1. **Call to Order** – Committee Chair, Captain Scott Haas

2. **Approval of Agenda** – Haas

3. **Approval of Minutes of October 23, 2019 Meeting** – Haas

4. **Action Items**
   A. Interoperability/Encryption issue between PSAPs – Tracey Fredrick

5. **Moves, Additions & Changes to the System**

6. **Committee Reports**
   A. Metro Mobility System Usage Update – Chad LeVasseur/Clay Stenbeck
   B. System Managers/Metro Owners Group Update – Ron Jansen
   C. SECB Committees
      i. Steering – Jill Rohret/Fredrick
      ii. LMR (OTC) – Nate Timm/Mike Mihelich
      iii. WBBA (IDC) – Rod Olson/Jake Thompson
      iv. IOC & Workgroups – Thompson/Timm; Jansen; Timm/Dan Anderson
      v. IPAWS – Haas
      vi. Finance/Grants Workgroup – Rohret/Fredrick

7. **Other Business**
   A. Resolutions to Serve on TOC Reminder
   B. December Radio TOC Meeting

8. **Adjourn**

*Reminder: Next meeting scheduled for December 18, 2019*
Members Present

Derek Baas, Sherburne County
Jeff Bjorklund, Metro Airports
Jon Eckel, Chisago County
Scott Haas, Scott County
Ron Jansen, Dakota County
Chad LeVasseur, Metropolitan Transit
Curt Meyer, Hennepin County
Rod Olson, City of Minneapolis
Mike Mihelich, Ramsey County
Peter Sauter, Carver County
Bob Shogren, Isanti County
Chuck Steier, University of Minnesota Police
Jake Thompson, Anoka County
Nate Timm, Washington County-absent
Victoria Vadnais, Metro EMS
Mark Vandenberghe, Metro Fire Chiefs

Guests Present

John Anderson, MnDOT; Marcus Bruning, ECN; Frank Jarman, Motorola; Clay Stenbeck, Metro Mobility; Tracey Fredrick, MESB

1. Call to Order
Scott Haas called the meeting to order at 1:00 p.m.

2. Approval of Agenda
Tracey Fredrick asked to have 2 items added to the agenda. Action Items: 4C. Radio TOC representation to the SECB Committees for Land Mobile Radio, Interoperability and Wireless Broadband, and Other Business: 7B. Upcoming COML training.

M/S/C - Bob Shogren moved to approve the amended agenda for October 23, 2019, Mike Mihelich seconded. Motion carried.

3. Approval of Minutes
M/S/C - Ron Jansen moved to approve minutes from September 25, 2019. Jon Eckel seconded. Motion carried.

4. Action Items
A. Burnsville Fire Department Request
Jansen said that in 2017 the Radio TOC granted permission for three members of the Burnsville SWAT team to access the encrypted talkgroups. Since then, the Burnsville Fire Chief has also requested access to these LTAC and LTACE talkgroups. That position is often involved in the incident command vehicle and unified command structure. That would be a total of four radios.

M/S/C - Motion by Shogren to approve Burnsville Fire Department /SWAT Waiver Request. Jake Thompson seconded. Motion carried.

B. Election of 2020 Chair and Vice Chair
Scott Haas, the current chair will be moving to an alternate position on the Radio TOC. Bob Shogren volunteered to act as the 2020 Chair to the Radio TOC.

M/S/C - Motion made by Jansen to elect Bob Shogren as the 2020 Chair. Curt Meyer seconded. Motion carried.
Ron Jansen volunteered to remain the Radio TOC Vice-Chair.

*M/S/C - Motion made by Shogren to approve Ron Jansen as the 2020 Vice-Chair. Thompson seconded. Motion carried.*

C. Radio TOC representation to the SECB Committees for Land Mobile Radio, Interoperability and Wireless Broadband
Fredrick asked if there were any members that would be interested in serving on the LMR, Interoperability, and Wireless Broadband Committees. Fredrick said the current members would be willing to remain on those committees unless there were other members that would like to do so. Rod Olson would switch from alternate to primary, and Jake Thompson would switch from primary to alternate on the Wireless Broadband Committee; others would remain as is.

*M/S/C – Motion made by Eckel to approve Olson as primary and Thompson as alternate to the Wireless Broadband Committee, and to continue to have current representation for the LMR and Interoperability Committees. Jeff Bjorklund seconded. Motion carried.*

5. Moves, Additions & Changes to the System

5.1 Move, Additions & Changes to the System
Peter Sauter said Carver County is discussing moving from microwave to fiber, and the Chanhassen Water Tower project is ongoing.

6. Committee Reports

A. Metro Mobility System Usage Update
Chad Levasseur said the 200+ microphones are in. All of the radios will have to be programmed again. The goal is to have the west garage private call dispatch implemented by the first week of November. Motorola set up a call list.

B. System Managers/Metro Owners Group
Jansen said there was a brief update from Motorola. Consoles are getting finished up across the state. MNIT is going to be working on network scans. MTUG meeting was to discuss cyber security. Jansen did not attend. Hennepin County was retuning their binders and encrypting their mains as of October 16. There was a presentation on IP/ethernet testing procedures. Mihelich said siren mission critical IoT was discussed. There was another discussion on cyber security.

C. Reports from SECB Committees

Steering – No meeting

OTC(LMR)
Fredrick said a consultant was there.

WBBA
Thompson said Joe Glaccum gave a presentation from the Steering Committee on the bylaws for standing committees.

IOC and Workgroups
Jansen said that there is a vacancy for an alternate on the STR workgroup. It was agreed the grant funds would be used for maintenance and support of the towers. Jim Stromberg is working on a standard,

*M/S/C – Motion made by Jansen to appoint Mark VandenBerghe to the alternate position on the STR Committee. Bjorklund seconded. Motion carried.*
IPAWS
Scott Hass said at the meeting last week it was decided there will be a warning coordination class to be taught at the Governor’s conference, the APCO/NENA conference and at the state’s communication conference.

Finance Workgroup- No report

Grants Workgroup
Fredrick said the Grants workgroup has met several times over the past few weeks. The current status of the CPE and GIS data collection grants were discussed.

7. Other Business
A. 2020 Radio TOC Meeting Dates
Fredrick said the 2020 Radio TOC meeting dates remain the same; meeting on the 4th Wednesdays except for the November and December dates that are moved to the 3rd Wednesdays because of the holidays.

B. COML training
Fredrick said that Ron Robinson, MESB’s EMS Coordinator, has some funding for this training. The training would be in the January - March 2020 timeframe. Email Fredrick with interested parties by Thanksgiving.

Meeting adjourned at 1:26 pm.
MEMO

To: Radio TOC members
Fr: Tracey Fredrick
Date: November 13, 2019
RE: Interoperability/Encryption discussion for November Radio TOC Meeting

On November 4, I received an email outlining some issues the City of Minneapolis was having communicating with the St. Louis Park PSAP radios, as SLP was in the process of moving to encrypted talkgroups. Rather than having you sort through multiple email strings, I wanted to outline the issues and potential discussion points here.

Issues:
- The Minneapolis PSAP was not aware of SLP’s change to encryption. This resulted in a bonk on the Minneapolis consoles.
- Minneapolis has since removed SLP talkgroups from their consoles so Minneapolis does not continue to hear bonks.
- Unsure yet if SLP will provide encryption keys to Minneapolis, or other jurisdictions if asked.
- Interoperability should/needs to be maintained, even when entities move to encryption.
- Not being given information to install encrypted talkgroups in a timely manner.

Possible Discussion Items:
- Notification for changes to encryption
- Interoperability needs/requirements
- General encryption key discussion

If you have any questions prior to the November 20 meeting, please do not hesitate to contact me at (651) 643-8398 or tfredrick@mn-mesb.org
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<th>Dakota</th>
<th>Norwood</th>
<th>Hastings</th>
<th>North Branch</th>
<th>Hennepin West</th>
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