



METROPOLITAN  
EMERGENCY SERVICES BOARD

2099 UNIVERSITY AVENUE WEST  
SAINT PAUL, MINNESOTA  
55104-3431

PHONE 651-643-8395  
WWW.MN-MESB.ORG

September 10, 2025

Dear School Administrator:

As you may know, in the 2024 legislative session the Minnesota legislature allocated \$7 million from the 9-1-1 special revenue fund to fund a program to accomplish digital geographic information system (GIS) mapping for all K-12 school facilities, public and private, including pre-K and ECSE, across Minnesota. Participation in the project is **free of charge** to schools and is voluntary for schools. I urge all schools to participate

The goal of the project is to digitally map participating school facilities (public, charter, intermediate schools districts/cooperative units, Minnesota State Academies, private, and tribal schools) and provide the resulting maps for both school use, but also to law enforcement for public safety response, including having the maps available in a public safety answering point (PSAP) or 9-1-1 call center to assist in providing improved 9-1-1 caller location and improved facility access and emergency response information to first responders when responding to schools.

Information school administrators should know about this project:

- **School participation is voluntary**
- Data/maps must be delivered to participating schools at **no cost to schools/school districts**
- Data from the vendor must be provided in a format that permits schools to share the data with law enforcement agencies
- **The data is nonpublic**
- Data must be compatible with security software platforms used by participating schools without requiring the schools to purchase additional software or requiring a fee to view or access the data.
- Per statutory requirements, the contracted mapping vendor must verify data for accuracy following a physical walkthrough of school facilities
- Data produced by this grant should be incorporated as part of school safety and response plans
- Data must be perpetually available to schools and law enforcement agencies
- Maps must be provided to schools and work completed by **June 30, 2026**

For most of the state, except for the Southwest Region (see attached map), the project is being administered by the Metropolitan Emergency Services Board (MESB), which is working with other regional emergency communications/services boards and local government officials to coordinate this project. The MESB will award the contract for this project.

In the coming weeks, you will be contacted by officials in your area regarding the project and to schedule times to gather data. In the meantime, for all schools except those in the southwestern portion of the state, please complete the attached form and return it to the email address listed on the form.

Please feel free to contact me with questions at [jrohret@mn-mesb.org](mailto:jrohret@mn-mesb.org) or at (651) 643-8394.

Once again, I urge your school or school district's participation in this program.

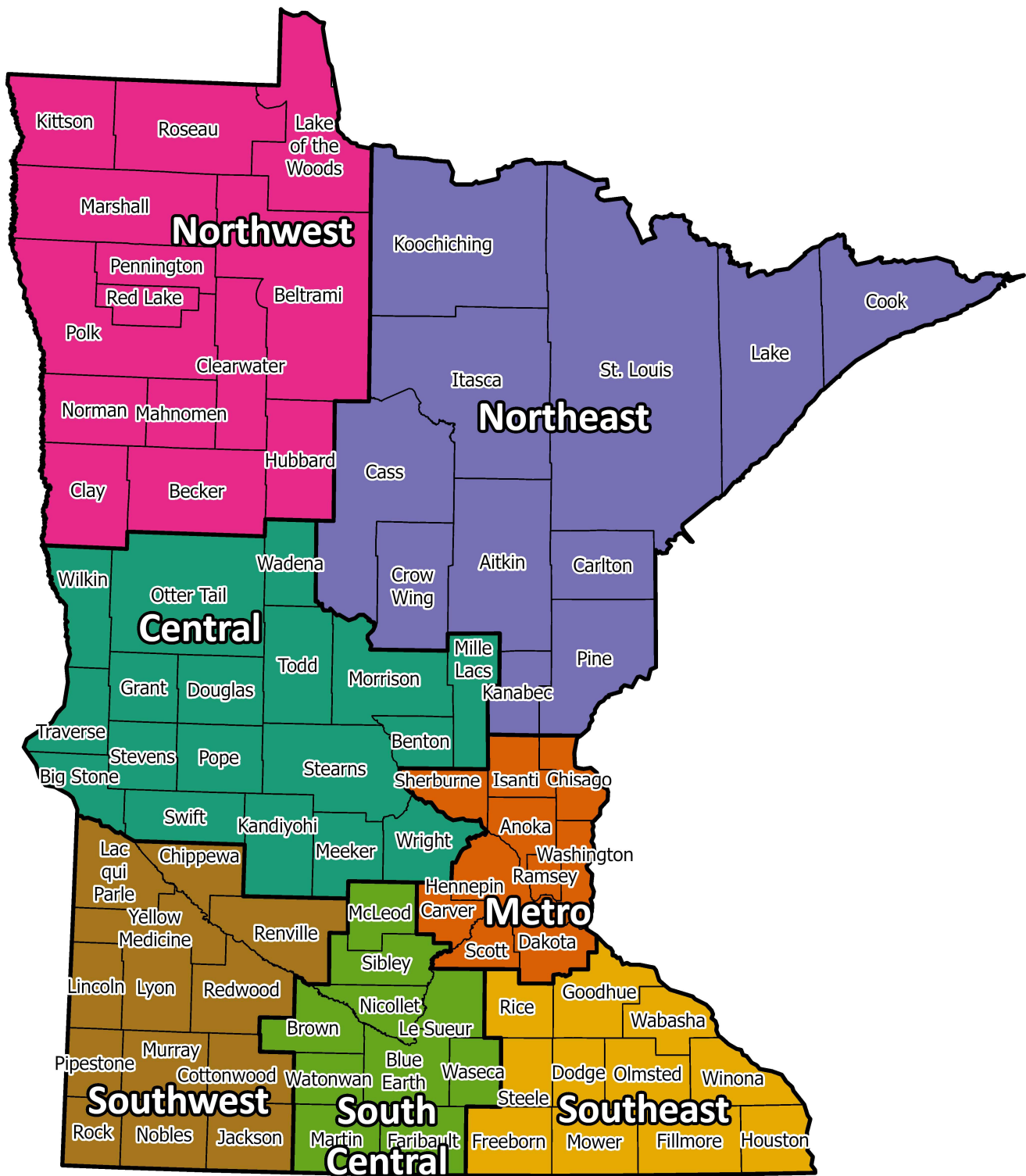
Thank you for your time and consideration.

Sincerely,

A handwritten signature in black ink, appearing to read "Jill Rohret", written over the printed name.

Jill Rohret  
Executive Director

Enclosures (2)





## DIGITAL GIS MAPPING OF SCHOOL FACILITIES PROJECT OPT-IN/OPT-OUT FORM

Please fill out this form to state whether a school or schools in a school district will participate in the Digital GIS Mapping of School Facilities Project.

Is this form being completed for a: ☐ School ☐ School District

School/School District Name: \_\_\_\_\_

Contact Name & Title: \_\_\_\_\_

Contact Phone & Email Address: \_\_\_\_\_

School/School District Address: \_\_\_\_\_

\_\_\_\_\_

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Is the above contact to be used to schedule walk-throughs? ☐ Yes ☐ No

This school/school district:

- ☐ **Will participate** in the Digital GIS Mapping of School Facilities Project
- ☐ **Will not participate** in the Digital GIS Mapping of School Facilities Project

Questions? Please contact Jill Rohret at [jrohret@mn-mesb.org](mailto:jrohret@mn-mesb.org) or (651) 643-8394.

Please send completed forms to: [schoolmapping@mn-mesb.org](mailto:schoolmapping@mn-mesb.org)