



## **METROPOLITAN EMERGENCY SERVICES BOARD BOARD MEETING AGENDA**

**October 8, 2025, 10:00 a.m.**

Hybrid Meeting Option:

[Webex Meeting](#)

Phone Number: (408) 418-9388

Meeting Number: 2554 343 9401

Password: amMJkttu492 (26655888 when dialing from a phone or video system)

1. **Call to Order** – Commissioner John P. Fahey, 2025 Board Chair
2. **Approval of Agenda** – Commissioner Fahey
3. **Consent Agenda** – Rohret (**page 3**)
  - A. Approval: September 19, 2025 Meeting Minutes
  - B. Approval: Appointment of Metro Representative to the Minnesota Office of EMS Labor & EMS Providers Advisory Council (**page 13**)
  - C. Approval: Acceptance of Minnesota Department of Health Grant for Minnesota Metropolitan Regional Trauma Advisory Committee (**page 15**)
4. **Radio Items** – Tracey Fredrick, Radio Services Coordinator
5. **9-1-1 Items** – Jill Rohret, Executive Director – None
6. **EMS Items** – Greg Hayes, EMS Coordinator – None
7. **Administrative Items** – Jill Rohret, Executive Director
  - A. Interview Respondents of RFP for Lobbying Services
  - B. Award of RFP for Lobbying Services (**page 17**)
8. **Reports**
9. **Old Business** – None
10. **New Business** – None
11. **Adjourn**



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### *Metropolitan Emergency Services Board Members*

#### Anoka County

Commissioner Mike Gamache\*  
Commissioner Mandy Meisner

#### Carver County

Commissioner John P. Fahey\* (2025 Chair)

#### Chisago County

Commissioner Rick Greene\*

#### City of Minneapolis

Council Member Elliott Payne\* (2025 Vice Chair)

#### Dakota County

Commissioner Joe Atkins\*  
Commissioner Bill Droste

#### Hennepin County

Commissioner Kevin Anderson  
Commissioner Irene Fernando\*

#### Isanti County

Commissioner Todd Christensen\*

#### Ramsey County

Commissioner Garrison McMurtrey  
Commissioner Kelly Miller\* (2025 Treasurer)

#### Scott County

Commissioner Dave Beer  
Commissioner Tom Wolf\* (2025 Secretary)

#### Sherburne County

Commissioner Gregg Felber\*

#### Washington County

Commissioner Michelle Clasen  
Commissioner Fran Miron\*

\*Denotes Executive Committee member



## METROPOLITAN EMERGENCY SERVICES BOARD

**Meeting Date:**  
**Agenda Item:**  
**Presenter:**

**October 8, 2025**  
**3. Consent Agenda**  
**Rohret**

- A. **Minutes** – The minutes of the September 19, 2025 meeting of the Board are attached for review and approval.
- B. **Appointment of Metro Representative to the Minnesota Office of EMS Labor & EMS Providers Advisory Council** – The EMS Technical Operations Committee (TOC) recommends appointing Alisha Vars as the Metro Region's primary representative to the Minnesota Office of EMS Labor and EMS Providers Advisory Council, and Tyler Lupkes as the alternate representative.
- C. **Acceptance of Minnesota Department of Health Grant for Minnesota Metropolitan Regional Trauma Advisory Committee** – Staff recommend the Board accept the grant from the Minnesota Department of Health in the amount of \$8,000.00.

MOTION BY:  
SECONDED BY:  
MOTION:

PASS/FAIL

# METROPOLITAN EMERGENCY SERVICES BOARD

## BOARD MEETING MINUTES

September 19, 2025

### Board Members Present:

Kevin Anderson, Hennepin County  
 Joe Atkins, Dakota County  
 Dave Beer, Scott County - **absent**  
 Todd Christensen, Isanti County  
 Bethany Cox, Washington County  
 Bill Droste, Dakota County  
 John P. Fahey, Carver County  
 Gregg Felber, Sherburne County  
 Irene Fernando, Hennepin County

Mike Gamache, Anoka County - **absent**  
 Richard Greene, Chisago County  
 Garrison McMurtrey, Ramsey County  
 Mandy Meisner, Anoka County  
 Kelly Miller, Ramsey County  
 Fran Miron, Washington County  
 Elliott Payne, City of Minneapolis  
 Tom Wolf, Scott County

**Staff Present:** Elizabeth Clausen; Tracey Fredrick; Greg Hayes; Jacob Kallenbach; Pamela Oslin; and Jill Rohret.

**Others Present:** Dan Craigie, *GeoComm*; Jim Farrell (remote), *Board Counsel*; Jeff Liebl, *GeoComm*; Kristin Mellstrom, *Hennepin County*; Paul Clark, *Datamark*; Earl Merchlewitz, *Goodhue County*; John Bryant, *GeoComm*; Margaret Vesel, *Larkin Hoffman Public Affairs*; and Kent Wilkening, *ECN*.

### 1. Call to Order

The meeting was called to order at 9:03 a.m. by the 2025 MESB Chair, Commissioner John P. Fahey.

### 2. Approval of Agenda

*Motion made by Commissioner Bill Droste, seconded by Commissioner Richard Greene to approve the September 2025 meeting agenda. Motion carried.*

### Roll Call for Approval of Agenda

<u>Name</u>	<u>County/City</u>	<u>Yes</u>	<u>No</u>
Kevin Anderson	Hennepin County	X	
Joe Atkins	Dakota County		
Dave Beer	Scott County		
Todd Christensen	Isanti County	X	
Bethany Cox	Washington County	X	
Bill Droste	Dakota County	X	
John P. Fahey	Carver County	X	
Gregg Felber	Sherburne County	X	
Irene Fernando	Hennepin County	X	
Mike Gamache	Anoka County		
Richard Greene	Chisago County	X	
Garrison McMurtrey	Ramsey County		
Mandy Meisner	Anoka County	X	
Kelly Miller	Ramsey County	X	
Fran Miron	Washington County	X	
Elliott Payne	City of Minneapolis		
Tom Wolf	Scott County		

Yes: 11 No: 0 Motion passed.

# METROPOLITAN EMERGENCY SERVICES BOARD

## 3. Consent Agenda

*Motion made by Commissioner Fran Miron, seconded by Commissioner Todd Christensen to approve the September 2025 consent agenda. Motion carried.*

### Roll Call for Approval of Consent Agenda

<b>Name</b>	<b>County/City</b>	<b>Yes</b>	<b>No</b>
Kevin Anderson	Hennepin County	X	
Joe Atkins	Dakota County		
Dave Beer	Scott County		
Todd Christensen	Isanti County	X	
Bethany Cox	Washington County	X	
Bill Droste	Dakota County	X	
John P. Fahey	Carver County	X	
Gregg Felber	Sherburne County	X	
Irene Fernando	Hennepin County	X	
Mike Gamache	Anoka County		
Richard Greene	Chisago County	X	
Garrison McMurtrey	Ramsey County		
Mandy Meisner	Anoka County	X	
Kelly Miller	Ramsey County	X	
Fran Miron	Washington County	X	
Elliott Payne	City of Minneapolis		
Tom Wolf	Scott County		

Yes: 11 No: 0 Motion passed.

## 4. Radio Items

### A. Approval to Delete Metro ARMER Standard 3.31.0

Tracey Fredrick said the Radio Technical Operations Committee (TOC) recommends the Board approve the deletion of Metro ARMER Standard 3.31.0. After review, the Radio TOC found the list of talkgroups related to standard 3.31.0 to be outdated and the content of the regional standard did not significantly vary enough from the state standard to justify having a separate metro standard.

*Motion made by Commissioner Bethany Cox, seconded by Commissioner Droste to approve the deletion of Metro ARMER Standard 3.31.0. Motion carried.*

### Roll Call for Approval of Agenda Item 4A

<b>Name</b>	<b>County/City</b>	<b>Yes</b>	<b>No</b>
Kevin Anderson	Hennepin County	X	
Joe Atkins	Dakota County		
Dave Beer	Scott County		
Todd Christensen	Isanti County	X	
Bethany Cox	Washington County	X	
Bill Droste	Dakota County	X	
John P. Fahey	Carver County	X	
Gregg Felber	Sherburne County	X	
Irene Fernando	Hennepin County	X	

# METROPOLITAN EMERGENCY SERVICES BOARD

Mike Gamache	Anoka County		
Richard Greene	Chisago County	X	
Garrison McMurtrey	Ramsey County		
Mandy Meisner	Anoka County	X	
Kelly Miller	Ramsey County	X	
Fran Miron	Washington County	X	
Elliott Payne	City of Minneapolis	X	
Tom Wolf	Scott County		

Yes: 12 No: 0 Motion passed.

## **B. Approval of Changes to WMRCC Talkgroup and Amendments to Metro Standard 3.27.0 – Use of MRCC Talkgroups**

Fredrick said the Radio TOC recommends a change to the West Medical Resource Control Center (MRCC) 2 (WMRCC2) talkgroup and amendments to Metro Standard 3.27.0 – Use of MRCC Talkgroups. According to Metro Standard 3.27.0, the West and East MRCCs should mirror each other's capabilities. East MRCC does not have encryption-capable devices. Hennepin Healthcare plans to provide encryption-capable devices for East MRCC until it can purchase its own. Due to this, the Radio TOC recommends amendments to Metro Standard 3.27.0 to reflect an additional encrypted talkgroup for both West and East MRCC, named WMRCC2E and EMRCC2E. Talkgroup 1 for both sides will remain clear.

*Motion made by Commissioner Irene Fernando, seconded by Commissioner Miron to approve the changes to the WMRCC talkgroup and the amendments to Metro Standard 3.27.0. Motion carried.*

## **Roll Call for Approval of Agenda Item 4B**

<b>Name</b>	<b>County/City</b>	<b>Yes</b>	<b>No</b>
Kevin Anderson	Hennepin County	X	
Joe Atkins	Dakota County		
Dave Beer	Scott County		
Todd Christensen	Isanti County	X	
Bethany Cox	Washington County	X	
Bill Droste	Dakota County	X	
John P. Fahey	Carver County	X	
Gregg Felber	Sherburne County	X	
Irene Fernando	Hennepin County	X	
Mike Gamache	Anoka County		
Richard Greene	Chisago County	X	
Garrison McMurtrey	Ramsey County		
Mandy Meisner	Anoka County	X	
Kelly Miller	Ramsey County	X	
Fran Miron	Washington County	X	
Elliott Payne	City of Minneapolis	X	
Tom Wolf	Scott County	X	

Yes: 13 No: 0 Motion passed.

# METROPOLITAN EMERGENCY SERVICES BOARD

## 5. 9-1-1 Items

### A. Award of RFP for Digital GIS Mapping of School Facilities

Jill Rohret said the digital GIS school mapping RFP evaluation workgroup recommends the Board award the RFP for digital GIS school mapping services to Critical Response Group, Inc. (CRG). In the 2024 legislative session, the Minnesota Legislature approved allocating \$7 million from the 9-1-1 special revenue fund to serve as grants to the regional emergency communications/services boards. The MESB approved a joint procurement with six of the seven other emergency communications/services board regions, with MESB being the lead contracting agent. The MESB issued an RFP for digital GIS Mapping of School Facilities on July 7, 2025, with responses due on August 1, 2025. The MESB received seven responses from: Critical Response Group, Inc.; Datamark Technologies; Digital Twin Imaging, Inc; GeoComm; MGT Impact Solutions, Inc.; SAM Managed Geospatial Services; and Timmons Group Geospatial Solutions. MESB staff formed an evaluation workgroup to evaluate the responses which were received. Evaluators were from each of the six participation regions, covering all public safety disciplines (EMS, fire, law enforcement (police and sheriff), and PSAP), as well as emergency management and GIS. The group also had someone representing schools. MESB staff members did not score the proposals.

Commissioner Miron asked if this was available for all public schools within the region.

Fredrick said that all public, private, and charter schools within the six regions may participate in the school mapping process.

Commissioner Cox asked if there was any flexibility in the grant deadline.

Rohret said the DPS Commissioner has the ability to extend the grant deadline but there are no guarantees.

*Motion made by Commissioner Droste, seconded by Commissioner Kevin Anderson to approve the award of the RFP for Digital GIS Mapping of School Facilities to Critical Response Group, Inc. Motion carried.*

### Roll Call for Approval of Agenda Item 5A

<b>Name</b>	<b>County/City</b>	<b>Yes</b>	<b>No</b>
Kevin Anderson	Hennepin County	X	
Joe Atkins	Dakota County		
Dave Beer	Scott County		
Todd Christensen	Isanti County	X	
Bethany Cox	Washington County	X	
Bill Droste	Dakota County	X	
John P. Fahey	Carver County	X	
Gregg Felber	Sherburne County	X	
Irene Fernando	Hennepin County	X	
Mike Gamache	Anoka County		
Richard Greene	Chisago County	X	
Garrison McMurtrey	Ramsey County		
Mandy Meisner	Anoka County	X	
Kelly Miller	Ramsey County	X	

# METROPOLITAN EMERGENCY SERVICES BOARD

Fran Miron	Washington County	X	
Elliott Payne	City of Minneapolis	X	
Tom Wolf	Scott County	X	

Yes: 13 No: 0 Motion passed.

## 6. EMS Items

### A. Acceptance and Approval of Grant Amendment for Minnesota Office of EMS EMS Relief Fund Grant

Greg Hayes said MESB staff recommend the Board accept and approve, pending favorable legal review, a grant amendment from the Minnesota Office of EMS (OEMS) for the 2024-2028 Relief Grant, providing access to \$65,445.65 in unused funds from fiscal years 2024 and 2025. The relief grant, also called the “Seatbelt” grant, provides five years of funding. The grant amendment allows the rollover of unused funds from prior years. Grant funds are used to support training and equipment within the region.

*Motion made by Commissioner Miron, seconded by Commissioner Richard Greene to approve the grant amendment for the Minnesota Office of EMS EMS Relief Fund grant. Motion carried.*

### Roll Call for Approval of Agenda Item 6A

<u>Name</u>	<u>County/City</u>	<u>Yes</u>	<u>No</u>
Kevin Anderson	Hennepin County	X	
Joe Atkins	Dakota County		
Dave Beer	Scott County		
Todd Christensen	Isanti County	X	
Bethany Cox	Washington County	X	
Bill Droste	Dakota County	X	
John P. Fahey	Carver County	X	
Gregg Felber	Sherburne County	X	
Irene Fernando	Hennepin County	X	
Mike Gamache	Anoka County		
Richard Greene	Chisago County	X	
Garrison McMurtrey	Ramsey County		
Mandy Meisner	Anoka County	X	
Kelly Miller	Ramsey County	X	
Fran Miron	Washington County	X	
Elliott Payne	City of Minneapolis	X	
Tom Wolf	Scott County	X	

Yes: 13 No: 0 Motion passed.

## 7. Administrative Items

### A. Award of RFP for Lobbying Services

Rohret said the MESB Executive Committee recommends the Board award the lobbying services RFP to Poul Haas. The MESB received three responses: Larkin Hoffman Public Affairs; McAlpin Capitol Results; and Poul Haas. When asking the respondents to attend the August 13, 2025, Executive Committee meeting, McAlpin Capitol Results withdrew from consideration. The remaining two respondents were interviewed by the Executive Committee.



# METROPOLITAN EMERGENCY SERVICES BOARD

*Motion made by Commissioner Miron, seconded by Commissioner Christensen to award the RFP for lobbying services to Larkin Hoffman Public Affairs.*

Board members discussed the RFP respondents for lobbying services. Board members requested the two remaining respondents to have an additional interview in the presence of the full Board at the October 2025 Board meeting.

*Motion made by Commissioner Miron, seconded by Commissioner Greene to table the RFP for lobbying services until the October 2025 MESB meeting. Motion carried.*

## Roll Call for Motion to Table Agenda Item 7A

<u>Name</u>	<u>County/City</u>	<u>Yes</u>	<u>No</u>
Kevin Anderson	Hennepin County	X	
Joe Atkins	Dakota County		
Dave Beer	Scott County		
Todd Christensen	Isanti County	X	
Bethany Cox	Washington County	X	
Bill Droste	Dakota County	X	
John P. Fahey	Carver County	X	
Gregg Felber	Sherburne County	X	
Irene Fernando	Hennepin County	X	
Mike Gamache	Anoka County		
Richard Greene	Chisago County	X	
Garrison McMurtrey	Ramsey County	X	
Mandy Meisner	Anoka County	X	
Kelly Miller	Ramsey County	X	
Fran Miron	Washington County	X	
Elliott Payne	City of Minneapolis	X	
Tom Wolf	Scott County		

Yes: 13    Nay: 0    Motion passed.

## 8. Reports

### A. Legislative Report

There is no new update.

### B. Statewide Emergency Communications Board

#### 1. Finance

Rohret said the committee met and discussed the Regional Needs Documents and the SECB Financial Standards.

#### 2. Legislative

Rohret said there was no update as the meeting was cancelled.

#### 3. Steering

Fredrick said the committee met and discussed the SECB Policy and Procedure Manual, SCIP goals, and bylaws.

# METROPOLITAN EMERGENCY SERVICES BOARD

## 4. Other SECB Committees

Fredrick said the LMR committee Chair will be from Ramsey County. A workgroup under the LMR committee continues to meet and discuss the Motorola SUA.

## 5. Board

Rohret said the Board met and passed its biennial budget. The strategic planning meeting will take place on September 29, 2025. The Board has approved changing its strategic plan to a five-year plan.

## C. DPS-ECN Update

Kent Wilkening of ECN provided a quick update. Director Palmer continues to define, describe, and develop a supervisory role within ECN to help with the transition to NG9-1-1.

## 9. Old Business

### A. Update on School Mapping Grant

Rohret said the Southeast and South Central region have done a magnificent job in outreach and acquiring data. The Minnesota Association of School Administrators sent out a letter for schools on the participation process. Outreach and communication with schools continues.

## 10. New Business

### A. Executive Director Annual Review

Chair John P. Fahey reminded the board to fill out the survey for the Executive Director annual performance review. The performance review will occur at the end of the October 2025 MESB meeting, in a closed portion of the meeting.

## 11. Adjourn

*Motion made by Commissioner Christensen, seconded by Commissioner Anderson. Motion carried.*

## Roll Call to Adjourn

<u>Name</u>	<u>County/City</u>	<u>Yes</u>	<u>No</u>
Kevin Anderson	Hennepin County	X	
Joe Atkins	Dakota County		
Dave Beer	Scott County		
Todd Christensen	Isanti County	X	
Bethany Cox	Washington County	X	
Bill Droste	Dakota County	X	
John P. Fahey	Carver County	X	
Gregg Felber	Sherburne County	X	
Irene Fernando	Hennepin County	X	
Mike Gamache	Anoka County		
Richard Greene	Chisago County	X	
Garrison McMurtrey	Ramsey County		
Mandy Meisner	Anoka County	X	
Kelly Miller	Ramsey County		
Fran Miron	Washington County	X	
Elliott Payne	City of Minneapolis		
Tom Wolf	Scott County		

# **METROPOLITAN EMERGENCY SERVICES BOARD**

Yes: 10 No: 0 Motion passed.

The meeting adjourned at 10:24 a.m.





## **METROPOLITAN EMERGENCY SERVICES BOARD**

**Meeting Date:** October 8, 2025  
**Agenda Item:** 3B. Approval of Metro Region  
Representative to Minnesota Office of  
EMS Labor & EMS Providers Advisory Council  
**Presenter:** Hayes

### **RECOMMENDATION**

The EMS Technical Operations Committee (TOC) recommends the Board appoint Alisha Vars as the metro region primary representative and Tyler Lupkes as the alternate representative to the Office of EMS Labor & EMS Providers Advisory Council.

### **BACKGROUND**

In 2024, the Minnesota State Legislature changed the governance and organization structure of the Emergency Medical System (EMS) Regulatory authority to the Minnesota Office of EMS (OEMS). Within the new structure, three advisory committees were formed, two of which the Metro Region needs to appoint a representative. The two appointments are to the Physician Advisory Council and the Labor & EMS Providers Advisory Council. The positions are two-year appointments.

At its December 17, 2024 meeting, the EMS TOC voted to recommend the appointment of Tom Edminson of M Health Fairview EMS. The Board approved the recommendation at its February 12, 2025 meeting.

### **ISSUES & CONCERNS**

The Board's previous appointment resigned from his position in August 2025, leaving the metro region's seat on the Labor & EMS Providers Advisory Council open.

Ms. Vars is the manager of the East Medical Resource Control Center for Health Partners and is active with the Metro Region Emergency Preparedness Subcommittee.

Mr. Lupkes is a battalion chief for Hennepin EMS and is the Chair of the Metro Region Emergency Preparedness Subcommittee.

### **FINANCIAL IMPACT**

None to the MESB.

MOTION BY:  
SECONDED BY:  
MOTION:

PASS/FAIL





## **METROPOLITAN EMERGENCY SERVICES BOARD**

**Meeting Date:**

**October 8, 2025**

**Agenda Item:**

**3C. Acceptance of Minnesota  
Department of Health Grant for  
Minnesota Metropolitan Regional  
Trauma Advisory Committee**

**Presenter:**

**Hayes**

### **RECOMMENDATION**

Staff recommends the Board accept a grant from the Minnesota Department of Health (MDH) for the Minnesota Metropolitan Regional Trauma Advisory Committee (MMRTAC) in the amount of \$8,000.00.

### **BACKGROUND**

MMRTAC represents the healthcare systems in the seven metropolitan counties of Anoka, Carver, Dakota, Hennepin, Ramsey, Scott, and Washington. [Minnesota Statutes §144.408](#) defines the functions of the MMRTAC to advise, consult with, and make recommendations to the Minnesota (State) Trauma Advisory Council (STAC) for regional modifications to the statewide trauma criteria to improve patient care and accommodate specific metropolitan regional needs. The STAC seeks the advice from the Regional Trauma Advisory Committees (RTACs) across Minnesota regarding process improvements, implementing and updating the trauma hospital level designation criteria, and to adapt, modify, and implement the criteria as appropriate to accommodate Minnesota's unique geography and the state's hospital and health professional distribution.

MESB serves as the administrative and fiscal agent for the MMRTAC. The Board accepted a similar grant in May 2025

### **ISSUES & CONCERNS**

Since its inception, MMRTAC has been excluded from the rural trauma grants from MDH due to the definition of rural. MMRTAC was the only regional trauma advisory committee which did not receive funding from the state. Over the last two years, the MESB argued for funding for MMRTAC as over 25% of the trauma in Minnesota's rural areas are transported into the metro region. As a result, MDH awarded MESB \$8,000.00 in federal funds for MMRTAC for training and education.

### **FINANCIAL IMPACT**

This grant provides additional funding and provide savings from EMS grants, which have been used to pay for MMRTAC activities.

MOTION BY:

SECONDED BY:

MOTION:

PASS/FAIL







## **METROPOLITAN EMERGENCY SERVICES BOARD**

**Meeting Date:**

**October 8, 2025**

**Agenda Item:**

**7A & B. Award of Lobbying  
Services RFP**

**Presenter:**

**Rohret**

### **RECOMMENDATION**

The Executive Committee recommends the Board award the lobbying services RFP to one of the two remaining respondents.

### **BACKGROUND**

MESB Policy 27 – Contracted Professional Services requires the MESB to issue an RFP every five years for contracted professional services. The last RFP for lobbying services was issued in 2020, with contract execution in January 2021.

### **ISSUES & CONCERNS**

The MESB issued an RFP for Lobbying Services on June 30, 2025, with responses due on July 25, 2025. The MESB received three responses from Larkin Hoffman Public Affairs, McAlpin Capitol Results, and Poul Haas. When asking the respondents to attend the August 13, 2025 Executive Committee meeting, one of the respondents withdrew from consideration. The remaining respondents were interviewed by the Executive Committee.

MESB staff did an initial evaluation of the responses and made a recommendation to the Executive Committee. The Executive Committee discussed the interviews and made a recommendation to the Board.

### **FINANCIAL IMPACT**

Costs for lobbying services were included in the 2026 MESB operational budget.

MOTION BY:  
SECONDED BY:  
MOTION:

PASS/FAIL