholic School - Madelia |
| Butterfield Odin |
| Madelia Elementary School |
| Madelia Jr/Sr High School |
| St. James Middle/High School |
| Northside Elementary School |
| Armstrong School |
| St. Paul's Lutheran - St. James |
| St. Mary's Catholic School - Madelia |
| Butterfield Odin |
| Madelia Elementary School |
| Madelia Jr/Sr High School |
| St. James Middle/High School |
| Northside Elementary School |
| Armstrong School |
| St. Paul's Lutheran - St. James |
| St. Mary's Catholic School - Madelia |
| Butterfield Odin |
| Madelia Elementary School |
| Madelia Jr/Sr High School |

| |
|---|
| St. James Middle/High School |
| Northside Elementary School |
| Armstrong School |
| St. Paul's Lutheran - St. James |
| St. Mary's Catholic School - Madelia |
| St. Casimir School - Wells |
| Grace Lutheran |

# Attachment C

**Desired Attributes for Digital School Maps**
**(in priority order)**

1. Maps oriented to North
2. Floor plan for each level
   a. Room numbers
   b. Room use (i.e. classroom, boiler room, storage room)
   c. Stairwells, including name/number
   d. Hallway identifiers
   e. Outside door numbers
   f. Note what is front of building
   g. Areas of refuge
   h. Direction of door opening/hinge side, incl. visual depiction of opening
   i. Tornado shelter locations
3. Entry to school grounds
4. Parking lots
5. AEDs
6. Fire alarm panel
7. Fire department connection
8. Knox boxes
9. Security camera locations
   a. Field/cone of view
   b. Remote access availability
10. Utility shut-offs
11. Haz-mat info/location
12. Trauma kit locations
13. Fire extinguishers

## Attachment D: Pricing Template MESB RFP Digital School Mapping Services

| Vendor Mapping Fees | Price |
|---|---|
| Base Cost | |
| School Walk-Through Cost | |
| Data Verification | |
| Cost Per Attribute** | |
| Map Development | |
| Map Distribution | |
| Management Fees | |
| | |
| Credits available if existing digital maps can be leveraged? | |
| | |
| **Total** | |

**Note if there is a base number of attributes included and then a cost per attribute additional

Note: the Metropolitan Emergency Services Board is a Minnesota sales tax exempt organization. A Minnesota ST3 Form will be supplied to the awarded vendor.

**Maintenance Costs**

Maintenance costs will not be used in overall RFP response evaluation. They are being requested for budgetary planning purposes to ensure the maps will be maintained and the $7 million state investment is not stranded.

| Proposed Annual Maintenance Cost | Per Region | Per School/Per Map | Per District |
|---|---|---|---|
| | | | |
| | | | |
| | | | |
| | | | |
| | | | |
| | | | |
| As Needed Maintenance Cost | Per Region | Per School/Per Map | Per District |
| | | | |
| | | | |
| | | | |
| | | | |
| | | | |
| | | | |

# Digital Geographic Information System Mapping of School Facilities

**PREPARED FOR:**
Metropolitan Emergency Services Board

**OFFEROR:**

## CRG
### CRITICAL RESPONSE GROUP
America's Common Operating Picture®

Critical Response Group, Inc.
200 American Metro Blvd,
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Hamilton, New Jersey 08619

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**Submitted by:**

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Chief Strategy Officer
Critical Response Group, Inc.

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**CRG** CRITICAL RESPONSE GROUP
America's Common Operating Picture®

# Executive Summary

Critical Response Group (CRG) is dedicated to transforming inaccurate, illegible, and inaccessible school floor plans into clear, accurate, and readily available tools that empower public safety during emergencies. CRG understands, meets, exceeds, and will deliver on every requirement in this RFP to ensure that across the six regions, this problem is solved. Our end state is that schools, Public Safety Answering Points (PSAPs), law enforcement agencies, fire/medical departments, emergency managers, and tactical (SWAT) teams have access to accurate, understandable, and standardized digital GIS mapping data to enhance school safety and emergency response.

## Experience

Our company was founded in 2016 by decorated veteran U.S. Military Special Operators to apply lessons learned overseas to improve incident response at home. CRG is unique because our leadership team has spent thousands of hours using mapping assets under stress to communicate during complex operations; **no other company has similar experience using maps to support tactical and emergency operations.** Our team of practitioners will work directly with public safety leaders and school administrators to implement the solution in this proposal. **No other company has completed and implemented close to the amount of school mapping CRG has.** We mapped over 20,000 K-12 schools from Hawaii to Maine. Our mapping solution inspired over 20 state-wide mapping initiatives to ensure accurate school maps are accessible to public safety.



*CRG's mapping assets contain all the details required to communicate in and around a school during an emergency*



*CRG's mapping philosophy was inspired from lessons learned overseas using maps on the battlefield. Above, co-founder Alex Carney uses mapping assets to provide command in SW Afghanistan, while first responders use CRG mapping assets to coordinate incident command at a school.*

# Philosophy

**First,** we have tested our school mapping data in hundreds of active shooter drills across the country and incorporated feedback from those drills to ensure that design, sizing, and labeling is readable, understandable, and usable for dispatchers or first responders under stress, many of whom do not have training or background in GIS technology, cartography, or advanced navigation. Our test is if it takes a dispatcher or first responder without special training more than a few seconds to reference a label, the map will not be usable during a real incident, so we constantly improve our school mapping data with those criteria in mind.

**Second,** we believe that school mapping data needs to be integrated into the software systems that public safety and school districts have invested in and use every day – rather than forcing these entities to try to access a new, infrequently used software system during the stress of an emergency. We customize both the file format and delivery method of mapping data to meet the needs of specific school districts and public safety agencies, with a single end state: during the stress of an emergency, a dispatcher or first responder can access accurate mapping data within a few seconds, in the systems they use everyday, to make better decisions.



*A tactical team accesses a CRG mapping assets for a school in Florida on the side of a command bus during a school safety incident*

# Outputs

Our mapping assets are produced in multiple vector and raster outputs to ensure compatibility across the range of school district and public safety software platforms, and to allow ease of access for those with and without specialized GIS software. Our mapping assets are currently published as one integrated map as **GeoPDFs, KMZs/KMLs, PNGs, JPEGs, GeoTIFFs, and MBTILEs and others.** We also publish our mapping assets in a variety of vector formats, including **file geodatabases, shape files, SVGs, Indoor Mapping Data Format (IMDF) / GeoJSONs, OGC GeoPackages, KMZs/KMLs, and others.**



*Digital mapping assets accessible in ArcGIS Online*

As the county's largest indoor mapping company, CRG sits on the NENA NG9-1-1 GIS Data Model v3 Working Group and guided the ESRI-organized effort to create a "Public Safety Indoor GIS Data Model," so we ensure all our our mapping assets conform to the latest developments in GIS best practices and all NG9-1-1 requirements.

This includes ensuring our mapping assets are formatted in **NENA's Civic Location Data Exchange Format (CLDXF)**, so site structure polygons for schools and sub-addressable data like classrooms can be used for call routing, 911 location validation, and more by NG9-1-1 core service providers.

## Quality and Accuracy

CRG maintains an approximately 100-member cartography/GIS shop and 75-member operations and implementation team, that includes a robust site visit team which regularly visits 700-1000 sites per month across the country. **CRG is the only indoor mapping company that exists with this production and on-site capability.** This experience makes CRG uniquely qualified to build and validate high quality and accurate maps with the precision required by NG9-1-1, and complete projects to the required specifications faster than any other company. We understand the needs and sensitivities of schools, and accomplish our work with no disruption to the school.



*Our on-site professionals visit every school to ensure mapping assets are accurate before sharing with public safety.*

## Project Management and Implementation

Our operations team works with schools to coordinate on-site work and map revisions, **without requiring work or support from the regional boards.** Simultaneously, our implementation team engages PSAPs, law enforcement/fire/medical departments, and SWAT elements at the local, regional, State, and Federal level to ensure our mapping assets can be integrated into pre-existing software systems across the state, **without requiring work or support from the regional boards.**

CRG is the only mapping company that offers tabletop training for every school district we map. Our team of decorated military special operators facilitate training events for school districts and public safety teams around the country to support map implementation. **These trainings will have a lasting impact on the Region's ability to coordinate with schools during a crisis.**



*Decorated Special Operations veterans, who have used mapping assets to communicate in combat, lead tabletop drills for school districts and their public safety partners to ensure that mapping assets are fully implemented.*

**This proposal includes the steps necessary to map the schools in the six regions; details the services CRG provides to integrate those mapping assets into the software used by school districts and public safety across the State; and describes the training provided to each school district and public safety team to ensure mapping assets are used effectively during an incident.**

# 4.3 - Project Experience

| The respondent: | Yes | No |
|---|:---:|:---:|
| **4.3.1** Understands and has significant experience producing digital mapping assets of school facilities at the regional and/or state level. **Supply details of this understanding and experience below.** | ✓ | |
| **4.3.2** Understands and has significant experience managing large projects for school facility mapping involving PSAPs, responders, and schools at the regional and/or state level. **Supply details of this understanding and experience below.** | ✓ | |
| **4.3.3** Understands and has significant experience with NG9-1-1, including how digital mapping assets can be easily integrated into Next Generation deployments. **Supply details of this understanding and experience below, including how the respondent sees the integration of its deliverables under this procurement integrating with the MESB region's NG9-1-1 deployment.** | ✓ | |
| **4.3.4** Understands and has significant experience with both horizontal and vertical location of 9-1-1 callers and converting it into meaningful location information for PSAPs and responders. **Supply details of this understanding and experience below, including how the respondent sees how horizontal and vertical caller location can be seamlessly integrated with the deliverables under this procurement.** | ✓ | |
| **4.3.5** Provides references to demonstrate the respondent's capabilities and solutions on similar projects. **Supply reference details below.** | ✓ | |

**Respondent should list specific details related to 4.3.1 thru 4.3.5 here:**

▼ *See Specific Details Below* ▼

# 4.3.1 – Understanding and Experience Producing Digital Mapping Assets of School Facilities at the Regional and/or State Level

CRG was established in 2016 to solve the specific problem proposed in this solicitation. Our company of 185 employees is dedicated to the creation and implementation of best-in-class school mapping data. Since our inception, unlike any other company, our company was designed to build accurate school mapping assets and integrate those assets within diverse, preexisting systems used by schools and public safety organizations. We mapped our first elementary school in 2016, and since then CRG has routinely applied standards and specifications as seen in this solicitation at tens of thousands of sites.

CRG has completed mapping, as defined by this RFP, for more schools, government agencies, and private entities than any other company. CRG has mapped or is mapping almost 25,000 K-12 schools, and thousands of other critical infrastructure sites nationally. No other company has completed and implemented close to the amount of school mapping as CRG.

## School Facilities:

CRG has completed mapping and integration services consistent with the requirements of this Solicitation for almost 50 of the 100 largest school districts in the country. Our mapping solution has inspired school mapping legislation and initiatives in 20 states around the country to ensure accurate school maps are accessible to public safety. Along with extensive school mapping work across more than 45 states, we have managed state-wide mapping projects for **every public and private school in the State of New Jersey, every public school in the State of Virginia, every public school in the State of Delaware, almost every school in the States of Wisconsin and Michigan, the majority of the school districts in the State of Florida, and the largest districts in the State of Texas. In July 2025, following a state-level procurement process, CRG was selected to create digital GIS mapping assets for every public school in the State of South Carolina.**



| Delaware | California | Wisconsin | Michigan |



| West Virginia | New York | Virginia | New Jersey |

*CRG brings educators, PSAPs, and responders together across the country to communicate collaboratively using the mapping data created for schools.*

## Private Infrastructure

Our digital mapping assets used on Fortune 500 campuses like Google, Molson Coors, Verizon, Altria, BNSF, Snap Inc, and others. CRGs have been used in some of the highest profile special events in the country, from the Superbowl and Indianapolis 500, to the New Year's Eve "Ball Drop" in Times Square New York to the "Burning Man" event in Nevada. Our mapping data will be utilized in the upcoming FIFA World Cup Final at MetLife Stadium. CRG has mapped hospitals from Reno, NV to New York City, and college campuses from the University of Montana to Princeton.

## Government Buildings

CRG has mapped hundreds of government sites ranging from federal infrastructure like the USDA headquarters, state government infrastructure like the state government buildings across Hawaii, to local infrastructure like the city buildings in Richmond, VA. We have mapped some of the largest transit hubs in the country, from Reagan and Dulles Airports in Metropolitan Washington to Grand Central and Penn Station in New York City. The additional benefit the Regions receive when working with the CRG is that public safety agencies will see the utility of our mapping beyond schools. Public safety prefers standardization, and with the adoption of our standardized maps, which are capable of being delivered in any necessary file format, the Regions will be positioned to build upon the success of its school mapping project in other infrastructure verticals and use cases.

# 4.3.2 – Understanding and Experience Managing Large School Mapping Projects

CRG has more experience than any other company managing large projects for school mapping involving PSAPs, responders, and schools at the regional and/or state level. **The strength of CRG is we combine technology, implementation services, and training together to ensure school maps are accessible and usable to schools, PSAPs, law enforcement, fire/medical, and tactical teams in each region we work with.** CRG has managed collaborative school mapping projects for almost 50 of the largest school districts in the country, including:

- Greenville
- Miami-Dade
- Houston
- Orange County
- Fairfax
- Gwinnett County
- Montgomery County
- Dallas
- Philadelphia City
- Duval County
- Cypress-Fairbanks
- Pinellas County
- Lee County
- Price William County

- Loudon County
- Austin
- Fort Bend
- Polk County
- Milwaukee
- Brevard County
- Seminole County
- Aldine
- Seminole County
- Volusia County
- Chesterfield County
- Collier County
- Sarasota County
- St. Johns County

- Humble
- Collier County
- San Bernardino
- Detroit
- Hawaii
- Garland
- Klein
- Corona-Norco
- Atlanta
- Lewisville
- Henrico
- Round Rock
- Savannah-Chatham

## Statewide Deployments:

- **New Jersey:** CRG has mapped every public and private K-12 school in the State of NJ and has mapped almost every community college, state building, county government complex, hospital, park, and more.

- **South Carolina:** CRG is mapping every public school in the State of South Carolina in support of legislative school mapping initiative.

- **Delaware:** CRG has mapped every K-12 school in the State of Delaware.

- **Commonwealth of Virginia:** CRG has mapped the public schools and many private schools in the Commonwealth of Virginia.

- **Wisconsin:** As part of the school mapping grant program in Wisconsin, Critical Response Group has mapped 85% of the public and private schools in the state.

- **Michigan:** As part of the school mapping grant program in Michigan, Critical Response Group has mapped 90% of the K-12 schools in the State of Michigan, 100% of the community colleges, and half of the public colleges and universities.

- **Hawaii:** Critical Response Group recently began the project to map all the state buildings and schools in the State of Hawaii.

- **Florida:** As part of the school mapping grant program in Florida, Critical Response Group mapped 45 of the 73 school districts in the State.

## Regional Initiatives:

CRG has completed dozens of county or citywide mapping initiatives designed to standardize mapping for infrastructure across regions. This includes schools, hospitals, government buildings, houses of worship, and public gathering areas in places like St. Johns County FL, Collier County FL, Bergen County NJ, City of Richmond VA, Pinellas County FL, and elsewhere.



*Geofences of CRG mapping data in support in the NJ Statewide Mapping Initiative*
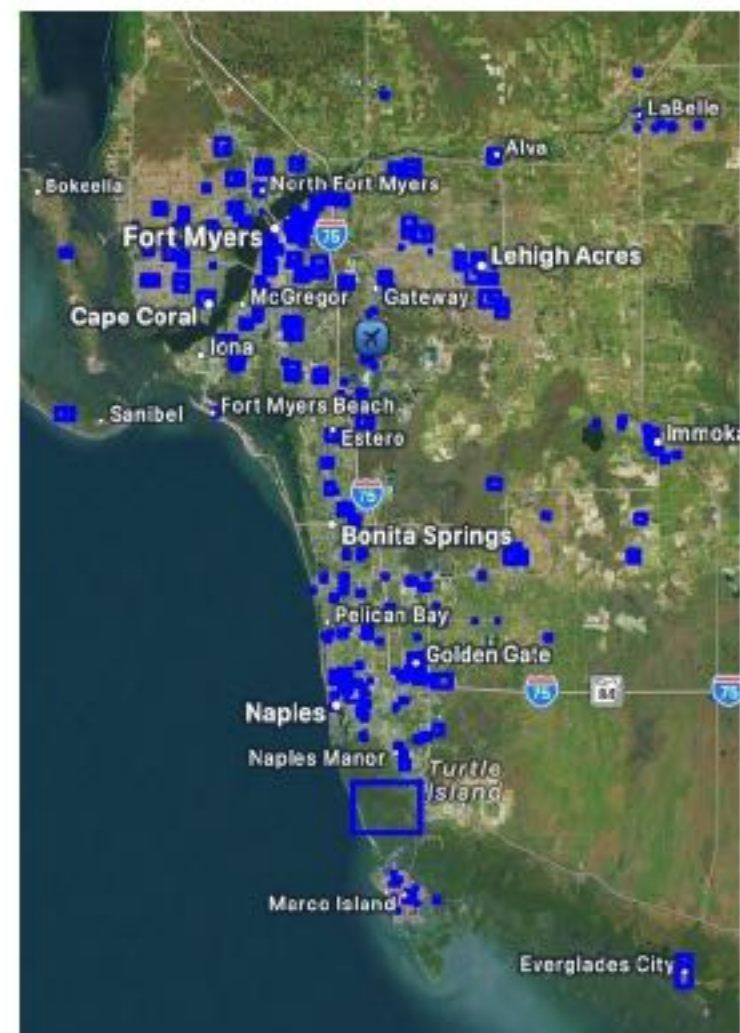


*Geofences of CRG mapping data in support of the Lee and Collier County Mapping Initiatives in southwest FL*

# 4.3.3 – Understanding and Experience Integrating Digital Maps into MESB's NG9-1-1 Deployments

CRG's indoor mapping solution offers a future-proof, interoperable data platform that supports multiple public safety applications:

- 911 Dispatch Integration: Maps serve as enhanced basemaps, enabling telecommunicators to accurately locate callers within complex indoor environments like schools.
- Tactical Response Support: Data derivatives provide actionable intelligence about building interiors, aiding responders in planning entry and operations.
- NG911 Core Services Compatibility:
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*CRG mapping assets are created with the high accuracy demands of NG call routing.*

CRG is the largest provider of sub-addressable, CLDXF-compliant indoor map data and was the first mapping company to make school maps accessible to PSAPs through NG-9-1-1 situational awareness platforms like RapidDeploy and RapidSOS. CRG is a longtime contributor to the Nena Next Generation 911 GIS Data Model Working Groups and guided the ESRI-organized joint effort to create a "Public Safety Indoor GIS Data Model" based off our extensive experience with school mapping.

CRG proposes a process by which the indoor mapping data deliverable is also interoperable in its ability to support mission critical validation and routing functions of a next generation core service (NGCS). To do this, we propose the use of the same system that validates the locally sourced GIS data for NGCS to ensure consistency and conformance to the NENA standards.

CRG's school mapping data will support the regions participating in this project in two ways; right now as a mission-critical mapping layer to enhance dispatching and tactical mapping but also in any next generation core services deployment.

## 1 – Stringent Accuracy of Indoor Map Data

CRG's first role in MESB's NG9-1-1 deployment is to provide high quality, extremely accurate indoor mapping data. The NENA i3 Standard for Next Generation 9-1-1 (NENA-STA-010.3f-2021) requires that all GIS data provisioned to support Next Generation Core Services (NGCS) be conformant to the NENA GIS data standards. This is so functional elements like the Location Validation Function (LVF), the Emergency Call Routing Function (ECRF), and the Location Information Server (LIS) perform at highest level of precision – as they performs a life-saving function in an emergency. Currently, the third version of the NENA Standard for NG9-1-1 GIS Data Model is out for its final public comment review. In this version, which is expected to be published in 2025, they have added a new recommended layer; the 4.2.2 Site/Structure Address Polygons. These

are, "... maintained as a polygon layer to represent the extent of addressable areas such as outdoor sites, structures, or interior spaces." These means that any "indoor" mapping data the MESB invests in must be extremely accurate for dispatch purposes now, and we recommend is standards conformant for a NGCS system in the future. CRG provides the **most accurate** indoor maps of any vendor and was the first to embrace site visits and walk-throughs to ensure the school maps provides to public safety was accurate. **In the mapping of nearly 25,000 schools, CRG has yet to see a floor plan provided from a school that was accurate.**

CRG is unparalleled in its capability to conduct on-site work, and no other company has the capacity to effectively and efficiently complete the work required by this RFP. We will have a team completely dedicated to this task in the State of Minnesota. A CRG representative will conduct a site-visit to every school to create an accurate map. Our on-site labeling process allows us to update or verify floor plan accuracy (both in the structure and labeling of buildings), capture site-specific terms used for locations at a facility and identify and label unique features for each structure. Our on-site team visits between 700 and 1,000 structures per month. These repetitions lend to our on-site team's superior experience identifying routine labels and features, while they also can quickly assess uncommon or unique features of a school that other companies may not recognize. While other vendors attempt to push this responsibility onto the school district, CRG has found that a detailed, in-person site-visit from a professional technician is the only way to ensure public safety agencies receive accurate mapping assets. **The value of working with CRG is that the MESB will have confidence that the team collecting the foundational information for sub-addressable call routing is the most competent and experienced in the country.**



*Actual data collected during a site visit to a school. CRG's attention to detail during our walkthroughs ensures the actual structure and labeling of the school matches the metadata of our maps.*

## 2 - Mapping Data in Compliance with Standards for use in Civic Location Data Exchange

CRG's accurate mapping data is formatted in NENA's Civic Location Data Exchange Format (CLDXF) to allow NGCS to provide precise civic address data to PSAPs.

## Location Information Server Query

*CLDXF-Compliant Attributes for the "Library" Polygon in this elementary school*

**CRG's data will adhere to NENA standards and can be used by any NGCS software vendor with access to the state NG9-1-1 GIS Hub (or the data) to query authoritative sub-addressable school mapping data.**

In NG9-1-1, if a wireless carrier does not provide an accurate dispatchable location, only provides x,y coordinates, or to enhance precision or redundancy,

## 3 - Maintaining Accuracy and Quality of Mapping Data for NG-911 Deployments

Data compiled during CRG's mapping of over 20,000 school buildings indicates that 33% of schools within a district will undergo significant changes each year that affect the usability and accuracy of existing mapping data used during a public safety response. This means that indoor maps (and data points on the exterior of school campuses, like portable classrooms, playgrounds, athletic fields, parking lots, gates, fences, and access roads) will change more frequently than other authoritative GIS layers used in a NG9-1-1 deployment, such as road centerlines or address point locations. In states

with similar mapping initiatives, these future maintenance cost have been passed on to school districts, and CRG maintains an 85-90% participation rate in our year-to-year participation in our maintenance plan by district. Once school mapping data is properly integrated into public safety software systems, school districts are extremely willing to keep that mapping data up to date to improve emergency response. CRG will work with MESB as necessary to develop a flexible maintenance plan to ensure school maps stay accurate, in formats that comport with the latest in GIS best practices and distributed to public safety through the State in perpetuity, without obligating the MESB, other regional boards, or the school districts to subscriptions or licensing fees.

Requiring the centralization of mapping changes is critical for NG9-1-1 deployments, since the school mapping data will be relied upon by NGCS for 911 location validation and call routing in an emergency. Ensuring this data is up-to-date and properly redistributed, with updated and reliable version control numbers, is critical. We do recommend considering existing vendor services, like data aggregation provided by 1Spatial, as a mechanism to ensure conformance over time and consistency in all output derivatives. This interoperability in the data investment is a mainstay of CRG's implementation philosophy. Our updates include changes in design and layout based on customer feedback from emergency response drills each year, as well as updates based on best practice and recommendations from authoritative public safety associations such as the International Association of Police Chiefs (IACP), National Emergency Number Association (NENA), and the National Tactical Officers Association (NTOA).
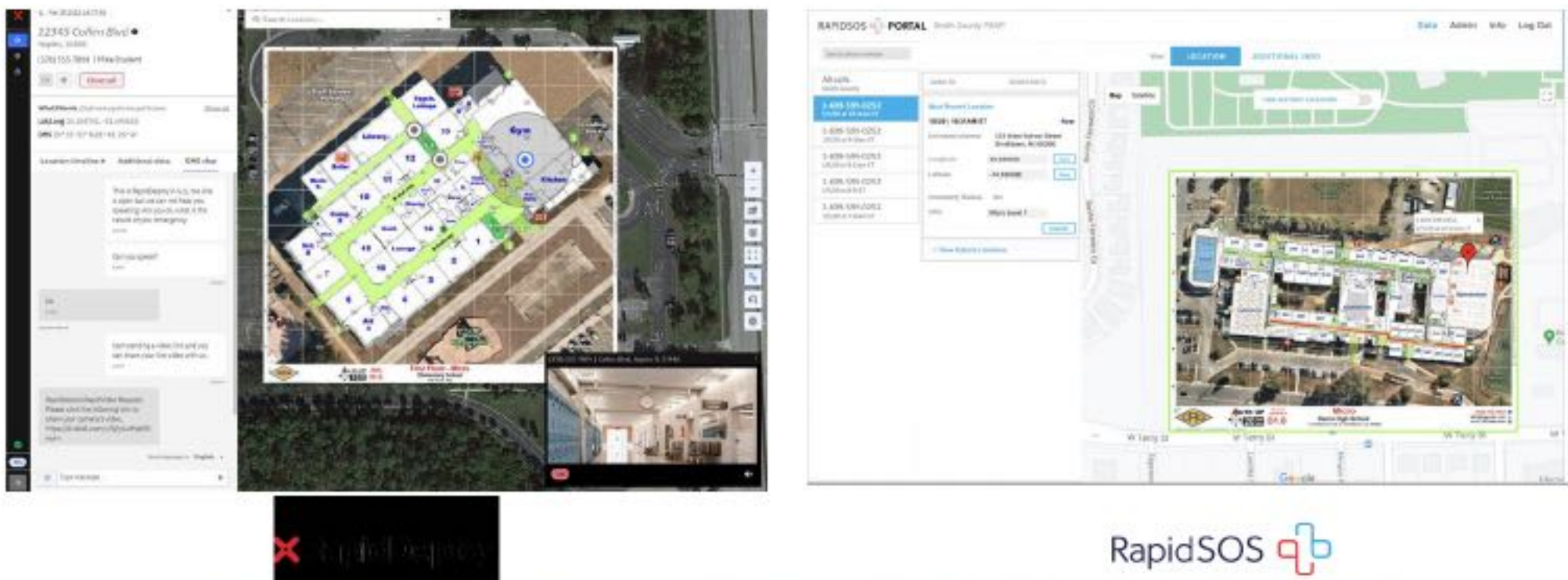


*CRG's integrates mapping assets into primary call taking maps like RapidDeploy Radius and RapidSOS*

## 4 – Maintaining Maps in NG 9-1-1- Situational Awareness and Mapping Software

CRG integrates school mapping assets into NG9-1-1 primary call taking map solutions like RapidDeploy Radius Mapping, and Mobile Emergency Response Platforms like RapidDeploy Lightning App. CRG also integrates school mapping assets into call handling maps through the RapidSOS Portal or RapidSOS Unite. CRG school map data is accessible to visualize the location of a 911 caller through the duration of an emergency in these interfaces. CRG works directly with both RapidDeploy and RapidSOS to share mapping assets through a pre-existing integration outside of the State NG9-1-1 GIS Hub, providing a redundant method for PSAPs to access sub-addressable location data for a caller. There is no action required from the MESB to integrate school maps into these systems.

# 4.3.4 – Understanding and Experience with Horizontal and Vertical Location of 9-1-1 Callers

CRG's contribution to MESB NG9-1-1 horizontal and vertical location of 911 callers is through the collection of precise X, Y, and Z location data, and through integrations with pre-existing NG9-1-1 primary call taking mapping software from RapidDeploy, RapidSOS, or other CAD vendors.

## Vertical Location Data:

## Integrations with Primary Call-Taking Mapping Software

CRG's precise Z-Axis data can be used by any software (RapidDeploy or RapidSOS) capable of correlating floor or room level elevation detail, or could be used in the future by wireless carriers estimating floor level for PSAPs – as the recent proposed ruling by the FCC has suggested to reduce cost on PSAPs.
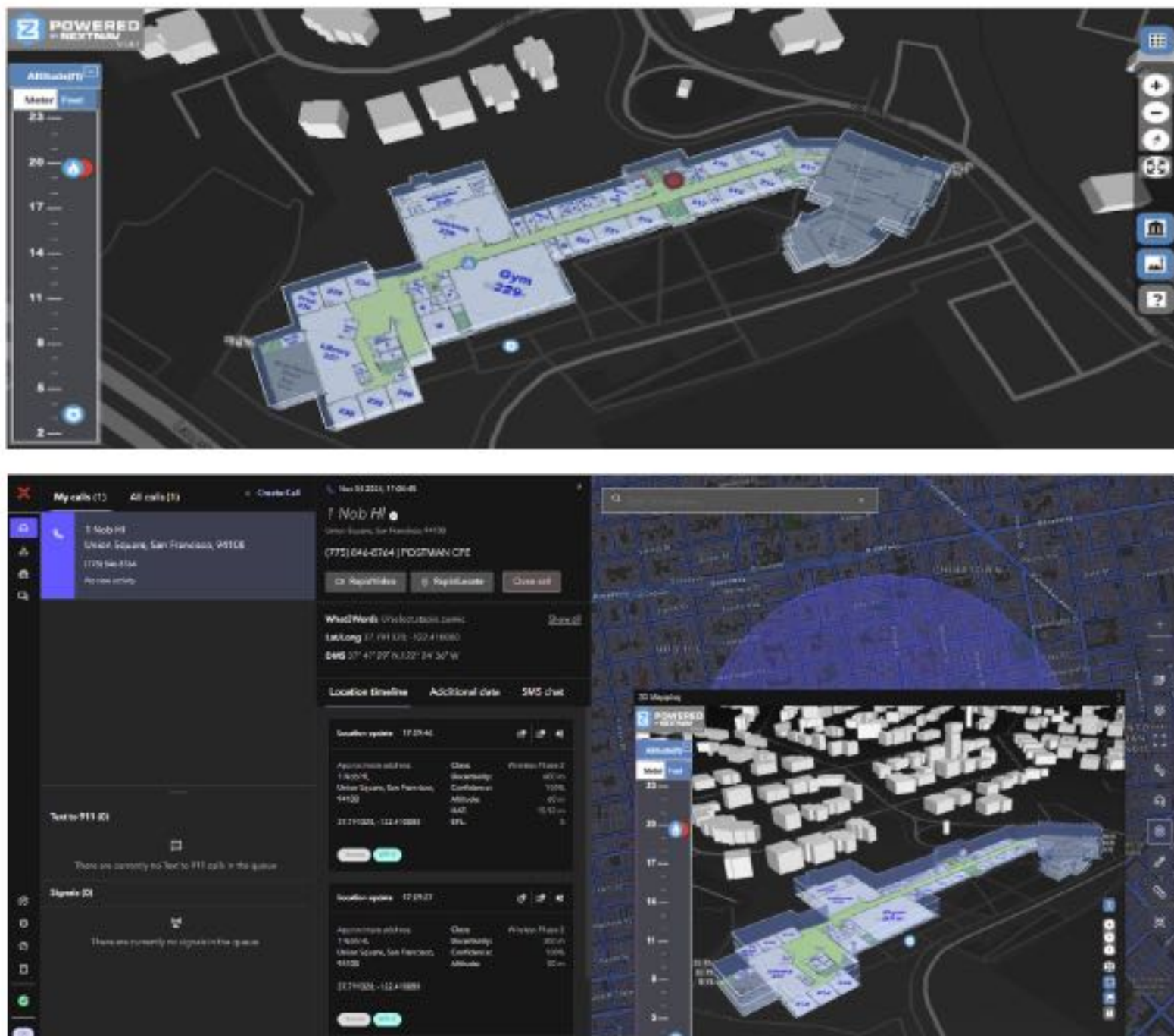


*CRG school mapping data integrated into RapidDeploy and NextNav to provide floor level detail for a PSAP by correlating caller elevation with the elevation of the level.*

## Horizontal Location Data:

CRG delivers horizontal location data into the MESB NG9-1-1 environment through two main mechanisms:

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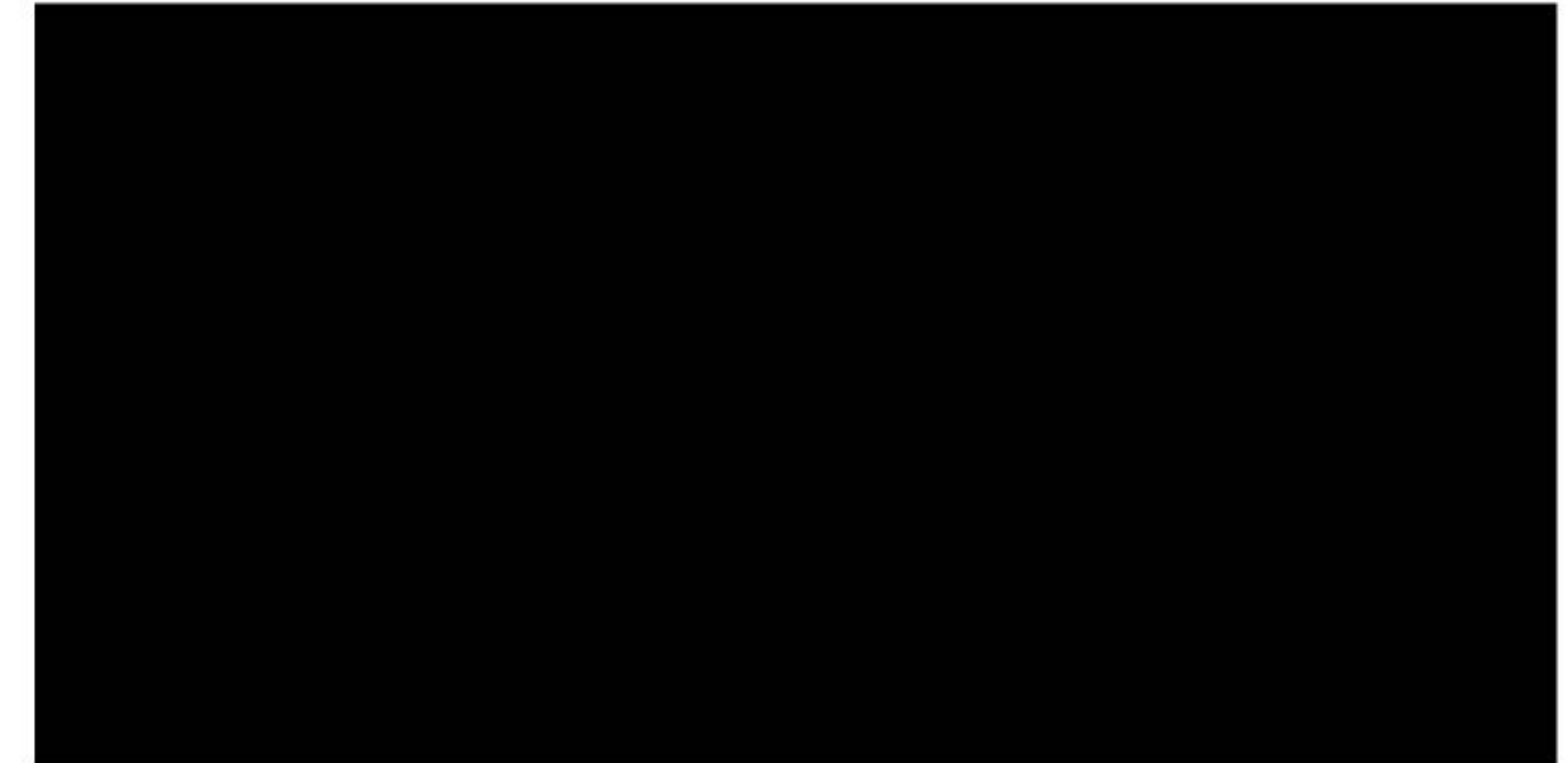
**2 - Pre-Existing Mapping Integrations into RapidDeploy, RapidSOS, and other Primary Call Taking Map Interfaces.**

CRG integrates mapping data into primary call taking map interfaces provide by RapidDeploy Radius and RapidSOS Portal/ Unite, so that caller location can be immediately plotted on top of an accurate, readable digital mapping assetof the school. CRG also integrates into mapping interfaces provided by CAD software vendors like Motorola, Tyler Technologies, Central Square, Hexagon, and others. This means that PSAPs will be able to determine dispatchable location data quickly from CRG's digital mapping assets, regardless of the software vendor they are using to visualize mapping data.

# 4.3.5 – References

**Critical Response Group offers the following references for statewide school mapping initiatives:**

**The State of New Jersey School Mapping Initiative**

Lt. Brendan B. Liston #6917

Section Administrative Officer, ROIC, New Jersey State Police

**Phone:** (609) 468-5738

brendan.liston@njsp.gov

**The Commonwealth of Virginia School Mapping Initiative**

Donna P. Michaelis, Director

Division of Public Safety Training and the Virginia Center for School and Campus Safety

Virginia Department of Criminal Justice Services

**Phone:** (804) 371-6506/**Cell:** (804) 382-4062

donna.michaelis@dcjs.virginia.gov

**The State of Michigan School Mapping Initiative (Oakland County MI)**

Captain Jennifer Miles

Emergency Communications and Operations Division

Oakland County Sheriff's Office

**Office:** (248) 858-1545/**Cell:** (248) 234-1339

milesj@oakgov.com

**The State of Wisconsin School Mapping Initiative**

Pete Peters

Executive Director Wisconsin Chiefs of Police Association

**Phone:** (218) 348-5911

ppeters@wichiefs.org

# 4.4 - Industry Standards Compliance

**CRG has set the standard for indoor mapping by providing real-world, practical experience with tens of thousands of school buildings to inform the data schema underlying developing NENA indoor mapping standards.** CRG provides a digital GIS school mapping solution that follows the all national standards, best practices, and recommendations for indoor mapping, and will be ready for future updates to those standards.

| The respondent: | Complies | Does not Comply | Partially Complies |
|---|:---:|:---:|:---:|
| **4.4.1** Provide a solution that aligns with applicable industry standards and recommendations for indoor mapping. **Supply details of compliance by the respondent's solution below.** | ✓ | | |
| **4.4.2** Data created under this grant must be able to integrate with the Next Generation 9-1-1 (NG9-1-1) GIS database. **Supply details of compliance by the respondent's solution below.** | ✓ | | |

**Explain any exceptions to above requirements:**
▼ *See Specific Details Below* ▼

**Details of respondent's solution that support the above responses:**
▼ *See Specific Details Below* ▼

## 4.4.1 –Industry Standards and Recommendations for Indoor Mapping

All digital GIS school mapping data provided by CRG will conform to applicable geospatial metadata and data structure standards to ensure interoperability with local, regional, State, and Federal public safety systems. CRG adheres to the following standards in the creation of all GIS data:

- Federal Geographic Data Committee (FGDC) Content Standard for Digital Geospatial Metadata (CSDGM) version 2 (FGDC-STD-001-1998)
- ISO 19115 Geographic Information – Metadata Standard, version 1:2014; public 2019 including 2 amendments
- Open Geospatial Consortium (OGC) Standards – for georeferenced raster imagery (e.g. OGC GeoTIFF Standard, OGC Cloud Optimized GeoTIFF Standard)
- WGS 84 Auxiliary Sphere Geodetic Datum and Web Mercator Projection (EPSG:3857)
- NG9-1-1 United States Civic Location Data Exchange Format (CLDXF-US) Standard (NENA-STA-004.2-2024)
- NENA Standard for NG9-1-1 GIS Data Model (NENA-STA-006.2a-2022)
- NENA Standard for NG9-1-1 GIS Data Model, ANS CANDIDATE, NENA-STA-006.3-202Y (DRAFT)
- NENA Standards for the Provisioning of GIS data to ECRFs and LVFs (NENA-STA-006.2a-2022)
- NENA Requirements for 3D Location Data for E9-1-1 and NG9-1-1 (NENA-REQ-003.1-2022)
- OGC Community Standard Indoor Mapping Data Format (for GeoJSON requirements)
- OGC GeoPackage Encoding Standard
- Public Safety Indoor Mapping GIS Data Model V1.0 (June 17, 2025) (extension of Esri ArcGIS Indoors Information Model)
- NENA Indoor Mapping Requirements (in development)
- 2024 Minnesota Session Laws, Chapter 123, Article 1, Section 18

# A PUBLIC SAFETY INDOOR MAPPING GIS DATA MODEL

AN EXTENSIBLE CORE DESIGNED TO MEET
THE EVOLVING NEEDS OF SAFETY AND SECURITY

V1.0
JUNE 17, 2025

While all standards listed are relevant to this RFP, CRG's goal is to "future proof" all GIS data created for this project to ensure all school maps remain usable in current and future NG9-1-1 core service applications for validation and call routing. Specifically, CRG recently completed participation in the Public Safety Indoor Mapping GIS Data Model Working Group with ESRI and other industry collaborators. CRG was able to improve on the ArcGIS Indoors Information Model based on real-world knowledge from visiting and mapping thousands of schools and implementing those maps with public safety. This "Public Safety Indoor Mapping GIS Data Model" will serve as the basis for the NENA Indoor Mapping Working Group and will help inform the NENA Indoor Mapping Requirement.

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## 4.4.2 – Data Integration with NG9-1-1 GIS database

CRG can integrate all GIS digital mapping assets into the NG9-1-1 GIS database by validating and aggregating the data in the state NG9-1-1 GIS data validation and aggregation portal. ███████████████████████████

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**CRG's role in this process is to maintain accurate, validated maps in the NG9-1-1 GIS Hub, and inform MESB when a school map is "out-of-date" or has not been validated through yearly maintenance.**

**CRITICAL RESPONSE GROUP**
America's Common Operating Picture®

# 4.5 Project Initiation and Plan Finalization

| The respondent: | Complies | Does not Comply | Partially Complies |
|---|---|---|---|
| **4.5.1** Provide a dedicated project manager for the duration of the contract. **Supply detailed qualifications below.** | ✓ | | |
| **4.5.2** Provide technically qualified project staff for completion of the scope of work. **Supply detailed qualifications below.** | ✓ | | |
| **4.5.3** Collaboratively develop and finalize a documented project plan, including key milestones and dates. **Supply details of compliance by the respondent's solution below.** | ✓ | | |
| **4.5.4** Provide a documented plan for how the respondent will classify, handle, and protect the security of all mapping asset data collected and created under this scope of work as nonpublic data as defined in Minnesota Statutes Section 13.02, subdivision 9. The plan must also include provisions such that any breach of the security of the data as defined in Minnesota Statutes, section 13.055, subdivision 1, paragraph (a), shall be reported to the MESB Executive Director. **Supply details of the respondent's plan for data asset handling and security.** | ✓ | | |
| **4.5.5** Obtain signoff on the project plan and data security plan from the MESB contract manager. | ✓ | | |
| **4.5.6** Report to the MESB contract manager, in writing, on the status of the project at least monthly, including any risks/concerns and plans to address them. | ✓ | | |
| **4.5.7** Conduct virtual meetings of any project team(s) at a mutually agreed upon frequency. Provide documented minutes of project team meetings. | ✓ | | |
| **4.5.8** Share the project plan and schedule with all involved parties, updating it as the project progresses. | ✓ | | |

| | | | |
|---|---|---|---|
| **4.5.9** Provide documentation and training on any tools, reports, or processes applicable to the servicesand deliverables provided by the respondent. | ✓ | | |
| **4.5.10** Provide an online web presence for the project ncluding a dashboard summarizing the project nd tracking its progress, along with any pertinent documentation. | ✓ | | |
| **4.5.11** Provide a day-to-day contact person(s) and  asy method for schools to get support or questions answered related to any activities required of them during this project. | ✓ | | |

**Explain any exceptions to above requirements:**

▶ *See Specific Details on Next Page* ▶

**Details of respondent's solution that support the above responses:**

▶ *See Specific Details on Next Page* ▶

## 4.5.1 – Dedicated Project Manager for Duration of Contract

CRG's Vice President of Operations, Chief (ret) Keith Germain, will serve as the dedicated Project Manager for the duration of the contract, with a team of project managers working under him to coordinate outreach to school districts throughout the Six Regions of the project.

Chief Germain has been a part of CRG since the inception of the company in 2016. As a Lieutenant and commander of the regional / county SWAT team, Chief Germain helped design our first tactical mapping products to ensure they were relevant, usable, and accessible to public safety in his county, and some of the first maps built by CRG were to support mass gatherings and high-risk operations for Lieutenant Germain's tactical team. It was feedback from those early use-cases that informed CRG's map design and implementation strategy for years to come.

Lieutenant Germain would later to go on to serve as both the Executive Officer (2016-2018) and Chief of Police (2018-2024) of the Barnegat Police Department, commanding over 70 law enforcement officers and dispatchers and managing an almost $10 million annual budget. Chief Germain then assumed responsibility for CRG's operations shop, where he coordinates state-wide and regional projects to ensure both map creation and implementation meet aggressive timelines.

Chief Germain has overseen school mapping implementation in multiple state-wide projects and dozens of major regional initiatives to the specifications of this RFP. It is this experience that will ensure CRG meets the timeline set by the MESB.



*Chief Keith Germain*



*Chief Germain's law enforcement supervisors and tactical dispatchers use CRG's digital GIS maps to provide security for a July 4 celebration.*

**References:**

**Chief John Russo, President** New Jersey State Association of Chiefs of Police
(201) 937-6307 | jrusso@njsacop.org

**Brian Latwis, Superintendent** Barnegat Township School District
(732) 503-1446 | blatwis@barnegatschools.com

## 4.5.2 – Provide Technically Qualified Project Staff

CRG was established in 2016 to solve the specific problem proposed in this solicitation. Our company of 185 employees is dedicated to the creation and implementation of best-in-class school mapping data. Since our inception, unlike any other company, our processes were built with the expectation that school maps must be integrated within diverse, preexisting systems used by schools and public safety organizations. We mapped our first elementary school in 2016, and since then CRG has routinely applied the standards and specifications seen in this solicitation at tens of thousands of sites.

Our deep experience with the application of the specific standards and technical abilities required by this RFP is augmented by our key personnel that will work on this project. **CRG has no peer with respect to the operational experience using maps during dangerous situations. Our team of U.S. Military Special Operations veterans collectively have more than 100 combat deployments where the principles of this RFP originate. Our operations and implementation teams have more than 200 years of collective law enforcement experience at the municipal, county, and state levels. This makes CRG comfortable and uniquely qualified to spearhead training and implementation that will occur with the many public safety agencies across the State of Minnesota.**



Navy Seal Rob O'Neill
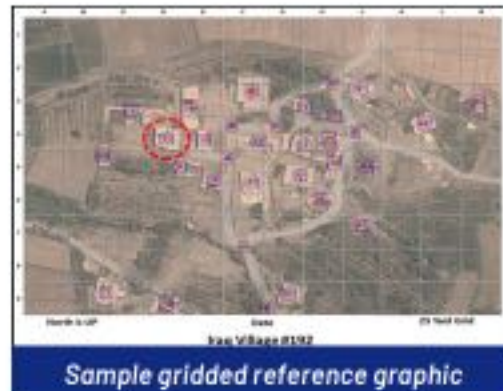


Sample gridded reference graphic



GRG in use during the Bin Laden raid

*CRG's mapping data and implementation approach was born from the use of "Gridded Reference Graphic" or GRGs, a military best practice that is validated at the highest level. The GRG turns the operational area into a simple game of battleship so that operators can speak a common language about an unfamiliar location under stress. This GRG was then integrating into the different software platforms used by different military services, so all mission participants were communicating from the same map.*

CRG is unique in our executive team and senior leadership are all directly involved in ensuring the success of each project. The qualifications of our key staff are below:

— **Chief Executive Officer:** *Mr. Michael Rodgers* is a West Point Graduate who left the Army as a Captain after 9 years of service and multiple combat deployments. Michael's assignments include the 82nd Airborne, 75th Ranger Regiment, and Princeton University's ROTC program.

— **President:** *Mr. Philip Coyne* retired at the rank of Major from the New Jersey State Police after leading NJ's Regional Operations and Intelligence (fusion) Center and has extensive experience training and consulting law enforcement agencies, as well as other public and private organizations across the US. Mr. Coyne's law enforcement career included additional command assignments in investigations, academy, internal affairs and administration.

— **Chief Strategy Officer:** *Mr. Alexander Carney* is a Bronze Star-decorated former Marine Special Operations Officer who serves as primary project manager for state and county level mapping deployments, as well as overseeing integration with city and county-level first responders.

— **Chief Technical Officer:** *Mr. Ethan Killeen* serves as the technical lead for all CRG mapping deployments. Ethan retired as a Silver Star-decorated former member of the 75th Ranger Battalion after eight combat deployments.

— **VP of Implementation:** *Mr. Rich Laverty* is a 25-year law enforcement professional who served formally as the Deputy Director of Investigations for the New Jersey State Police, as well as director of the NJ Regional Operations and Intelligence (fusion) Center. Rich oversees our remote outreach to public safety agencies.

— **VP of Implementation:** *Mr. Joe Hanson* is a Purple Heart-decorated former Marine Special Operations Officer responsible for implementation efforts.

— **VP of Operations:** *Mr. Keith Germain* is a 25+ year veteran of the Barnegat Township Police Department. He is a former SWAT operator and retired as the Chief of Police. All operational movement of mapping projects are overseen by Mr. Germain, from initial contracting to data collection and the scheduling of on-site visits.

— **GIS and Digital Integration Manager:** *Mr. John Hindle* U.S. Army veteran and former digital communications expert for a combat aviation unit, where he specialized in secure signal systems and tactical communications. At CRG, he leads the integration of geospatial data into client and partner technology environments, ensuring seamless workflows and system compatibility. With a Master of Science in Geospatial Technology and deep experience in AWS, OGC services, and custom development using Python, JavaScript, and HTML, John bridges technical precision with operational insight to deliver scalable mapping solutions.

— **Implementation Manager:** *Mr. Joel Crenshaw* is a military veteran with 20-years of experience with imagery and geospatial analysis, geospatial production and a background in communications and computer networking. He served as a Geospatial Intelligence Chief and Imagery Intelligence Chief and imagery analyst in the Marine Corps. Mr. Crenshaw oversees our outreach to public safety organizations for the purposes of software integration.

— **Implementation Director:** *Mr. Hardy Allen* served as a Navy SEAL over multiple combat deployments receiving the Bronze Star w/ Valor and Purple Heart, among other military awards.

— **Implementation Director:** *Mr. Ryan Bolles* served over 12 years in the U.S. Marine Corps as an F/A-18 pilot and Forward Air Controller, leading combat missions in Afghanistan, Iraq, Syria, and Africa. A graduate of the U.S. Air Force Academy with advanced degrees from Stanford, Mr. Bolles brings operational and leadership experience to CRG's private infrastructure implementation efforts.

— **Implementation Director:** *Mr. Zach Querry* is a U.S. Army veteran with 10 years of special operations experience in the 75th Ranger Regiment and Special Missions Unit. He brings deep expertise in team integration, training, and operational readiness to lead CRG's public safety implementation efforts nationwide.

— **Implementation Director:** *Mr. Andrew Bidwell* is a U.S. Army Special Forces Officer with 11 years of active duty service as a Green Beret and a graduate of the United States Military Academy at West Point. He brings leadership experience from both military operations and the non-profit sector to support CRG's mission of enhancing public safety and emergency preparedness.

— **Implementation Director:** *Mr. Josh Goldsmith* is a retired U.S. Army Green Beret who served as a Senior Communications Sergeant and Joint Terminal Air Controller during multiple combat deployments. He brings expertise in training, selection, and operational leadership from his role at the U.S. Army Special Warfare Center to support CRG's mission of public safety and emergency preparedness.

— **Implementation Director:** *Mr. Joshua Longenecker* served over a decade as a U.S. Airforce Pararescueman, leading special operations rescue teams on 6 deployments and domestic humanitarian response efforts. He was the primary jumpmaster and lead medic for the NASA astronaut contingency rescue and recovery team for the Dragon Crew 2

return from the International Space Station and the Dragon Crew 3 launch.

- **Implementation Director:** *Mr. Danny Briley* retired from the Texas Rangers after a 27-year law enforcement career where he focused on fugitive apprehensions, major violent crime investigations, and special operations deployments.

- **Implementation Director:** *Mr. Kevin Triplett* is a 30-year law enforcement professional from Illinois, long-time SRT team leader, National ALICE trainer, and school safety professional responsible for implementation efforts.

- **Implementation Manager:** *Mr. Bill Eppell* is a 30-year law enforcement veteran who ensures our mapping projects are nested in the active shooter policies and plans of public safety agencies. Bill also serves as a current instructor for Louisiana State University Active Threat Integrated Response Course (ATRIC).

- **Implementation Manager:** *Mr. Kevin Burd* is a 20-year law enforcement veteran, the Director of Training for C3 Pathways, and the lead trainer for the "I Love U Guys" Foundation.

- **Implementation Manager:** *Mr. Dennis Sims* is a 26-year law enforcement veteran who retired at the rank of Captain. He has extensive SWAT experience and command experience.

- **Director of Project Management:** *Mr. Daniel Cinelli* oversees all project managers. Prior to joining CRG Mr. Cinelli was a school teacher, and rose to the position of Principal. Before working at CRG he worked at the State Department as a Foreign Service Officer.

- **Director of On-Site Data Collection:** *Mr. Jesse Pomeroy* was an Intermediate School teacher for nine years. He supervises more than 20 on-site data collection specialists that personally walk between 700-1000 locations per month.

- **Director of Strategic Partnerships:** *Mr. William LePoidevin* worked at RapidSOS in the same role until moving to CRG in 2023. Mr. LePoidevin has extensive experience working with technology systems used in field of public safety. He leads CRG's partner outreach program and manages relationships with over 100 third-party companies with which CRG integrates its mapping data.

## 4.5.3: Proposed Project Management Plan

This proposed project management plan encompasses the steps necessary to create digital GIS mapping assets for the approximately 2,441 sites identified throughout the 74 counties identified in this RFP, and implement that GIS data and the school, dispatcher, and first responders community by June 30, 2026. Many schools will be completed and implemented within 4-6 months of contracting, depending on individual variations in complexity and the quality of communication we receive from a school district. CRG has a team fully dedicated to the State of Minnesota, which means very little assistance will be required from the MESB or any other regional board to complete all project milestones.

1. **Project Process:** This grant will focus on three separate lines of effort for the duration of the 290 day period of performance:

   - **Build:** Digital GIS mapping assets are built for every facility within the final statement of work.
   - **Distribute:** Digital GIS mapping assets are made accessible to school districts and public safety agencies through integrations with pre-existing software platforms.
   - **Train:** Public safety agencies and school districts in the Regions are trained to access and communicate using the mapping assets during a critical incident.

2. **Project Milestones:** The project is broken into three phases:

- **Phase 1:** Initial mapping proofs are constructed for each school district. Key stakeholders in the police, fire, medical, tactical, and emergency management leadership are educated on the project. CRG identifies the software platforms specifically in use in the selected areas by both school districts and public safety for map integration. **CRG will provide "test" mapping asset data (shapefiles, GeoJSONs, GeoPDF etc) allow the Regions, the MESB, the ECN, or validation partners (like 1Spatial) to provide feedback and request data modifications to final published mapping assets.**

  **Support from the MESB or Regional Boards:** CRG will require initial support from MESB to communicate the project to schools and public safety, though CRG will draft all recommended communications on behalf of the MESB. **CRG will then attend superintendent / regional public safety gatherings in-person to brief all parties on the project.** CRG will then work directly with school districts and local / county public safety agencies, and keep the MESB informed on project progress as required.

- **Phase 2:** Site-visits to all schools are completed and mapping data is updated and shared with school administrators and local/county police and fire responders for feedback and approval. Plan for distribution and integration for mapping data will be refined based on testing with school districts.

  **Support from the MESB or Regional Boards:** CRG will coordinate site visits directly with districts. CRG will only require support from the MESB or regional boards if certain districts become unresponsive. CRG will engage the public safety community directly and will only require support from the MESB or the Regions in the event of unresponsive agencies.

- **Phase 3:** CRG will publish final versions of mapping assets and distribute to school districts, public safety agencies, and MnGeo through integrations with pre-existing software platforms identified and tested in Phase 1 and Phase 2. **Support from the MESB or Regional Boards:** Limited to no support required.

3. **Detailed Phase Breakdown**

| Phase 1 | Dates: Week 1 (Date of Award) to Week 14 |
|---|---|

**Purpose:** To gather initial source material to create mapping assets, educate schools and public safety leadership, and to refine a integration and implementation plan. **CRG is self-reliant and performs all tasks with its current team without the use of sub-contractors.** That provides confidence in the standardization of data that is collected, the quality of on-site interactions with school personnel, and ensures seamless movement of the project through the process.

**Key Tasks:**

- **Floor plan collection:** CRG will contact each school district and obtain floor plans for each school. If a site is without floor plans, we will schedule a walk-through to draft floor plans using LiDAR scanners.

- **Imagery Collection:** CRG ensures it has current ortho-imagery of each school. Most of our imagery will be derived from various high-resolution imagery providers, and the remainder of our imagery will be collected by unmanned aerial vehicle (drone) flights.

- **Initial Training / Education:** CRG meets with key stakeholders in the first responder community to explain the implementation plan for the project. This may include the County Sheriff, the District Attorney/ Prosecutor, Public Safety Coordinators/Directors, leadership from the Office of Emergency Management, the Public Safety Answering Point (PSAP) or 911-call center, the regional SWAT team, the regional rescue task force (RTF), the Police Chief's Association, and Fire Department Chiefs. **Each school district administration team is briefed by CRG to ensure they understand the process of developing and implementing their school mapping data.**

- **Refine Distribution and Accessibility Plan:** CRG works with the public safety community to determine what pre-existing software platforms exist in the school district area. This will be broken down by public safety agency. CRG works with schools to determine what pre-existing software systems are in use at each school district. CRG will provide the the Regions, the MESB, State ECN, and validation and aggregation partners like 1Spatial with "test" school mapping data in vector and raster formats to receive feedback and make any requested modifications.

**Phase 1 End State:** Initial digital mapping asset "proofs" are constructed for all sites in the project area. All key stakeholders are educated on the project. Integration and implementation plan refined for software platforms in use in the project area.

**Phase 1 Deliverables:**

- Initial digital mapping asset proofs for all schools in the project completed.
- Initial integration and implementation plan completed in preparation for Phase 2.

| Phase 2 | Dates: Week 17 to Week 27 |
|---------|---------------------------|

**Purpose:** Conduct site visits to schools, complete final drafts of mapping asset, test or validate software integrations for final mapping asset distribution, and schedule tabletop drills to support implementation.

**Key Tasks:**

- **Walk-through and Final Proof Creation:** Conduct site visits to all facilities to ensure mapping asset are accurate, and refine proofs based off site visit.
- **Testing of Integration and Implementation:** Work with school districts and public safety agencies to ensure mapping asset are accessible in pre-existing software platforms.
- **Schedule Tabletop Drill:** Work with school districts and public safety agencies to schedule a tabletop drill date and location and send invites to public safety agencies.

**Phase 2 End State:** Mapping assets approved for final publishing. Mapping assets prepared for upload into applicable technology platforms. Tabletop drills scheduled and invitations are sent to applicable school and public safety officials.

**Phase 2 Deliverables:**

- Final digital GIS mapping assets approved by for all schools.
- Final detailed integration and implementation plan established.
- Tabletop drills scheduled and respective schools and public safety agencies invited.

| Phase 3 | Dates: Week 27 to Week 41 |
|---------|---------------------------|

**Purpose:** Publish digital GIS mapping assets of all schools, distribute mapping assets to all schools and public safety agencies through pre-existing software platforms, and deliver tabletop training to each school districts and public safety partners.

**Key Tasks:**

- **Final Publishing:** All school digital GIS mapping assets are published in multiple file types as required by the school district, supporting public safety agencies, and the MESB.
- **Distribution:** Digital GIS mapping assets are is integrated into pre-existing software platforms used by school districts and public safety.
- **Tabletops:** Tabletop training executed for schools and public safety agencies.

**Phase 3 End State:** 100% of all school mapping assets published and distributed for access to public safety agencies and school districts, and training delivered to all parties.

**Phase 3 Deliverables:**

- Final digital GIS mapping assets in all required file formats distributed to school districts and the MESB.
- Final mapping assets in all required file formats distributed to public safety agencies.
- Tabletop drills executed for school districts and supporting public safety community.

**Project Deliverables**

| Phase | Deliverable Description | Weeks following receipt of purchase order |
|---|---|---|
| **Phase 1** | Completed initial map asset proofs for 100% of all schools | PO + 14 |
| | Initial integration and implementation plan for school districts and public safety agencies refined . | PO + 14 |
| **Phase 2** | Completed final proofs for 100% of all mapped schools shared with school districts and and the MESB/ regional boards. | PO + 27 |
| | Final integration and implementation plan determined. | PO + 27 |
| **Phase 3** | Final digital GIS map assets in all required file formats distributed to school districts and the MESB/ regional boards. | PO + 41 |
| | Final digital GIS map assets in all required file formats distributed to public safety agencies per the integration and implementation plan. | PO + 41 |
| | Tabletop Drill Training Executed for schools and public safety teams. | PO + 41 |

## 4.5.4: Documented Security Plan

### Hosting of Mapping Data to Support Integrations

Finalized digital GIS school mapping data is hosted within a cloud-based GIS Web server that utilizes Amazon Web Services (AWS) regions containing US based servers. This server allows us to stream current mapping data to various software platforms through a secure Application Programing Interface (API). Mapping data is separated into various "buckets" that allow different software systems and different customers access to specific mapping data.

Only products that are currently approved for dissemination will be hosted or outward facing, and any data that is no longer current or relevant is removed from all hosted locations. CRG utilizes Amazon Web Services (AWS) for scalable and resilient hosting on final critical incident mapping data for access by public safety agencies. Data is stored in AES-256 encrypted S3 buckets with strict access controls, including Identity and Access Management (IAM) policies that enforce least-privilege principles. This service maintains comprehensive audit logs to track all file activities and respond to anomalies promptly.

All clients and users can securely access and review their data through CRG's dedicated Product Portal, which allows sharing and accessing of CRGs via email that enforces multi-factor authentication, role-based access controls, and TLS encrypted communications to safeguard sensitive information. This portal offers a secure and streamlined way to share CRGs at the most granular level, ensuring that only authorized individuals can access products in various formats. It also features comprehensive audit and reporting capabilities to monitor and log all user activities, including viewing, downloading, and sharing, providing full visibility and control. Access is permitted and enforced via a hierarchical role-based security model that is suitable for a small team with one location, or for a statewide entity with tens of thousands of employees responsible for thousands of locations. This multi-layered security approach guaranties that mapping data remains secure, accurate, and accessible only to those with appropriate clearance.

## Map Accessibility Options
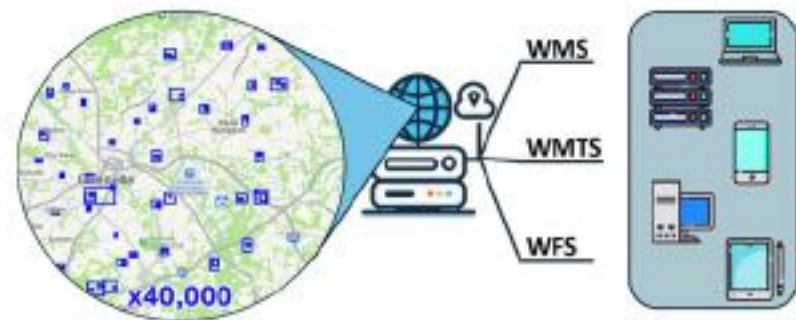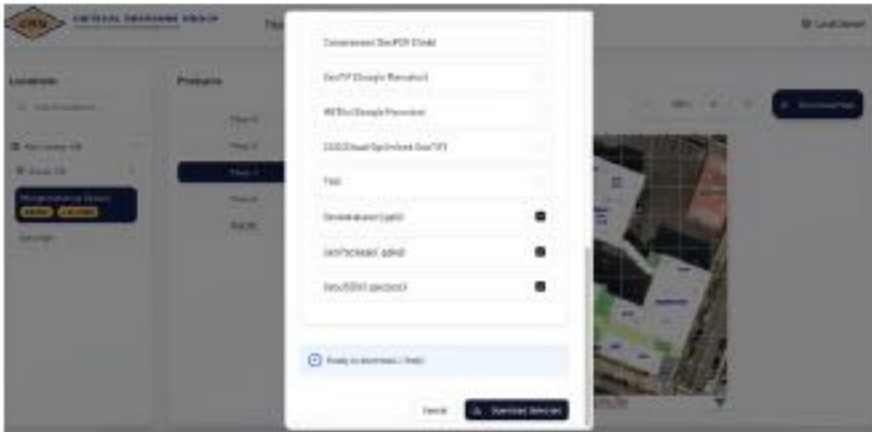


### Secure CRG Portal

- Download Mapping Data in Raster and Vector Formats
- Compartmentalize Map Access by Users or Regions
- Audit Mapping Data Access

### GIS Web Server

- Stream Mapping Data into GIS platforms
- Web Map Services/ Web Map Tile Services / Web Feature Services
- Compartmentalize Access by Region

## Security Methods and Process

### Our Process:

Our process starts with a school district sharing their floor plans. The only data CRG requires to start a project is the digital floor plans of the facility being mapped. **CRG requires no PII or student data.** Floor plans are shared and uploaded through a secure Portal link. A CRG employee will then conduct a site-visit to update maps and gather required site data. After exchanging final map proofs and getting approval from the client to publish the maps, CRG works with the school district to disseminate the maps to the appropriate first responder agencies. **CRG will not share facility maps with any agencies not approved by the Regional Point of Contact or the MESB.**

### Our Employees:

Unlike other companies that offshore their mapping work to India and other countries, CRG creates all mapping assets in the United States. To ensure that only the most qualified and trustworthy individuals have access to sensitive data, CRG has implemented rigorous vetting practices and safeguards for our employees. Our approach includes the following key elements:

- **Annual Background Checks:** CRG conducts thorough background checks for all employees to ensure the highest level of trust and security. These checks include a comprehensive review of criminal history, employment verification, and education verification. CRG employees that travel have an additional annual check of their driving record.

- **Continuous Evaluations:** CRG conducts a rigorous bi-annual evaluation of every employee. These evaluations ensure that each team member consistently meets high standards of performance and integrity. By regularly assessing their work and adherence to security protocols, we can promptly address any concerns and maintain a trustworthy workforce committed to safeguarding sensitive information.

- **Access Controls:** CRG consistently limits information and data access based on need-to-know permissions. CRG utilizes multi-factor authentication and endpoint security to ensure robust protection.

All our employees have undergone criminal background checks and fingerprinting. CRG employees all undergo annual criminal history background checks and motor vehicle checks. **CRG will adhere to any additional standards required by the MESB.** CRG maintains detailed records of these background checks and can produce them when required. **Additionally, we do not utilize contractors.**

- **Data Storage:** CRG utilizes Google Workspace with two-step verification and Google Cloud Platform (GCP) to store floor plans received from school district. GCP is compliant with a variety of security standards, including NIST 800-34, 800-53, and 800-171. The GCP uses AES-256 encryption to protect both data at rest and in transit. Each workstation we utilize requires biometric access, and the data is purged from each workstation at the end of day. No data is stored on a workstation outside of working hours.

- **Managed Detection and Response (MDR):** Our MDR service, provided by Shock I.T. Support, ensures continuous monitoring of our network, 24/7/365, to detect any potential compromises, threats, or attacks. Upon detection of an incident, any affected computer is immediately isolated from both the internet and the network to prevent any further damage or data loss. Shock I.T. Support is notified instantly to take appropriate remedial actions.

- **Standard AntiVirus:** CRG utilizes WebRoot antivirus as our standard definition-based AV. This is in addition to the MDR above.

- **Logging in Google Suite:** Google Workspace services, including Admin Activity, Logins, and Emails, are comprehensively logged and monitored. Logging is configured to capture relevant data such as user actions, access times, and IP addresses; Logins from IP addresses from outside of the United States are blocked, and unusual logins are immediately reported and investigated. Access to logs is restricted to authorized personnel only, based on their role within the organization. The confidentiality and integrity of log data must be maintained at all times, with measures in place to prevent unauthorized access, modification, or deletion.

- **Data Access:** CRG and a client share map proofs utilizing a secure Portal link. Clients must request access and be approved by a CRG employee to access the folder through the link, and access can be granted to only one school at a time if applicable. Access is exclusively granted to active CRG Team Members according to their project involvement. Permissions are restricted to specific sub-folders to reduce data exposure. Once a project progresses further in the production line, employee access is automatically revoked.

## Data Security and Segregation

CRG segregates all project data into isolated "Project Data Folders" within a secure intranet, compartmentalized at the "School District" level. Access is strictly limited to active CRG Team Members based on project involvement, with permissions restricted to sub-folders to minimize data exposure. Access is automatically revoked for employees once a project moves down the production line, and former employees lose access privileges immediately to maintain data security. CRG continuously tracks and monitors access to project data to detect and prevent unauthorized or unnecessary exposure. All employee accounts require 2-factor authentication, and data access is restricted to authorized CRG accounts with endpoint security and monitoring. Microsoft Intune manages and secures devices, enforces compliance policies, and enables remote wiping capabilities if necessary.

Only products that are currently approved for dissemination will be hosted or outward facing, and any data that is no longer current or relevant is removed from all hosted locations. CRG utilizes Amazon Web Services (AWS) for scalable and resilient hosting on final school mapping data for access by public safety agencies. Data is stored in AES-256 encrypted S3 buckets with strict access controls, including Identity and Access Management (IAM) policies that enforce least-privilege principles. This service maintains comprehensive audit logs to track all file activities and respond to anomalies promptly.

All clients and users can securely access and review their data through CRG's dedicated Product Portal, which allows sharing and accessing of school mapping data via email that enforces multi-factor authentication, role-based access controls, and TLS encrypted communications to safeguard sensitive information. This portal offers a secure and streamlined way to share school mapping data at the most granular level, ensuring that only authorized individuals can access products in various formats. It also features comprehensive audit and reporting capabilities to monitor and log all user activities, including viewing, downloading, and sharing, providing full visibility and control. Access is permitted and enforced via a hierarchical role-based security model that is suitable for a small team with one location, or for a statewide entity with tens of thousands of employees responsible for thousands of locations. This multi-layered security approach guaranties that mapping data remains secure, accurate, and accessible only to those with appropriate clearance.

## Data Backup Plan and Reliability

To guard against all data loss scenarios, including emails, attachments, calendars, contacts, and project data, CRG implements a rigorous backup strategy. This involves three backups daily, providing us the proven ability to start a restore within minutes of a request, thereby minimizing downtime and ensuring business continuity by eliminating the risk of lost or corrupted data. Additionally, CRG maintains an Incident Response Plan and Disaster Recovery Plan that is updated annually and can be produced at the request of the MESB.

– **Disaster Recovery Plan:** CRG's Disaster Recovery Plan (DRP) details our procedures for restoring the company's mapping data, applications, and services that support the creation, updating, and distribution of maps for schools and other critical infrastructure. It covers all potential disasters that could disrupt business operations, including system failures, cyberattacks, natural disasters, and human error. The key objectives of our DRP are to ensure the integrity and availability of school mapping data; ensure quick restoration of services to avoid prolonged disruptions; safeguard critical mapping applications and tools, so that data processing and dissemination continue with minimal disruption; and provide transparent communication internally and with stakeholders.

– **Incident Response Plan:** CRG has an Incident Response Plan (ICP) based on the NIST SP 800-61 framework, ensuring compliance with NIST 800-45, 800-53, and 800-171 security standards. This plan enables CRG to swiftly identify, contain, and resolve security incidents, minimizing potential risks to project data.

## Backupify Data Protection

To further enhance our data security measures, we utilize Backupify for the following:

– **Encryption:** Every newly created Google Workspace account is secured with a unique AES 256-bit encryption key, ensuring all data is encrypted prior to storage.

– **Automated Backups:** Automatic backups are performed three times daily across the entirety of CRGs data. Additional backups can be initiated as needed, with all backup activities visible on an intuitive dashboard.

– **Search and Recovery:** Advanced search options facilitate the easy location and restoration of individual items or entire folders. The non-destructive restore process allows data retrieval in its original format, without overwriting existing information. Cloud Restore can start in as little as 15 minutes.

- **Security and Compliance:** Adherence to SOC 2 Type II reporting standards and HIPAA compliance is guaranteed. All data is encrypted end-to-end, both in transit and at rest, using a unique AES 256-bit encryption key held by the customer.

- **User-Lifecycle Management:** A functional dashboard enables efficient management of active, deleted, and new users, maintaining a detailed record of all administrative actions.

Through the implementation of MDR, automated backups, and advanced data protection measures with Backupify, CRG establishes robust incident protection combined with our Incident Response Plan. This not only secures data against external threats but also ensures quick recovery in the event of data loss, reflecting our commitment to operational excellence and maintaining the trust of our clients.

## Map Distribution, Access Control, and User Management

*2024 Minnesota Session Laws, Chapter 123, Article 1, Section 18* requires digital GIS mapping data created for this project to be compatible with the pre-existing software systems used by schools and public safety throughout the State of Minnesota to ensure maps are accessible during an emergency. This means GIS data created for this project will be stored in multiple software platforms across the State to meet the needs of a diverse police, fire, EMS, SWAT, and 911 community. These software platforms are outside the control or supervision of CRG. To maintain the balance of security and accessibility of mapping data, CRG follows certain guidelines.

1 - All published product portal access by end-users must be approved by CRG or Regional administrators. CRG's published product portal allows the permission-based access to view and/or download school maps in customizable regions and groups, as detailed earlier in the proposal.

2 - CRG will not share mapping data files with any school district, department, or agency without the approval of the Regional POC. For example, If a certain city police department wanted to integrate the maps into their third-party CAD software, CRG will complete this service with the approval of the Region. CRG will maintain a detailed implementation and integration records, so the Region knows how local and county agencies throughout the Region are viewing and accessing school mapping data.

3 - CRG will report all known data breaches, even if it involves a third party software vendor maps are integrated with, to the MESB Executive Director per Minnsota Statutes, section 13.055, subdivison 1, paragraph (a).

## 4.5.5: Project Management and Security Plan Sign Off

CRG will work collaboratively with the MESB to modify and improve the proposed project management plans and security plans, and obtain sign off from the MESB contract manager.

## 4.5.6 – Bimonthly Reporting

Due the aggressive timeline of this project, CRG recommends (at least) a bi-weekly report to the MESB contract manager on the status of the project, including any risks/concerns and plans to address them. This allows CRG and the MESB to quickly address any human or technological issues interfering with the implementation timeline.

## 4.5.7 – Virtual Meetings

CRG will conduct virtual meetings whenever required with the MESB project team, with minutes provided. In addition, CRG coordinates a virtual implementation meeting for each district and their immediate public safety community. We work with the district to ensure a representative from the police department, fire department, emergency medical agency, PSAP, and SWAT team is present, along with district representatives. CRG leads both the outreach to public safety and all meetings on behalf of the school district, which is a strength of our organization. During this virtual meeting, we brief all representatives on the best practices for critical incident map implementation and ensure all public safety disciplines have a mechanism for accessing maps during an incident. We also use this opportunity to confirm that CRG is aware of all pre-existing software systems in which maps need to be integrated, and work with representatives from each department to ensure maps are accessible to the dispatchers or first responders in their agency.

## 4.5.8 – Sharing of Project Plan and Schedule

CRG will share the project plan and schedule with all involved parties, and update it as the project progresses.

## 4.5.9 – Documentation and Training

CRG will provide documentation and training on all deliverables as part of this project:

1) CRG shares an online training module that can be incorporated into a variety of school or agency specific Learning Management System platforms.

2) CRG also provide model policies available for use at the district, municipal, county, and state level. CRG team members have decades of experience developing policies and providing training to schools and public safety agencies, and are very familiar with the various Learning Management Systems that are used in those fields.

3) CRG provides documentation to support implementation of digital mapping assets into software systems used by PSAPs and school districts.



*Sample Policy Given to School District to support Map Implementation and Sharing*



*Digital / Virtual Training Provided to School Districts and Public Safety Agencies*

*Sample Documentation Provided to PSAP to support in Radius Mapping Integration*

## 4.5.10 – Online Web Presence

CRG will provide an online web presence for the project including a dashboard summarizing the project and tracking its progress, along with any pertinent documentation. As required, the MESB will have **full access** to our project management tool to audit the progress for any school district, including outreach to the school district's public safety partners.



*CRG Project Management Dashboard*

## 4.5.11 – Day-to-Day Contact Person(s)

Each school will be assigned a dedicated project manager who is available to answer questions any time. CRG makes the process **easy** for school districts through an extremely responsive, flexible, detail-oriented project manager team.

**Here is what school districts say about CRG's project management team:**

*"Working with CRG was better than I could have expected. They were so helpful in guiding me through the process. Any questions I had were immediately addressed and responded to"*

– Michelle Schettino, Metuchen Christian Academy, NJ

*"The group was knowledgeable and able to clearly communicate the vision of the mapping. They were attentive to the needs of the district, flexible to make changes, patience with us, and the products are high quality"*

– Matthew Lobban, Davison Schools, MI

*"Excellent product backed up by exceptional customer service"*

– William Wright, Choate Rosemary Hall

*"Very pleased with the final product and customer service"*

– Keith Scott, Henry County Public Schools, VA

*"I thought CRG was responsive to our needs, listened, and were willing to make some minor changes to the draft maps"*

– Bill Trewyn, Elkhorn Area School District, WI

*"Easy to work with. Timely. Did a great job. Followed up with training. Great product."*

– Dave Kapp, Port Washington Saukville School District, WI

*"This was a stress-free process from the district's perspective. The team was knowledgeable and alked me through each step. They were thorough and asked for clarification when necessary. The draft process allowed for minimal changes early in the process so that each component was accurate. I have already used these maps when describing locations in and around the school because of how clearly designed they are."*

– Clint Walters, Franklin City Public Schools, VA

# 4.6 - Mapping Asset Creation

| The respondent: | Complies | Does not Comply | Partially Complies |
|---|:---:|:---:|:---:|
| **4.6.1** Provide digital geographic information system (GIS) mapping assets for school facilities in the Regions. Deliverables must be: 1) ESRI shapefiles of data used to create the maps; 2) data format ready for sub-address polygon addressing and compliant with the current version of the National Emergency Number Association Civic Location Data Exchange Format (CLDXF); 3) .pdf files of the maps; 4) GeoJSON files for use in mapped ALI systems. Maps must adhere to National Association of Public Safety GIS guidelines to ensure consistency across the emergency communications ecosystem; and 5) maps should be in WGS84 auxiliary sphere (EPSG 3857) in meters. **Supply details on the respondent's solution below, including sample map images.** | ✓ | | |
| **4.6.2** Provide digital mapping assets that are compatible with software platforms used by local, state, and federal public safety agencies that provide emergency services to schools in the Regions. **Supply details on the respondent's solution below.** | ✓ | | |
| **4.6.3** Provide digital mapping assets that are compatible with security software platforms in use by the specific school for which the data are provided without requiring the local law enforcement agencies or school districts to purchase additional software or requiring a fee to view or access the data. **Supply details on the respondent's solution below.** | ✓ | | |
| **4.6.4** Data must comply with the Minnesota Government Data Practices Act, Minnesota Statues Chapter 13, as it applies to all data provided by the state under in this project, and as it applies to all data created, collected, received, stored, used, maintained, or disseminated in this project. | ✓ | | |
| **4.6.5** Provide digital mapping assets that include the following minimum attributes as defined in Attachment C by the schools, responders, and PSAPs in the Regions. Labeling of spaces on the maps should match any posted signage or common use names for that space, noting that posted signage or common names may be unrelated to names on blueprints or floor plans. | ✓ | | |

**Explain any exceptions to above requirements:**
► *See Specific Details on next page* ►

**Details of respondent's solution that support the above responses:**
► *See Specific Details on next page* ►

## 4.6.1 – Digital GIS Mapping Assets for Schools

CRG proposes a mapping solution born from lessons learned by US Special Operation Forces overseas and transitioned home for use by school districts and public safety personnel. **Collaborative Response Graphics, or "CRGs" were designed to solve the problem presented in this solicitation** and were adapted from a mapping technique used by the U.S. Military to plan and communicate during counter-terrorism missions. CRGs are sophisticated yet easy to use collaborative mapping data that combine facility floor plans, high resolution campus imagery and a gridded overlay together into one usable map. They include the accurate labeling of important features like room numbers or descriptions, hallways, external doors, stairwells, key utility locations, parking areas, and locations of security cameras. These unique maps are then converted into a variety of industry standard file types that allow the CRGs to be ingested and integrated into public safety software applications, including computer-aided dispatch platforms, geographic information systems (GIS), emergency management and notification applications, camera management systems, mobile applications, and other software that increases situational awareness for school personnel, dispatchers, and first responders. In support of this RFP, CRG builds all mapping

## CRG builds two types of foundational school mapping data to support communication inside and outside of school during an emergency:

data, distributes and integrates mapping data with schools and public safety agencies, and provides the necessary training to ensure full implementation.

**Micro Collaborative Response Graphics (Micro CRGs)** are built for each floor of a structure, combining scaled floor plans, a gridded overlay, and high-resolution imagery together into one map. Micro CRGs include site-specific details that a first responder needs to coordinate an emergency response inside a structure. This can include room labels, hallway names, external door/stairwell numbers, locations of hazards, key utility locations, security cameras, key boxes, AEDs, evacuation routes, trauma kits, and other pertinent information unique to a facility.



*Micro Collaborative Response Graphics are built for each floor of a structure*



*MACRO Collaborative Response Graphics are built for each campus*

**MACRO Collaborative Response Graphics (MACRO CRGs)** (large-scale) are built for a structure's overall campus or grounds. Macro CRG's combine a gridded overlay and (current) large-scale aerial imagery with accurate labeling for parking areas, athletic fields, surrounding roads, and neighboring properties. First responders and building administrators use a Macro CRG to coordinate crisis response outside a structure, including inner and outer security perimeters, first responder vehicle staging areas, command posts, traffic control points, etc. Buildings that are in proximity may share a Macro CRG. Macro CRG sizing is customized to each site in collaboration with the public safety partners of that building during the proof review phase.

Collaborative Response Graphics are produced in multiple vector and raster GIS outputs to ensure compatibility across the range of school district and public safety software platforms and allow ease of access for those with and without specialized GIS software.



*CRG mapping data is designed to be utilized by front line public safety representatives, under stress, in field conditions – whether viewing the maps on cell phones, tablets, large screens or pieces of paper.*

**Raster outputs:** Collaborative Response Graphics currently published as one geo-rectified integrated raster layer as **GeoPDFs, GeoTIFFs, KMZs/KMLs, MBTiles, PNGs, JPEGs and others.** These data files allow for easy printing and allow school districts and public safety personnel that lack access to specialized GIS software to open mapping data in an emergency using an open-source file or imagery reader. They also integrate into software systems, like school camera management systems, that can only utilize raster data.

**GeoPDFs:** CRG ensures that both the district and their immediate public safety partners receive high quality GeoPDFs or other imagery files (JPEGs, PNGs, etc) that are printable in any size to support printing of map books and posters. Many of our school districts and law enforcement partners choose to work with us to print map books and posters for pre-staging in law enforcement vehicles, in addition to software integrations.



| Tactical Command | Rescue Teams | Contact Teams | Unified Command |
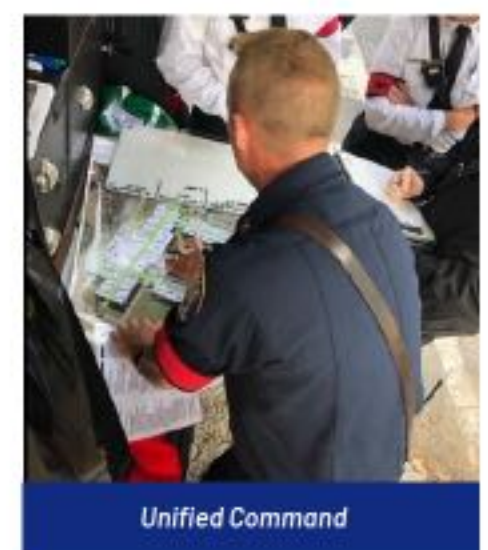
*Many high-tech, well-funded public safety agencies pre-stage printed versions of Collaborative Response Graphics, as they do not require a battery to use! These agencies replace individual maps as schools get major updates.*

*School administrators, law enforcement supervisors, and fire leaders communicate on printed GeoPDFs at an incident command post*

**Vector Outputs:** Collaborative Response Graphics are delivered in multiple attributed vector data formats, **including OGC GeoPackages, File Geodatabases, GeoJSONs, Indoor Mapping Data Format (IMDF), shapefiles, Keyhole Markup Language (KML/KMZs) and others.** This means all school mapping data created for this project can integrate with ESRI's ArcGIS Pro and ArcGIS Online, QGIS, Mapbox, Google Maps API, Apple Maps, Open Street Map based platforms.

GIS software users can either store and host mapping files within their own servers or can connect to CRG's GIS Web Server to stream mapping data into their GIS platform. As the largest school mapping company, CRG collaborated with ESRI to improve their ArcGIS Indoor Data Model, based off real-world experience mapping schools, to generate the "Public Safety Indoor Mapping GIS Data Model". CRG will continue to provide real world subject matter expertise to the upcoming NENA working group "Indoor Maps for Public Safety and NG9-1-1 Requirements Working Group". CRG vector data conforms to, and will continue to conform to, the latest developments in GIS best practice. Specifically, CRG provides digital GIS mapping asset data in vector and raster files in a File Geodatabase, or OGC GeoPackages for both ESRI users and non-ESRI users. Each File Geodatabase or OGC GeoPackage contains shape file layers for points and polygons, with each layer including attribute tables that adhere to the Public Safety Indoor Mapping Data Model and CLDFX-US formatting. All data adheres to WGS84 auxiliary sphere (EPSG 3857). Additionally, CRG provides GeoJSON files for use in state approved Mapped ALI systems (RapidDeploy Radius and RapidSOS).
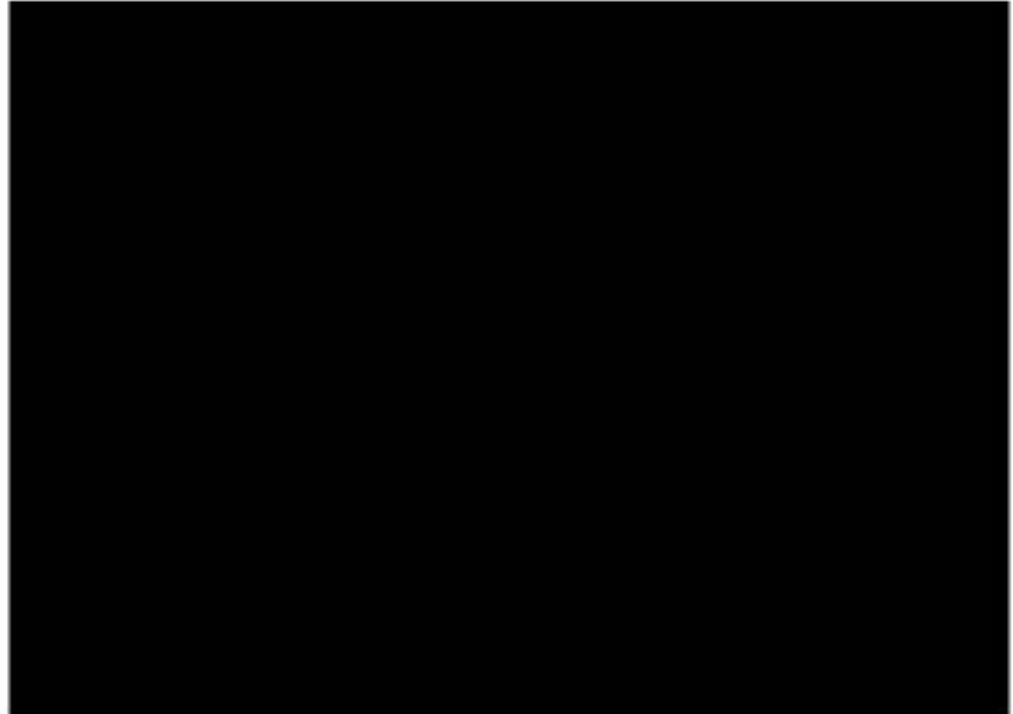


*CRG's raster GeoPDFs provide best-in-class cartographic presentation and readability, while our vector data conforms to the latest developments indoor GIS and NG9-1-1 data schema requirements.*

Specifically, these file packages contain the following data:

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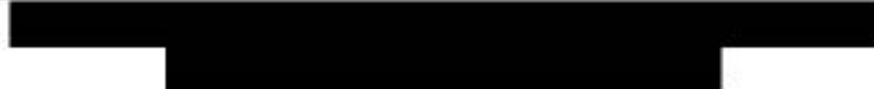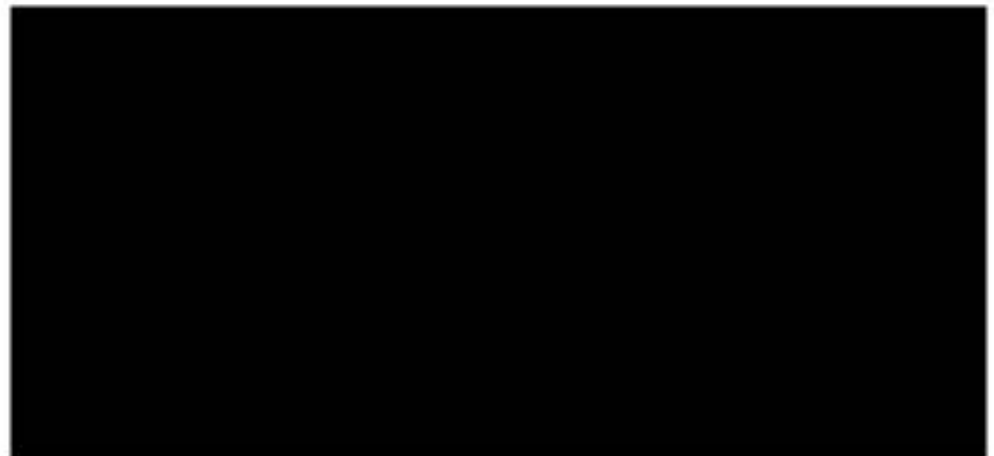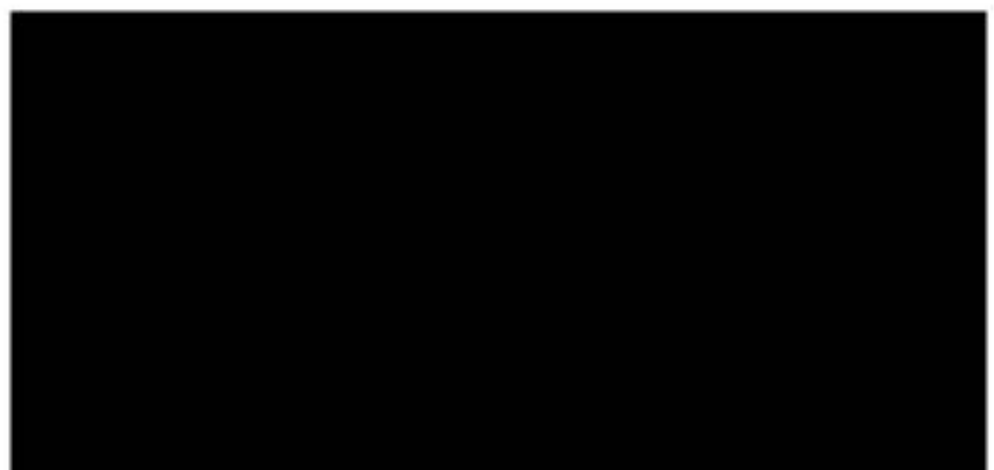
## National Emergency Number Association Civic Location Data Exchange Format (CLDXF)

As detailed in 4.1.1, CRG can create all file geodatabases, OGC geopackages, or GeoJSONs in CLDXF-compliant formats, adhering to civic location attributes as defined in NENA-STA-004.2-2024 and the accompanying NENA NG9-1-1 GIS Data Model. ████████████████████████████████████
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**CRG will ensure that all mapping assets created for this project can map to PIDF-LO elements when converted to XML, ensuring future compatibility with NGCS providers working with MESB.**



### 4.6.2– Digital Mapping Assets Compatible with Software Used by Local, State, and Federal Public Safety without Requiring Additional Software or Fees for Access

CRG is the only school mapping company that ensures digital mapping assets are not just distributed to approved public safety agencies, but integrated into the software platforms used by local, county, state, and federal public safety agencies as part of the normal daily business practice. Public safety does not require new software to access our mapping data and are not charged a fee to access their data. We create mapping data that can be opened in open-source file and imagery readers, as well as specialized GIS software and other public safety software systems. **Our business philosophy is to collaborate and not compete with third-party systems, positioning ourselves as value-add to existing public safety software able to visualize mapping data.** CRG works with each school district to assess what public safety agencies would reasonably respond to an emergency at the specific school district and then liaise with each public safety agency to ensure that they receive the mapping files in formats that integrate with their existing software systems. **We do not require that public safety agencies access a web-portal or CRG-controlled webpage during the stress of an emergency,** as it is unlikely this will allow quick access to a map during crisis. **Instead, we ensure the maps are integrated into the software systems public safety use daily. CRG partners with over 140 software systems used by public safety and we add more each week.**

## Integration with PSAPs

CRGs are distributed to Public Safety Answering Points (PSAPs) primarily through the State's Mapped ALI systems **RapidDeploy Radius and RapidSOS Premium/Unite** to allow emergency calls to be geolocated on the digital map of the school. When an emergency call is received from a school with a CRG, a 911 dispatcher can reference location information on CRG's mapping data directly within RapidDeploy or RapidSOS, providing that dispatcher instant situational awareness and enabling better communication to first responders. CRGs can also integrate into various call handling mapping solutions / NGCS providers like **Motorola / MSI Vesta, Intrado, WTH, ComTech, Carbyne, Datamark, 1Spatial, and others.** CRG works directly with these third-party vendors to share mapping data. There is no action required from PSAPs.

## Integration with Fusion Centers and Operation Centers:

CRGs integrate into a variety of situational awareness tools that allow real-time crime centers and operations centers to access mapping data. This includes **Motorola Command Central Aware, Fusus/ Axon, Everbridge, ESRI, Flock Safety, Strax, LiveEarth, and others.** Most of these software platforms connect to our secure GIS server in their preferred file format for integration. CRG works directly with each of these third-party vendors through pre-existing integrations to ensure school mapping data is accessible to the public safety agencies that use these software platforms.



*CRG School Maps integrated into FUSUS/AXON*



*CRG School Maps integrated into Motorola software*

## Integration into Mobile Data Terminals

CRGs integrate into a variety of CAD / RMS software that allow easy access to school mapping data from tablets or laptops in any patrol vehicle, fire apparatus, or ambulance. CRG can create school mapping data in multiple file formats in varying file sizes, school maps will be easily accessible in patrol vehicle utilizing air cards. CRG also integrates into CAD systems used by departments and agencies throughout the State, including **Motorola, Hexagon, Tyler Technologies, CentralSquare, and many others.** These software systems either utilize our GIS Web server to stream mapping data, or we provide appropriate file types to a public safety agency to manually upload into their software system. We also integrate into software platforms heavily used by fire and EMS agencies, like **FirstDue, Tablet Command, and others.**



*CRG integrates digital mapping data into any pre-existing software allowing access to maps in the field*

**Mobile Devices**

CRGs can integrate into any software with a mobile application component, particularly software that allows for "blue force tracking" of personnel on top of a map layer. CRG is the only mapping company to integrate school maps into software used by Federal public safety, like the FBI national and regional SWAT teams, through U.S. Government-developed Android Team Awareness Kit (ATAK). CRG also integrates school mapping data into ESRI's ArcGIS Mission, RapidDeploy Lightning, RapidSOS IamResponding, BAE Systems' GXP OnScene, Drakontas' Dragonforce, and others.



*CRG school mapping integrates into any application that provides "blue force tracking"- capability.*

## 4.6.3 – Digital Mapping Assets Compatible with Security Software in Use By Schools without Requiring School District to Purchase Additional Software or Requiring a Fee to Access the Data

CRG is the only school mapping company that ensures digital mapping assets are not just distributed to schools but integrated into the software platforms used by schools as part of their normal daily business practice. **School districts do not require new software to access our mapping data and are not charged a fee to access their data.** CRG shares school mapping data with the school district in the file formats that best interface with schools' existing technology platforms. We either work directly with the school safety software vendor to upload the mapping data into the system through our GIS server, or we share the maps directly with the school districts in the preferred file format. We integrate our maps into school safety Emergency Alert technology from **SaferWatch, Verkada, Kokomo 24/7, Rave, Mutualink, EverBridge, Guard 911, Intrado, SaferWatch, Raptor, 911 Cellular, CrisisGo, Singlewire, Centegix, Navigate 360, and many others.** Additionally, school districts utilize our maps in camera management systems and AI camera software such as **Avigilon, Milestone, Genetec, Omnilert, ZeroEyes, Scylla, and others.** CRG works directly with these vendors to integrate mapping data through pre-existing integrations. While we welcome the support of school IT professionals that are interested in the project, CRG will work independently as desired by the Regions. In short, CRG creates these integrations routinely without additional help or fees for integrations or licensing. All necessary agreements are in place with our current partners, and we have business processes in place to address any new companies we encounter during projects we coordinate. We believe our experience in this area provides extreme value to the MESB.

CRG data in the Avigilon Camera Management System



CRG data in the ZeroEyes Gun Detection software



CRG mapping asset upload instruction for Rave School Safety Software



CRG mapping asset uploaded into Raptor School Safety Software

## 4.6.4 – Minnesota Government Data Practices Act

CRG data will comply with Minnesota Government Data Practices Act, Minnesota Statues Chapter 13, as it applies to all data provided by the state under in this project, and as it applies to all data created, collected, received, stored, used, maintained, or disseminated in this project. As noted in Section 4.5.4, 2024 Minnesota Session Laws, Chapter 123, Article 1,Section 18 requires school mapping data created for this projected to be compatible with the pre-existing software systems used by schools and public safety throughout the State of Minnesota to ensure maps are accessible during an emergency. This means mapping assets created for this project will be stored in multiple software platforms across the State to meet the needs of a diverse police, fire, EMS, SWAT, and 911 community. As these software platforms are outside of CRG control and supervision, we follow certain guidelines to balance the security and accessibility of mapping assets:

**1-** All published product portal access by end-users must be approved by CRG or Regional administrators. CRG's published product portal allows the permission-based access to view and/or download school maps in customizable regions and groups, as detailed earlier in the proposal.

**2 -** CRG will not share mapping data files with any school district, department, or agency without the approval the Region through our integration and implementation plan. For example, if a certain city police department wanted to integrate the maps into their third-party CAD software, CRG will complete this service with the approval of the Region. CRG will maintain a detailed implementation and integration records, so the Region knows how local and county agencies are viewing and accessing school mapping data.

## Key Features of CRG Mapping Data:

**Oriented North:** The first principle of our mapping data is that the orientation of the mapping assets is always positioned with the top being north. Often, structures could be made to appear larger if it was rotated to better fit into the rectangular page. However, strict adherence to "North is always 'up'" allows for consistent use of cardinal directions by first responders under stress. When using cardinal directions, anyone who picks up a CRG map knows that something to the left is west, right is east, below is south, and above is north. Public safety software systems also default to "North is always up", so our mapping data is consistent with how public safety views map daily. However, as our mapping data is geo-rectified, it can be oriented in any direction in any GIS software as required by the user.



*North is "Up" on CRG mapping data*

### 1- Room Types and Functions

CRG identifies rooms based on both the room "number" as well as its common name or function, depending on the type of room. Rooms with specific functions receive both room number labels and a functional description.



*Rooms identified by both number and function*

### 2- Staircases, Elevators, and Ramps

CRG identifies all stairwells, elevators, and ramps on every mapping layer utilizing an icon and a number/ name if applicable.



*Stairwells and elevators depicted on CRG mapping data*

## 3- Utility and emergency systems

CRG depicts all utility and emergency systems on each mapping layer as required by the district, including gas shut-offs, water shut-offs, main electric disconnects, fire alarm control panels, fire extinguishers, risers and fire department connections, AEDs, trauma/stop-the-bleed kits, and any other assets as required by the district.



*Key utilities and emergency equipment overlaid on a CRG map*

## 4- Outdoor infrastructure

CRG creates a separate "MACRO" layer for each school campus that includes all building, gates, fences, athletic fields, utilities, cameras, roads, portables, and surrounding properties.



*A MACRO layer of a high school*

## 5- Site Specific Labels and Camera Labelings

Terms like the "Old Gym" and the "Freshman Island" are gathered during our site visits. Cameras are often labeled after the "grid square" to make locating cameras on map easier during the stress of an incident.



## 6- Master Grid System

An optional master grid allows public safety to estimate distance, communicate about locations outside a school without a landmark, communicate about rooms in school without numbers (bathrooms, closets, etc), and quickly reference a label on a large map with hundreds of data points.
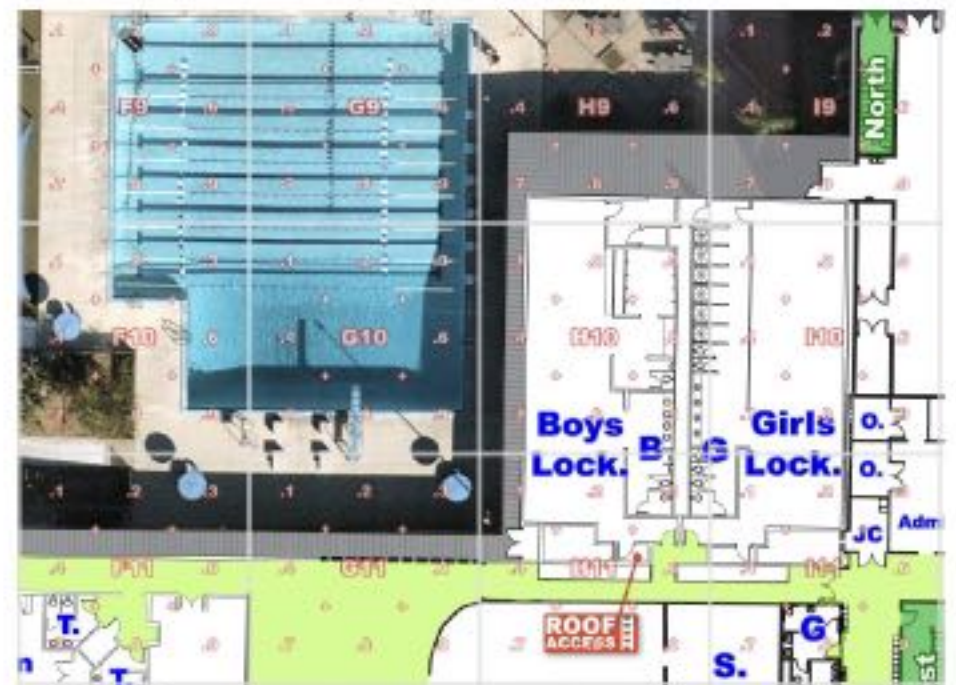
# 4.7 – Mapping Asset Verification

As detailed in Section 4.3, CRG's greatest contribution to integrating digital mapping assets into NG-9-1-1 is by ensuring the data is accurate and maintained so it can be used to save lives. CRG was first company to conduct mandatory site visits of every school, so public safety had confidence the data they were using to communicate matched the design and labeling of school. **CRG's site visit team is the only team that can meet the aggressive timeline of this RFP while not sacrificing quality and precision.**

| The respondent: | Complies | Does not Comply | Partially Complies |
|---|---|---|---|
| **4.7.1** Verify all digital mapping assets for accuracy via a physical walkthrough with school personnel documented by an approval signoff by those representatives. **Supply details on the respondent's method for conducting the accuracy verification below.** | ✓ | | |
| **4.7.2** Supply the documented approval signoff of deliverables to the MESB contract manager. | ✓ | | |
| **Explain any exceptions to above requirements:** ▼ *See Specific Details Below* ▼ | | | |
| **Details of respondent's solution that support the above responses:** ▼ *See Specific Details Below* ▼ | | | |

## What others are saying about our walk-through team:

*"Jesse, Jake, and Matt were extremely professional, flexible, and understanding of the staffing challenges we had during their visit. They arrived for our morning meet-ups prepared and had no issues navigating the campus. What I really appreciated was their ability to do the walkthroughs with as little disruption as possible. They were self-sufficient, requiring very little (if any direction) on what to do and where to go, minimizing the need for our staff to constantly guide them. Overall, I was extremely impressed with the group and look forward to the final product."*

   - Michigan Technological University

*"Ethan did a great job of walking our buildings, answering questions, and providing feedback. We appreciate all he did."*

   - Chartiers Valley School District

*"My on-site specialist was extremely knowledgeable and didn't hesitate to provide information to all those that inquired while on our walk."*

   - Humble ISD

*"Emily is truly awesome! She has a great disposition and is very professional. She is very knowledgeable about what she is doing and helpful in all regards. She even helped me with a difficult building by making sure we had our exterior doors numbered correctly after we were done with the walk-throughs."*

   - Waxahachie ISD

*"Jake was fantastic. He was friendly and engaging. He completed a thorough assessment and asked many clarifying questions."*

   - Children's Specialized Hospital

*"Outstanding on-site visit! Josh is the epitome of professionalism—well-informed, responsive, detail oriented, courteous, and easy to work with. Josh is simply a fantastic representative of CRG."*

   - Louisa County Public Schools

*"Everyone at CRG has been great since the day we hired you 6 or 7 years ago. Always a pleasure."*

   - The Hun School of Princeton

*"The facility is a very large venue. Your specialist, Ethan, was very strategic in his review of the structure and its complexities. He interacted well with the venue's POC as well as local law enforcement."*

   - Rockland County Fire and Emergency Services

*"Matt was great. He was on time and very efficient during the walkthrough getting items and locations marked on the digital map on his ipad. Very smooth process and it went a lot faster than I had expected."*

   - Ravenscroft School

# 4.7.1 – Verify All Digital Mapping Assets via a Physical Walkthrough

## CRG Mapping Asset Build Process Overview

1 – **Gathering Floor Plans:** To begin each mapping project, CRG gathers the best floor plans that the site currently has on file. On the occasion no floor plan exists, CRG utilizes LiDAR scanners to map the interior building to generate an accurate two-dimensional floor plan. Because floor plans are stored in a multitude of disparate physical and digital formats, CRG utilizes several proprietary workflows to accommodate any floor plan we receive, whether it is a scan of a rolled-up physical "blueprint" or a .dwg file from AutoCAD software.

2 – **Proof Creation:** CRG creates initial Micro and Macro proofs of the facility by combining baseline interior floor plans with high-resolution overhead imagery of the site.

3 – **Site Walk-Through:** Our experienced on-site specialists walk each site with an initial map proof to make refinements. Our on-site labeling process allows us to update or verify floor plan accuracy (both in the structure and labeling of buildings), capture site-specific terms used for locations at a facility and identify and label unique features for each structure. The site visit is unobtrusive. Z-Axis data for the structure is also captured on the site visit.

4 – **Drone Flights:** During our on-site, CRG conducts an ortho-imagery (drone) flight to capture accurate imagery of the site as required.

5 – **CRG Approval:** CRG updates proofs based on data collected during site visits and submits them to a site point-of-contact for feedback. First responders are also consulted for modifications. Once CRG finalizes proofs, building managers approve them for final publishing.

6 – **Final Publishing:** CRG overlays a grid on mapping data so first responders can quickly and easily orient to any location. The data is published in a variety of geo-spatially relevant industry file types.

## Detailed Site Visit Plan

A CRG representative will conduct a site-visit to every building to ensure an accurate map. Our on-site process allows us to update or verify floor plan accuracy (both in the structure and labeling of buildings), capture site-specific terms used for locations at a facility, and identify and label unique features for each structure. Our on-site team visits between 700 and 1,000 structures per month, and these repetitions lends to our on-site team's superior experience identifying routine labels and features and capturing uncommon or unique features of a building. While other companies attempt to push this responsibility onto the builder owner, entities that already struggle with time, staffing, and technology, CRG has found that a detailed, in-person site-visit from a professional technician is the only way to ensure public safety agencies receive accurate mapping data. The value of working with CRG is the Regions will have confidence that the team collecting the foundational information for accurate maps is the most competent and experienced in the country.

1 – Upon receipt of initial floor plans, CRG coordinates with each building to schedule site visits. If a site does not have floor plans, CRG generates floor plans using a LiDAR scanner or other technology. As the site visit requires someone with keys and knowledge of the building, CRG is typically escorted by school safety specialists, SROs, or maintenance personnel. Our site visits are done during weekdays and do not interfere with learning or operations. While each site visit takes about one hour to complete for the average building like an elementary school, some sites make take longer based on size or difficulty. Our on-site team will send a recommended schedule to the County, make any changes based off feedback from the County, and then send the final schedule to the mapped sites.

2 – During the walk-through, an on-site specialist and certified drone pilot will inspect the building and the building grounds for all the labeling requirements of this RFP, make any structural corrections to the maps, and gather all the site-specific language for different areas of the building. If a drone flight is required for current imagery, our on-site representative will coordinate this 20-minute flight with building security. CRG on-site specialists are skilled at interacting with building representatives to ensure they ask the right questions to identify the right site-specific information for the maps. They are also sensitive to the environment and the importance of being non-intrusive to building operations.

3 – Upon completion of the walk-through, the final "proof", or draft, is sent to the building manager for final review. CRG also shares the proofs with immediate law enforcement and fire representatives to solicit feedback. Our experience shows that review of final proofs can take many forms. Some entities like to print the map out and make hand-drawn corrections. Others like to view the maps in our online portal and make changes electronically. Still others like to have virtual calls with our representatives to review the final proofs. We are flexible to keep the project on schedule.



*Example on-site schedule for a large district.*



*Pre-approval checklist given to building owners to aid in map review.*

**4 –** After any final refinements are made, CRG receives written permission from building representative to publish the final maps. Every site is required to approve publishing before maps are distributed to public safety, as CRG will not integrate unverified or inaccurate maps in public safety software systems.

**5 –** After maps are shared with public safety, further changes are occasionally required due to maps being shared with a wider audience. As it is still early in the integration process, CRG can make in-stride changes and redistribute a final map.



*CRG's On Site Director reviews map updates with school representative*
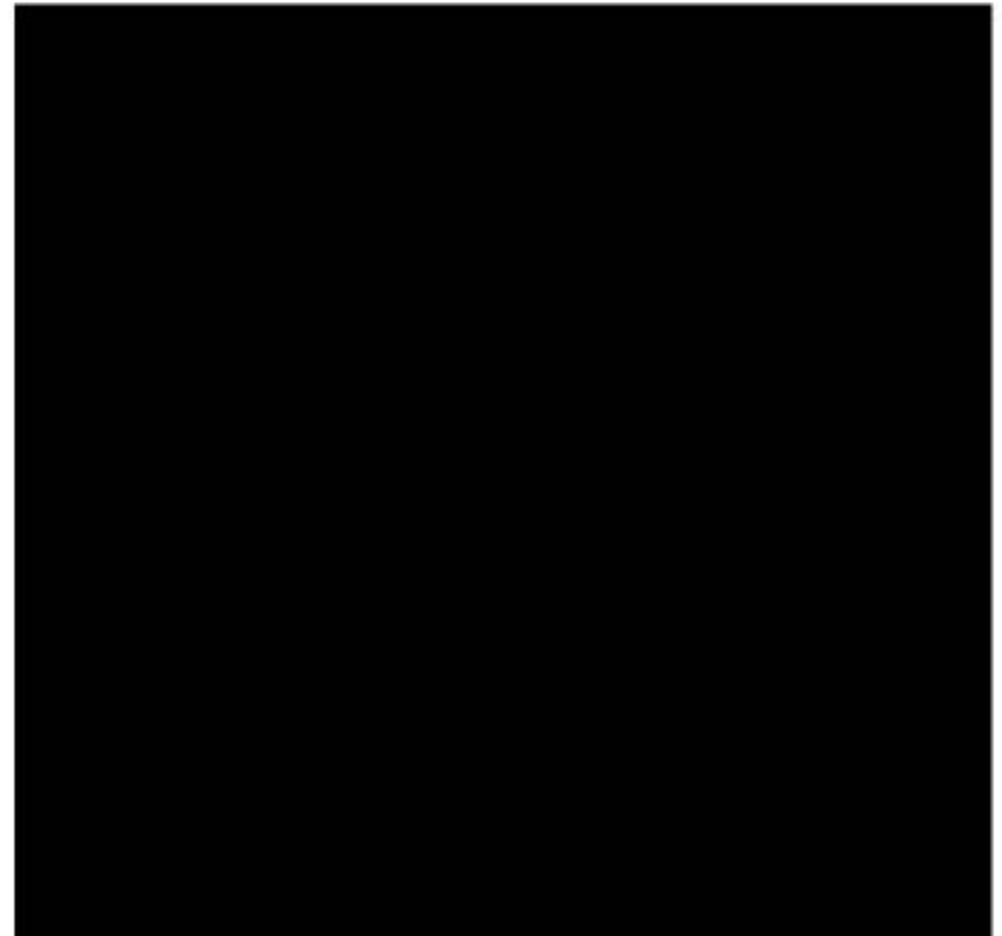


*Actual Detailed Labeling Corrections Made by On-site Representative during school walk-through.*

# 4.8 – Mapping Asset Delivery and Availability

| The respondent: | Complies | Does not Comply | Partially Complies |
|---|---|---|---|
| **4.8.1** Deliver a copy of the mapping asset created and collected to the school or school district that manages the facility that was mapped and obtain signoff of theschool official that the mapping asset was received. | ✓ | | |
| **4.8.2** Include in each delivery signoff document an acknowledgement by the respondent to the school that the mapping asset is being provided in a manner that the school may use and access the data without limitation. | ✓ | | |
| **4.8.3** Include in each delivery signoff document an acknowledgement by the respondent that the school may share the data with responders and PSAPs at the school's discretion pursuant to Minnesota Statutes Chapter 123 Section 18. | ✓ | | |
| **4.8.4** Deliver copies of the mapping asset created and collected within a region to the specified regional contact, preferably via a cloud service. | ✓ | | |
| **4.8.5** Vendor must conduct at least two tabletop exercises and map training sessions per region. The exercises must include schools and responders and focus on how to use the maps. | ✓ | | |

**Explain any exceptions to above requirements:**
► *See Specific Details on Next Page* ►

**Details of respondent's solution that support the above responses:**
► *See Specific Details Next Page* ►

## 4.8.1 – Delivery of Mapping Assets to School and Public Safety

CRG provides the distinct mapping files to each school district and supporting public safety agencies in the formats that work best for specific software integrations, and for printing, through our secure product portal. CRG will maintain a sign off document confirming the school has received and can access their data.



Email Sent to School for access to CRG Portal
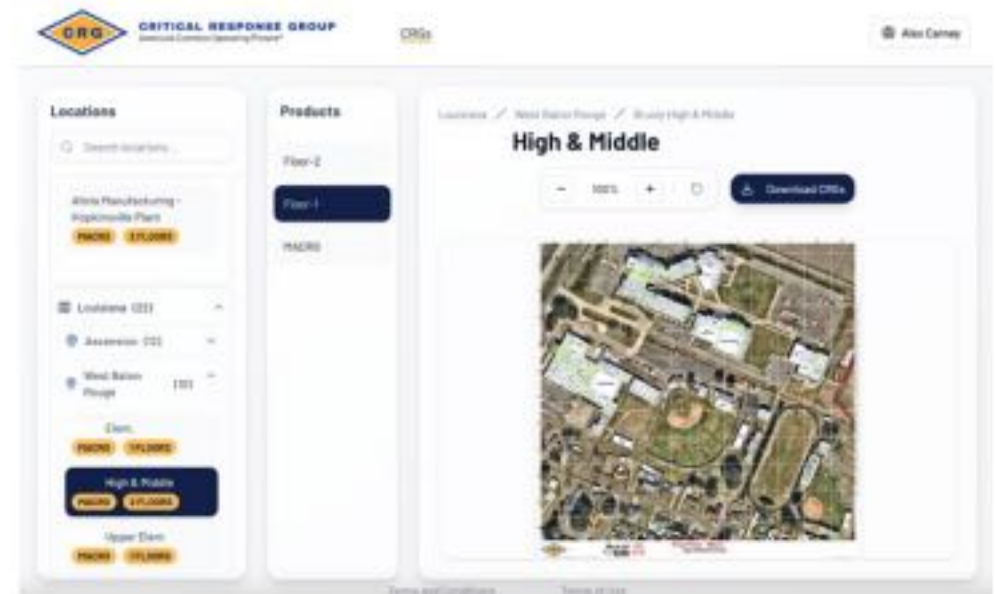


CRG customer portal segmented by school district or region
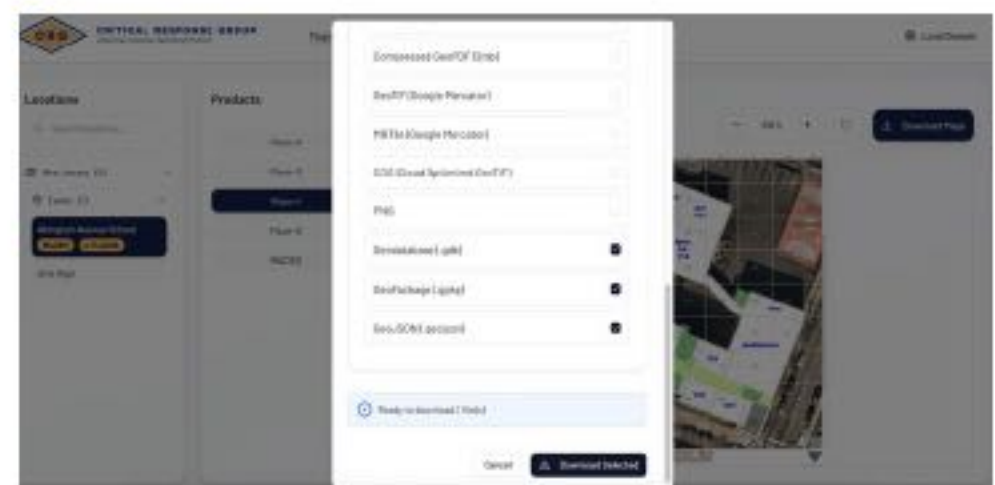


Download Options for School District

## 4.8.2 – School Use of Data

CRG will provide a disclaimer through the project portal that the school may use and access the information without limitation, in perpetuity.

## 4.8.3 – Sharing of Data with Public Safety

During our mapping build process, CRG works with the school district school safety representative to identify the specific police departments, fire departments, EMS agencies, 911 center(s), and tactical teams that could reasonably respond the school. CRG then ensures, with the approval of the region, that entity possesses up-to-date mapping files that work for their software systems. **While CRG will provide an acknowledgement that the school may share the data with responders and PSAPs at school's discretion, CRG provides this service on behalf of the school district.** CRG works collaboratively with the school district on a distribution plan, executes the plan, and then reports back each school district which public safety agencies have access to their maps, and how they are accessing their maps. **We are the only mapping company to provide this implementation service on behalf of schools.**

## 4.8.4 – Deliver Maps to Regional Contact

Each regional contact will have full access to every school map created in their region through our project portal, in perpetuity. Additionally, each regional contact will be able to stream data from our GIS Web Server – as a web map service, web map tile service, or a web feature service – into their GIS or software platform of choice.

## 4.8.5 – Table-Top Drills

**CRG is the only mapping company to provide table-top drills. We offer a tabletop drill to every district we work with using our unique and vast team of experienced military and law enforcement professional. Our belief is a map not used during an emergency is useless, so we highly value the importance of training and implementation of maps on our clients' behalf.**

What others are saying about our tabletop drills:

From: **Robert Sarnoski** <RSarnoski@louisacounty.gov>
Date: Thu, Jun 19, 2025 at 1:20 PM
Subject: Tabletop Exercise
To: Josh Goldsmith <jgoldsmith@crgplans.com>
Cc: Doug Straley <straleyd@lcps.k12.va.us>, jhanson@crgplans.com <jhanson@crgplans.com>, pellonmj@lcps.k12.va.us <pellonmj@lcps.k12.va.us>

Josh,

You are a true professional, sir! I can't thank you enough for leading Wednesday's active assailant tabletop exercise. You prepared a challenging scenario for our school division and county first responders. I can tell you unequivocally the tabletop truly exercised our plans and assumptions while also identifying several gaps/areas for improvement in same.

Your large digital map, stand around the table, chips and tags format is certainly a best practice in my book. It kept all participants fully engaged in each step of the exercise. This coupled with your obvious insight and expertise in crisis operations made the time well spent. Post exercise, I've received nothing but positive feedback. In fact, we're hoping to set up another tabletop exercise with you in the fall if your schedule permits.

Again, I appreciate the time and effort you put into making this tabletop exercise a tremendous success. You are an outstanding representative of CRG and we are proud to work with you!!

Stay safe!

Rob

**Sgt. Rob Sarnoski**

**Special Ops Division**

**LCPS Safety & Security Advisor**

*Actual email sent to CRG about our tabletop training*

*CRG Special Operations veterans facilitate tabletop drills weekly across the country.*

Veteran Special Operations Officers plan, coordinate, and facilitate each tabletop. The purpose of the tabletop drill is to gather representatives from school district leadership and the public safety community together to utilize their digital GIS mapping data to communicate during an active threat scenario.

Our tabletop drill is modeled after the pre-mission rehearsals of US Special Operation Forces, which are "by phase"walk-throughs with all participating military units utilizing the maps for the upcoming operation. All leaders talk-through/walk-through their actions and responsibilities to find gaps in planning and strengthen communication between military units. **We have found this model translates perfectly to rehearsing public safety response, and we have facilitated hundreds of such drills around the county**.

CRG's tabletop drill is inspired by the structure and level-of-detail required during these pre-mission rehearsals, and we utilize the same methodology to train school administrators, police, fire, EMS, 911, and SWAT representatives to communicate using their GIS mapping assets. Our tabletops mimic the communication required at a command post during a real-world incident, which consists of key leaders gathered around a map on the hood of car, a screen in a command post, or tablet/laptop in the back of a vehicle.
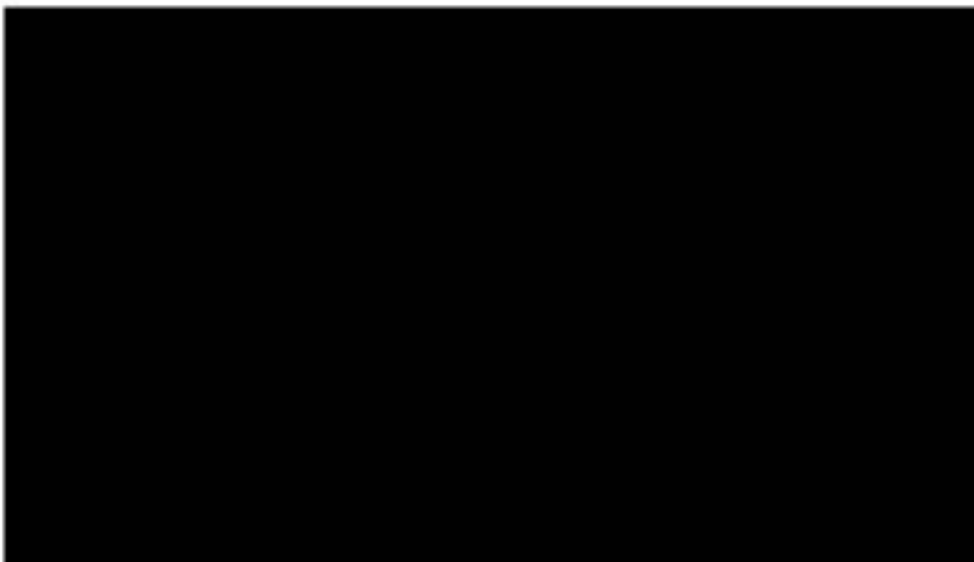


**CRG Tabletop Script**

CRG provides all materials for each tabletop drill and will coordinate with school districts and their public safety partners to schedule times and locations. **CRG does not dictate tactics, response protocols, or doctrines, as we understand there are different practices in different regions.** We simply exercise existing plans and procedures using the the mapping assets that will be used to form the basis of a command post during a school safety event. However, the vast experience our implementation team brings often inspires schools and public safety to consider new practices in protecting their schools, and always promote better collaboration between school districts and public safety partners.

*CRG's Minnesota Implementation Director Joe Hanson leads table top training.*

## The end state of our training:

- The public safety community across the region can access the mapping assets within their Region.
- School districts and public safety partners improve communication and collaboration using their mapping assets before an emergency occurs.
- School districts and the public safety agencies that support them will be confident the mapping assets are accurate and standardized, and know how to access and use the data quickly during an emergency.

*CRG will provide all materials, planning, and facilitation for each tabletop in collaboration with school district and public safety partners.*

# 4.9 – Mapping Asset Maintenance

| The respondent: | Complies | Does not Comply | Partially Complies |
|---|---|---|---|
| **4.9.1** Provide a documented plan for how the digital mapping assets of schools in the Regions created under this scope of work can be maintained. | ✓ | | |
| **4.9.2** Provide a methodology for how the digital mapping assets of schools in the Regions can be maintained. | ✓ | | |

**Explain any exceptions to above requirements:**

▼ *See Specific Details Below* ▼

**Details of respondent's solution that support the above responses:**

▼ *See Specific Details Below* ▼

## 4.9.1 – Maintenance Plan

As part of its routine business practices, CRG updates maps for schools each year and redistributes those maps to the district and their public safety partners. This service includes an in-person or virtual site visit to update and verify the maps, and redistribution/reintegration of the updated maps to the school district and local, county, state, and federal public safety that respond to that specific school. This update includes small changes (additions of cameras, etc.) to significant changes (renovations/adding wings etc.). Schools can request changes at any time and there is no limit to the amount of changes schools can make to their maps. A district that has no changes may choose to contact us in future years to make changes and neither the Region nor the district is obligated to participate in our maintenance plan.

CRG contacts each district annually to schedule a site visit of each school. CRG can also receive changes virtually any time as required through our client portal. Once a site visit or virtual update is complete, any changes are shared with the school district for approval, and new maps are shared with public safety. Old maps are removed from our servers, so that public safety agencies have access to the most current, accurate map of each school. Included in these updates is the enduring relationship and training we provide schools and public safety agencies, as new personnel are hired and technology systems are replaced year to year.

- **Example 1:** A school district installs "Stop-the-Bleed" kits across the district and wants the locations updated on mapping data so that site staff and first responders are aware of kit locations. CRG receives the locations through voice, email, the client portal, or directly via an on-site walkthrough – at the convenience of the school district – and updates and republishes maps. CRG then ensures all relevant public safety software systems are updated with new versions of school mapping data.

- **Example 2:** CRG reaches out to school districts at end of the school year to see if there are any changes across the district. One school is being renovated, so CRG schedules an in-person site visit to update school maps and redistribute to relevant public safety agencies.

- **Example 3:** A city police department changes from a Hexagon CAD System to a Motorola CAD system. CRG ensures mapping data integration is removed from Hexagon and validates the integration with the new Motorola platform.

## 4.9.2 – Maintenance Methodology

Mapping Asset Maintenance, while not required by this procurement, is critically important to NG9-1-1 initiatives. Indoor school maps (and data points on the exterior of school campuses, like portable classrooms, playgrounds, athletic fields, parking lots, gates, fences, and access roads) will change more frequently than other authoritative GIS layers used in NG-911, such as road centerlines or address point locations. Our data over 20,000 school buildings indicates that 33% of schools within a district will undergo significant changes each year that affect the usability and accuracy of mapping data for public safety. **In our experience, attempts to push the map updating and integration responsibility onto the school districts results in wide variability of accuracy. Standardization the MESB achieves through this process will be lost, and an individual school's ability to ensure all public safety systems are updated with the most current and accurate map is unreliable.**

In states with similar mapping initiatives, these future maintenance cost have been passed on to school districts, and CRG maintains an 85-90% participation rate in our year-to-year participation in our maintenance plan by district. **Once school mapping data is properly integrated into public safety software systems, school districts are extremely willing to keep that mapping data up to date to improve emergency response.** CRG will work with the Regions as necessary to come up with a flexible maintenance plan to ensure school maps stay accurate, in formats that comport with the latest in GIS best practice and distributed to public safety throughout the State in perpetuity, without obligating the Regions to subscriptions or licensing fees.

Requiring the centralization of mapping changes is critical, since the maps are a life safety tool that will be relied upon by first responders under stress during a time of crisis. Ensuring mapping is up-to-date and properly redistributed, with updated and reliable version control numbers, and confirmed in all relevant technology systems, is a mainstay of CRG's implementation philosophy. Our updates include changes in design and layout based on customer feedback from emergency response drills each year, as well as updates based on best practice and recommendations from authoritative public safety associations such as the International Association of Police Chiefs (IACP), National Emergency Number Association (NENA), and the National Tactical Officers Association (NTOA).

# 4.10 – Project Closure

| The respondent: | Complies | Does not Comply | Partially Complies |
|---|---|---|---|
| **4.10.1** Provide a copy of each delivery signoff document associated with the respondent's deliverables under this scope of work to the MESB contract manager. | ✓ | | |
| **4.10.2** Unless otherwise mutually agreed, complete the project and scope of work, including a final project summary document, and deliver any final invoice to the MESB contract manager no later than 4:00 p.m. (CDT) on June 30, 2026. | ✓ | | |
| **4.10.3** Include with the final project summary document, a written acknowledgement, signed by the respondent's official representative, stating that the respective regions have exclusive ownership and control over the data created or collected pursuant to this procurement. | ✓ | | |
| **4.10.3** Include with the final project summary document, a written acknowledgement, signed by the respondent's official representative, stating that the mapping assets delivered pursuant to this procurement will be perpetually available to the applicable schools and responders. | ✓ | | |
| **4.10.4** Digital mapping services work must be completed by June 20, 2026. Distribution of maps to the MESB and the Regions must occur between June 20-25, 2026, for the Regions to distribute maps to schools and school districts by June 30, 2026. | ✓ | | |

**Explain any exceptions to above requirements:**
▶ *See Specific Details on Next Page* ▶

**Details of respondent's solution that support the above responses:**
▶ *See Specific Details Next Page* ▶

### 4.10.1 – Provide Delivery Signoff Document

CRG will provide a copy of the delivery sign off document to the MESB contract managers upon delivery of school mapping data. Additionally, CRG will maintain comprehensive implementation logs available to the MESB to detail how maps have been shared with local, county, state, and Federal public safety agencies.

### 4.10.2 – Project Completion

CRG will complete the project and scope of work, including a final project summary document, and deliver a final invoice to the MESB contract manager by June 30, 2026.

### 4.10.3 – Data Ownership

The Regions will maintain ownership of all mapping assets created in the project, though CRG will provide the service of ensuring all school mapping data is integrated into the pre-existing software systems used by school districts and public safety agencies and school districts throughout the State. The Regions will be provided all mapping assets in all file formats for use in perpetuity and will maintain full rights to copy, display, distribute, transmit, and adapt for all lawful purposes. As the owner of all data, the Region have no restrictions in sharing mapping assets with government and/or private entities that are providing or supporting emergency services, though CRG will support the regions to ensure school mapping assets are successfully integrated in software used by local, county, and state public safety entities. CRG will include this written acknowledgement in the final project summary.

### 4.10.4 – Completion of Services

CRG will complete digital mapping work by June 20, 2026. It is likely the first schools will be done within one month, and most digital mapping will be complete within six months. Distribution to the MESB and the Regions will happen concurrently, though all maps will be distributed by June 25, 2025. Per our collaborative plan with the MESB and the Regions, CRG will ensure schools receive all maps and provide documentation to the MESB and Regions of the same.

### Statement of No Conflict

CRG hereby certifies that neither our organization, officers, employees, or representatives have any existing or anticipated conflicts of interest that would compromise or otherwise affect our ability to perform services objectively and impartially under this proposal. We affirm our commitment to transparency and ethical standards, and will immediately disclose any situation that could be perceived as a conflict of interest should one arise during the course of this engagement.

# 5.2 – Project Pricing

CRG provides the best value of any school mapping company because we understand the creation of digital GIS map assets is useless without the integration of mapping assets into systems used by public safety, and without accompanying "tactical" training to support use of the technology.

When CRG was founded in 2016, we assumed that we could simply create mapping assets, provide it to school districts, and that school districts would work with their public safety agencies to ensure that mapping data was accessible. We learned this rarely happened, as school districts did not understand the vast array of regional public safety agencies that would respond to their school during a major incident – and the only way to ensure mapping assets were accessible was for CRG to supervise and coordinate the integration as a company. Similarly, we learned that if we did not gather leaders from the public safety community and school district around their mapping assets for tactical, scenario-based training to simulate use of the maps, it was difficult for school district and public safety agencies to employ the new technology during a real-world event.

Because of these lessons learned, CRG now puts equal effort into the creation of accurate, usable mapping assets, the implementation and integration of that mapping data with school districts and local, county, State, and Federal public safety communities, and the training of relevant leadership to utilize the maps during an actual crisis. The below represents our proposed budget to realize these three objectives by June 30, 2026.

| Vendor Mapping Fees | Price |
|---|---|
| Base Cost | **$5,559,500.00** |
| School Walk-Through Cost | **Included** |
| Data Verification | **Included** |
| Cost per Attribute** | **All included** |
| Map Development | **Included** |
| Map Distribution | **Included** |
| Management Fees | **Included** |
| | |
| Credits available if existing digital map can be leveraged | **Yes, depending on quality and if they meet schema and attribute standards of RFP.** |
| | |
| Total | **$5,559,500.00** |
| **Detailed Description:** ▶ *See Following Page* ▶ | |

## Detailed Description

**1 – Build accurate mapping assets for the 2,441 facilities in formats required by the RFP, each school district, and the local, county, State, and Federal public safety community.**

— Detailed site visit to ensure accurate structure and labeling of every map, LiDAR scans where required for floor plan generation, ortho-imagery "drone" flights, and comprehensive review process with school district and public safety partners Digital GIS Mapping Assets in print quality GeoPDF, GeoTIFF, JPEG, PNG, MBTile, and any other geo-rectified format required by school district, public safety agencies, or State, including all desired attributes listed in Attachment C of RFP

— CLDXF-Compliant digital GIS mapping assets as ESRI shapefiles, GeoJSONs, file geodatabases, and / or OGC geopackages adhering to NAPSG guidelines, projected in WGS84 Auxiliary Sphere (EPSG 3857) in meters, and including all desired attributes listed in Attachment C.

— Precise "height above ellipsoid" and "height above terrain" Z-Axis data for each level of each school in the State.

**2 – Implement and integrate mapping assets with the pre-existing software systems used by school districts, and local, regional, State, and Federal public safety agencies that serve each specific school**

— Integration into NG9-1-1 database for use by NGCS

— Meet with every police department, fire/medical department, PSAP, and tactical (SWAT) team in six Regions to support implementation of the mapping initiative.

— Integration service into school district based emergency alert / mass notification software, camera management systems, and any other software requried by each unique district.

— Integration into software systems used by police, fire, EMS, and tactical teams that serve each school district, including CAD/RMS software, interactive mobile applications, and situational awareness software in Fusion Center or Real-Time Crime Centers, at the local, regional, State, and Federal-level

— Dedicated GIS Web Server with secure API enabling integration into any pre-existing software system across the State

**3 – Provide scenario-based table-top implementation training for each district and their public safety partners to support implementation of initiative**

- 1 x half-day table-top training for each school district and their law enforcement, fire, EMS, 911, and tactical team partners

- Drill planned and facilitated by CRG in collaboration with school safety coordinator and covers use of mapping assets throughout the phases of response and recovery to an active threat

- Serves as a rehearsal to practice communication in a non-competitive learning environment

- Large posters, scripts, and invitations coordinated by CRG

- After-Action report from each drill provided to district to cover lessons learned post-drill

## Total: $5,559,500.00*

*\*Pricing includes potential licensing and integration fees with other vendors and/ortechnologies*

## Optional Service / Mapping Assets

| Optional Service / Mapping Asset | Number of Schools | Price per School | Total |
|---|---|---|---|
| MACRO Collaborative Response Graphic | 2,441 | $475 | **$1,159,475.00** |

While not required by this RFP, CRG offers MACRO Collaborative Response Graphics as an optional purchase.

**MACRO Collaborative Response Graphics** (large-scale) are built for a structure's overall campus or grounds. Macro CRG's combine a gridded overlay and (current) large-scale aerial imagery with accurate labeling for parking areas, athletic fields, surrounding roads, and neighboring properties. First responders and building administrators use a Macro CRG to coordinate crisis response outside a structure, including inner and outer security perimeters, first responder vehicle staging areas, command posts, traffic control points, etc. Buildings that are in proximity may share a MACRO Collaborative Response Graphics. Macro CRG sizing is customized to each site in collaboration with the public safety partners of that building during the proof review phase.
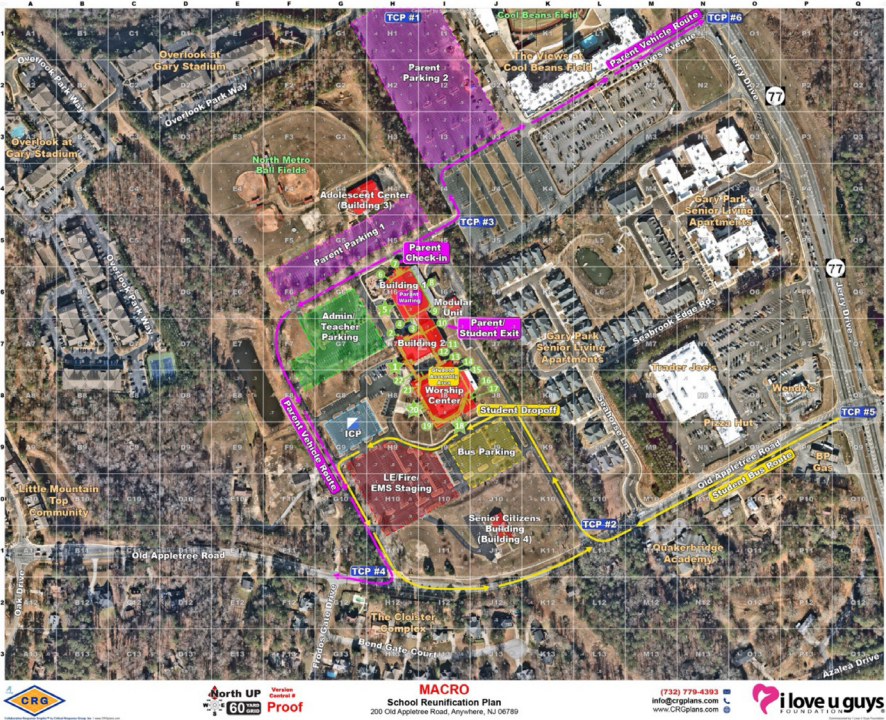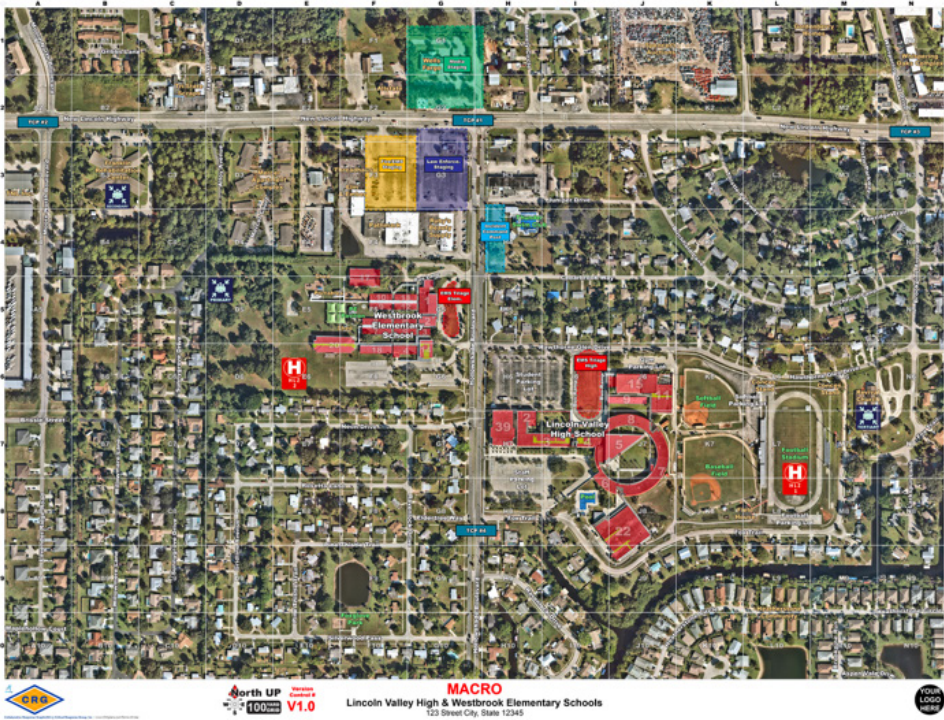


*MACRO CRGs allow visual depiction of emergency response pre-planning and reunification and reunification pre-planning.*

## Maintenance

Based on CRG's extensive experience with other state-wide school mapping initiatives, where funding for mapping asset maintenance has not been allocated by state legislatures, CRG provides two options for the Regions to ensure the first-year investment in GIS school mapping data is not stranded:

**1 -** If funding is allocated by the State for maintenance, CRG will work directly with the Regions to provide optional annual maintenance on a region-wide basis so each Region has confidence schools and public safety have access to the most accurate mapping assets.

**2 -** If maintenance funding is not allocated by the State, CRG will contact each district, identify what schools have changed, and contract with each district to validate, update, and redistribute mapping assets to the district and public safety partners. CRG maintains a 85-90% year-to-year participation in our maintenance plan by district in other state-wide school mapping initiatives, like Virginia and New Jersey. **Once school mapping data is properly integrated into public safety software systems, school districts are extremely willing to keep that mapping data up to date to improve emergency response.** CRG can ensure school maps stay accurate, in formats that comport with the latest in industry best practice and distributed to public safety through the State in perpetuity, without obligating the Regions, or the school districts, to subscriptions or licensing fees.

Our optional maintenance plan, whether on an individual school or region-wide basis, includes the following:

### Updates & Improvements

CRG conducts an in-person or virtual map review every year to ensure mapping assets remains accurate. We update and redistribute maps following any site changes including updated room uses/labels, relocating an attribute like AED, or any major structural renovations or additions. We update data schema to match updated standards from NENA or other authoritative public safety professional organizations.

### Ongoing Implementation & Training

Implementation is not a static concept – as public safety teams and staffing changes, our team will continue to offer additional training, and annual refreshers ensure dispatchers and first responders remain proficient in the access and use of mapping assets.

### Updated Platform Integrations

Our team will continue to maintain the existing platform integrations at use within school and public safety community, as well as integrate mapping assets into any additional platforms that get added to the school or public safety ecosystem.

CRG offers a discounted rate of **$400** per school if purchased by Region, and a price per school of **$585** if purchased individually on a per school basis.

▶ *See Following Page for Pricing Table* ▶

| Proposed Annual Maintenance Cost | Per Region | Per School | Per District |
|---|---|---|---|
| Northwest (195) | $78,000.00 | $585.00 | |
| Northeast (225) | $90,000.00 | $585.00 | |
| Metro (1305) | $522,000.000 | $585.00 | |
| Central (292) | $116,800.00 | $585.00 | |
| Southeast (238) | $95,200.00 | $585.00 | |
| Southcentral (186) | $74,400.00 | $585.00 | |
| **As Needed Maintenance Cost** | **Per Region** | **Per School/ Per Map** | **Per District** |
| | | | |
| | | | |
| | | | |
| | | | |
| | | | |
| | | | |

# Attachment C - Payment Schedule

**ORDER DATE:** September 24, 2025

**QUOTE #:** MESB RFP School Digital Mapping (No MACROs)

**FROM:** The Critical Response Group
200 American Metro Blvd. | #113
Hamilton Twp, NJ 08619

**TO:** Jill Rohret
Metropolitan Emergency Services Board
jrohret@mn-mesb.org / 651.643.8394

| Description | Number of Sites | Sub Total |
|---|---|---|
| 1 - Build accurate mapping assets for the 2,441 facilities in formats required by the RFP, each school district, and the local, county, State, and Federal public safety community * | | |
| 2 - Implement and integrate mapping assets with the pre-existing software systems used by school districts, and local, regional, State, and Federal public safety agencies that serve each specific school * | 2441 | $5,559,500.00 |
| 3 - Provide scenario-based table-top implementation training for districts and their public safety partners to support implementation of initiative * | | |
| **Total:** | | **$5,559,500.00** |

| Payment Schedule | Sub Total |
|---|---|
| 33% due 10 days after contract signed and/or receipt of purchase order | $1,853,166.67 |
| 33% due upon delivery of mapping assets for 50% of identified sites | $1,853,166.67 |
| 33% due upon delivery of mapping assets for remaining 50% of identified sites | $1,853,166.66 |
| **Total:** | **$5,559,500.00** |

# METROPOLITAN EMERGENCY SERVICES BOARD

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|---|---|
| **Meeting Date:** | **November 12, 2025** |
| **Agenda Item:** | **7C. Discussion – 2026 MESB Meeting Dates** |
| **Presenter:** | **Rohret** |

## RECOMMENDATION
None – this is a discussion item only.

## BACKGROUND
Many years ago, the Metropolitan Emergency Services Board established a regular meeting date of the second Wednesday of each month at 10:00. The Board meets in odd-numbered months, while the Executive Committee meets in even-numbered months.

## ISSUES & CONCERNS
The November 2026 meeting falls on a federal holiday, Veteran's Day (November 11). The board has a couple of options for scheduling.

1. The Board can leave the meeting date as is and hold the meeting on its normal day. Staff would take an alternate day off (either the Monday prior or Friday after).
2. The Board could reschedule its meeting. October has a fifth Thursday and a fifth Friday; as such, it is unlikely that meetings are scheduled on those dates in advance. The board could choose to move its November board meeting to one of those days when it approves its 2026 meeting dates at its January 2026 meeting. This was done in 2020 for the same reason.
3. The Board can do nothing and decide later to cancel or reschedule the meeting. This is staff's least preferred option as it is difficult to reschedule meetings closer to the meeting date.

## FINANCIAL IMPACT
None to the MESB.

MOTION BY:
SECONDED BY:
MOTION:

PASS/FAIL

# 2026 MESB MEETING SCHEDULE

| **Full Board** | **Executive Committee** |
|---|---|
| January 14 | February 11 |
| March 11 | April 8 |
| May 13 | June 10 |
| July 8 | August 12 |
| September 9 | October 14 |
| November 11* | December 9 |

All meetings are held 10:00 a.m. – 11:30 a.m. at the Metro Counties Government Center, 2099 University Ave. W., St. Paul unless otherwise noted.

Full Board meets the second Wednesday of odd-numbered months.

Executive Committee meets the second Wednesday of even-numbered months.

*This date is a federal holiday.