



## **METROPOLITAN EMERGENCY SERVICES BOARD RADIO TECHNICAL OPERATIONS COMMITTEE AGENDA**

October 23, 2019, 1:00 p.m.

1. **Call to Order** – Committee Chair, Captain Scott Haas
2. **Approval of Agenda** – Haas
3. **Approval of Minutes of September 25, 2019 Meeting** – Haas
4. **Action Items**
  - A. Burnsville Fire Department/SWAT Waiver Request – Ron Jansen
  - B. Election of 2019 Chair and Vice-Chair – Haas
5. **Moves, Additions & Changes to the System**
6. **Committee Reports**
  - A. Metro Mobility System Usage Update – Chad LeVasseur/Clay Stenbeck
  - B. System Managers/Metro Owners Group Update – Ron Jansen
  - C. SECB Committees
    - i. Steering – Jill Rohret/Fredrick
    - ii. LMR (OTC) – Nate Timm/Mike Mihelich
    - iii. WBBA (IDC) – Rod Olson/Jake Thompson
    - iv. IOC & Workgroups – Thompson/Timm; Jansen; Timm/Dan Anderson
    - v. IPAWS – Haas
    - vi. Finance/Grants Workgroup – Rohret/Fredrick
7. **Other Business**
  - A. 2020 Radio TOC Meeting Dates – Fredrick
8. **Adjourn**

*Reminder: Next meeting scheduled for October 23, 2019*

**Metropolitan Emergency Services Board  
Radio Technical Operations Committee  
Meeting Notes  
September 25, 2019**

**Members Present:**

Derek Baas, Sherburne County  
Jeff Bjorklund, Metro Airports-**absent**  
Jon Eckel, Chisago County  
Scott Haas, Scott County  
Ron Jansen, Dakota County  
Chad LeVasseur, Metropolitan Transit  
Curt Meyer, Hennepin County  
Mike Mihelich, Ramsey County-**absent**

Rod Olson, City of Minneapolis  
Peter Sauter, Carver County  
Bob Shogren, Isanti County  
Chuck Steier, University of Minnesota Police  
Jake Thompson, Anoka County  
Nate Timm, Washington County  
Victoria Vadnais, Metro EMS-**absent**  
Mark VandenBerghe, MN State Fire Chiefs

**Guests Present:**

Marcus Bruning, ECN; Paul Eaton, LifeLink III; Frank Jarman, Chris Meier, Motorola; Nick Schatz, Scott County (alternate); Clay Stenbeck, Metro Mobility; Tracey Fredrick, and Martha Ziese, MESB

**1. Call to Order:**

Scott Haas called the meeting to order at 1:00 p.m.

**2. Approval of Agenda**

*M/S/C – Peter Sauter moved to approve the amended agenda for September 25, 2019, Curt Meyer seconded. Motion carried.*

**3. Approval of Minutes**

*M/S/C – Jon Eckel moved to approve minutes from August 28, 2019. Sauter seconded. Motion carried.*

**4. Action Items**

**A. COMU Position Approvals**

i. Steve Ouradnik COML Approval

Tracey Fredrick recommended the initial COML approval for Steve Ouradnik from the Department of Corrections be approved by the Radio TOC and move on to the state for approval.

*M/S/C – Ron Jansen to moved to approve Steve Ouradnik COML application. Meyer seconded. Motion carried.*

**B. LifeLink Participation Plan Amendment**

Paul Eaton said LifeLink III is requesting 10 additional radio ID's and 3 talkgroups on the ARMER system. These ID's and talkgroups will facilitate expansion in services already provided. The expanded services include a team of EMS agencies and the dispatch for that team. The additional talkgroup requests include one to make what LifeLink III is using current. The LMR has approved this Participation Plan Amendment.

*Motion made by Jansen to approve 10 additional ID's and 3 talkgroups on the ARMER system for LifeLink III. Meyer seconded. Motion carried.*

### **C. USPIS Interoperability Participation Plan Request**

Marcus Bruning said the United States Postal Inspection Service (USPIS) is seeking to establish an interoperability communications agreement with their Minnesota public safety partners who use the ARMER system. This is a strictly an Interoperability agreement. They will park on their own system.

Olson asked if these users are considered public safety personnel. Bruning said they are. Jansen asked who would be doing the programming. Bruning said their system administrator is.

*Motion made by Eckel, seconded by Olson to table this request and to return next month with the following answers:*

Who will be sponsoring?

Who is the local administrator?

Concern about parking

Dual band radio concern

Who will give encryption keys

Local programming and sharing of the system

*Motion carried.*

### **D. Approval of Radio Grant Projects for 2020 Regional Funding Priorities**

Fredrick said there are no different priorities from previous years. Aviat and Motorola Training are on the 2020 list again.

*Motion made by Jansen to vote on the three priorities as CRTF, Aviat, and Motorola training.*

Nate Timm asked if there was funding for the Interop conference.

*Motion amended by Jansen to include funding for Interop conference. Seconded by Olson Motion carried.*

## **5. Moves, Additions & Changes to the System**

Jansen said that the Dakota County microwave is getting closer to completion. The Buck Hill system is completed, and Farmington High School also have installed BDAs.

Jake Thompson reported that the prior osprey issue has been resolved and that tower should be done next Monday, September 30. Anoka Hennepin schools are also installing an 800 band and adding BDAs.

## **6. Committee Reports**

### **A. Metro Mobility System Usage Update**

Chad LeVasseur said new microphones have been ordered for the new project and the first ones should arrive by the end of next week (first week of October).

### **B. System Managers/Metro Owners Group- No meeting**

### **C. Reports from SECB Committees**

#### **Steering**

Fredrick said that the bylaws discussion is drawing to an end and committees will be asked to take final action on the amended bylaws draft in October.

## **OTC(LMR)**

Jansen said LifeLink III was discussed and the 2 ICTAP courses.

### **WBBA – No Meeting**

#### **IOC**

Fredrick said that the two members were unable to make the previous meeting, but it was mostly COMU position approvals. There was also a discussion about the statewide airborne repeater test and continued discussion about topics for the 2020 PSCC.

#### **COMU workgroup**

Fredrick said the majority of the meeting was about COMU approvals.

#### **IPAWS**

Scott Haas said IPAWS met at the AMEM conference. It was discussed putting on a workgroup based training to put on at the Governor's EM conference and possibly the APC and Communications conference.

### **Finance - No meeting**

#### **Grants Workgroup**

Fredrick said the grants workgroup is meeting this upcoming Friday, September 27, where the main focus will be the two 9-1-1 grants and the 2020 grant cycle. There will also be a refresher on eGrants.

### **7. Other Business**

#### **A. 2 ICTAP Courses**

Fredrick said that the state will be hosting a Cybersecurity Tabletop Exercise at the Stearns County Courthouse in St. Cloud on November 6. The state is seeking two ARMER System Administrators, PSAP Managers, Dispatchers, Law Enforcement, EMS and Fire volunteers.

The second training is an LMR encryption Webinar, hosted on October 2 and October 14. Both will run from 2-3 pm.

**Meeting adjourned at 1:28.**



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MEMO

To: Metro TOC, Chair Scott Haas  
CC: Tracey Fredrick  
From: Ron Jansen \ Dakota County  
Date: 07 October 2019  
RE: LTACE's for the Burnsville Fire Chief

Dakota County is seeking a waiver to State Standard 3.19.0 "Use of 800 MHz Statewide LTAC and SIU Interoperability Talkgroups". The Burnsville Fire department was granted permission in early 2017 for three of its members to that are on the Burnsville SWAT team to access the encrypted talkgroups. These radios are assigned specifically to these three personnel only. Dakota County is seeking an additional permission to program these talkgroups into the Fire Chief's radio. There is frequently a need for the Fire Chief to be involved in the incident command vehicle and unified command structure. Allowing this waiver would significantly reduce the risk of the Chief not being on the same resource and reduce a safety risk for lost or missed communications.

Thank you for your consideration on this item.

Best Regards,  
Ron

**Metro Mobility Usage  
(Hours:Mins:Secs)  
2019**

Month	City Center	Anoka (Lino Lakes)	Dakota	Norwood	Hastings	North Branch	Hennepin West	Overall	
January	343:33:37	208:53:30	74:10:28	71:45:16	150:07:30			848:30:21	*note missing data for Jan-Apr
February	382:09:11	250:50:04	74:30:44	87:10:01	79:07:58			873:47:58	Motorola reporting error, new
March	335:52:03	228:50:02	73:03:09	83:31:53	142:58:44			864:15:51	report not yet given
April	302:01:37	218:59:44	85:40:51	81:58:15	133:00:24			821:40:51	
May	325:54:30	224:33:16	79:45:30	77:22:19	135:51:09		143:22:04	986:48:48	
June	552:56:08	212:30:11	85:14:51	78:54:42	374:26:53		153:44:35	1457:47:20	
July		240:30:56	83:46:45	79:24:41			178:30:01	582:12:23	*note missing data
August	308:01:41	208:38:45	81:15:11	88:24:03	128:26:16		151:38:02	966:23:58	reasoning above
September	290:12:10	198:36:41	79:48:31	78:01:31	119:15:14		162:02:25	927:56:32	
October								0:00:00	
November								0:00:00	
December								0:00:00	

Difference  
since Jan.

12            656:57:50   385:58:45   298:06:15   222:53:22   265:34:15   0:26:46   152:56:51   1982:54:04

**Target**            150:00:00   75:00:00   75:00:00   75:00:00   75:00:00   0:00:00   75:00:00   525:00:00

# **Metropolitan Emergency Services Board Radio Technical Operations Committee**

## **2020 Meeting Dates**

Wednesday, January 22, 2020

Wednesday, February 26, 2020

Wednesday, March 25, 2020

Wednesday, April 22, 2020

Wednesday, May 27, 2020

Wednesday, June 24, 2020

Wednesday, July 22, 2020

Wednesday, August 26, 2020

Wednesday, September 23, 2020

Wednesday, October 28, 2020

Wednesday, November 18, 2020\*

Wednesday, December 16, 2020\*

All meetings will be at 1:00 p.m. at the Metropolitan Counties Government Center,  
2099 University Avenue, St. Paul

\*Meetings in these months on the third Wednesday due to holidays.