



METROPOLITAN EMERGENCY SERVICES BOARD EXECUTIVE COMMITTEE MEETING AGENDA

October 14, 2026, 10:00 a.m.

Hybrid Meeting Option:

[Webex Meeting](#)

Phone Number: (408) 418-9388

Meeting Number: 2552 318 4136

Password: rKbNYSmP523 (75269767 when dialing from a phone or video system)

1. **Call to Order** – Council President Payne, 2026 Board Chair
2. **Approval of Agenda** – Council President Payne
3. **Approval of June 10, 2026 Executive Committee Minutes (page 3)**
4. **Radio Items** – Tracey Fredrick, Radio Services Coordinator
 - A. Approval of Amendments to Metropolitan Airport Commission's ARMER Participation Plan (**page 9**)
5. **9-1-1 Items** – Frank Jarman, 9-1-1 Services Manager – None
6. **EMS Items** – Greg Hayes, EMS Coordinator – None
7. **Administrative Items** – Jill Rohret, Executive Director
 - A. Approval of Agreement with 911 Authority for Shared Technology Study (**page 13**)
 - B. Award of RFP and Approval of Agreement with Redpath & Company for Audit Services (**page 33**)
 - C. Approval of 2027-2028 Lease with Metropolitan Mosquito Control District (**page 49**)
 - D. Approval of 2027 MESB Legislative Platform (**page 57**)
 - E. Discussion: 2026 Radio Training Funds (**page 61**)
8. **Old Business** – None
9. **New Business – CLOSED MEETING for Performance Evaluation**
 - A. 2026 Executive Director Performance Review – Council President Payne
10. **Adjourn**



METROPOLITAN EMERGENCY SERVICES BOARD EXECUTIVE COMMITTEE MEETING AGENDA

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Metropolitan Emergency Services Board Members

Anoka County

Commissioner Mike Gamache* (2026 Treasurer)
Commissioner Mandy Meisner

Carver County

Commissioner Tom Workman*

Chisago County

Commissioner Rick Greene*

City of Minneapolis

Council Member Elliott Payne* (2026 Chair)

Dakota County

Commissioner Joe Atkins
Commissioner Bill Droste*

Hennepin County

Commissioner Kevin Anderson
Commissioner Irene Fernando*

Isanti County

Commissioner Alan Duff*

Ramsey County

Commissioner Garrison McMurtrey
Commissioner Kelly Miller* (2026 Secretary)

Scott County

Commissioner Dave Beer
Commissioner Tom Wolf* (2026 Vice Chair)

Sherburne County

Commissioner Gregg Felber*

Washington County

Commissioner Michelle Clasen
Commissioner Fran Miron*

*Denotes Executive Committee member

METROPOLITAN EMERGENCY SERVICES BOARD

BOARD EXECUTIVE MEETING MINUTES

June 10, 2026

Commissioners Present:

Bill Droste, Dakota County
Alan Duff, Isanti County (*remote*)
Gregg Felber, Sherburne County
Irene Fernando, Hennepin County - **absent**
Mike Gamache, Anoka County

Rick Greene, Chisago County
Kelly Miller, Ramsey County (*remote*)
Fran Miron, Washington County
Elliott Payne, City of Minneapolis
Tom Wolf, Scott County
Tom Workman, Carver County - **absent**

Reason(s) for Remote Attendance: Not in a position to travel at this time.

Staff Present: Tracey Fredrick; Frank Jarman; Jacob Kallenbach; and Jill Rohret.

Others Present: Courtney Jasper, *Poul Haas*; Callie Lehman, *Poul Haas*; Kathleen Murphy, *Ramsey County (remote)*; Nate Smolinski, *DPS-HSEM (remote)*.

1. Call to Order

The meeting was called to order at 10:02 a.m. by MESB Chair Council President Elliott Payne.

2. Approval of Agenda

Motion made by Commissioner Fran Miron, seconded by Commissioner Rick Greene to approve the June 2026 MESB Executive Committee meeting agenda. Motion carried.

Roll Call for Approval of June 2026 Agenda

<u>Name</u>	<u>County/City</u>	<u>Yes</u>	<u>No</u>
Bill Droste	Dakota County	X	
Alan Duff	Isanti County		
Gregg Felber	Sherburne County	X	
Irene Fernando	Hennepin County		
Mike Gamache	Anoka County	X	
Rick Greene	Chisago County	X	
Kelly Miller	Ramsey County	X	
Fran Miron	Washington County	X	
Elliott Payne	City of Minneapolis	X	
Tom Wolf	Scott County	X	
Tom Workman	Carver County		

Yea: 8 Nay: 0 Motion Passes.

3. Approval of April 8, 2026 Executive Committee Minutes

Motion made by Commissioner Bill Droste, seconded by Commissioner Greene to approve the April 8, 2026 MESB Executive Committee meeting minutes. Motion carried.

Roll Call for Approval of April 2026 Minutes

<u>Name</u>	<u>County/City</u>	<u>Yes</u>	<u>No</u>
Bill Droste	Dakota County	X	
Alan Duff	Isanti County		
Gregg Felber	Sherburne County	X	
Irene Fernando	Hennepin County		
Mike Gamache	Anoka County	X	
Rick Greene	Chisago County	X	

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Kelly Miller	Ramsey County	X	
Fran Miron	Washington County	X	
Elliott Payne	City of Minneapolis	X	
Tom Wolf	Scott County	X	
Tom Workman	Carver County		

Yea: 8 Nay: 0 Motion Passes.

4. Radio Items

A. Approval of Amendment to Scott County's ARMER Participation Plan

Tracey Fredrick said the Radio Technical Operations Committee (TOC) recommends the MESB Executive Committee recommend approval of amendments to Scott County's ARMER participation plan. Scott County requests an increase to its talkgroup ID allocation of 25, for a total of 157, which allows for additional encryption capabilities for the county. Scott County requests to increase its subscriber ID allocation by 250, for a total of 1785, to account for future growth.

Motion made by Commissioner Tom Wolf, seconded by Commissioner Droste to approve the amendments to Scott County's ARMER participation plan. Motion carried.

Roll Call for Approval of Agenda Item 4A.

<u>Name</u>	<u>County/City</u>	<u>Yes</u>	<u>No</u>
Bill Droste	Dakota County	X	
Alan Duff	Isanti County		
Gregg Felber	Sherburne County	X	
Irene Fernando	Hennepin County		
Mike Gamache	Anoka County	X	
Rick Greene	Chisago County	X	
Kelly Miller	Ramsey County	X	
Fran Miron	Washington County	X	
Elliott Payne	City of Minneapolis	X	
Tom Wolf	Scott County	X	
Tom Workman	Carver County		

Yea: 8 Nay: 0 Motion Passes.

B. Approval of Amendments to Metro ARMER Standard 3.17.4

Fredrick said the Radio TOC recommends the MESB Executive Committee recommend approval of amendments to Metro ARMER Standard 3.17.4 Non-emergent Event and Exercise Planning. Amendments to the standard include stronger language regarding dissemination of information related to communications plans which utilize a regional and/or statewide resource. There are minor changes to remove redundant language.

Motion made by Commissioner Mike Gamache, seconded by Commissioner Wolf to approve the amendments to Metro ARMER Standard 3.17.4. Motion carried.

Roll Call for Approval of Agenda Item 4B.

<u>Name</u>	<u>County/City</u>	<u>Yes</u>	<u>No</u>
Bill Droste	Dakota County	X	
Alan Duff	Isanti County		

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Gregg Felber	Sherburne County	X	
Irene Fernando	Hennepin County		
Mike Gamache	Anoka County	X	
Rick Greene	Chisago County	X	
Kelly Miller	Ramsey County	X	
Fran Miron	Washington County	X	
Elliott Payne	City of Minneapolis	X	
Tom Wolf	Scott County	X	
Tom Workman	Carver County		

Yea: 8 Nay: 0 Motion Passes.

5. 9-1-1 Items – None

6. EMS Items

A. Approval of Agreement with Ron Bombeck for MIR Bus Maintenance

Jill Rohret said MESB staff recommend the Executive Committee recommend approval to renew the agreement with Ron Bombeck to maintain the Mobile Incident Response (MIR) bus. The bus is housed in partnership with Fairview EMS with an additional agreement with Ron Bombeck to help with maintenance and the training of drivers. Mr. Bombeck is a subject matter expert in the operations of the bus and still assists in maintenance and deployment. She noted that this item was noticed as action by the Executive Committee, since it is a contract, with ratification by the Board in July.

Motion made by Commissioner Wolf, seconded by Commissioner Gregg Felber to approve the agreement with Ron Bombeck for MIR bus maintenance. Motion carried.

Roll Call for Approval of Agenda Item 6A.

<u>Name</u>	<u>County/City</u>	<u>Yes</u>	<u>No</u>
Bill Droste	Dakota County	X	
Alan Duff	Isanti County	X	
Gregg Felber	Sherburne County	X	
Irene Fernando	Hennepin County		
Mike Gamache	Anoka County	X	
Rick Greene	Chisago County	X	
Kelly Miller	Ramsey County	X	
Fran Miron	Washington County	X	
Elliott Payne	City of Minneapolis	X	
Tom Wolf	Scott County	X	
Tom Workman	Carver County		

Yea: 9 Nay: 0 Motion Passes.

7. Administrative Items

A. Approval of 2027 Operational Budget

Rohret said she recommends the MESB Executive Committee recommend approval of the 2027 MESB operational budget. The 2027 operational budget contains increases due to changing resource needs, primarily related to 9-1-1, and general cost increases which are occurring in the economy. Rohret gave an overview of the 2027 operational budget.

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Commissioner Gregg Felber and Miron suggested adding work cell phone plans to the budget due to hybrid working environments.

Motion made by Commissioner Wolf, seconded by Commissioner Miron to approve the 2027 operational budget. Motion carried.

Roll Call for Approval of Agenda Item 7A.

Name	County/City	Yes	No
Bill Droste	Dakota County	X	
Alan Duff	Isanti County	X	
Gregg Felber	Sherburne County	X	
Irene Fernando	Hennepin County		
Mike Gamache	Anoka County	X	
Rick Greene	Chisago County	X	
Kelly Miller	Ramsey County	X	
Fran Miron	Washington County	X	
Elliott Payne	City of Minneapolis	X	
Tom Wolf	Scott County	X	
Tom Workman	Carver County		

Yea: 9 Nay: 0 Motion Passes.

B. Approval of 2027-2031 Capital Needs Forecast

Rohret said she recommends the MESB Executive Committee recommend approval of the 2027-2031 MESB capital needs forecast. Starting in 2016, a capital budget was reintroduced into the budgeting process. The capital budget does not affect assessment levels, as the Hennepin County Investment Fund funds capital projects. In 2025, the capital budget was renamed to the Capital Needs Forecast as the title better reflected the purpose of the document. Rohret gave a brief overview of the 2027-2031 capital needs forecast.

Motion made by Commissioner Bill Droste, seconded by Commissioner Mike Gamache to approve the 2027-2031 capital needs forecast. Motion carried.

Roll Call for Approval of Agenda Item 7B.

Name	County/City	Yes	No
Bill Droste	Dakota County	X	
Alan Duff	Isanti County	X	
Gregg Felber	Sherburne County	X	
Irene Fernando	Hennepin County		
Mike Gamache	Anoka County	X	
Rick Greene	Chisago County	X	
Kelly Miller	Ramsey County		
Fran Miron	Washington County	X	
Elliott Payne	City of Minneapolis	X	
Tom Wolf	Scott County	X	
Tom Workman	Carver County		

Yea: 8 Nay: 0 Motion Passes.

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C. Approval of 2027-2031 Joint Powers Agreement

Rohret said counsel and staff recommend the Executive Committee recommend approval of the 2027-2031 MESB Joint Powers Agreement. The proposed amendments are not major amendments; they are primarily language changes to reflect circumstantial changes which have occurred since the current version was executed or to reflect current practice. Additionally, though not shown in track changes, members' signature pages have been updated. Once approved by the MESB, the governing body of each member agency must approve the agreement.

Roll Call for Approval of Agenda Item 7C.

<u>Name</u>		<u>County/City</u>	<u>Yes</u>	<u>No</u>
Bill Droste		Dakota County	X	
Alan Duff		Isanti County	X	
Gregg Felber		Sherburne County	X	
Irene Fernando		Hennepin County		
Mike Gamache		Anoka County	X	
Rick Greene		Chisago County	X	
Kelly Miller		Ramsey County	X	
Fran Miron		Washington County	X	
Elliott Payne		City of Minneapolis	X	
Tom Wolf		Scott County	X	
Tom Workman		Carver County		

Yea: 9 Nay: 0 Motion Passes.

D. Discussion: MESB Staff Compensation Analysis

Rohret gave a brief update on the David Drown Associates (DDA) compensation and classification review of MESB positions. DDA found MESB salaries are competitive, and slightly above market rate, except for one position. The GIS Specialist position was reclassified in 2025 but is still slightly below market. The Executive Director position was not included in the analysis as DDA did not have enough data to draw conclusions about the market for that position.

8. Old Business – None

9. New Business – None

10. Adjourn

The meeting adjourned at 10:36 a.m.



METROPOLITAN EMERGENCY SERVICES BOARD

Meeting Date:

October 14, 2026

Agenda Item:

**4A. Approval of Amendment to
Metropolitan Airports Commission's
ARMER Participation Plan**

Presenter:

Fredrick

RECOMMENDATION

The Radio Technical Operations Committee (TOC) recommends the Executive Committee recommend approval of an amendment to the Metropolitan Airport Commission's (MAC) ARMER participation plan.

BACKGROUND

MAC has been a full ARMER participant since 2004 utilizing a plan under Hennepin County.

ISSUES & CONCERNS

MAC requests approval of an amendment to its ARMER participation plan to add a new console site and reconfigure its current console site. The proposed project will be completed in three phases. Phase one adds one new console position to MAC's existing site, which includes an upgrade of fiber links.

Phase two adds the new console site, which will house ten console positions. The new console site requires an update to its microwave link, which will be completed with an upgrade to ethernet backhaul in 2027.

Phase three includes upgrading Public Safety Answering Point (PSAP) consoles and relocating some console positions from the current PSAP to the new PSAP. When this concludes, the new PSAP will house ten console positions and the current PSAP becomes a backup center with three console positions.

MAC is contracting with Motorola to complete the project and has MnDOT approval to move forward.

FINANCIAL IMPACT

None to the MESB.

MOTION BY:

SECONDED BY:

MOTION:

PASS/FAIL



Metropolitan Airports Commission

6040 - 28th Avenue South, Minneapolis, MN 55450 • 612-726-8100 • metroairports.org

September 21, 2026

Chair Thompson
MESB Radio TOC

Chair Thompson,

The Metropolitan Airports Commission (MAC) is building a new PSAP on the MSP Airport campus and is set to open sometime later in 2027. As part of this addition the MAC is requesting a couple changes to our participation plan to allow for training on the new Motorola AXS consoles as well as the addition of a new console site and finally reconfiguration of our existing console site.

Existing Conditions

Today the MAC operates 1 PSAP which consists of 5 MCC7500E console positions with VPMs, an AIS and NM Client. We are connected to Zone 2 and operate as console site 23 with dual site links. One link utilizes our microwave spur link to the Hennepin County Golden Valley site, the second link utilizes Hennepin County fiber. Our site equipment is located in an equipment room on the other end of the building and we are currently connecting the AMRER switches between the PSAP and the main equipment room in the building using fiber media converters.

Phase 1

The MAC is requesting to add 1 new AXS console to our existing console site, Zone 2, site 23. We currently have 5 console positions in our existing PSAP. We have a backup site that currently utilizes our Motorola Avtec consoles. We plan to add one AXS console to this backup center to allow staff time to train on this new technology as well as acceptance testing. We intend to connect this single console via MAC fiber utilizing media converters.

As part of this first phase of work, we are also planning to upgrade the links between our console site equipment and the PSAP computer room by removing the media converters currently in use and connect the ARMER switches together using single mode fiber SFPs inserted into the switches. This work was designed and procured through Motorola. This will remove a point of failure by removing the media converters now that Motorola supports the SFP configuration.

Phase 2

The MAC will build out our new console site, Zone 2, site 24 (assigned by MnDOT). This new site will eventually consist of 10 AXS console positions, however when we open we will have 7 positions installed, 2 site routers, 2 CCGWs, 4 switches, a conventional site controller, MC Edge Aux I/O server, and a couple APX 8000 control stations for backup resources. We plan to move the 1 AXS console from our backup site that was used for training to our new PSAP as an 8th position as well as moving our existing NM client to the new site. Radio logging will currently remain at our existing site.

The MAC currently utilizes two diverse connections back to Zone 2. The MAC owns a microwave spur link to the Hennepin County Golden Valley site. The second link utilizes Hennepin County fiber. The new console site will require 3 mbps of bandwidth per the Motorola design. That bandwidth will not be an issue on the fiber link. The existing microwave link will be upgraded in 2027 to ethernet backhaul and will not have an issue with the proposed bandwidth either.

Phase 3

This final phase will consist of upgrading our existing PSAP from 5 MCC7500E consoles and 1 AIS to AXS consoles and relocating 2 of the 5 positions to our new PSAP. This work will happen after we move operations to our new PSAP. This would complete our new PSAP build to the final total of 10 positions and our existing PSAP would be transitioned to a hot backup center with 3 console positions. Both sites would have the same equipment for continuity.

The MAC has contracted with Motorola Solutions to do the installation of each phase.

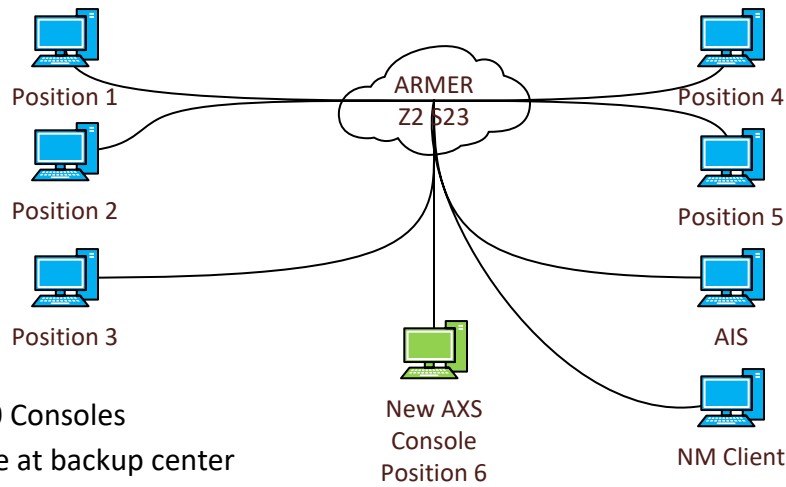
See the attached diagram.

Respectfully,

Jeff Bjorklund
Principal Telecommunications Engineer
Metropolitan Airports Commission

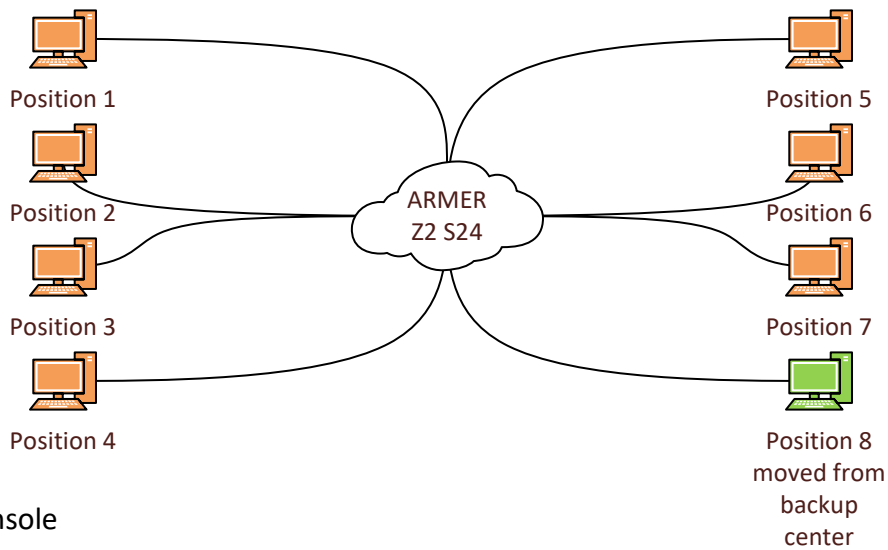
=
=

Phase 1



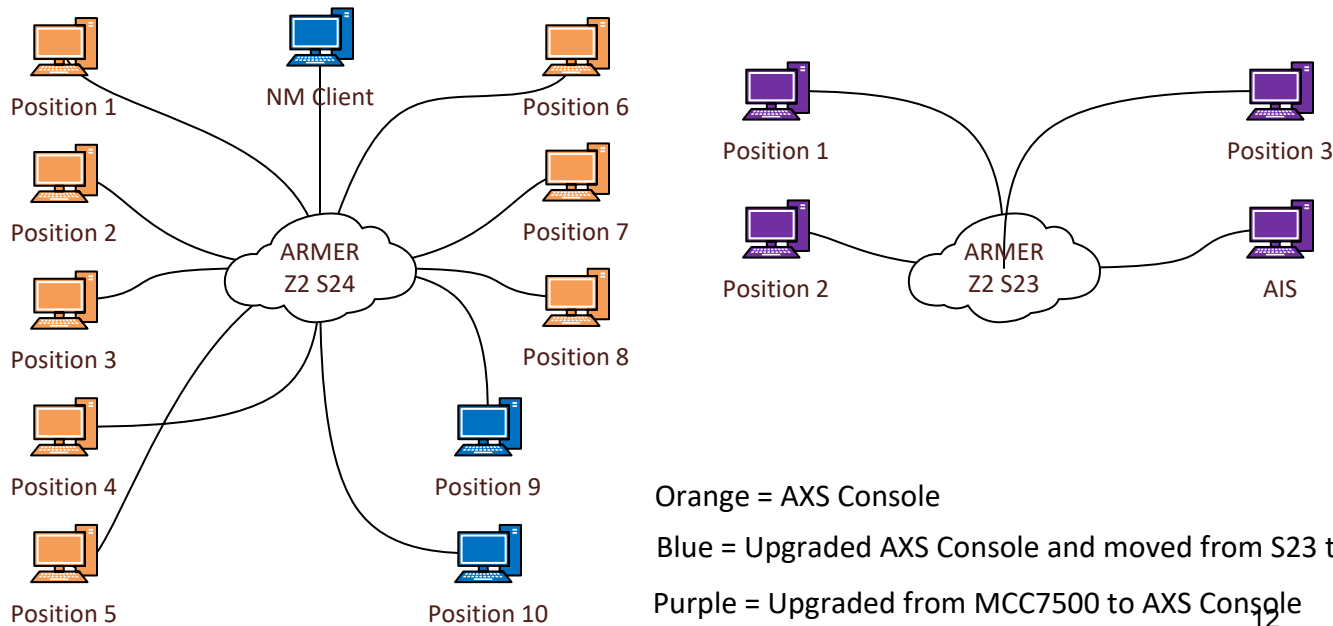
Blue = Existing MCC 7500 Consoles
Green = New AXS Console at backup center

Phase 2



Orange = New AXS Console
Green = AXS Console moved from S23 backup center to new center

Phase 3



Orange = AXS Console
Blue = Upgraded AXS Console and moved from S23 to S24
Purple = Upgraded from MCC7500 to AXS Console



METROPOLITAN EMERGENCY SERVICES BOARD

Meeting Date: October 14, 2026
Agenda Item: 7A. Approval of Contract with
911 Authority for Shared Technology
Feasibility & Cost Effectiveness Study
Presenter: Rohret

RECOMMENDATION

Staff recommend the Board approve the contract with 911 Authority in the amount of \$65,000.00.

BACKGROUND

In 2023, the MESB amended a contract with a consultant to conduct a regional cost study to determine the cost to provide emergency communications in the metro region. The study was conducted using 2023 budgetary and cost figures and was accepted by the Board in March 2024. That study raised the issue of whether counties and other entities operating PSAPs in the region could realize cost savings if, in particular, 9-1-1 technologies were shared among PSAPs.

At the September 9, 2026 meeting, the Board awarded the RFP to 911 Authority.

ISSUES & CONCERNS

At the September 9, 2026 meeting, the MESB voted to award the RFP for the Feasibility & Cost Effectiveness Study for Shared 9-1-1 Technology to 911 Authority. Since that date, the Executive Director, Board Counsel and 911 Authority worked to prepare a contract document.

The contract before the Board for approval includes all the terms stated in the RFP, as well as the proposal made by CRG, including its price of \$65,000.00.

Counsel reviewed the final contract and found no issues with it.

FINANCIAL IMPACT

This amount of this contract will be covered by the 2027 MESB operational budget.

MOTION BY:
SECONDED BY:
MOTION:

PASS/FAIL

PROFESSIONAL SERVICES CONTRACT
BETWEEN
METROPOLITAN EMERGENCY SERVICES BOARD
AND
911 AUTHORITY, LLC
FOR
FEASIBILITY & COST EFFECTIVENESS STUDY
FOR REGIONAL SHARED 9-1-1 PSAP TECHNOLOGY

THIS IS A CONTRACT made as of the date written below between the Metropolitan Emergency Services Board (“CLIENT”) and 911 AUTHORITY LLC (a Pennsylvania Limited Liability Company) (“911 AUTHORITY or CONSULTANT”). CLIENT hereby engages CONSULTANT to provide professional and consulting services for the CLIENT (“Project”).

Execution of this Contract by 911 AUTHORITY and CLIENT constitutes written authorization to begin on the first mutually agreeable date.

SECTION 1 - GENERAL

1.1 Standard of Care

911 AUTHORITY shall perform for or furnish to CLIENT professional services in all phases of the Project to which this Contract applies as hereinafter provided. 911 AUTHORITY may employ such consultants as 911 AUTHORITY deems necessary to assist in the performance or furnishing of professional services hereunder. 911 AUTHORITY shall not be required to employ any consultant unacceptable to 911 AUTHORITY.

The standard of care for all professional services performed or furnished by 911 AUTHORITY under this Contract will be the care and skill ordinarily used by members of the telecommunications profession practicing under similar conditions at the same time and in the same locality.

SECTION 2 - SCOPE OF SERVICES OF 911 AUTHORITY

2.1 Project Services and Deliverables

2.1.1 The Basic Scope of Services and Project Deliverables to be performed and furnished are contained in Exhibit “A”.

2.1.2 Within fifteen (15) calendar days after each Project Deliverable is delivered, CLIENT shall review each deliverable and identify changes for the purpose of

determining whether each Project Deliverable meets the description of the deliverable as specified in Exhibit “A” and any other relevant provisions of this Contract. Upon the incorporation of any agreed upon changes, 911 AUTHORITY will deliver the Project Deliverable in Final.

SECTION 3 - CLIENT’S RESPONSIBILITIES

Except as otherwise provided in Exhibit “A”, CLIENT shall do the following in a timely manner so as not to delay the delivery of services contracted from 911 AUTHORITY, and CLIENT shall bear all costs incident thereto:

- 3.1** CLIENT agrees to make available in a timely manner reports, data or any information deemed necessary to complete findings, provided that said reports, data and information are within the custody and control of the CLIENT.

SECTION 4 - TIMES FOR RENDERING SERVICES

- 4.1** If CLIENT has requested changes in the scope, extent or character of a Project as defined in Exhibit “A”, the time of performance and fee of 911 AUTHORITY’S services shall be adjusted in accordance with Exhibit “A”.

- 4.2** Work done by 911 AUTHORITY will commence on the first mutually acceptable date after execution of this Contract and will be completed in full and with all Project Deliverables and services delivered in final form no later than the date specified in Exhibit “A”. The parties mutually agree to develop a schedule that will be made part of this Contract signed by both parties. It is expected that both parties will carry out their respective responsibilities diligently and expeditiously so as not to delay each other in completing the mutually agreeable tasks and activities associated with the schedule.

- 4.2.1** A party will not be in breach of or in default under this Contract on account of, and will not be liable to the other party for, any delay or failure to perform its obligations under this Contract by reason of fire, earthquake, flood, explosion, strike, riot, war, terrorism, or similar event beyond that party’s reasonable control (each a “**Force Majeure Event**”). However, if a Force Majeure Event occurs, the affected party shall, as soon as practicable:

- 4.2.1.1** notify the other party of the Force Majeure Event and its impact on performance under this Contract; and

- 4.2.1.2** use reasonable efforts to resolve any issues resulting from the Force Majeure Event and perform its obligations under this Contract.

- 4.3** This Contract shall expire on one (1) year from the execution date of this contract. The expiration date shall not extend the dates for Project deliverables and services set forth in the schedule agreed to by the parties in accordance with Section 4.2.

SECTION 5 - PAYMENTS TO 911 AUTHORITY FOR SERVICES

5.1 Fees

CLIENT shall pay to 911 AUTHORITY the fees indicated in Exhibit “A” in consideration of 911 AUTHORITY’S completion of its responsibilities under this Contract.

5.2 Other Provisions Concerning Payments

5.2.1 Preparation of Invoices. Invoices will be prepared in accordance with 911 AUTHORITY’S invoicing practices and will be submitted to CLIENT by 911 AUTHORITY on a monthly basis. The portion of the amount billed for 911 AUTHORITY’S services will be based upon either payment milestones or 911 AUTHORITY’S estimate of the proportion of the total services actually performed at the time of billing or as specified in Exhibit A

5.2.2 Unpaid Invoices. If CLIENT fails to make any payment due 911 AUTHORITY for services and expenses within thirty days (30) after receipt of 911 AUTHORITY’S invoice therefore, the amounts due 911 AUTHORITY will be increased at the rate of 1% per month (or the maximum rate of interest permitted by law, if less) from said thirtieth day and, in addition, 911 AUTHORITY may, after giving fourteen days’ written notice to CLIENT, suspend services under this Contract until 911 AUTHORITY has been paid in full all amounts due. Payments will be credited first to interest and then to principal. In the event of a disputed or contested billing, only that portion so contested may be withheld from payment, and the undisputed portion shall be paid.

5.3 Payments Upon Termination

5.3.1 Termination by CLIENT for Convenience. In the event of termination by CLIENT under paragraph 6.10:

5.3.1.1 911 AUTHORITY will be paid for such services performed or furnished by 911 AUTHORITY through the date of termination on the basis specified in Exhibit “A”. In addition, 911 AUTHORITY will be paid for the charges of 911 AUTHORITY’S Consultants employed to perform or furnish services through the effective date of the termination.

SECTION 6 - GENERAL CONSIDERATIONS

6.1 911 AUTHORITY shall cooperate fully with CLIENT or CLIENT’S representatives in making possible work-in- progress reports as frequently as desired by CLIENT. Should CLIENT or its representatives find that Project work is not being performed in accordance with this Contract, CLIENT shall promptly notify 911 AUTHORITY in writing of the unacceptable work found, and 911 AUTHORITY shall take immediate appropriate corrective actions. CLIENT, however, shall not interpret this paragraph, to require reports.

- 6.2 CLIENT agrees to mitigate its damages, should any damages occur in the course of this Contract, to every extent possible and to take such reasonable measures to prevent injury or damages as a reasonably prudent individual or entity would take.
- 6.3 Diagrams, instructions, specifications and other documents, including those in electronic form, prepared in the performance of any service under this Contract by 911 AUTHORITY and 911 AUTHORITY'S Consultants are the property of CLIENT, provided that CLIENT pays all amounts due 911 AUTHORITY associated with such material's preparation.
- 6.4 No waiver, modification, or cancellation of any term or condition of this Contract shall be effective unless made in writing. Nor shall any waiver be used to excuse the performance of any act other than those specifically referred to in said written notice of waiver.
- 6.5 This Contract shall be construed and enforced in accordance with the laws of the State of Minnesota. In the event of any dispute concerning this Contract or the services provided hereunder, suit may be brought only in a court of competent jurisdiction in Ramsey County, Minnesota.
- 6.6 This Contract represents the entire agreement of the parties and supersedes all previous contracts, written and oral. This Contract shall not be modified except in writing and executed by the authorized representatives of CLIENT and 911 AUTHORITY. Nothing in this Contract shall be construed to give any rights or benefits to any other party, and all duties and responsibilities undertaken pursuant to this Contract are for the sole and exclusive benefit of the parties to this Contract.
- 6.7 CLIENT may terminate this Contract for convenience without cause, upon at least fifteen (15) days written notice to 911 AUTHORITY, in which event 911 AUTHORITY shall be paid for services satisfactorily performed prior to the effective date of termination. During the period between notice of termination and actual date of termination, 911 AUTHORITY shall perform only those services requested by CLIENT or required by the Contractor to protect or secure its work.
- 6.8 911 AUTHORITY may terminate this Contract for convenience without cause, upon at least fifteen (15) days written notice to CLIENT if the CLIENT by its actions or inaction fails to provide to 911 AUTHORITY the information required to execute its responsibilities under the terms of this contract in a reasonable timeframe as delineated in accordance with the mutually approved Project Schedule, in which event 911 AUTHORITY shall be paid for services satisfactorily performed prior to the effective date of termination. During the period between notice of termination and actual date of termination, 911 AUTHORITY shall perform only those services requested by CLIENT or required by the Contractor to protect or secure its work.
- 6.9 Whenever notice is required by the terms of this Contract, such notice shall be in writing and sent certified mail, return receipt requested, and addressed as follows:

To CLIENT:

Metropolitan Emergency Services Board
2099 University Ave. W.

St. Paul, Minnesota 55104
Attn: Jill Rohret, Executive Director

To 911 AUTHORITY: Joel V. McCamley, ENP, President
911 Authority LLC
19 Colonnade Way #234
State College PA 16803

- 6.10** Any provision or part of this Contract held to be void or unenforceable under any law or regulation shall be deemed stricken, and all remaining provisions shall continue to be valid and binding upon CLIENT and 911 AUTHORITY, who agree that this Contract shall be reformed to replace such stricken provision or part thereof with a valid and enforceable provision that comes as close as possible to expressing the intention of the stricken provision.
- 6.11** Failure of either party to enforce any right or required procedure under this Contract shall not be deemed a waiver thereof.
- 6.12** All express representations, indemnifications, or limitations of liability made or given in this Contract shall survive the completion of all services and the delivery of all deliverables by 911 AUTHORITY under this Contract or the natural termination of this Contract.
- 6.13** During the term of this Contract, 911 AUTHORITY shall maintain the following insurances with the minimum coverage indicated below:
- 6.13.1** Comprehensive General Liability - \$2,000,000 per occurrence; \$2,000,000 general aggregate.
- 6.13.2** Business Automobile Liability for Owned, Non-Owned, and Hired Automobiles-combined single limit of \$2,000,000 per occurrence.
- 6.13.3** Professional Liability - \$2,000,000 per claim.
- 6.13.4** Workers' Compensation and Employer's Liability:
- a. Workers' Compensation Statutory
If the contractor is based outside the state of Minnesota, coverage must apply to Minnesota laws.
- b. Employer's Liability. Bodily Injury by:
- | | |
|-------------------------|--------------|
| Each accident: | \$500,000.00 |
| Disease – Policy Limit | \$500,000.00 |
| Disease – Each Employee | \$500,000.00 |

Prior to performing services under this Contract 911 AUTHORITY shall obtain the required insurance under this Contract and deliver to CLIENT a properly executed certificate of insurance that clearly evidences the required insurance coverages. The certificate shall name Metropolitan Emergency Services Board as the certificate holder and as an additional insured for the Comprehensive General Liability coverage with respect to services performed under this Contract.

- 6.14** 911 AUTHORITY shall have the right to include the award of the Project, as well as artistic, photographic, or written representations of the Project among 911 AUTHORITY'S promotional and professional materials. 911 AUTHORITY shall be given reasonable access to the completed Project to make such representations. However, 911 AUTHORITY'S materials shall not include information that 911 AUTHORITY knows, or has been advised by the CLIENT, is confidential or proprietary. The CLIENT shall provide professional credit for 911 AUTHORITY in the CLIENT'S promotional materials for the Project.

SECTION 7 - COMPLIANCE WITH LAWS

- 7.1** 911 AUTHORITY shall comply with all applicable federal, state, and local laws, rules, regulations, and ordinances, and all provisions required thereby to be included herein are incorporated by reference. The enactment or modification of any applicable state or federal statute or the promulgation of rules or regulations thereunder after execution of this Contract shall be reviewed by the CLIENT and 911 AUTHORITY to determine whether the provisions of this Contract require formal modification.
- 7.2** 911 AUTHORITY and its agents shall abide by all ethical requirements that apply to persons who have a business relationship with the CLIENT. If 911 AUTHORITY or its agents violate any applicable ethical standards, the CLIENT may, in its sole discretion, terminate this Contract immediately upon notice to 911 AUTHORITY.
- 7.3** 911 AUTHORITY certifies by entering into this Contract that neither it nor its principal(s) is presently in arrears in payment of taxes, permit fees or other statutory, regulatory or judicially required payments to the CLIENT or the State of Minnesota. 911 AUTHORITY agrees that any payments currently due to the CLIENT or the State of Minnesota may be withheld from payments due to 911 AUTHORITY. Additionally, further work or payments may be withheld, delayed, or denied and/or this Contract suspended until 911 AUTHORITY is current in its payments and has submitted proof of such payment to the CLIENT.
- 7.4** 911 AUTHORITY warrants that it has no current, pending or outstanding criminal, civil, or enforcement actions initiated by the CLIENT or the State of Minnesota and agrees that it will immediately notify the CLIENT of any such actions. During the term of such actions, 911 AUTHORITY agrees that the CLIENT may delay, withhold, or deny work under any supplement, amendment, change order or other contractual device issued pursuant to this Contract. A determination by the CLIENT shall be binding on the parties.

Any payments that the CLIENT may delay, withhold, deny, or apply under this section shall not be subject to penalty or interest, except as permitted by MN law.

- 7.5** 911 AUTHORITY warrants that 911 AUTHORITY and its subcontractors, if any, shall obtain and maintain all required permits, licenses, registrations, and approvals, and shall comply with all health, safety, and environmental statutes, rules, or regulations in the performance of work activities for the CLIENT. Failure to do so may be deemed a material breach of this Contract and grounds for immediate termination and denial of further work with the CLIENT.
- 7.6 Drug-Free Workplace Certification.** 911 AUTHORITY hereby covenants and agrees to make a good faith effort to provide and maintain a drug-free workplace. 911 AUTHORITY will give written notice to the CLIENT within ten (10) days after receiving actual notice that 911 AUTHORITY, or an employee of 911 AUTHORITY in the State of Minnesota, has been convicted of a criminal drug violation occurring in the workplace.
- 7.7 Employment Eligibility Verification.** 911 AUTHORITY swears or affirms under the penalties of perjury that 911 AUTHORITY does not knowingly employ an unauthorized alien. 911 AUTHORITY further agrees that:
- 7.7.1** 911 AUTHORITY shall enroll in and verify the work eligibility status of all his/her/its newly hired employees through the E-Verify program. 911 AUTHORITY is not required to participate should the E-Verify program cease to exist. Additionally, 911 AUTHORITY is not required to participate if 911 AUTHORITY is self-employed and does not employ any employees.
- 7.7.2** 911 AUTHORITY shall not knowingly employ or contract with an unauthorized alien. 911 AUTHORITY shall not retain an employee or contract with a person that 911 AUTHORITY subsequently learns is an unauthorized alien.
- 7.7.3** 911 AUTHORITY shall require his/her/its subcontractors, who perform work under this Contract, to certify to 911 AUTHORITY that the subcontractor does not knowingly employ or contract with an unauthorized alien and that the subcontractor has enrolled and is participating in the E-Verify program. 911 AUTHORITY agrees to maintain this certification throughout the duration of the term of a contract with a subcontractor.
- 7.8 Funding Cancellation.** When the CLIENT makes a written determination that funds are not authorized by statute or otherwise available to support continuation of performance of this Contract, this Contract shall be canceled immediately. A determination by the CLIENT that funds are not authorized or otherwise available to support continuation of performance shall be final and conclusive.
- 7.9 Governing Law.** This Contract shall be governed, construed, and enforced in accordance with the laws of the State of Minnesota, without regard to its conflict of laws rules. Suit, if any, must be brought in Ramsey County, Minnesota.

7.10 Indemnification. 911 AUTHORITY agrees to indemnify, defend, and hold harmless the CLIENT, its agents, officials, and employees from all claims and suits including court costs, attorney’s fees, and other expenses caused by any act or omission of 911 AUTHORITY and/or its subcontractors, if any, in the performance of this Contract. The CLIENT shall not provide such indemnification to the 911 AUTHORITY.

7.11 Nondiscrimination.

7.11.1 Pursuant to law, and in keeping with the purposes of the federal Civil Rights Act of 1964, the Age Discrimination in Employment Act, and the Americans with Disabilities Act, 911 AUTHORITY covenants that it shall not discriminate against any employee or applicant for employment relating to this Contract with respect to the hire, tenure, terms, conditions or privileges of employment or any matter directly or indirectly related to employment, because of the employee’s or applicant’s race, color, national origin, religion, sex, age, disability, ancestry, status as a veteran, or any other characteristic protected by federal, state, or local law (“Protected Characteristics”). 911 AUTHORITY certifies compliance with applicable federal laws, regulations, and executive orders prohibiting discrimination based on the Protected Characteristics in the provision of services. Breach of this paragraph may be regarded as a material breach of this Contract, but nothing in this paragraph shall be construed to imply or establish an employment relationship between the CLIENT and any applicant or employee of 911 AUTHORITY or any subcontractor.

7.11.2 The CLIENT is periodically a recipient of federal funds, and therefore, where applicable, 911 AUTHORITY and any subcontractors shall comply with requisite affirmative action requirements, including reporting, pursuant to 41 CFR Chapter 60, as amended, and Section 202 of Executive Order 11246.

SECTION 8 - WAIVER

8.1 No waiver of a breach, failure of any condition, or any right or remedy contained in or granted by the provisions of this Contract will be effective unless it is in writing and signed by the party waiving the breach, failure, right, or remedy. No waiver of any breach, failure, right, or remedy will be deemed a waiver of any other breach, failure, right, or remedy, whether or not similar, and no waiver will constitute a continuing waiver, unless the writing so specifies.

SECTION 9 - ENTIRE AGREEMENT.

9.1 This Contract constitutes the final agreement of the parties. It is the complete and exclusive expression of the parties’ agreement with respect to the subject matter of this Contract. All prior and contemporaneous communications, negotiations, and agreements between the parties relating to the subject matter of this Contract are expressly merged into and superseded by this Contract. The provisions of this Contract may not be explained,

supplemented, or qualified by evidence of trade usage or a prior course of dealings. Neither party was induced to enter this Contract by, and neither party is relying on, any statement, representation, warranty, or agreement of the other party except those set forth expressly in this Contract. Except as set forth expressly in this Contract, there are no conditions precedent to this Contract's effectiveness.

SECTION 10 - HEADINGS.

- 10.1** The descriptive headings of the sections and subsections of this Contract are for convenience only, and do not affect this Contract's construction or interpretation.

SECTION 11 - EFFECTIVENESS.

- 11.1** This Contract will become effective when all parties have signed it. The date this Contract is signed by the last party to sign it (as indicated by the date associated with that party's signature) will be deemed the date of this Contract.

[SIGNATURE PAGE FOLLOWS]

Non-Collusion

The undersigned attests, subject to the penalties for perjury, that the undersigned is Consultant, or that the undersigned is the properly authorized representative, agent, member or officer of the Consultant. Further, to the undersigned's knowledge, neither the undersigned nor any other member, employee, representative, agent or officer of the Consultant, directly or indirectly, has entered into or been offered any sum of money or other consideration for the execution of this Contract other than that which appears upon the face hereof.

IN WITNESS WHEREOF, the parties have caused this instrument to be executed by themselves or their duly authorized officers or agents and their seals to be affixed hereunto the day and year first above written.

Metropolitan Emergency Services Board

Signature: _____
Elliott Payne, Chair Date

911 AUTHORITY, LLC

Signature: _____
Margaret C. McCamley Date
CEO/CFO

EXHIBIT A

[Proposal Dated July 24, 2026, Incorporated]

TRANSMITTAL LETTER

Jill Rohret, Executive Director
Metropolitan Emergency Services Board
390 Robert Street North, Suite 1000
St. Paul, Minnesota 55101
jrohret@mn-mesb.org

July 24, 2026

RE: Proposal, Feasibility & Cost Effectiveness Study for Regional Shared 9-1-1 PSAP Technology

Dear Ms. Rohret,

On behalf of 911 Authority, LLC, thank you for the opportunity to continue our work with the Metropolitan Emergency Services Board. We are pleased to submit this proposal to conduct the Feasibility & Cost Effectiveness Study for Regional Shared 9-1-1 PSAP Technology across the MESB's 24 PSAPs.

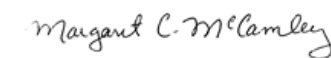
911 Authority is not a new partner to this region. We supported the MESB's contributions to the statewide NG9-1-1 RFP effort, authored the MESB NG9-1-1 Transition Plan (2022), which itself was built on a 2021 technology baseline assessment of CAD, CHE, and 9-1-1 systems across all MESB PSAPs, and, most recently, completed the comprehensive MESB Regional Cost Study (2024), which included agency surveys and site visits to agencies across all ten counties, and produced a fully normalized financial model documenting \$30.9 million in one-time PSAP technology costs and \$7.7 million in annual recurring technology expenditures across the region.

That history is directly relevant here. Rather than starting from a blank page, 911 Authority already holds a validated technology inventory and cost baseline for all 24 MESB PSAPs. Our proposed approach refreshes and validates that existing data, rather than re-collecting it from scratch, which shortens the data-collection phase, reduces the burden on MESB agencies, and directs more of the project's effort toward the technical feasibility and cost effectiveness analysis the Board is asking for. We believe this institutional knowledge is a meaningful advantage in both the quality and efficiency of this study.

Our proposed team is led by Laura Barton, ENP, PMP, supported by a deep bench of technical, operational, and data resources, several of whom performed the original 2021 assessment, the 2022 Transition Plan, and the 2024 Cost Study for this same region. We are prepared to begin within two weeks of contract execution and to deliver draft findings to the Board on a schedule that concludes by the end of calendar year 2026.

We appreciate the MESB's continued confidence in 911 Authority and welcome the opportunity to discuss our proposal further.

Respectfully submitted,



Margaret C McCamley
Chief Executive Officer, 911 Authority, LLC
814-574-3052

2. UNDERSTANDING OF THE PROJECT & PROPOSED APPROACH

2.1 Understanding of the Project

The MESB's 2024 Regional Cost Study, conducted by 911 Authority, raised a natural next question for the Board: could the region reduce cost and improve consistency by sharing 9-1-1 technology (CAD, CHE, and call logging) across some or all of its 24 PSAPs? That question has, in fact, been on the MESB's agenda since 2022: 911 Authority's NG9-1-1 Transition Plan, which we authored, explicitly named hosted call handling, CAD, CAD-to-CAD interoperability, and logging as MESB objectives for the NG9-1-1 network. The 2024 Cost Study then quantified what fragmented procurement of those systems currently costs the region: \$30.9 million in one-time capital expenditures across CHE, CAD, and MDC, with PSAPs independently spending \$7.7 million per year in recurring technology costs. This study is the logical next step, not a new direction, but the fulfillment of a goal the MESB has been working toward. This study is designed to answer the shared-technology question directly, with four components: (1) a current-state inventory of CAD/CHE/logging systems across all 24 PSAPs; (2) a technical feasibility assessment of a shared, multi-tenant platform; (3) a cost effectiveness analysis addressing operating cost, capital cost, tax and bond funding implications, and the point (if any) at which shared technology becomes financially favorable; and (4) identification of the interagency agreements needed to support shared technology arrangements.

911 Authority understands that Minnesota's home-rule structure means each PSAP has made independent technology decisions, resulting in a mix of standalone CHE/CAD, a seven-PSAP CHE consortium, a statewide SaaS CHE, member-driven CAD consortiums, and a separate four-PSAP shared CAD arrangement outside the region. Any feasibility and cost analysis must account for this heterogeneity rather than treat the 24 PSAPs as a uniform starting point.

2.2 Proposed Approach & Methodology

911 Authority proposes a hybrid methodology consistent with the approach we used successfully in the 2021 PSAP technology baseline assessment and the 2024 Regional Cost Study: a structured data call and survey instrument, refined through direct MESB staff input, combined with on-site and virtual PSAP validation visits. This approach is proven in this exact region and with these exact agencies.

Task 1: Current-State Assessment (Refresh, Not Rebuild)

911 Authority begins this task with two assets already in hand: the 2021 CAD/CHE/logging technology baseline for all 24 MESB PSAPs and the itemized financial data from the 2024 Regional Cost Study. Our task is therefore to confirm what has changed since, not to rebuild the record from the beginning.

To do so, we will deploy a focused adaptation of our existing survey instruments, the same instruments developed with MESB staff input and field-tested across 24 agencies in 2023–24. The refreshed data call will update vendor and platform names and versions, contract expiration and renewal dates, annual maintenance costs, hardware and software lifecycle status, and any PSAP-specific constraints that may have emerged since the prior engagements. Responses will then be validated and supplemented through on-site and virtual PSAP visits.

The current-state deliverable for this task is a complete technology profile for each of the 24 PSAPs, documenting: primary CHE vendor and platform version; CAD vendor and version; call logging and

recording system; contract expiration dates and remaining term; annual maintenance and licensing costs; known system integration points, including CAD-to-radio, CAD-to-CHE, and logging interfaces; existing consortium or shared-service participation; and any known upgrade plans or near-term procurement constraints. This profile set forms the factual foundation for the feasibility and cost analysis in Tasks 2 and 3.

Task 2: Technical Feasibility Assessment

911 Authority will assess current and emerging CAD/CHE/logging vendors' ability to support 24 PSAPs of varying size on a shared, multi-tenant platform, addressing segmentation, performance, redundancy, and scalability. We will evaluate compatibility with Minnesota's NG9-1-1 deployment, i3/ESInet standards, and multimedia handling, and identify technical, operational, cybersecurity, data privacy, and liability risks, informed by lessons learned from comparable multi-PSAP shared deployments in other states, drawing on 911 Authority's national project experience.

The assessment will include a structured market scan of currently available shared and hosted PSAP technology platforms, including multi-tenant hosted CHE solutions, cloud-based CAD platforms with multi-agency capability, and integrated call handling and dispatch suites. Each platform type will be evaluated against criteria specific to the MESB region: compliance with NENA i3 standards and Minnesota's NG9-1-1 ESInet architecture; performance and latency at scale across 24 agencies; redundancy and failover design; cybersecurity posture including CJIS compliance and data segmentation; and Minnesota Government Data Practices Act compliance. 911 Authority will engage technology vendors for preliminary capability and indicative pricing as part of this process, structured as an informational market scan rather than a formal procurement action.

Task 3: Cost Effectiveness Assessment

911 Authority will build directly on the normalized, itemized cost model developed in the 2024 Regional Cost Study, which already captures per-agency recurring costs for CHE maintenance, CAD maintenance, CAD-to-CAD interoperability, and MDC, alongside \$30.9M in documented one-time technology replacement capital across the region, to model realistic migration timelines, compare the cost of operations and capital under status-quo versus shared scenarios, and evaluate what portion of costs are funded through property taxes versus bond-eligible capital expenditures. The analysis will identify the point in time, if any, at which shared technology becomes cost effective, and will address non-financial benefits (operational consistency, interoperability, public safety outcomes) that may offset near-term costs.

Cost modeling will cover 5-year and 10-year time horizons and will distinguish between capital expenditures eligible for bond financing under Minnesota statutes and operating costs funded through levy or 9-1-1 surcharge revenue, a distinction that materially affects financial feasibility for Minnesota public agencies. For PSAPs already participating in shared arrangements, including the existing CHE consortium and shared CAD arrangements, the model will account for their different cost baseline and the distinct financial calculus a regional platform presents versus a fully independent agency. Transition costs will be explicitly modeled, including parallel operation periods, data migration, staff retraining, and one-time integration work, costs that are frequently underrepresented in feasibility studies but that often determine the true break-even point.

Task 4: Governance & Agreements

911 Authority will identify the types of interlocal agreements, joint powers arrangements, and governance frameworks PSAPs and their overarching bodies would need to execute to support shared technology, drawing on models used in other shared CAD/CHE consortium arrangements within the region and other example jurisdictions nationally.

Specific agreement types to be analyzed include interlocal agreements and joint powers authorities for shared technology ownership or services; data sharing and governance agreements addressing access rights, retention schedules, and liability allocation; procurement agreements defining MESB's potential role as lead agency or contract administrator for a regional platform; and operational service level agreements between participating PSAPs and a technology provider. The governance analysis will address MESB's potential role as the regional coordinating entity for a shared platform, including the policy-making, financial management, and operational oversight responsibilities that role would entail, drawing on models 911 Authority has directly supported in comparable multi-agency shared technology arrangements in other states.

2.3 Our Differentiator: Existing Baseline Data Saves Time and Cost

Because 911 Authority already holds a validated 2021 technology baseline and a 2024 itemized cost model for all 24 MESB PSAPs, this engagement is fundamentally a validation and analysis exercise rather than a ground-up data-collection effort. A consultant without this history would need to conduct a full CAD/CHE/logging inventory and a parallel cost data call across all 24 agencies before any feasibility or cost analysis could begin, work 911 Authority has already substantially performed for this region. The survey instruments are built. The cost model is built. The agency relationships are established.

We estimate this reduces the agency-facing data collection burden by approximately 40–50% and compresses the technology and cost data-collection phase from the 8–10 weeks a first-time consultant would require to approximately 4–6 weeks. Agencies will not be re-asked for data they provided in 2024. That time savings is redirected into the technical feasibility research and cost effectiveness modeling the Board is asking for, which is where the real analytical work of this engagement lies.

3. PROJECT TEAM & TIMELINE

3.1 Project Team

911 Authority proposes the following team, several of whom performed the original 2021 baseline assessment and 2024 Cost Study for the MESB region:

Team Member	Role	Responsibility
Laura Barton, ENP, PMP	Project Manager	Overall project management, MESB and Board liaison, report authorship, presentation delivery.
Joel McCamley, ENP	Technical Lead / SME	Technical feasibility analysis, NG911/i3/ESInet compatibility assessment, MESB program continuity from prior engagements.
Jim Lockard, ENP, PMP, PgMP	Technical SME	CAD/CHE/logging vendor and platform analysis, multi-tenant architecture assessment.
Jason Jeffares, ENP, MS	Technical SME	Cybersecurity, data privacy, and technical risk assessment.
Darin Riney	Operational SME	PSAP operations input, consortium/governance considerations, agreement framework identification.
John Gilliams, PMP	Operational SME	PSAP operations input, on-site visit support, staffing/operational impact analysis.

Team Member	Role	Responsibility
Dave Hoover	Survey & Data Lead	Survey instrument refresh/deployment, data collection, cost data validation.
Brady McCamley	Survey & Data Analyst	Data analysis, cost model updates, on-site visit support.

The following table summarizes each team member's qualifications as they relate to this engagement. Full resumes are available upon request.

Team Member / Role	MESB Project Expertise & Background	Representative Work
Laura Barton, ENP, PMP <i>Project Manager</i>	27+ yrs public safety; PMP and ENP. PSAP assessments, NG9-1-1 transition planning, governance and cost analysis, program management, report authorship.	MESB NG9-1-1 Transition Plan & 2024 Cost Study; Indiana 911 Board PSAP baseline assessment; DC OUC NG9-1-1 training.
Joel McCamley, ENP <i>Technical Lead / SME</i>	36 yrs IT; 26 yrs NG9-1-1; co-founder 911 Authority. NG9-1-1/i3/ESInet feasibility; shared platform evaluation; IVV; cybersecurity; MESB program continuity.	32+ states; DHS/CISA; National 911 Office; MESB NG9-1-1 Transition Plan, PSAP assessment, and Cost Study.
Jim Lockard, ENP, PMP, PgMP, CEH <i>Technical SME</i>	35+ yrs 911 and telecom. Multi-tenant CHE/CAD architecture; NG9-1-1 integration and IVV; GIS; cybersecurity (CEH); hosted platform concept of operations.	Supported previous MESB projects. North Carolina hosted CHE/CAD/GIS Concept of Operations and cost analysis; CA OES; Wisconsin, South Dakota, Indiana technical SME and IVV.
Jason Jeffares, ENP, MS <i>Technical SME, Cybersecurity</i>	19 yrs public safety; 16 yrs PSAP ops; BS and MS Cybersecurity. Shared-platform risk; CJIS compliance; data segmentation; NENA NG-SEC and NIST SP 800-53.	CA OES NG9-1-1 cybersecurity assessment; Indiana statewide PSAP cybersecurity readiness (NIST CSF); CISA assessments.
Darin Riney, ENP, CPM <i>Operational SME</i>	25+ yrs PSAP leadership; former Director (Hamilton Co., Wayne Co., Westcom). PSAP operations; consortium modeling; workforce impact; governance; COOP.	MESB staffing and retention study; Dakota Co. (MN) staffing/compensation study; Indiana IVV and COOP; Maine PSAP oversight.
John Gilliams, PMP, DASM <i>Operational SME</i>	Former Delaware State E911 Director/Admin. (14 yrs). Statewide 911 governance; CAD-to-CAD interoperability; cloud telephony; PSAP procurement and board communications.	Tellus CAD-to-CAD statewide; virtual CAD core; cloud lines; Text-to-911 (NASCIO recognition); DE NG9-1-1 portfolio (\$75K–\$9.5M).
Dave Hoover <i>Survey & Data Lead</i>	25+ yrs software development. Survey and data-collection tools; SIP/NG9-1-1 testing platform; IVV analysis tools; database architecture; GIS/mapping.	Supported previous MESB projects. 911 Authority SIP testing platform and IVV tools; PEMA enterprise apps; Indiana LBR Authoritative Data Source; DC wireless call routing analysis.

Team Member / Role	MESB Project Expertise & Background	Representative Work
Brady McCamley <i>Survey & Data Analyst</i>	8+ yrs public safety tech. Survey deployment, data collection and validation, NG9-1-1 reporting QA/QC, vendor invoice validation, on-site visit support.	Supported previous MESB projects. Indiana 911 Board reporting support and IVV QA/QC; NASNA online survey development and IT support.

3.2 Project Timeline

911 Authority proposes a project spanning August through December 2026, structured in two phases: (1) Collect & Analyze, data refresh, on-site/virtual validation, technical feasibility research, and cost modeling; and (2) Write & Communicate, report drafting, MESB review, and final presentation to the Board. This assumes contract execution and MESB data delivery in early-to-mid August 2026.

Task	Aug	Sep	Oct	Nov	Dec
PHASE 1: COLLECT & ANALYZE					
Kickoff, Data Call & Survey Refresh					
Site Visit Trip 1, 12 PSAPs (3 staff)					
Site Visit Trip 2, 12 PSAPs (3 staff)					
Current-State Assessment					
Technical Feasibility Analysis					
Cost Effectiveness Modeling					
Agreements & Governance Framework					
PHASE 2: WRITE & COMMUNICATE					
Draft Report Development					
MESB Review & Revisions					
Final Report & Board Presentation					

Two site-visit trips are built into the schedule (September and October), each staffed by a three-person team, to validate data across all 24 PSAPs in manageable regional groupings rather than a single compressed visit, consistent with the approach used successfully in the 2024 Cost Study.

3.3 Level of Effort by Resource

The table below reflects our planning-level estimate of hours by resource and project phase. Actual hours may vary across resources as the project unfolds. A detailed fee schedule corresponding to this level of effort is provided below.

Resource	Phase 1: Collect & Analyze (hrs)	Phase 2: Write & Communicate (hrs)	Total Hours
Laura Barton, Project Lead	100	65	165
Joel McCamley, Technical SME	25	25	50
Jim Lockard, Technical SME	40	25	65
Jason Jeffares, Technical SME	40	25	65
Darin Riney, Operational SME	30	12	42
John Gilliams, Operational SME	35	13	48
Dave Hoover, Survey & Data	30	10	40
Brady McCamley, Survey & Data	38	7	45
TOTAL	338	182	520

Fee Schedule by Resource

The table below presents 911 Authority's proposed fee schedule for the Feasibility & Cost Effectiveness Study for Regional Shared 9-1-1 PSAP Technology. Hours are allocated across two project phases: Phase 1 (Collect & Analyze, August through November 2026), covering kickoff, data refresh, site visits, technical feasibility research, and cost modeling; and Phase 2 (Write & Communicate, November through December 2026), covering report drafting, MESB review, revisions, and final Board presentation. All rates are fully loaded at **\$125 per hour**, with no separate line items for any project costs.

Team Member	Credentials	Role	Phase 1 Hrs	Phase 2 Hrs	Total Hrs	Rate	Total Fee
Laura Barton	ENP, PMP	Project Manager	100	65	165	\$125	\$20,625
Joel McCamley	ENP	Technical Lead / SME	25	25	50	\$125	\$6,250
Jim Lockard	ENP, PMP, PgMP	Technical SME	40	25	65	\$125	\$8,125
Jason Jeffares	ENP, MS	Technical SME	40	25	65	\$125	\$8,125
Darin Riney	ENP	Operational SME	30	12	42	\$125	\$5,250
John Gilliams	PMP	Operational SME	35	13	48	\$125	\$6,000

Team Member	Credentials	Role	Phase 1 Hrs	Phase 2 Hrs	Total Hrs	Rate	Total Fee
Dave Hoover		Survey & Data Lead	30	10	40	\$125	\$5,000
Brady McCamley		Survey & Data Analyst	38	7	45	\$125	\$5,625
TOTAL			338	182	520	\$125	\$65,000

Phase 1 includes all data collection, site visits, technical analysis, and cost modeling activities. Phase 2 includes report drafting, MESB staff review, revisions, and final presentation to the Board. Hours reflect 911 Authority's team planning estimate and serve as the basis for monthly invoicing against the not-to-exceed total.

4. KNOWN POTENTIAL CONFLICTS

911 Authority, LLC has no known actual or apparent conflicts of interest with respect to this engagement. The firm holds no financial interest, ownership stake, reseller agreement, or vendor compensation arrangement with any call handling equipment, CAD system, logging, or public safety technology platform provider whose products may be evaluated as part of this study. 911 Authority's relationships with Lumen, Intrado, and Inteliquent are limited to technical advisory and IVV work performed on behalf of public agency clients; the firm receives no direct compensation from these entities and holds no financial interest in their products. 911 Authority's prior and current consulting work for the MESB, including the NG9-1-1 Transition Plan, the 2021 PSAP technology baseline assessment, and the 2024 Regional Cost Study, is fully disclosed throughout this proposal. This prior work represents a qualification, not a conflict of interest, and will not limit the independence or objectivity of the findings and recommendations produced under this engagement.

- Nothing Follows -



METROPOLITAN EMERGENCY SERVICES BOARD

Meeting Date: October 14, 2026
Agenda Item: 7B. Award of Audit Services RFP & Approval of Agreement
Presenter: Rohret

RECOMMENDATION

Staff recommend the Board award the audit services RFP to Redpath and Company and approve the agreement.

BACKGROUND

MESB Policy 27 – Contracted Professional Services requires the MESB to issue an RFP every five years for contracted professional services. The last RFP for audit services was issued in 2021. The RFP notice was printed in the State Register's June 29, 2026 edition, and on the MESB's website, with a deadline of July 24, 2026.

ISSUES & CONCERNS

The MESB received one response to its RFP for audit services, from Redpath and Company.

The agreement or audit engagement letter with Redpath and Company is for five years. Counsel has reviewed the agreement and had no issues with it.

FINANCIAL IMPACT

The Redpath and Company response includes financial figures which align with the MESB's 2027 budget amount for audit services.

MOTION BY:
SECONDED BY:
MOTION:

PASS/FAIL

September 14, 2026

Metropolitan Emergency Services Board
2099 University Avenue West
Saint Paul, Minnesota 55104

This letter agreement defines the terms and objectives of our engagement and the nature and limitations of the services Redpath and Company, LLC (Redpath) will provide to the Metropolitan Emergency Services Board for the years ended December 31, 2026 through December 31, 2030.

Audit Scope and Objectives

We will audit the financial statements of the governmental activities and each major fund, including the disclosures, which collectively comprise the basic financial statements of the Metropolitan Emergency Services Board as of and for the years ended December 31, 2026 through December 31, 2030. Accounting standards generally accepted in the United States of America (GAAP) provide for certain required supplementary information (RSI), such as management's discussion and analysis (MD&A), to supplement the Metropolitan Emergency Services Board's basic financial statements. Such information, although not a part of the basic financial statements, is required by the Governmental Accounting Standards Board who considers it to be an essential part of financial reporting for placing the basic financial statements in an appropriate operational, economic, or historical context. As part of our engagement, we will apply certain limited procedures to the Metropolitan Emergency Services Board's RSI in accordance with auditing standards generally accepted in the United States of America (GAAS). These limited procedures will consist of inquiries of management regarding the methods of preparing the information and comparing the information for consistency with management's responses to our inquiries, the basic financial statements, and other knowledge we obtained during our audit of the basic financial statements. We will not express an opinion or provide any assurance on the information because the limited procedures do not provide us with sufficient appropriate evidence to express an opinion or provide any assurance. The following RSI is required by GAAP and will be subjected to certain limited procedures, but will not be audited:

- Management's Discussion and Analysis
- Budgetary Comparison Schedules presented as RSI
- Schedule of Changes in the Total OPEB Liability and Related Ratios
- Schedules of Proportionate Share of Net Pension Liability
- Schedules of Pension Contributions



The objectives of our audit are to obtain reasonable assurance as to whether the financial statements as a whole are free from material misstatement, whether due to fraud or error; and to issue an auditor's report that includes our opinion about whether your financial statements are fairly presented, in all material respects, in conformity with GAAP. Reasonable assurance is a high level of assurance but is not absolute assurance and therefore is not a guarantee that an audit conducted in accordance with GAAS and *Government Auditing Standards* will always detect a material misstatement when it exists. Misstatements, including omissions, can arise from fraud or error and are considered material if there is a substantial likelihood that, individually or in the aggregate, they would influence the judgment of a reasonable user made based on the financial statements. The objectives also include reporting on:

- Internal control over financial reporting and compliance with provisions of laws, regulations, contracts, and award agreements, noncompliance with which could have a material effect on the financial statements in accordance with *Government Auditing Standards*.
- Internal control over compliance related to major programs and an opinion (or disclaimer of opinion) on compliance with federal statutes, regulations, and the terms and conditions of federal awards that could have a direct and material effect on each major program in accordance with the Single Audit Act Amendments of 1996 and Title 2 U.S. *Code of Federal Regulations* (CFR) Part 200, *Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards* (Uniform Guidance).

We will also issue a report on compliance based on the *Minnesota Legal Compliance Audit Guide for Other Political Subdivisions*, promulgated by the State Auditor pursuant to Minnesota Statute 6.65.

Auditor's Responsibilities for the Audit of the Financial Statements and Single Audit

We will conduct our audit in accordance with GAAS; the standards for financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States; the Single Audit Act Amendments of 1996; the provisions of the Uniform Guidance; and the minimum procedures for auditors as prescribed by Minnesota Statute 6.65, and will include tests of your accounting records, a determination of major program(s) in accordance with Uniform Guidance, and other procedures we consider necessary to enable us to express such opinions. As part of an audit in accordance with GAAS and *Government Auditing Standards*, we exercise professional judgment and maintain professional skepticism throughout the audit.

We will evaluate the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management. We will also evaluate the overall presentation of the financial statements, including the disclosures, and determine whether the financial statements represent the underlying transactions and events in a manner that achieves fair presentation. We will plan and perform the

audit to obtain reasonable assurance about whether the financial statements are free of material misstatement, whether from (1) errors, (2) fraudulent financial reporting, (3) misappropriation of assets, or (4) violations of laws or governmental regulations that are attributable to the entity or to acts by management or employees acting on behalf of the entity. Because the determination of waste and abuse is subjective, *Government Auditing Standards* do not expect auditors to perform specific procedures to detect waste or abuse in financial audits nor do they expect auditors to provide reasonable assurance of detecting waste or abuse.

Because of the inherent limitations of an audit, combined with the inherent limitations of internal control, and because we will not perform a detailed examination of all transactions, there is an unavoidable risk that some material misstatements or noncompliance may not be detected by us, even though the audit is properly planned and performed in accordance with GAAS and *Government Auditing Standards*. In addition, an audit is not designed to detect immaterial misstatements or violations of laws or governmental regulations that do not have a direct and material effect on the financial statements or on major programs. However, we will inform the appropriate level of management of any material errors, fraudulent financial reporting, or misappropriation of assets that come to our attention. We will also inform the appropriate level of management of any violations of laws or governmental regulations that come to our attention, unless clearly inconsequential. We will include such matters in the reports required for a Single Audit. Our responsibility as auditors is limited to the period covered by our audit and does not extend to any later periods for which we are not engaged as auditors.

We will also conclude, based on the evidence obtained, whether there are conditions or events, considered in the aggregate, that raise substantial doubt about the entity's ability to continue as a going concern for a reasonable period of time.

Our procedures will include tests of documentary evidence supporting the transactions recorded in the accounts, and direct confirmation of certain assets and liabilities by correspondence with selected individuals, funding sources, creditors, and financial institutions. We may also request written representations from your attorneys as part of the engagement.

Andy Hering is the engagement Partner and is responsible for supervising the engagement and signing the report or authorizing another individual to sign it.

Audit Procedures – Internal Control

We will obtain an understanding of the entity and its environment, including the system of internal control, sufficient to identify and assess the risks of material misstatement of the financial statements, whether due to error or fraud, and to design and perform audit procedures responsive to those risks and obtain evidence that is sufficient and appropriate to provide a basis for our opinions. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud

may involve collusion, forgery, intentional omissions, misrepresentation, or the override of internal control. Tests of controls may be performed to test the effectiveness of certain controls that we consider relevant to preventing and detecting errors and fraud that are material to the financial statements and to preventing and detecting misstatements resulting from illegal acts and other noncompliance matters that have a direct and material effect on the financial statements. Our tests, if performed, will be less in scope than would be necessary to render an opinion on internal control and, accordingly, no opinion will be expressed in our report on internal control issued pursuant to *Government Auditing Standards*.

As required by the Uniform Guidance, we will perform tests of controls over compliance to evaluate the effectiveness of the design and operation of controls that we consider relevant to preventing or detecting material noncompliance with compliance requirements applicable to each major federal award program. However, our tests will be less in scope than would be necessary to render an opinion on those controls and, accordingly, no opinion will be expressed in our report on internal control issued pursuant to the Uniform Guidance.

An audit is not designed to provide assurance on internal control or to identify significant deficiencies or material weaknesses. Accordingly, we will express no such opinion. However, during the audit, we will communicate to management and those charged with governance internal control related matters that are required to be communicated under AICPA professional standards, *Government Auditing Standards*, and the Uniform Guidance.

Audit Procedures – Compliance

As part of obtaining reasonable assurance about whether the financial statements are free of material misstatement, we will perform tests of the Metropolitan Emergency Services Board's compliance with the provisions of applicable laws, regulations, contracts, and agreements, including grant agreements. However, the objective of our audit will not be to provide an opinion on overall compliance, and we will not express such an opinion in our report on compliance issued pursuant to *Government Auditing Standards*.

The Uniform Guidance requires that we also plan and perform the audit to obtain reasonable assurance about whether the auditee has complied with federal statutes, regulations, and the terms and conditions of federal awards applicable to major programs. Our procedures will consist of tests of transactions and other applicable procedures described in the *OMB Compliance Supplement* for the types of compliance requirements that could have a direct and material effect on each of the Metropolitan Emergency Services Board's major programs. For federal programs that are included in the Compliance Supplement, our compliance and internal control procedures will relate to the compliance requirements that the Compliance Supplement identifies as being subject to audit. The purpose of these procedures will be to express an opinion on the Metropolitan Emergency Services Board's compliance with requirements

applicable to each of its major programs in our report on compliance issued pursuant to the Uniform Guidance.

The *Minnesota Legal Compliance Audit Guide for Other Political Subdivisions* requires that we test whether the entity has complied with certain provisions of Minnesota statutes. Our audit will include such tests of the accounting records and other procedures as we consider necessary in the circumstances.

Other Services

We will also assist with the following other services based on information provided by you:

- preparation of the financial statements, the schedule of expenditures of federal awards and related notes in conformity with accounting principles generally accepted in the United States of America and the Uniform Guidance
- preparation of pension related workpapers and journal entries
- preparation of OPEB related workpapers and journal entries
- preparation of lease liability and right to use lease asset workpapers, calculations, journal entries and footnote disclosures
- assistance converting from a cash basis to an accrual basis of accounting

These nonaudit services do not constitute an audit under *Government Auditing Standards* and such services will not be conducted in accordance with *Government Auditing Standards*. We will perform the services in accordance with applicable professional standards. The other services are limited to the services defined above. We, in our sole professional judgment, reserve the right to refuse to perform any procedure or take any action that could be construed as assuming management responsibilities.

You agree to assume all management responsibilities for the financial statements, the schedule of expenditures of federal awards, and related notes, the other services listed above, and any other nonaudit services we provide. You will be required to acknowledge in the management representation letter our assistance with the nonaudit services listed above, that you have reviewed and approved those services prior to the issuance of the financial statements, and that you have accepted responsibility for them. Further, you agree to oversee the nonaudit services by designating an individual, preferably from senior management, with suitable skill, knowledge, and/or experience; evaluate the adequacy and results of those services; and accept responsibility for them.

Responsibilities of Management for the Financial Statements and Single Audit

Our audit will be conducted on the basis that you acknowledge and understand your responsibility for (1) designing, implementing, establishing, and maintaining effective internal controls relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error, including

internal controls over federal awards, and for evaluating and monitoring ongoing activities to help ensure that appropriate goals and objectives are met; (2) following laws and regulations; (3) ensuring that there is reasonable assurance that government programs are administered in compliance with compliance requirements; and (4) ensuring that management and financial information is reliable and properly reported. Management is also responsible for implementing systems designed to achieve compliance with applicable laws, regulations, contracts, and grant agreements. You are also responsible for the selection and application of accounting principles; for the preparation and fair presentation of the financial statements, schedule of expenditures of federal awards, and all accompanying information in conformity with accounting principles generally accepted in the United States of America; and for compliance with applicable laws and regulations (including federal statutes) rules, and the provisions of contracts and grant agreements (including award agreements). Your responsibilities also include identifying significant contractor relationships in which the contractor has responsibility for program compliance and for the accuracy and completeness of that information.

You are also responsible for making drafts of financial statements, schedule of expenditures of federal awards, all financial records, and related information available to us; for the accuracy and completeness of that information (including information from outside of the general and subsidiary ledgers); and for the evaluation of whether there are any conditions or events, considered in the aggregate, that raise substantial doubt about the entity's ability to continue as a going concern for the 12 months after the financial statements date or shortly thereafter (for example, within an additional three months if currently known). You are also responsible for providing us with (1) access to all information of which you are aware that is relevant to the preparation and fair presentation of the financial statements, such as records, documentation, identification of all related parties and all related-party relationships and transactions, and other matters; (2) access to personnel, accounts, books, records, supporting documentation, and other information as needed to perform an audit under the Uniform Guidance; (3) additional information that we may request for the purpose of the audit; and (4) unrestricted access to persons within the entity from whom we determine it necessary to obtain audit evidence. At the conclusion of our audit, we will require certain written representations from you about the financial statements; schedule of expenditures of federal awards; federal award programs; compliance with laws, regulations, contracts, and grant agreements; and related matters.

Your responsibilities include adjusting the financial statements to correct material misstatements and confirming to us in the management representation letter that the effects of any uncorrected misstatements aggregated by us during the current engagement and pertaining to the latest period presented are immaterial, both individually and in the aggregate, to the financial statements of each opinion unit taken as a whole.

You are responsible for the design and implementation of programs and controls to prevent and detect fraud, and for informing us about all known or suspected fraud affecting the entity involving (1) management, (2) employees who have significant roles in internal control, and (3) others where the fraud could have a material effect on the financial statements. Your responsibilities include informing us of your knowledge of any allegations of fraud or suspected fraud affecting the entity received in communications from employees, former employees, grantors, regulators, or others. In addition, you are responsible for identifying and ensuring that the entity complies with applicable laws, regulations, contracts, agreements, and grants. You are also responsible for taking timely and appropriate steps to remedy fraud and noncompliance with provisions of laws, regulations, contracts, or grant agreements that we report. Additionally, as required by the Uniform Guidance, it is management's responsibility to evaluate and monitor noncompliance with federal statutes, regulations, and the terms and conditions of federal awards; take prompt action when instances of noncompliance are identified including noncompliance identified in audit findings; promptly follow up and take corrective action on reported audit findings; and prepare a summary schedule of prior audit findings and a separate corrective action plan. The summary schedule of prior audit findings should be available for our review upon the commencement of our audit.

You are responsible for identifying all federal awards received and understanding and complying with the compliance requirements and for the preparation of the schedule of expenditures of federal awards (including notes and noncash assistance received, and COVID-19 related concepts, such as lost revenues, if applicable) in conformity with the Uniform Guidance. You agree to include our report on the schedule of expenditures of federal awards in any document that contains, and indicates that we have reported on, the schedule of expenditures of federal awards. You also agree to include the audited financial statements with any presentation of the schedule of expenditures of federal awards that includes our report thereon or make the audited financial statements readily available to intended users of the schedule of expenditures of federal awards no later than the date the schedule of expenditures of federal awards is issued with our report thereon. Your responsibilities include acknowledging to us in the written representation letter that (1) you are responsible for presentation of the schedule of expenditures of federal awards in accordance with the Uniform Guidance; (2) you believe the schedule of expenditures of federal awards, including its form and content, is stated fairly in accordance with the Uniform Guidance; (3) the methods of measurement or presentation have not changed from those used in the prior period (or, if they have changed, the reasons for such changes); and (4) you have disclosed to us any significant assumptions or interpretations underlying the measurement or presentation of the schedule of expenditures of federal awards.

Management is responsible for establishing and maintaining a process for tracking the status of audit findings and recommendations. Management is also responsible for identifying and providing report copies of previous financial audits, attestation engagements, performance audits or other studies related to the objectives discussed in the Audit Scope and Objectives section of this letter. This responsibility includes

relaying to us corrective actions taken to address significant findings and recommendations resulting from those audits, attestation engagements, performance audits, or other studies. You are also responsible for providing management's views on our current findings, conclusions, and recommendations, as well as your planned corrective actions for the report, and for the timing and format for providing that information.

We understand that your employees will prepare all cash, accounts receivable, or other confirmations we request and will locate any documents selected by us for testing. We will schedule the engagement based in part on deadlines, working conditions, and the availability of your key personnel. We will plan the engagement based on the assumption that your personnel will cooperate and provide assistance by performing tasks such as preparing requested schedules, retrieving supporting documents, and preparing confirmations. If, for whatever reason, your personnel are unavailable to provide the necessary assistance in a timely manner, it may substantially increase the work we have to do to complete the engagement within the established deadlines, resulting in an increase in fees over our original fee estimate.

At the conclusion of the engagement, we will complete the appropriate sections of the Data Collection Form that summarizes our audit findings. It is management's responsibility to electronically submit the reporting package (including financial statements, schedule of expenditures of federal awards, summary schedule of prior audit findings, auditor's reports, and corrective action plan) along with the Data Collection Form to the Federal Audit Clearinghouse. We will coordinate with you the electronic submission and certification. The Data Collection Form and the reporting package must be submitted within the earlier of 30 calendar days after receipt of the auditor's reports or nine months after the end of the audit period.

We will provide copies of our reports to the Metropolitan Emergency Services Board; however, management is responsible for distribution of the reports and the financial statements. Unless restricted by law or regulation, or containing privileged and confidential information, copies of our reports are to be made available for public inspection.

With regard to publishing the financial statements on your website, you understand that websites are a means of distributing information and, therefore, we are not required to read the information contained in those sites or to consider the consistency of other information on the website with the original document.

Reporting

We will issue a written report upon completion of our Single Audit and our audit of the Metropolitan Emergency Services Board's financial statements. Our reports will be addressed to the Board of Commissioners of the Metropolitan Emergency Services Board. Circumstances may arise in which our report may differ from its expected form and content based on the results of our audit. Depending on the nature of these circumstances, it may be necessary for us to modify our opinions, add a separate section, or add an emphasis-of-matter or other-matter paragraph to our auditor's report, or if necessary, withdraw from this engagement. If our opinions are other than unmodified, we will discuss the reasons with you in advance. If, for any reason, we are unable to complete the audit or are unable to form or have not formed opinions, we may decline to express opinions or issue reports, or we may withdraw from this engagement.

The *Government Auditing Standards* report on internal control over financial reporting and on compliance and other matters will state that (1) the purpose of the report is solely to describe the scope of testing of internal control and compliance and the results of that testing, and not to provide an opinion on the effectiveness of the entity's internal control on compliance, and (2) the report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the entity's internal control and compliance. The Uniform Guidance report on internal control over compliance will state that the purpose of the report on internal control over compliance is solely to describe the scope of testing of internal control over compliance and the results of that testing based on the requirements of the Uniform Guidance. Both reports will state that the report is not suitable for any other purpose.

Information Requirements

We will provide you with an information request, which outlines the information needed to complete our services.

The terms of this engagement, including timing and estimated cost, are directly dependent on the quality and timeliness of the information and data you provide. A lack of information may also cause delays in the timely completion of the engagement. In the event that information cannot be provided, you may incur additional costs if we attempted to generate such information, or we may even be unable to continue the engagement in the absence of such information. It is in your best interest to provide accurate and timely information.

Fees

Unless additional work is requested or required, our fee for these services will be as follows:

Audit Breakdown	FY 2026	FY 2027	FY 2028	FY 2029	FY 2030
Audit of financial statements	\$27,800	\$28,900	\$30,000	\$31,200	\$32,400
Single audit (if necessary) ⁽¹⁾	7,000	7,200	7,400	7,600	7,800
Cash to accrual assistance	7,500	7,700	7,900	8,100	8,300
GASB 68 pension calculations	700	700	700	700	700
GASB 75 OPEB calculations	(2)	(2)	(2)	(2)	(2)
GASB 87 lease calculations	(3)	(3)	(3)	(3)	(3)
Other expenses	(4)	(4)	(4)	(4)	(4)
TOTAL	\$43,000	\$44,500	\$46,000	\$47,600	\$49,200

⁽¹⁾ Assumes one major program.

⁽²⁾ No additional charge – the fee related to OPEB calculations is included within the base audit fee.

⁽³⁾ No additional charge for current leases. The fee to calculate and disclose new leases is \$500 per lease.

⁽⁴⁾ If necessary, fees charged to confirm bank accounts will be billed to the MESB. No other mileage or per diem reimbursements will be billed.

We bill our fees monthly as work progresses and expect payment within thirty (30) days. Each invoice includes a detailed description of the services provided. Amounts over thirty (30) days will be considered delinquent. We reserve the right to assess a 1.5% per month service charge on any balance older than thirty (30) days. In the event it becomes necessary to refer this account to an attorney for collection (whether or not suit is commenced), you will be responsible for payment of all reasonable costs of such collections, including reasonable attorney fees. Our policy is to suspend work if your account becomes overdue by sixty (60) days or more, and work will not be resumed until your account is paid in full. Should we elect to discontinue services, you will be responsible for all time and expenses incurred through the date of termination regardless of whether we have issued a report or other final product.

Our fees are based on the scope of services contemplated at the time this engagement is planned and expected cooperation from your personnel. The circumstances listed below are outside that contemplated scope and may require additional time or procedures. If these circumstances arise, the related additional time will be billed at our standard hourly rates. We will communicate with you when we become aware that such circumstances are expected to materially affect our fees; however, by signing this

engagement letter, you acknowledge that these circumstances may result in additional fees without the need for a separate engagement letter.

- Significant audit adjustments, restatements, or corrections to previously issued financial statements
- Material weaknesses, significant deficiencies, or other internal control findings requiring additional procedures
- Expanded scope due to fraud risk indicators or identified irregularities
- Delayed, inaccurate or incomplete client-prepared schedules, reconciliations, or supporting documentation
- Turnover in client accounting personnel during fieldwork
- Government combinations, transfer of operations, changes between blended and discretely presented component units, debt refundings, or other significant transactions
- Preparation of schedules, reconciliations, or accounting analyses not contemplated during engagement planning
- Circumstances requiring revision of work previously completed
- Requests for technical accounting consultations, research memoranda, or third-party reporting
- Scheduling disruptions or rescheduled fieldwork caused by client availability
- New or amended accounting standards requiring additional procedures or disclosures
- Engagement Quality Review (EQR) triggered by findings during the engagement

Our fees and rates are adjusted annually for general economic factors.

You will also be billed for other out-of-pocket costs, including audit confirmations (if required), courier, postage, and similar expenses.

If we are requested or required to provide documents or testimony to support litigation proceedings as a professional service on your behalf (that is, litigation in which we are not a party as a result of our engagement), you will be billed for our time at the current standard rates and all out-of-pocket expenditures, including copying costs and legal fees.

Record Keeping Responsibilities

The AICPA Code of Professional Conduct requires Redpath to maintain our independence with regard to certain attestation services provided to the Metropolitan Emergency Services Board. These rules require the Metropolitan Emergency Services Board to take responsibility for all nonattest services. Redpath cannot serve as custodian for your data in such a way that your data is incomplete and accessible only through Redpath or the Redpath portal. As such, any financial report, reconciliation, document, and calculation (depreciation schedules, journal entries, etc.) that we prepare or update on your behalf will be sent to you at the completion of each attest or nonattest service. You are responsible for downloading and maintaining these records

as well as all supporting documents generated in the normal course of business until the retention period expires.

The audit documentation for this engagement will be retained for a minimum of five years after the report release date or for any additional period requested by oversight agencies, regulators, or pass-through entities. If we are aware that a federal awarding agency, pass-through entity, or auditee is contesting an audit finding, we will contact the party(ies) contesting the audit finding for guidance prior to destroying the audit documentation. Our firm's records retention policy will differ considerably from yours. Every entity has different record keeping requirements, because regulations vary by industry, entity structure, the state(s) of operation, and most importantly, the needs to the specific entity. Retention policies are determined by taking into consideration legal, fiscal, operational, and historical values of any given type of record.

The audit documentation for this engagement is the property of Redpath and Company and constitutes confidential information. However, subject to applicable laws and regulations, audit documentation and appropriate individuals will be made available upon request and in a timely manner to oversight agencies, regulators, a federal agency providing direct or indirect funding, or the U.S. Government Accountability Office for the purposes of a quality review of the audit, to resolve audit findings, or to carry out oversight responsibilities. We will notify you of any such request. If requested, access to such audit documentation will be provided under the supervision of Redpath personnel. Furthermore, upon request, we may provide copies of selected audit documentation to the aforementioned parties. These parties may intend or decide to distribute the copies or information contained therein to others, including other governmental agencies.

Confidentiality

We may from time to time, and depending on the circumstances, use third-party service providers in serving your account. We may share confidential information about you with these service providers but remain committed to maintaining the confidentiality and security of your information. Accordingly, we maintain internal policies, procedures and safeguards to protect the confidentiality of your personal information. In addition, we will secure confidentiality agreements with all service providers to maintain the confidentiality of your information and we will take reasonable precautions to determine that they have appropriate procedures in place to prevent the unauthorized release of your confidential information to others. In the event that we are unable to secure an appropriate confidentiality agreement, you will be asked to provide your consent prior to the sharing of your confidential information with the third-party service provider. Furthermore, we will remain responsible for the work provided by any such third-party service providers.

Use of Artificial Intelligence

In providing services under this engagement, Redpath may utilize artificial intelligence ("AI"), machine learning, workflow automation, document analysis, and similar technology tools provided either internally or through approved third-party vendors. These technologies may be used to assist with research, document review, drafting, summarization, data extraction, analysis, and administrative functions.

Redpath personnel will maintain responsibility for all professional judgments, conclusions, recommendations, opinions, reports, and other deliverables provided to you. AI-generated content is subject to human review and oversight in accordance with our quality control policies and professional standards.

To the extent necessary to perform services, the Metropolitan Emergency Services Board information may be processed through AI-enabled technologies maintained by Redpath or its approved service providers. Such use remains subject to the confidentiality, privacy, and security provisions of this engagement letter. Redpath will use commercially reasonable efforts to engage providers that maintain appropriate safeguards designed to protect confidential information.

By signing this engagement letter, you authorize Redpath to use such technologies in connection with the services described herein.

Artificial Intelligence Service Providers: Anthropic, OpenAI, Google, Microsoft,
and similar AI platforms

Privacy

We have established policies and procedures obligating our employees and/or contractors with access to personal information to ensure that any non-public, personal information is protected as confidential and in conformance with security practices designed to keep it secure at all times. We maintain appropriate physical, technological and administrative controls to comply with industry standards and applicable law in safeguarding your personal information from loss, misuse, alteration or destruction (unless the destruction is according to our records retention schedule). We do not sell personal information to third parties. We do not disclose non-public information except as necessary to provide our services (see Confidentiality above) and as required by law. We do not disclose non-public, personal information we receive to our affiliates unless authorized by you, or necessary to provide our services or in the event of an assignment.

Governing Law; Dispute Resolution

This letter agreement and our services are governed by the laws of the State of Minnesota and applicable federal laws of the United States of America.

In the event of any dispute arising out of or in connection with this letter agreement, including any question regarding its existence, validity, termination, or breach hereof, our services, or fees for our engagement (a "Dispute"), the Metropolitan Emergency Services Board and our firm mutually agree to try in good faith to resolve the Dispute through: (i) good faith discussions; and (ii) if not resolved under (i) then, upon the written request of either party, such Dispute may be resolved through mediation by selecting a third-party to help reach an agreement, in accordance with the following paragraph (Mediation). If we are unable to resolve the fee dispute through mediation, then, with the consent of both parties, such disputes may be settled by binding arbitration. We both acknowledge that should a dispute over fees arise that cannot be resolved through mediation, each of us is giving up the right to have the dispute decided in a court of law before a judge or jury. Instead, we are accepting the use of arbitration for resolution.

We believe that most disagreements can be resolved to mutual satisfaction in a friendly, non-threatening environment. While we do not expect there to be any problems whatsoever with our relationship, misunderstandings can occur. Therefore, we agree that any Dispute arising under this letter agreement (including the scope, nature and quality of services to be performed by us, our fees or other terms of the engagement) shall be submitted to mediation. A competent and impartial third-party, acceptable to both parties, shall be appointed to mediate, and each disputing party shall pay an equal percentage of the mediator's fees and expenses. No suit or arbitration proceeding shall be commenced under this letter agreement until at least sixty (60) days after the mediator's first meeting with the involved parties. If the dispute requires litigation, the court shall be authorized to impose all defense costs against any non-prevailing party found not to have participated in the mediation process in good faith.

Multi-Year Engagements

The 2027, 2028, 2029 and 2030 engagements may be terminated by either party by providing notice by September 30, 2027, September 30, 2028, September 30, 2029 and September 30, 2030, respectively. Changes in the scope of the 2027, 2028, 2029 or 2030 engagements, if any, would be addressed via engagement letter addendum(s). Generally, scope changes involve significant changes in your operations or new accounting or audit standards. If such changes result in a scope change, fees would be updated via an engagement letter addendum.

This letter agreement supersedes all prior communications, understandings, and agreements, whether oral or written, in connection with this engagement. Amendments to this agreement must be confirmed by both parties. If you do not understand any of the terms of this letter agreement, please call me and I will be happy to review them with you.

Thank you for the opportunity to be of service.

Sincerely,

Redpath and Company, LLC

REDPATH AND COMPANY, LLC
St. Paul, Minnesota

Response

If you agree to the terms of this engagement, please designate below the individual who will be overseeing our services, sign this letter and return to us a signed copy. If a designated individual is not assigned below, it will be assumed that the individual within management who signs the engagement letter will oversee our nonaudit services.

The individual(s) assigned to oversee the nonaudit services is:

_____ (name and title)

Management signature

Governance signature

Title

Title

Date

Date



METROPOLITAN EMERGENCY SERVICES BOARD

Meeting Date: October 14, 2026
Agenda Item: 7C. Approval of the 2027-2028
Lease with MMCD for Office Space
Presenter: Rohret

RECOMMENDATION

The Executive Director recommends approval of the 2027-2028 lease with Metropolitan Mosquito Control District (MMCD) for office and storage space, pending resolution of the insurance question.

BACKGROUND

MMCD owns and manages the Metro Counties Government Center building, from which the MESB leases office and storage space, as well as meeting rooms. The current lease is January 1, 2025 through December 31, 2026.

ISSUES & CONCERNS

The new lease includes a rent increase of three percent, however the total square footage leased by the MESB has been reduced since the 2025-2026 lease, as MESB moved to smaller storage spaces and relinquished other storage areas.

MESB Counsel has reviewed the lease agreement, and staff are working with MMCD on one remaining item, which is that the lease does not include any requirement for either party to maintain insurance. This has not been a requirement in past leases, but both MESB and MMCD staff are investigating whether it should be included moving forward.

FINANCIAL IMPACT

The rent amount of the lease is included in the 2027 MESB operational budget.

MOTION BY:
SECONDED BY:
MOTION:

PASS/FAIL

LEASE AGREEMENT

This Lease Agreement (this “Lease”) is entered into as of the ____ day of _____, 2026, by and between Metropolitan Mosquito Control District, a government corporation (“Lessor”), having an address of 2099 University Avenue West, St. Paul, Minnesota 55104-3431, and Metropolitan Emergency Services Board, a Minnesota joint powers organization (“Lessee”), having an address of 2099 University Avenue West, St. Paul, Minnesota 55104.

1. DEMISE. Lessor leases to Lessee, and Lessee leases from Lessor, the office space described in Exhibit A, attached and incorporated into this Lease (the “Office Space”), located at 2099 University Avenue West, St. Paul, Minnesota. Lessee may use, in common with Lessor and those lawfully claiming under Lessor, the driveways, sidewalks, parking areas, entryways, staircases, elevators, lavatories, and other common facilities on the Land and Building (the “Common Areas”), as depicted in Exhibit B.

2. TERM. The Office Space, together with all rights, easements, privileges, and appurtenances belonging to it (collectively, the “Premises”), is leased to Lessee for a term beginning January 1, 2027 and ending December 31, 2028.

3. OPTION TO RENEW. Lessee has the option to renew this Lease on the same terms and conditions, or on modified terms and conditions mutually agreed by Lessee and Lessor, for additional periods as mutually agreed. Lessee must exercise the option by giving Lessor written notice no later than thirty (30) days before this Lease expires.

4. USE OF PREMISES. Lessee shall use and occupy the Premises for general office purposes and public meetings. Lessee may use the Board room in the building at no additional cost and shall have priority over non-tenants in scheduling the Board room.

5. RENT. Lessee shall pay Lessor, without demand, monthly rent of \$1,513.53 for the period from January 1, 2027, through December 31, 2028, subject to the rent abatement provided below. Lessor and Lessee may from time to time share resources for their mutual benefit. Charges mutually agreed for shared items are not part of this Lease but may be added to or subtracted from lease invoices for simplified payment.

If construction, renovation, or repair work materially prevents Lessee from accessing or using all or part of the leased premises for its intended purpose, rent will be waived for each calendar day the entire premises is unusable, or reduced proportionately for each calendar day a portion is unusable. If Lessee cannot reasonably access the premises, the entire premises will be treated as unusable. For each affected month, the rent reduction equals $\$1,513.53 \div \text{the number of calendar days in that month} \times \text{the number of calendar days unusable}$. If only part of the premises is unusable, multiply that result by the unusable portion’s floor area divided by the total floor area of the premises. The reduction begins on the first day access or use is materially impaired and ends when reasonable access and use are restored. Lessee shall promptly notify Lessor of the impairment. Any reduction not

reflected in the current month's invoice will be credited against the next rent payment or, if no further rent is due, refunded to Lessee. Charges for shared items are not included in the rent-abatement calculation.

6. BUILDING SERVICES. Lessor shall furnish Lessee maintenance, repair, cleaning, custodial, and janitorial services, including trash removal and snow and ice removal, for the Building, Land, Common Areas, and Premises; heating and air-conditioning service as needed to maintain comfortable interior temperatures, proper humidity, and ventilation; public toilet facilities on each floor; and gas, electricity, and water. If gas, electricity, or water rates increase during the Lease term or a renewal term, Lessee shall pay its proportionate share of the increase as additional rent.

Lessor shall make repairs or replacements to Building utility distribution lines and other facilities as required to restore a service interrupted or suspended. If an interruption, suspension, or fluctuation in a Lessor provided building service continues for five (5) or more consecutive days of Lessee's normal business operations and, in Lessee's opinion, deprives Lessee of beneficial occupancy of the Premises, Lessee may provide substitute service at Lessor's sole cost, risk, and liability. That cost, risk, and liability shall not exceed the rent payable for the applicable period, and Lessee may deduct its actual cost from the next rent payment or payments.

7. LOSS OR DAMAGE TO PROPERTY. Personal property belonging to Lessee or another person located in or about the Premises or Building is at the sole risk of Lessee or that other person. Neither Lessor nor Lessor's agents or employees shall be liable for theft, misappropriation, damage, injury, death, or property damage caused by water, snow, frost, steam, heat, cold, dampness, falling plaster, explosions, sewers or sewage, gas, odors, noise, bursting or leaking pipes, plumbing, electrical wiring, equipment or fixtures, an act or negligence of other tenants or occupants of the Building or any other person, or otherwise, unless proximately caused by Lessor's or Lessor's agents' or employees' negligence or Lessor's failure to perform its obligations under this Lease.

8. HOLDING OVER. If Lessee remains in possession after the Lease term, as extended, and the parties have not entered a new written agreement, Lessee shall be a month-to-month tenant. Lessee must give sixty (60) days' notice before vacating the Premises. The tenancy shall otherwise be subject to this Lease's covenants and agreements at monthly rent equal to the last monthly installment payable under this Lease.

9. ASSIGNMENT AND SUBLETTING. Lessee shall not assign, mortgage, hypothecate, convey an interest in this Lease, or sublet the Premises or any part of them without Lessor's prior written consent, which shall not be unreasonably withheld or delayed. Lessor consents to a transfer of Lessee's interest to a successor organization, provided that the transferee assumes Lessee's duties and obligations under this Lease. Lessee shall not be relieved of liability by the transfer.

10. SURRENDER. At the end of the Lease term, Lessee shall quit and surrender the Premises, together with all installations, improvements, and alterations, including partitions, installed by Lessor or Lessee, except Lessee's property under Paragraph 12, broom clean and in as good condition as when Lessee accepted possession. Reasonable use, wear and tear, loss or damage by fire, the elements or other casualty, and taking by eminent domain are excepted. If Lessee fails to remove equipment that it may remove within thirty (30) days after it is required to surrender the Premises, Lessee is conclusively presumed to have abandoned the equipment, and ownership shall vest in Lessor without payment or credit to Lessee. If Lessee fails to remove the equipment when the term expires, Lessee shall pay rent on a per diem basis while it remains on the Premises, for up to thirty (30) days.

11. USE OF PREMISES BY LESSEE. Subject to Lessor's obligations in Paragraph 6, Lessee shall take good care of the Premises and the fixtures and improvements in them. Lessee shall not sell or store spirituous, malt, or vinous liquors or narcotic drugs in the Premises; make or permit a use forbidden by ordinance, statute, or governmental regulation; or make or permit a use that increases the premium cost of, or invalidates, insurance carried on the building or covering its operation. Lessee shall comply with applicable Rules and Regulations, if any, and promptly notify Lessor of a fire, accident, defect, damage, or injury in the Premises or to a fixture or item of equipment.

12. LESSEE'S PROPERTY. Lessee may place furniture, trade fixtures, business office machines, and equipment in the Premises at locations Lessee determines. That personal property shall remain Lessee's property and may be removed, replaced, or supplemented at any time during the Lease term, upon its expiration, or upon earlier termination. Lessee shall repair, at its expense, damage to the Premises or Building caused by its placement or removal.

13. UNTENANTABILITY. If the Premises are partially damaged by fire, other casualty, act of God, or other cause and can reasonably be repaired within sixty (60) days after the damage occurs, this Lease shall remain in effect and Lessor shall promptly repair the damage within that period. Rent shall be abated on a per diem basis proportionate to the extent and period that the Premises are unfit for occupancy. If Lessor promptly commences and diligently proceeds with repair, Lessor shall have no liability for delay caused by labor difficulties or another cause beyond Lessor's control.

If the Premises or Building are made unfit for occupancy by fire, other casualty, act of God, or other cause and cannot reasonably be repaired within sixty (60) days, either party may terminate this Lease as of the date the Premises or Building became unfit by written notice to the other party within fifteen (15) days after that date. If this Lease is not terminated, Lessor shall repair, restore, or rehabilitate the Premises and Building at Lessor's expense within ninety (90) days after the damage. Rent shall be abated on a per diem basis proportionate to the extent and period that the Premises or Building are unfit for occupancy. If Lessor does not substantially complete the work within the ninety-day period, Lessee may again elect to terminate this Lease as of the date of the damage by written notice to Lessor no later than ten (10) days after the ninety-day period expires. Upon

termination under this Paragraph, rent shall be apportioned on a per diem basis through the date Lessee surrenders possession.

14. EMINENT DOMAIN. If all or part of the Premises, Building, or Land is appropriated, condemned, taken, or otherwise acquired by a public or quasi-public authority through eminent domain, condemnation, or other proceedings (a "Taking"), and Lessee determines that the Taking makes beneficial occupancy impractical, Lessee may terminate this Lease by giving Lessor written notice within sixty (60) days after notice of the Taking. This Lease and the estate created by it shall terminate and expire on the earlier of the date legal title vests in the appropriator or condemner, or the date following Lessee's termination notice on which Lessee surrenders possession. Rent shall be prorated and adjusted as of that date. Lessee shall have no claim against Lessor because of the Taking, but Lessee retains the right to any separately recoverable award or compensation for loss of business, moving expenses, relocation expenses, or otherwise.

15. DEFAULT. If rent or any portion is in arrears and remains unpaid for twenty (20) days after Lessor gives written notice to Lessee; if Lessee fails to perform another covenant, agreement, or condition within thirty (30) days after written notice of default; if performance requires more than thirty (30) days and Lessee does not begin performance within that period and diligently proceed to completion; if Lessee abandons or vacates the Premises during the term; or if Lessee's interest in the Premises is sold under execution or other legal process, Lessor may enter and repossess the Premises. This Lease and Lessee's obligations shall then cease and terminate, without prejudice to Lessor's right to recover rent due through entry. Commencement of a forcible entry and detainer, ejectment, or other proceeding after Lessee's default shall be equivalent to Lessor's actual entry. Upon default and entry, Lessor shall use best efforts to relet the Premises for the remainder of the term at the highest rent obtainable and may recover from Lessee the deficiency between the rent obtained and the rent reserved under this Lease.

16. QUIET ENJOYMENT. Lessor and its heirs, personal representatives, successors, and assigns warrant that they have good and marketable fee simple title to the Land and Building, have lawful authority to make this Lease, and shall defend Lessee in the quiet enjoyment and peaceable possession of the Premises during the Lease term and any extension against all claims.

17. SIGNS. At its expense, Lessor shall provide a sign in the parking lot and a sign at the front entrance identifying the Building as the offices of the Metropolitan Emergency Services Board. At its expense, Lessor shall install signs on the doors or walls outside rooms included in the Premises identifying the Premises as the offices of the Metropolitan Emergency Services Board. Lessee may place meeting notices on the bulletin board in the lobby area and temporary signs near the Board room on days when Lessee uses the Board room.

18. LIABILITY. Lessor and Lessee shall each be responsible for its own acts and their results to the extent authorized by law and shall not be responsible for the acts of the other or their results. The liability of each party is governed by Minnesota Statutes Chapter 466.

19. WAIVER OF SUBROGATION. Lessor and Lessee each release the other and their respective agents, officers, and employees from claims for damage to or destruction of the Premises, Building, their contents, or business interruption caused by fire or another peril usually covered by fire, extended coverage, vandalism, and malicious mischief insurance in the full replacement cost amount, whether or not the insurance is maintained or proceeds are recoverable and whether or not the loss is caused by either party's negligence. Each party shall include this release or consent to it, to the extent permitted by the selected carrier or legally effective, in insurance coverage it carries on the Premises, Building, or property located there, so the release binds the respective insurance companies.

20. INDEPENDENT CONTRACTOR. Nothing in this Lease creates or establishes a joint venture, partnership, agency, representative, or employment relationship between the parties. Lessor is and shall remain an independent contractor under this Lease.

21. RECORDING. If either party desires to record this Lease, Lessor and Lessee shall execute a Memorandum of Lease that may be recorded in the office of the county recorder for the county in which the Land and Building are located, at the expense of the party requesting recordation.

22. PARAGRAPH HEADINGS. The paragraph headings are included only for convenience and reference. They do not define, limit, or describe the scope or intent of this Lease or any paragraph and do not affect this Lease.

23. NOTICES. A notice required or permitted under this Lease is effectively served if sent by certified mail, return receipt requested, to the parties at the addresses stated in this Lease's opening paragraph or to another address a party designates to the other in writing.

24. ENTIRE AGREEMENT. This Lease contains the entire agreement between the parties and may be modified only by a written instrument executed by the parties or their respective successors or assigns in interest.

Signatures

IN WITNESS WHEREOF, Lessee and Lessor have executed counterparts of this Lease as of the date first written above.

LESSOR

METROPOLITAN MOSQUITO CONTROL DISTRICT

By: _____

Rena Moran, Chair

Date: _____

By: _____

Maria MancillaDiaz, Business Administrator

Date: _____

LESSEE

METROPOLITAN EMERGENCY SERVICES BOARD

By: _____

Elliott Payne, Chair

Date: _____

Exhibit A — Office Space

Upper Level

Space	Area
Offices 222, 223, 224, and 225	586 sq. ft.
Room 227 conference room	396 sq. ft.
Room 228 break/work room	108 sq. ft.
Room 229	198 sq. ft.
Room 221	182 sq. ft.
Administrative support cubicle (portion of Room 230)	144 sq. ft.

Lower Level

Space	Area
Room 116 garage storage	198 sq. ft.
Room 117 garage storage	209 sq. ft.
Room 115 pallets/shelving	48 sq. ft.
Total	2,069 sq. ft.

See Exhibit B for room locations in the St. Paul Building.

Exhibit B — Premises Location Plan

The premises location plan attached to the parties' prior lease is incorporated by reference as Exhibit B to this Lease.



METROPOLITAN EMERGENCY SERVICES BOARD

Meeting Date:

October 14, 2026

Agenda Item:

**7D. Approval of 2027 MESB
Legislative Platform**

Presenter:

Rohret

RECOMMENDATION

Staff recommend approval of the 2027 MESB legislative platform.

BACKGROUND

In past years, the Metropolitan Emergency Services Board developed a legislative agenda, which was approved by the board. The agenda is traditionally MESB staff and MESB lobbyists' best estimation of items which may arise during the legislative session.

ISSUES & CONCERNS

The 2027 Minnesota Legislative session begins on January 12, 2027.

Staff worked with Poul Haas to update the 2027 MESB's legislative platform and legislative agenda.

The legislative platform did not change much as the policy statements remain relevant. The platform allows for more flexibility to express MESB support or opposition as new bills are introduced. The platform consists of broader policy statements and priorities.

Below the legislative platform is a legislative agenda consistent of specific stances on issues or bills which have been or are anticipated to be introduced. This area has been the focus of discussions with Poul Haas.

The Executive Director and the MESB lobbyists will actively monitor bill introductions and will submit letters of support to committees and additional lobbying efforts in accordance with this platform.

FINANCIAL IMPACT

No direct impact except for staff time at the Capitol.

MOTION BY:

SECONDED BY:

MOTION:

PASS/FAIL



METROPOLITAN EMERGENCY SERVICES BOARD

The Metropolitan Emergency Services Board (MESB) supports public safety for the residents of Anoka, Carver, Chisago, Dakota, Hennepin, Isanti, Ramsey, Scott, Sherburne, and Washington Counties. This support includes oversight and management of the metropolitan portion of the ARMER radio system; oversight and management of the regional 9-1-1 network and system; and coordination of the regional EMS system.

LEGISLATIVE PLATFORM

9-1-1: To ensure that the state's 9-1-1 systems deliver accurate and timely service that the residents of Minnesota expect, the MESB supports:

- Increased funding to support the county and municipal operation of public safety answering points (PSAPs) and the transition to Next Generation 9-1-1, including funds for on-going GIS data maintenance and updates to the 9-1-1 statutes, Chapter 403;
- Funding assistance to provide PSAP operational resiliency systems, such as computer aided dispatch information sharing;
- Support standardized training and certification for public safety telecommunicators;
- Changes to the employment classification of public safety telecommunicators from clerical to protective services occupations

Allied Radio Matrix for Emergency Response (ARMER): To ensure that all first responders and others engaged in public safety projects can communicate in a secure and reliable manner, the MESB supports:

- Adequate funding to support implementation of Advanced Encryption Standard (AES) level encryption, including radio purchase and programming costs;
- Funding to support the purchase and installation of distributed antenna systems in K-12 schools to support ARMER penetration into the schools in the event of active assailant situations; and
- Adequate planning and funding to support the purchase, installation, upgrades, and maintenance of the ARMER system by all system owners

Emergency Medical Services (EMS): To ensure the administration of a coordinated EMS system in the metropolitan region, the MESB supports:

- Long-term, sustainable funding for regional EMS programs, including funds to augment the declining funds derived from seatbelt fines; and

- Support dedicated ongoing funding for emergency medical services; and
- Support funding to implement an EMS Mutual Aid Platform to allow for dispatching of closest units in response to critical 9-1-1 calls, such as cardiac arrests and strokes; and
- Funding to procure equipment and training for implementing a Stop the Bleed initiative in Minnesota schools.

Regional Emergency Communications Boards/Statewide Emergency Communications

Board (SECB): To ensure the administration of a statewide emergency communication system, the MESB supports:

- Open transparent, and robust governance by the SECB over public safety communications systems, including changes to Minnesota Statutes Chapter 403; and
- Support increased funding for expanded SECB governance activities, which will provide greater support to regions.

2027 LEGISLATIVE AGENDA

The Metropolitan Emergency Services Board has adopted the following positions as its legislative agenda for the 2027 legislative session.

- **Funding for a Regionwide Unified 9-1-1 Awareness Platform for Public Safety**
Answering Points (PSAPs): Secure funding to implement a regionwide unified 9-1-1 awareness platform to provide computer-aided dispatch information sharing among metro region PSAPs, while promoting efficiencies in operations.
- **Support the Recommendations of the Task Force to Establish a Statewide Network**
Funding for Public Safety Radio Communications Infrastructure: Support the report and legislative recommendations of the ARMER Funding Legislative Task Force to provide ongoing funding for the operations and maintenance of the ARMER system for all ARMER users and system owners.
- **Digital Geographic Information System (GIS) Mapping for School Facilities –**
Maintenance Funding & Macro-View Funding: Secure ongoing funding to maintain digital geographic information system (GIS) school maps to ensure schools and public safety have accurate mapping to improve emergency response, caller location, and facility access when responding to schools. In addition to maintaining the original maps, funding is requested to provide a “macro view” which allows public safety and schools to see the surrounding areas of schools for planning and tactical purposes.
- **Make permanent the onetime increased funding to regional EMS programs**
appropriated in fiscal years 2023-2026 through the EMS Fund Grant.



METROPOLITAN EMERGENCY SERVICES BOARD

Meeting Date:

October 14, 2026

Agenda Item:

**7E. Discussion: 2026 Budget - Use
Of Radio Training Funds**

Presenter:

Rohret/Fredrick

RECOMMENDATION

None – discussion item only.

BACKGROUND

Starting with the 2023 MESB operational budget, radio training funds have been included in the MESB's budget to accommodate the loss of grant funds which had been used to pay for radio technical training. The original amount included in the budget was \$30,000; it was increased in the 2024 budget to \$40,000. It was lowered to \$35,000 in the 2027 budget.

ISSUES & CONCERNS

The training funds were fully expended in 2023. In 2024, less than \$7,000 of the \$40,000 were spent and in 2025, only \$10,400 of the \$40,000 were spent. The Radio System Managers could not agree on a training course in time to use the remaining funds by the end of 2025.

2026 has largely been a repeat of 2025, with only \$1,100 of \$40,000 having been spent to date. Radio System Managers want a Motorola training on the radio base stations which are scheduled to be replaced in the mid-2030s. MESB staff feel that is not a good use of funds as what is learned in 2026 will be forgotten by the time the equipment is received and installed. The cost of this class is approximately \$30,000.

One option to expend the funds is to put the remaining \$38,900 in a training bank with Motorola, which is in effect pre-paying the funds to be put toward a class of MESB's choice at the time of MESB's choice. There is the possibility that class expenses could increase and additional funds would be needed at the time the class is needed; these additional expenses along with travel costs would be borne by the attendees.

Staff would like to hear the Executive Committee's thoughts about this option before making this decision.

FINANCIAL IMPACT

This would expend the funds in the 2026 MESB operational budget and limit the amount of unearned funds held by the MESB.

MOTION BY:

SECONDED BY:

MOTION:

PASS/FAIL