



METROPOLITAN EMERGENCY SERVICES BOARD RADIO TECHNICAL OPERATIONS COMMITTEE AGENDA

May 27, 2026, 1:00 p.m.

This meeting will be conducted in-person at the **MESB Board Room, 2099 University Ave W, St. Paul** and online at [WebEx Link](#). If prompted, please use meeting number 2555 974 0111 and password Radio. To call in by phone, dial 408.418.9388.

1. **Call to Order** – Committee Chair, Jake Thompson
2. **Roll Call/Attendance**
3. **Approval of Agenda** – Thompson
4. **Approval of Minutes of March 25, 2026 Meeting (page 2)** – Thompson
5. **Action Items**
 - A. Scott County Participation Plan Amendment (page 5) – Scott McLean
 - B. Anoka County Participation Plan Amendment (page 6) – Chris Spetcher
 - C. Carver County Talkgroup Permission Request (page 8) – Peter Sauter
 - D. Metro ARMER Standard 3.17.4 Update (page 9) – Tracey Fredrick
 - E. 2027 Meeting Dates (page 11) – Fredrick
6. **Moves, Additions, & Changes to the System**
7. **Committee Reports**
 - A. Metro Mobility Usage Update (page 12) – Chad LeVasseur
 - B. System Managers Group/Metro Administrators – Ron Jansen
 - C. MnDOT ARMER System Update – Nick Schatz/Dave Klema
 - D. SECB Committees
 - i. Steering – Fredrick/Jill Rohret
 - ii. LMR – Mike Mihelich/Nate Timm
 - iii. WBBA – Rod Olson/Ryan Emberland
 - iv. IOC/ICT Workgroup – Timm/Jansen/Dan Anderson
 - v. IPAWS – Scott Haas
 - vi. Finance/Grants Workgroup – Fredrick/Rohret
8. **Other Business**
 - A. ME TAC Permissions Update – Fredrick
 - B. Stier Bill/Legislative Task Force Update – Open Discussion
 - C. Change Management Items – Open Discussion
 - D. AI Use Policy/Standard/Best Practices – Fredrick/Open Discussion
9. **Adjourn**

Reminder: Next meeting scheduled for June 24, 2026.

Metropolitan Emergency Services Board

Radio Technical Operations Committee March 25, 2025 Draft Meeting Minutes

Members

Airport – Jeff Bjorklund

Anoka County – Ryan Emberland

Carver County – Peter Sauter

Chisago County – Mike Parker

Dakota County – Ron Jansen

Hennepin County – Jake Thompson

Isanti County – Clinton Maxson

Metro Region EMS – **absent**

Metro Transit – Chad LeVasseur

Minneapolis – Rod Olson

Minnesota Fire Chiefs – Jon Rasch

Ramsey County – Mike Mihelich

Scott County – Scott Haas

Sherburne County – Derek Baas

Washington County – Nate Timm

U of M – **absent**

Reason(s) for Remote Attendance: No members present remotely.

Guests: Kristen Aronen, *Hennepin County*; Joe Belany, *Life Link III (remote)*; John Brinkman, *DSC Communication (remote)*; Derek DiPietro, *Motorola*; Mark Erickson, *South Metro Fire (remote)*; Josh Ewing, *Action Radio*; Brandon Larson, *Life Link III (remote)*; Andrew LaVenture, *Edina Fire (remote)*; Wendy Lynch, *M Health Fairview (remote)*; Mike Melby, *North Ambulance*; Marty O'Malley, *Motorola*; Julian Ross, *Action Radio*; Nick Schatz, *MnDOT*; and Alisha Vars, *Regions Hospital*.

MESB Staff: Tracey Fredrick and Jacob Kallenbach.

1. Call to Order

The meeting was called to order at 1:00 p.m.

2. Roll Call

Roll Call was performed and there are no Radio TOC voting members attending remotely.

3. Approval of Agenda

Tracey Fredrick said item “8B: Interop Workgroup” will be added under the “Other Business” section of the meeting.

Motion made by Jeff Bjorklund, seconded by Scott Haas to approve the March 2026 Radio TOC meeting agenda as amended. Motion carried.

4. Approval of Minutes of February 25, 2026 Meeting

Motion made by Mike Mihelich, seconded by Ron Jansen to approve the February 25, 2026, Radio TOC meeting minutes. Motion carried.

5. Action Items

A. Life Link III Participation Plan Amendment

Brandon Larson of Life Link III said they are seeking an amendment to its ARMER Participation Plan. Life Link III will be seeking the following: a new radio ID range from 176020 – 176269; an additional future expansion of radio IDs from 115 to 150; and a waiver from IOP-33 and IOP-26 for radios within its fleet which serve a specific purpose (base alerting, control station consoles).

Motion made by Nate Timm, seconded by Jansen to approve the Life Link III ARMER

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Participation Plan amendment. Motion carried.

B. Isanti County Talkgroup Request

Clinton Maxson of Isanti County said the County is seeking an amendment to its ARMER Participation Plan and requesting an increase to its talkgroup IDs. The increase would see the talkgroup IDs go from 29 to 39.

Motion made by Jansen, seconded by Bjorklund to approve the Isanti County talkgroup request. Motion carried.

C. Sherburne County Simulcast Request

John Brinkman of DSC Communications said Sherburne County is seeking a simulcast MnDOT microwave excess capacity add. Sherburne County presently has a T1 based VHF simulcast system but has purchased a GTR 8000/ GRV VHF simulcast fire paging system. Sherburne County is requesting excess capacity VLAN Ethernet between Enfield and Zimmerman controlled by MnDOT microwave. The county will be contracting DSC Communications to install the simulcast system and will be responsible for connections to the onsite equipment. The simulcast will be located at the Sherburne County LEC site in Elk River. MnDOT has approved the proposal.

Motion made by Jansen, seconded by Bjorklund to approve the Sherburne County simulcast request. Motion carried.

6. Moves, Additions, and Changes to the System – None

7. Committee Reports

A. System Managers Group/Metro Administrators

There is no new updates as the meeting was cancelled.

B. MnDOT ARMER System Update

Nick Schatz said Motorola is preparing to update BIOS statewide. The MnDOT Motorola patch will go live at the end of March 2026.

C. SECB Committees

i. Steering

There is no new update.

ii. LMR

Mihelich said the committee met and reviewed numerous ARMER related action items.

iii. WBBA

Rod Olson said the committee met and discussed SCIP and adding a FirstNet presentation to a future meeting.

iv. IOC/ICT Workgroup

There is no new update.

v. IPAWS

There is no new update.

vi. Finance/Grants Workgroup

Fredrick said the committees met and discussed the SECB Grant, SCIP, and budget planning.

8. Other Business

A. ME TAC Permissions Update

Metropolitan Emergency Services Board

Fredrick said there are no new permission requests.

B. Interop Workgroup

Fredrick said that there had been a request to revitalize the Metro Interoperability Workgroup, to focus on reviewing and advertising standards and best practices. This will also be brought to the 9-1-1 TOC to gather support and participation.

9. Adjourn

The meeting was adjourned at 1:23 p.m.

DRAFT



Scott County Sheriff's Office

LUKE W. HENNEN, SHERIFF

Date: 2/9/26

To: Jake Thompson, Metro TOC Chair

From: Scott McLean \ Scott County

RE: Participation Plan Amendment

Scott County would like to amend its ARMER participation plan to account for agency growth.

Talkgroup ID's

Scott County currently has 132 Talkgroups. To facilitate encryption key rolls, it is required to create new Talkgroup IDs and assign new encryption keys to the new Talkgroups. I am requesting approval for 25 new Talkgroup IDs for a total of 157 Talkgroups.

Subscriber ID's

Scott County currently is authorized 1535 subscriber IDs. To accommodate agency growth, we are requesting an increase of 250 subscriber IDs for a total of 1785 approved subscriber IDs.

Thank you for your time and consideration on this request.

Best regards,
Scott McLean
Scott County Radio Administrator.
Direct: 952-463-8926
smclean@co.scott.mn.us

Our mission is to serve and protect our communities, property, and the rights of all; with dignity, compassion, respect, and integrity.

LAW ENFORCEMENT CENTER, 301 FULLER STREET SOUTH, SHAKOPEE, MN 55379
General: (952) 496-8300 Fax: (952) 496-8715 www.scottcountymn.gov



Emergency Dispatching for Sheriff, Police and Fire Departments in Anoka County

Mr. Chair,

Anoka County Radio Systems is seeking an amendment to our participation plan to include a PRPARED 911 ETAP 3102 device to transcribe radio traffic. The device will be placed downstream from our AIS and split our radio traffic audio sending one line to the Logger and the other into PREPARED's Audio Collector. The Audio Collector will send audio to PREPARED's Cloud and a VOCODER. The Audio collector, the ETAP 3102, and the Vocoder are on prem at our Andover ECC mounted in a secured enclosure within our Data Room.

Transcribed radio traffic will be a valuable tool for telecommunicators to quickly decipher live radio traffic and reference missed traffic without taking up additional air time to request repeated traffic or clarification. Telecommunicator Supervisors will also be able to monitor the transcription to monitor all active police and fire calls. Key words can be highlighted for easy visual identification such as "gun", "fighting", or "victim" to better allow telecommunicators to recognize priority traffic.

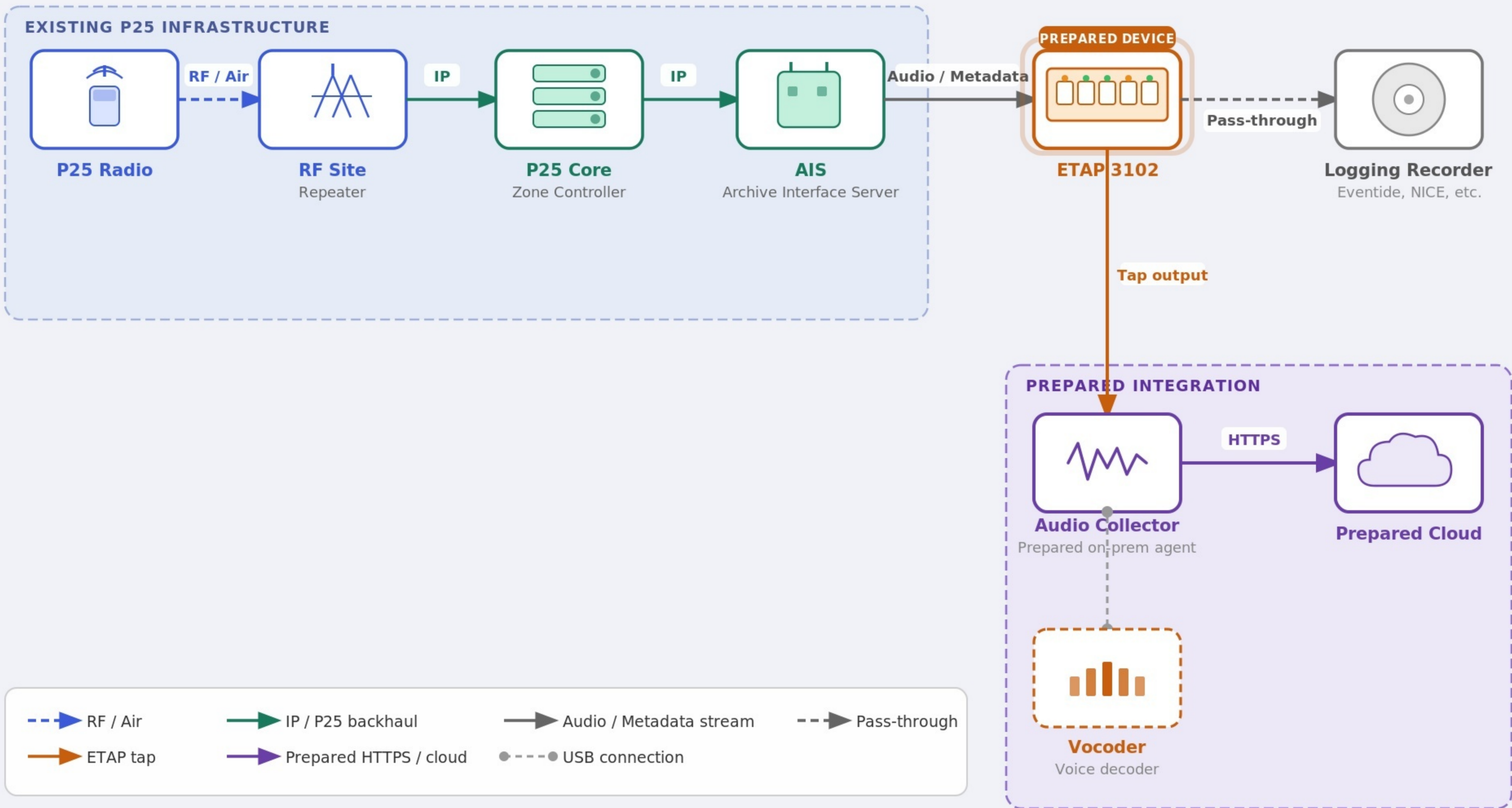
Thank you,
Chris Spetcher

Anoka County Emergency Communications ▲ Respectful, Innovative, Fiscally Responsible.

Anoka County Emergency Communications Center ▲ 13535 Hanson Blvd NW ▲ Andover, MN 55304
Office: 763-324-5800 ▲ Fax: 763-324-5810 ▲ www.anokacountymn.gov

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P25 Radio Traffic Flow – Prepared Ingestion





Office of County Sheriff
Carver County Government Center
Justice Center
606 East Fourth Street
Chaska, Minnesota 55318-2102

Jason Kamerud, Sheriff
Patrick Barry, Chief Deputy Sheriff
Emergency: 911
Sheriff Admin: (952) 361-1212
Admin. Fax: (952) 361-1229
Dispatch: (952) 361-1231
(Non-Emergency)

May 13, 2026

Mr. Jake Thompson
Radio System Manager
Hennepin County Sheriff's Office
1245 Shenandoah Ln N
Plymouth, MN 55447

Mr. Thompson,

Carver County is seeking permission for Requested Site talkgroup access on Hennepin West for a new dedicated fire paging talkgroup, CV-FPAGE.

We previously obtained Requested Site permission on Hennepin West for our Fire Main, CV-FIRE to cover the northeast part of Carver County. Our intention is to remove Requested Site from CV-FIRE when we make the operational change to the paging talkgroup, hopefully later this year. This change will lower the amount of airtime used by Carver on Hennepin West.

Thank you,

Peter Sauter
Public Safety Communication Systems Coordinator



Metro Region ARMER Standards

Section 3 – Metro 3.17.4 Non-emergent Event and Exercise Planning

Date Established
~~14-21~~

12-5-117-

Date Revised/Reviewed

7-14-21

1. Purpose or Objective

The purpose of this standard is to establish protocols and procedures to be used for planning communications for full-scale or functional exercises and non-emergent/pre-planned events that affect multiple-metro agencies or jurisdictions in the Metro region. This standard will also specify procedures for using statewide or metro-wide talkgroups during these types of events.

2. Operational Background

Full-scale or functional exercises and pre-planned events that include multi-jurisdictional, multi-agency disciplines, and use of more than one statewide and/or regional interoperability talkgroups require an All-Hazards, Type III Communications Unit Leader (COML) to establish a communication plan.

Non-emergent/pre-planned events are scheduled, non-emergency activities as defined by the National Incident Management System (NIMS). These events include, but are not limited to, a sporting event, concert, or parade.

A full-scale exercise (FSE) is a multi-agency, multi-jurisdictional, multi-discipline exercise involving a functional and/or field unit response. A functional response could include a joint field office, emergency operations center (EOC), etc. A field unit response could include firefighters or other first responders at a scene, along with mock victims, etc.

A functional exercise (FE) examines and/or validates the coordination, command, and control between various multi-agency coordination centers, such as an EOC, joint field office, etc. A functional exercise does not involve any field unit responders. Use of radio talkgroups should begin with the highest number available at the time (ex: ME TAC 10) and go towards the lowest.

Refer to Metro ARMER Standard 3.21.0 (Large Scale Incidents) for emergent events and/or Metro ARMER Standard 3.48.0 and SECB Standard IOP-30 (Communications Unit) and the Minnesota Communications Unit Standard Operating Guidelines for additional information about COMLs.

3. Operational Context

Full-scale or functional exercises and pre-planned events of any size can include complex communications issues. There is also a potential for any event to grow quickly into a large-scale incident. Refer to Metro ARMER Standard 3.21.0 (Large Scale Incidents) for emergent events.

Since full-scale/functional exercises and pre-planned events have the potential to affect system loading, a COML ~~must~~ ensure that the event does not inadvertently affect normal, daily operational needs by over-utilization and/or overloading of ARMER system resources.

4. Recommended Procedure

When an entity develops a plan for a full-scale/functional exercise or pre-planned event that involves the use of ARMER resources, these procedures will be followed:

- StatusBoard must be utilized. When the exercise or event is planned farther out than seven days, the requested resource should be reserved on the StatusBoard at least one week in advance, but not more than one month in advance.
- Exercise or event planners ~~must~~ include the impacted local entities' (city or county) ARMER System Administrators in the exercise development process from the beginning so local system resources are properly utilized.
- Exercise or event planners intending to use more than one statewide interoperability talkgroup ~~must~~ engage a Metro-based Minnesota-recognized COML.
- A COML engaged for an exercise or event during which planners intend to use two or more statewide and/or regional interoperability talkgroup shall complete or approve an ICS-205 Communications Plan and that plan ~~must~~ be distributed to the ARMER System Administrators of impacted local entities, the Chair of the Radio Technical Operations Committee, the applicable Regional Interoperability Coordinator, and the Statewide Interoperability Coordinator.
- A COML engaged for an exercise or event during which planners intend to use two or more statewide and/or regional interoperability talkgroup ~~must~~ take into consideration the home zone mapping, priority levels, talkgroup patching, site loading, and site access approvals of talkgroups being considered as well as the channel count and capacity of impacted repeater sites.

If the event or exercise planner deems the services of a COML necessary but does not have access to one, the Radio Systems Coordinator or the Minnesota Duty Officer should be contacted.

5. Management

The system managers, administrators, and users will all be responsible to see that this policy is implemented as defined. Identified issues and concerns will be brought to the impacted Technical Operations Committee (TOC) for resolution. Maintenance of this standard will be the responsibility of the Radio Services Coordinator.

Metropolitan Emergency Services Board Radio Technical Operations Committee

2027 Meeting Dates

Wednesday, January 27, 2027

Wednesday, February 24, 2027

Wednesday, March 24, 2027

Wednesday, April 28, 2027

Wednesday, May 26, 2027

Wednesday, June 23, 2027

Wednesday, July 28, 2027

Wednesday, August 25, 2027

Wednesday, September 22, 2027

Wednesday, October 27, 2027

Wednesday, November 17, 2026*

Wednesday, December 15/22, 2026*

All meetings will be at 1:00 p.m. at the Metropolitan Counties Government Center,
2099 University Avenue, St. Paul

*Meetings in these months on the third Wednesday due to holidays.

**Meeting this month is moved to the fifth Wednesday due to scheduling conflicts.

Metro Mobility Usage (Hours:Mins:Secs) 2026

Please Note: The report from Metro Mobility will be given at the beginning of the quarter beginning in 2026.

| Month | Anoka (Lino) | | | | | North | Hennepin | Overall |
|-----------|-----------------|----------|---------|---------|----------|--------|----------|----------|
| | City Center | Lakes | Dakota | Norwood | Hastings | Branch | West | |
| January | 17:55:49 | 11:52:01 | 4:53:57 | 4:56:36 | 5:00:04 | | 10:48:29 | 55:26:56 |
| February | 14:27:26 | 9:25:02 | 5:52:49 | 4:16:15 | 4:01:04 | | 9:16:32 | 47:19:08 |
| March | 1:16:59 | 1:53:30 | 0:26:56 | 0:22:59 | 0:18:42 | | 10:51:30 | 15:10:36 |
| April | | | | | | | | |
| May | | | | | | | | |
| June | | | | | | | | |
| July | | | | | | | | |
| August | | | | | | | | |
| September | | | | | | | | |
| October | | | | | | | | |
| November | | | | | | | | |
| December | | | | | | | | |

Difference since

Jan. 12 656:57:50 385:58:45 298:06:15 222:53:22 265:34:15 0:26:46 152:56:51 1982:54:04

| | | | | | | | | |
|---------------|-----------|----------|----------|----------|----------|---------|----------|-----------|
| Target | 150:00:00 | 75:00:00 | 75:00:00 | 75:00:00 | 75:00:00 | 0:00:00 | 75:00:00 | 525:00:00 |
|---------------|-----------|----------|----------|----------|----------|---------|----------|-----------|