



METROPOLITAN EMERGENCY SERVICES BOARD BOARD MEETING AGENDA

July 9, 2025, 10:00 a.m.

1. **Call to Order** – Commissioner John P. Fahey, 2025 Board Chair
2. **Approval of Agenda** – Commissioner Fahey
3. **Consent Agenda** – Rohret (**page 3**)
 - A. Approval: May 14, 2025 Meeting Minutes
 - B. Approval: April 2025 Treasurer's Report
 - C. Approval: May 2025 Treasurer's Report
 - D. Correspondence
4. **Radio Items** – Tracey Fredrick, Radio Services Coordinator
 - A. Approval Amendment 1 to Lease with Great River Energy (**page 25**)
 - B. Approval of Amendments to Scott County's ARMER Participation Plan (**page 29**)
5. **9-1-1 Items** – Jill Rohret, Executive Director – None
6. **EMS Items** – Greg Hayes, EMS Coordinator
 - A. Acceptance and Approval of Grant from Minnesota Office of EMS EMS Fund Grant & Grant Budget (**page 37**)
7. **Administrative Items** – Jill Rohret, Executive Director
 - A. Approval of New MESB Policy 037 – Hybrid Meetings (**page 43**)
 - B. Approval of Amendments to MESB Policies (**page 45**)
 - i. Policy 009 – Acceptable Use of Technology
 - ii. Policy 035 – Data Inventory
 - C. Approval of 2026 MESB Operational Budget (**page 59**)
 - D. Approval of 2026-2030 MESB Capital Needs Forecast (**page 71**)
8. **Reports**
 - A. Legislative Report – Margaret Vesel/Matthew Bergeron
 - B. Statewide Emergency Communications Board (SECB) Reports:
 - 1) Finance – Rohret/Fredrick
 - 2) Legislative – Rohret/Anderson
 - 3) Steering – Fredrick/Rohret
 - 4) Other SECB Committees – Fredrick
 - 5) Board – Rohret/Atkins
 - C. DPS-ECN Update – Kent Wilkening, ECN
9. **Old Business**
 - A. Update on School Mapping Grant – Rohret
10. **New Business**
11. **Adjourn**



METROPOLITAN EMERGENCY SERVICES BOARD BOARD MEETING AGENDA

July 9, 2025, 10:00 a.m.

Metropolitan Emergency Services Board Members

Anoka County

Commissioner Mike Gamache*
Commissioner Mandy Meisner

Carver County

Commissioner John P. Fahey* (2025 Chair)

Chisago County

Commissioner Rick Greene*

City of Minneapolis

Council Member Elliott Payne* (2025 Vice Chair)

Dakota County

Commissioner Joe Atkins*
Commissioner Bill Droste

Hennepin County

Commissioner Kevin Anderson
Commissioner Irene Fernando*

Isanti County

Commissioner Todd Christensen*

Ramsey County

Commissioner Garrison McMurtrey
Commissioner Kelly Miller* (2025 Treasurer)

Scott County

Commissioner Dave Beer
Commissioner Tom Wolf* (2025 Secretary)

Sherburne County

Commissioner Gregg Felber*

Washington County

Commissioner Michelle Clasen
Commissioner Fran Miron*

*Denotes Executive Committee member



METROPOLITAN EMERGENCY SERVICES BOARD

Meeting Date:
Agenda Item:
Presenter:

July 9, 2025
3. Consent Agenda
Rohret

- A. **Minutes** – The minutes of the May 14, 2025 meeting of the Board are attached for review and approval.
- B. **April 2025 Treasurer's Report** – The Treasurer has reviewed the April 2025 financial statements and has given approval of the report.
- C. **May 2025 Treasurer's Report** – The Treasurer has reviewed the May 2025 financial statements and has given approval of the report.
- D. **Correspondence** – There are five items of correspondence included in the consent agenda. The first item was communication to metro region school districts and heads of school introducing them to the school mapping project. The next two items are showing receipt of the joint regional school mapping grant application. The fourth item is communication to metro school districts and heads of school inviting them to attend informational meetings regarding the school mapping project. Item five is a letter of support the MESB submitted for a Hennepin County Sheriff's Office application for a National Highway Transportation and Safety Administration (NHTSA) Safer Streets for All grant for the Computer-Aided Dispatch (CAD)-to-CAD interoperability/Public Safety Answering Point (PSAP) information sharing project. The last item is the grant award letter the MESB received for the school mapping grant in the amount of \$6.78 million.
- E. **Informational Only** – The draft minutes from the June 11, 2025 Executive Committee meeting are included as an informational item.

MOTION BY:
SECONDED BY:
MOTION:

PASS/FAIL

METROPOLITAN EMERGENCY SERVICES BOARD

BOARD MEETING MINUTES

May 14, 2025

Commissioners Present:

Kevin Anderson, Hennepin County
 Joe Atkins, Dakota County
 Dave Beer, Scott County - **absent**
 Todd Christensen, Isanti County
 Michelle Clasen, Washington County
 Bill Droste, Dakota County
 John P. Fahey, Carver County
 Gregg Felber, Sherburne County - **absent**

Irene Fernando, Hennepin County - **absent**
 Mike Gamache, Anoka County - **absent**
 Richard Greene, Chisago County
 Mandy Meisner, Anoka County - **absent**
 Kelly Miller, Ramsey County - **absent**
 Fran Miron, Washington County
 Elliott Payne, City of Minneapolis - **absent**
 Tom Wolf, Scott County

Staff Present: Tracey Fredrick; Greg Hayes; Kelli Jackson; Jacob Kallenbach; and Jill Rohret.

Others Present: Brittany McCormick, *Board Counsel*; Andy Hering, *Redpath & Co.*; Margaret Vesel, *Larkin Hoffman*; and Kent Wilkening, *ECN*.

The meeting begins with reports as it does not have the required number of members for quorum.

9. Reports

B. Statewide Emergency Communications Board Reports:

1. Finance

Jill Rohret said the Finance committee met in early May. The committee discussed operations, procedures, and budgets. The committee will have a budget to put forward to the Board at its June meeting.

2. Legislative

Rohret said the Legislative committee met on May 1, 2025. Numerous bills were discussed. Strategic planning for the 2027 legislative session will begin with a workgroup. The committee is working on one-page SECB stance documents to distribute to legislators.

3. Steering

Tracey Fredrick said the committee has not met since the last MESB meeting but is planning to meet in May.

4. Other SECB Committees

There are no new updates.

5. Board

Rohret said the Board met in April and will meet again in May.

8. Administrative Items

B. Discussion: July Board Meeting Date

Rohret said the MESB Board meeting scheduled for July 9 coincides with the National Association of Counties (NACO) Conference. She inquired whether members would be able to attend a July 9 meeting or if they would be absent due to the conference. Most members indicated they could attend a July 9 meeting, so the meeting will proceed as originally scheduled.

METROPOLITAN EMERGENCY SERVICES BOARD

The meeting now has the required members for quorum and starts at the beginning of the agenda.

1. Call to Order

The meeting was called to order at 10:12 a.m. by the 2025 MESB Chair, Commissioner John P. Fahey.

2. Approval of Agenda

Motion made by Commissioner Joe Atkins, seconded by Commissioner Tom Wolf to approve the May 2025 MESB meeting agenda. Motion carried.

3. Consent Agenda

Motion made by Commissioner Fran Miron, seconded by Commissioner Atkins to approve the May 2025 MESB consent agenda. Motion carried.

4. Acceptance of 2024 MESB Financial Audit

Andy Hering of Redpath & Co. gave a brief update on the findings of the MESB audit. Hering said it was a clean audit.

Motion made by Commissioner Kevin Anderson, seconded by Commissioner Wolf to accept the 2024 MESB financial audit. Motion carried.

5. Radio Items

A. Approval of Dakota County Waiver Regarding AES Talkgroups

Fredrick said the Radio Technical Operations Committee (TOC) recommends the Board approve a waiver to Metro ARMER Standard 3.15.0 for Dakota County. Metro standard 3.15.0 states that all capable law enforcement radios in the region must be programmed with ME LSEC talkgroups, which require AES encryption. Dakota County's radio fleet is not completely updated to AES and will therefore have radios incapable of using the talkgroups. When the full county fleet becomes fully AES-capable, Dakota County will add the additional 10E-15E talkgroups to its radios.

Motion made by Commissioner Atkins, seconded by Commissioner Wolf to approve the Dakota County waiver regarding AES talkgroups. Motion carried.

6. 9-1-1 Items

A. Approval of 2025 Regional Needs Document

Rohret said the 9-1-1 and Radio TOCs recommend the Board approve the 2025 Regional Needs Document. The 2025 version of the document now includes the needs of individual agencies alongside the regional objectives.

Motion made by Commissioner Miron, seconded by Commissioner Anderson to approve the 2025 Regional Needs Document. Motion carried.

B. Acceptance of School Mapping Grants Funds

Rohret said she recommends the Board accept the school mapping grant funds. The MESB applied on behalf of six Minnesota regions and will act as the administrator of the grant. The state of Minnesota is tentatively scheduled to send grant award notices by June 20, 2025. The MESB will publish a Request for Proposal (RFP) to solicit offers from vendors to carry out the

METROPOLITAN EMERGENCY SERVICES BOARD

work dictated in the grant guidelines. The MESB will be hosting information sessions for schools who are interested and require additional information.

Commissioner Anderson asks if additional money can be awarded if the original grant amount doesn't cover the entirety of schools.

Rohret responds by saying additional sources of funding can possibly be sought through the state, or through the MESB, depending on the funding amount needed.

Commissioner Michelle Clasen asks if all schools qualify.

Rohret responds by saying all schools qualify regardless of their public or private status.

Motion made by Commissioner Todd Christensen, seconded by Commissioner Clasen to accept the school mapping grant funds. Motion carried.

7. EMS Items

A. Acceptance and Approval of Grant Funds for Minnesota Metro Region Trauma Advisory Committee

Greg Hayes said he recommends the Board accept a grant from the Minnesota Department of Health (MDH) for the Minnesota Metropolitan Regional Trauma Advisory Committee (MMRTAC) in the amount of \$8,000.00. MMRTAC represents the healthcare systems in the seven metropolitan counties. The MESB serves as the administrative and fiscal agent for the MMRTAC. Historically, the MMRTAC has been excluded from the rural trauma grants from MDH due to the definition of rural. Over the last two years, the MESB advocated for MMRTAC funding as over 25% of the trauma in Minnesota's rural areas are transported into the metro region. As a result, MDH awarded MESB \$8,000.00 in federal funds for MMRTAC for training and education.

Motion made by Commissioner Miron, seconded by Commissioner Christensen to accept and approve grant funds for MMRTAC. Motion carried.

8. Administrative Items - Continued

A. Approval of Policy 036

Rohret said she recommends the Board approve new MESB Policy 036 – Grants. The new policy states the MESB will comply with federal and state laws and regulations. The policy states all grants must be accepted by the Board, which is what is currently done in practice. It details who may sign grant agreements or grant amendments, and how grant management and oversight will be conducted. The policy also lays out how subgrants may occur and what rules apply to them.

Motion made by Commissioner Rick Greene, seconded by Commissioner Anderson to approve MESB policy 036 – Grants. Motion carried.

9. Reports – Continued

A. Legislative Report

Margaret Vesel of Larkin Hoffman gave an update on the legislative session.

C. DPS-ECN Update

METROPOLITAN EMERGENCY SERVICES BOARD

Kent Wilkening gave a brief ECN update. Discussions and agreements surrounding the new Mapped ALI services and offerings continue to occur. PSAPs must spend their one-time funding by the June 2025 deadline.

10. Old Business

A. Update on School Mapping Grant

The school mapping grant was discussed earlier in the meeting.

11. New Business – None

12. Adjourn

Motion made by Commissioner Wolf, seconded by Commissioner Droste to adjourn the meeting. Motion carried.

The meeting adjourned at 11:17 a.m.



METROPOLITAN
EMERGENCY SERVICES BOARD

2099 UNIVERSITY AVENUE WEST
SAINT PAUL, MINNESOTA
55104-3431

PHONE 651-643-8395
WWW.MN-MESB.ORG

TO: Metropolitan Emergency Services Board

FROM: Ramsey County Commissioner Kelly Miller, MESB Treasurer

RE: Treasurer's Report – April 2025

DATE: May 30, 2025

As Treasurer for the Metropolitan Emergency Services Board, it is necessary to review the following documents:

- Monthly summary financial reports for Administration, 9-1-1, Radio and EMS
- Explanation for significant variance from budget report for Administration, 9-1-1, Radio and EMS.

The review was conducted on May 30, 2025.

Sincerely,

A handwritten signature in blue ink, appearing to read "Kelly Miller", with a long horizontal flourish extending to the right.

Kelly Miller
Commissioner, Ramsey County
Treasurer, Metropolitan Emergency Services Board



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EMERGENCY SERVICES BOARD

2099 UNIVERSITY AVENUE WEST
SAINT PAUL, MINNESOTA
55104-3431

PHONE 651-643-8395
WWW.MN-MESB.ORG

TO: Metropolitan Emergency Services Board

FROM: Ramsey County Commissioner Kelly Miller, MESB Treasurer

RE: Treasurer's Report – May 2025

DATE: June 26, 2025

As Treasurer for the Metropolitan Emergency Services Board, it is necessary to review the following documents:

- Monthly summary financial reports for Administration, 9-1-1, Radio and EMS
- Explanation for significant variance from budget report for Administration, 9-1-1, Radio and EMS.

The review was conducted on June 26, 2025.

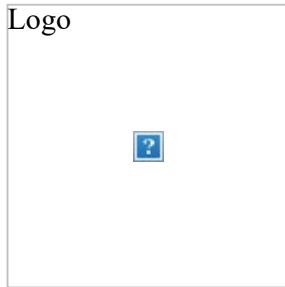
Sincerely,

A handwritten signature in blue ink, appearing to read "Kelly Miller", with a long horizontal flourish extending to the right.

Kelly Miller
Commissioner, Ramsey County
Treasurer, Metropolitan Emergency Services Board

From: [Metropolitan Emergency Services Board](#)
To: [Jill Rohret](#)
Subject: Digital Geographic Information System Mapping for Schools
Date: Monday, May 12, 2025 3:32:13 PM

[View this email in your browser](#)



May 12, 2025

Dear Metro Region School Superintendent or Head of School:

As you may know, in the 2024 legislative session the legislature allocated \$7 million from the 9-1-1 special revenue fund for a grant program for the seven regional emergency communications/services boards to accomplish digital geographic information system (GIS) mapping for school facilities across Minnesota. Participation in the project is voluntary for schools. The Minnesota Association of School Administrators (MASA) included high-level information regarding this project in its April 17, 2025 weekly email.

In an effort to work collaboratively, provide data interoperability, and cost effectiveness, six of the seven regional emergency communications/services regions are working cooperatively on this project, submitting one grant application, having one fiscal agent, one procurement process and resulting contract. [Click here for a map showing the regions](#) (this file is available for download); the only region not participating in the collaborative project is the Southwest Region.

The Metropolitan Emergency Services Board (MESB) will be the fiscal agent and contract manager. The MESB will handle all financial aspects of the grant; no funds will be exchanged with schools or school districts.

The goal of the project is to digitally map participating school facilities (public, charter, intermediate schools districts/cooperative units, Minnesota State Academies, private, and tribal schools) and provide the resulting maps for both school use, but also for law enforcement for public safety response, including having the maps available in a public safety answering point (PSAP) to assist in providing improved 9-1-1 caller location and improved facility access information to first responders.

The reason for this communication is twofold. First, I seek input from school administrators on what attributes should be included in the maps. Feedback on the desired attribute list has been received from MASA. [Click here for the current draft list of desired attributes](#). This file is available for download.

Information school administrators should know about this project:

- **School participation is voluntary**
- Data/maps must be delivered by the vendor and/or region to participating schools at no cost to schools
- Data from the vendor must be provided in a format that permits schools to share the data with law enforcement agencies
- **The data is nonpublic**
- Data must be compatible with security software platforms used by participating schools without requiring the schools to purchase additional software or requiring a fee to view or access the data
- Per statutory requirements, the contracted vendor must verify data for accuracy following a physical walkthrough of school facilities
- Data produced by this grant should be incorporated as part of school safety and response plans

Currently, the expected timeframe for this project is mid-September 2025 – June 30, 2026, though exact start time is dependent on when grant contracts are executed. On-site visits will be coordinated by the regional emergency communications/services boards with school districts, schools, and/or local public safety officials.

On-going maintenance of the data is yet to be determined. Grant funds cannot pre-pay for maintenance. Information will be provided to the regional emergency communications boards regarding maintenance costs and regions will determine how those costs will be funded.

The regions are considering hosting virtual information sessions for schools; when details are determined they will be distributed to you.

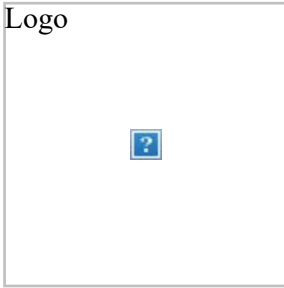
At this time, I am not seeking a decision regarding whether your district or school desires to participate in the project; that will be sought later. This communication was intended to introduce you to the project and establish initial communication.

Please contact me with any questions at jrohret@mn-mesb.org or (651) 643-8394.

Thank you for your time and consideration. I look forward to working with you.

Sincerely,
Jill Rohret
Executive Director

Logo



Our mailing address is:
2099 University Ave. W, St. Paul, MN 55104
(651) 643-8395
www.mn-mesb.org

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From: [Roberts, Rebecca M \(She/Her/Hers\) \(DPS\)](#)
To: [Jill Rohret](#)
Cc: [Tracey Fredrick](#)
Subject: RE: Multi-Region School Mapping Grant Application Email 1 of 2
Date: Friday, May 16, 2025 12:11:54 PM

Received, thank you!

Rebecca Roberts | ECN Grants Coordinator | ecn.dps.mn.gov | 612-280-2456 Cell

From: Jill Rohret <JRohret@mn-mesb.org>
Sent: Friday, May 16, 2025 11:57 AM
To: Roberts, Rebecca M (She/Her/Hers) (DPS) <Rebecca.M.Roberts@state.mn.us>
Cc: Tracey Fredrick <tfredrick@mn-mesb.org>
Subject: Multi-Region School Mapping Grant Application Email 1 of 2

This message may be from an external email source.

Do not select links or open attachments unless verified. Report all suspicious emails to Minnesota IT Services Security Operations Center.

Rebecca:

Attached are materials for a Multi-Region Application for the Indoor School Mapping Grant.

This email contains the application itself, plus attachments 1-4. Attachments 5-8 will follow in a separate email to ensure nothing gets blocked due to size of attachments.

Please contact me with any questions.

Thank you for your time and consideration.

Sincerely,
Jill Rohret

Jill Rohret
Executive Director
Metropolitan Emergency Services Board
2099 University Ave. W.
St. Paul, MN 55104
(651) 643-8394
jrohret@mn-mesb.org

From: [Roberts, Rebecca M \(She/Her/Hers\) \(DPS\)](#)
To: [Jill Rohret](#)
Cc: [Tracey Fredrick](#)
Subject: RE: Multi-Region School Mapping Grant Application Email 2 of 2
Date: Friday, May 16, 2025 12:11:12 PM

Received, thank you!

Rebecca Roberts | ECN Grants Coordinator | ecn.dps.mn.gov | 612-280-2456 Cell

From: Jill Rohret <JRohret@mn-mesb.org>
Sent: Friday, May 16, 2025 11:57 AM
To: Roberts, Rebecca M (She/Her/Hers) (DPS) <Rebecca.M.Roberts@state.mn.us>
Cc: Tracey Fredrick <tfredrick@mn-mesb.org>
Subject: Multi-Region School Mapping Grant Application Email 2 of 2

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Rebecca:

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Please contact me with any questions.

Thank you for your time and consideration.

Sincerely,
Jill Rohret

Jill Rohret
Executive Director
Metropolitan Emergency Services Board
2099 University Ave. W.
St. Paul, MN 55104
(651) 643-8394
jrohret@mn-mesb.org

From: [Jill Rohret](#)
To: [Jill Rohret](#)
Subject: Virtual Informational Meetings
Date: Thursday, May 29, 2025 2:59:27 PM
Attachments: [MN ECB ESB Regional Map.pdf](#)

Good afternoon!

As you may know, in 2024 the Minnesota Legislature allocated \$7 million from the 9-1-1 special revenue fund as grants to regional emergency communications/services boards to digitally map schools in Minnesota.

The Department of Public Safety issued its notice of grant opportunity in early April for regions to apply for grant funds. Six of the seven regions joined together to apply as one, with the Metropolitan Emergency Services Board serving as grant administrator and manager; those regions are: Central, Metro, Northeast, Northwest, South Central and Southeast (see attached map to see the regions). Grant applications were due on May 16; DPS hopes to release award letters on June 20, 2025.

In the interim time period, the collaborating regions will hold two virtual informational meetings for public safety officials (police, fire, EMS, sheriff, PSAP, emergency managers, etc.) to introduce you to the project and answer any questions we can about the project. There will be a short overview presentation followed by a Q&A session. The sessions are kindly being virtually hosted by the City of St. Cloud.

We will post the presentation and transcription of the Q&A session on the [MESB's website](#). We will be hosting similar sessions and making similar postings with school administrators.

The two public safety focused sessions will be on:

Thursday, June 5 at 1:00 p.m. <https://mnecb.org/calendar.aspx?EID=1587>

Monday, June 9 at 1:00 p.m. <https://mnecb.org/calendar.aspx?EID=1590>

Please feel free to share this information with other public safety professionals. Unfortunately, I do not have a list of all officials (police and fire chiefs & municipal emergency managers, to be specific) in the metro region, so sharing would be appreciated!

As always, please feel free to contact me with any questions.

Thank you for your time and consideration.

Sincerely,
Jill Rohret

Jill Rohret
Executive Director
Metropolitan Emergency Services Board
2099 University Ave. W.
St. Paul, MN 55104
(651) 643-8394
jrohret@mn-mesb.org



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EMERGENCY SERVICES BOARD

2099 UNIVERSITY AVENUE WEST
SAINT PAUL, MINNESOTA
55104-3431

PHONE 651-643-8395
WWW.MN-MESB.ORG

June 17, 2025

United States Department of Transportation
Office of the Secretary of Transportation
US DOT FY '25 Safe Streets & Roads for All Grant Program

Dear Reviewers of the FY '25 Safe Streets & Roads for All Grant Program:

The Hennepin County (MN) Sheriff's Office (HCSO), in collaboration with program partners, is seeking federal funding to support the implementation of a regional Safe Streets and Roads for All project to enhance safety outcomes for residents of the Greater Twin Cities Area.

As part of the project, partners will participate in implementing a large-scale upgrade in emergency response capabilities and coordination by agreeing to utilize enhanced computer-aided dispatch (CAD)-to-CAD communications services which will result in enhanced public safety outcomes, more efficient allocation of personnel, and lower burn-out in an increasingly complex and challenging field. This is a project that has been a regional priority for several years.

As the Executive Director of the Metropolitan Emergency Services Board, I fully support this proposal and trust that HCSO's record of innovation and accomplishment will ensure the success of this project, should it be selected for funding. I am optimistic about the opportunity to address critical issues with the proposed initiative and commit to my organization's participation.

Thank you for your time and consideration.

Sincerely,

Jill Rohret
Executive Director



Alcohol
and Gambling
Enforcement

Bureau of
Criminal
Apprehension

Driver
and Vehicle
Services

Emergency
Communication
Networks

Homeland
Security and
Emergency
Management

Minnesota
State Patrol

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Communication
s

Office of
Justice
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Office of
Traffic Safety

State Fire
Marshal

Emergency Communication Networks

445 Minnesota Street • Suite 1725 • Saint Paul, Minnesota 55101-5137

Phone: 651.201.7547 • Fax: 651.296.2665 • TTY: 651.282.6555

www.ecn.state.mn.us

June 30, 2025

Jill Rohret, Executive Director

Metropolitan Emergency Services Board

2099 University Ave W

St. Paul, MN 55104

RE: Digital Geographic Information System Mapping for School Facilities Grant Program

Congratulations! The Department of Public Safety, division of Emergency Communication Networks (DPS-ECN) has selected your application submitted in response to the Digital Geographic Information System (GIS) Mapping for School Facilities Grant Program.

The total grant offer for the Metropolitan Emergency Services Board is \$6,780,000.00.

DPS-ECN reserves the right to offer grant amounts that differ from the applicant's request. The award decisions of DPS-ECN are final and not subject to appeal.

The tentative grant period is July 28, 2025 through June 30, 2026, pending the execution date of your grant contract with DPS-ECN. **Please do not incur any expenditures until the grant contract agreement is fully executed. Any expenditures you make prior to the full execution of the grant contract agreement will be your sole responsibility to pay.**

To begin contracting for this grant, please review and complete the following administrative steps.

1. If have not already done so, confirm your entity is registered as a vendor in the Minnesota Statewide Integrated Financial Tool System (SWIFT) under [SWIFT Vendor Resources](#) and in the [E-Grants Grants Management Platform](#).
2. Complete the GIS Mapping for School Facilities Grant Program application in E-Grants. Applications should appear in your E-Grants task list by end of day July 1, 2025. To complete the E-Grants application, be prepared to provide the following information using your application submitted to DPS-ECN:
 - Grantee, authorized representative, program and other contact information.

- Financial information about your organization, including your fiscal year beginning and end dates, financial reports or audits (as applicable), administrative system information, and grant management information.
- Budget line item information (copied from your grant application).

Once these steps are complete and your organization information has been reviewed and approved by DPS-ECN, the contract will be made available for execution in E-Grants.

Applicants recommended for an award must wait until they receive the fully-executed grant contract before incurring expenditures. DPS-ECN reserves the right to cancel the solicitation or withdraw this recommendation for award if it is considered to be in the entity's best interest due to a lack of funding, agency priorities, or other considerations.

If you have any questions about this award notification or the E-Grants application process, please contact Rebecca Roberts, ECN Grants Coordinator, rebecca.m.roberts@state.mn.us. This will be your administrative contact for the duration of the grant.

On behalf of DPS-ECN, we look forward to working with you.

Sincerely,

Leah Palmer, ECN Director, leah.palmer@state.mn.us

Cc:

Rebecca Roberts, ECN Grants Coordinator, rebecca.m.roberts@state.mn.us

METROPOLITAN EMERGENCY SERVICES BOARD

BOARD MEETING MINUTES

June 11, 2025

Commissioners Present:

Joe Atkins, Dakota County (Late Arrival)
Todd Christensen, Isanti County
Bill Droste, Dakota County (Alternate)
John P. Fahey, Carver County
Gregg Felber, Sherburne County
Irene Fernando, Hennepin County

Mike Gamache, Anoka County
Richard Greene, Chisago County
Kelly Miller, Ramsey County
Fran Miron, Washington County
Elliott Payne, City of Minneapolis - **absent**
Tom Wolf, Scott County

Staff Present: Greg Hayes; Kelli Jackson; Jacob Kallenbach; and Jill Rohret.

Others Present: Jim Farrell, *Board Counsel*; Brittany McCormick, *Board Counsel*; and Margaret Vesel, *Larkin Hoffman*.

1. Call to Order

The meeting was called to order at 10:02 a.m. by the 2025 MESB Chair, Commissioner John P. Fahey.

2. Approval of Agenda

Jill Rohret said an item titled '8B: Legislative Update' should be added to the agenda as Margaret Vesel of Larkin Hoffman will be attending the meeting.

Motion made by Commissioner Tom Wolf, seconded by Commissioner Bill Droste to approve the June 2025 Executive Committee agenda with the mentioned addition. Motion carried.

3. Approval of June 12, 2024 Executive Committee Minutes

Motion made by Commissioner Wolf, seconded by Commissioner Richard Greene to approve the June 12, 2024 Executive Committee meeting minutes. Motion carried.

4. Radio Items

A. Approval of Amendment 1 to Lease with Great River Energy

Rohret said MESB staff recommend the Executive Committee recommend approval of Amendment 1 to the Great River Energy lease for the Jordan ARMER site to continue through March 31, 2030. The Metropolitan Radio Board entered into the lease agreement with Great River Energy for an ARMER tower site in Jordan in March 2000 with a 25-year lease term. The original lease rent was \$12,000 per year, with an annual escalator clause of four percent. The proposed amendment to the Great River Energy lease is for an additional five years with yearly rent increases of four percent. The current rent is \$35,798.41. MESB, MnDOT, and local ARMER administrators do not believe it to be cost effective to find an alternative site in Jordan for the lease and will continue use of the site into the future.

Motion made by Commissioner Droste, seconded by Commissioner Irene Fernando to approve the Great River Energy lease amendment. Commissioner Wolf abstained. Motion carried.

B. Approval of Amendments to Scott County's ARMER Participation Plan

Rohret said the Radio TOC recommends the Executive Committee recommend approval of the amendments to Scott County's ARMER participation plan. The amendment request adds a 16-channel simulcast subsite at Shakopee Public Utilities and will connect to the Norwood Young America prime site. Once all approvals are received, the County will apply for the appropriate licensing. Scott County expects the site to be operational by the fourth quarter of 2025.

METROPOLITAN EMERGENCY SERVICES BOARD

Motion made by Commissioner Wolf, seconded by Commissioner Kelly Miller to approve the amendments to Scott County's ARMER Participation Plan. Motion carried.

5. 9-1-1 Items – None

6. EMS Items – None

7. Administrative Items

A. Approval of MESB 2026 Operating Budget

Rohret said she recommends the Executive Committee recommend approval of the 2026 MESB Operational Budget. The MESB Joint Powers Agreement states that the Board must annually approve a budget and maximum assessments by August 1st of each year. The Board grants preliminary budget approval annually in July, with the final budget approval occurring in November, if any portion of the budget can be reduced. The July approval provides the maximum assessment amount for the following year. The 2026 operational budget contains increases due to changing resource needs, primarily related to 9-1-1, and general cost increases which are occurring in the economy today.

Commissioner Fernando asked for an update on the Motorola SUA.

Rohret said discussions between Motorola, MnDOT, and interested parties continue. MnDOT does not have full funding for a 2026-2030 agreement.

Commissioner Todd Christensen asked where to find the County assessment numbers.

Rohret said the County assessment numbers are on page 22 of the June 2025 Executive packet. Each county has its own maximum assessment number within the packet.

Motion made by Commissioner Fran Miron, seconded by Commissioner Wolf, to approve the 2026 MESB Operational Budget. Motion carried.

B. Approval of MESB 2026-2030 Capital Budget

Rohret said she recommends the Executive Committee recommend approval of the 2026-2030 MESB Capital Budget. The capital budget does not affect assessment levels, as capital projects are funded by the Hennepin County Investment Fund. As the document is more of a planning document for the investment fund, Rohret asked for feedback from the Executive Committee on recommendations for a name change.

Chair Fahey suggested Investment fund/Planning document as a new name that more accurately describes and represents what the document aims to address.

Commissioner Fernando said that she is interested in adding timelines to the important items within the document. Studies are helpful but if they can't be implemented then they won't be impactful.

Commissioner Miron suggested Capital Needs Forecast as the new document title.

METROPOLITAN EMERGENCY SERVICES BOARD

Motion made by Commissioner Miron, seconded by Chair Fahey to change the future document title to Capital Needs Forecast. Motion carried.

Motion made by Commissioner Christensen, seconded by Commissioner Miron to approve the MESB 2026-2030 Capital Needs Forecast. Motion carried.

C. Approval of Amendments to MESB Policies:

i. 009 – Acceptable Use of MESB Technology

ii. 035 – Data Inventory

Rohret said she recommends the Executive Committee recommend approval of amendments to MESB policies 009 – Acceptable use of MESB Technology and 035 – Not Public Data – Data Inventory. The amendments to MESB policy 009 – Acceptable Use of MESB Technology, require the use of firewalls by staff working from home using networks which may also have devices connected to the Internet of Things. Firewalls provide additional protection to MESB devices which will later connect to the MESB network from anything which may be transported across a home network. The amendments to MESB policy 035 – Not Public Data – Data Inventory, are made to include data related to the school mapping project.

Motion made by Commissioner Droste, seconded by Commissioner Mike Gamache to approve the amendments to MESB Policies 009 – Acceptable Use of MESB Technology and 035 – Data Inventory. Motion carried.

8. Old Business

A. Update on School Mapping Grant

Rohret said work on the school mapping grant continues. She expects to receive award notices on June 20, 2025. The RFP for acquiring school mapping services is already in production and will be posted from June 30, 2025 – July 25, 2025, dependent on when the award notice is received. The RFP responses will be evaluated in August and a recommendation for services will be brought to the MESB board in September 2025. School mapping services will start shortly after approval.

B. Legislative Update

Margaret Vesel of Larkin Hoffman gave an update on the Minnesota legislative session.

9. New Business

A. Introduction of Jim Farrell, New MESB Counsel

Rohret introduced Jim Farrell as the new Counsel to the MESB as Brittany McCormick will be leaving the position. Rohret and the Board thanked Brittany McCormick for all of her hard work and awarded her with a plaque.

B. Open Meeting Law Changes

Rohret said there have been changes to the Minnesota Open Meeting Law. Effective August 1, 2025, the Open Meeting Law allows hybrid meetings. If attending online, the camera must be on while speaking, Robert's Rules of Order must be followed, and all voting will be done in the form of a roll call vote. Board and committee members would no longer need to be in a publicly accessible location.

Commissioner Miron said that staff should draft a policy to govern how hybrid meetings will occur. The Committee concurred.

METROPOLITAN EMERGENCY SERVICES BOARD

Rohret asks if the new meeting model should begin on August 1, 2025 with the implementation date, or if they would like to start on January 1, 2026 to allow for more time on crafting policy and procedures.

The Executive Committee members said they would prefer the start date of August 1, 2025.

10. Adjourn

Motion made by Commissioner Wolf, seconded by Commissioner Christensen to adjourn the June 2025 MESB Executive Committee meeting. Motion carried.

The meeting adjourned at 11:33 a.m.



METROPOLITAN EMERGENCY SERVICES BOARD

Meeting Date:

July 9, 2025

Agenda Item:

**4A. Approval of Amendment 1 to
Great River Energy ARMER Lease**

Presenter:

Fredrick

RECOMMENDATION

The Executive Committee recommends approval of Amendment 1 to Great River Energy lease for the Jordan ARMER site to continue through March 31, 2030.

BACKGROUND

The Metropolitan Radio Board entered into a lease agreement with Great River Energy for an ARMER tower site in Jordan in March 2000 with a 25-year lease term. The original lease rent was \$12,000.00 per year, with an annual escalator clause of four percent.

ISSUES & CONCERNS

MESB staff worked with Great River Energy on the terms of the lease amendment. The proposed amendment is for an additional five years with yearly rent increases of four percent. Rent is currently \$35,798.41 for April 2025-March 2026.

At present, MESB, MnDOT, and local ARMER administrator staff do not believe it to be cost effective to find an alternative site in Jordan for the lease and will continue use of this site into the future.

FINANCIAL IMPACT

Rent will go up four percent per year each year of the five-year amendment, which will be borne by MnDOT and other ARMER equipment owners at that site.

MOTION BY:

SECONDED BY:

MOTION:

PASS/FAIL

TOWER SPACE LEASE AMENDMENT

THIS AGREEMENT is made by and between Great River Energy, 12300 Elm Creek Boulevard, Maple Grove, Minnesota 55369, A Minnesota cooperative corporation ("LESSOR"), and the Metropolitan Emergency Services Board, successor to the Metropolitan Radio Board, 2099 University Avenue West, St. Paul, Minnesota 55104, a political subdivision of the state of Minnesota ("LESSEE").

WHEREAS, the LESSOR and LESSEE previously entered into a Tower Space Lease Agreement dated March 10, 2000 and commencing April 1, 2000 ("Agreement"); and

WHEREAS, the parties agreed to Amendment 1 of the Agreement dated June 30, 2008; and

WHEREAS, the Agreement, as amended, expired April 1, 2025; and

WHEREAS, it is the desire of both the LESSOR and the LESSEE to continue the terms of the Agreement, as amended, for an additional five (5) years, including during the period from April 1, 2025 to the execution of this new agreement.

NOW THEREFORE, in consideration of the mutual undertakings hereinafter set forth, the parties agree as follows:

1. All provisions of the Tower Space Lease Agreement as amended and attached hereto (marked "Attachment I") and by this reference made a part hereof, shall be in full force and effect for the term of this Agreement except as modified herein.
2. Article 2 of the Agreement shall be modified to read:
"Hereafter, this Agreement shall automatically renew an additional five (5) year term."
3. Article 20 of the Agreement shall be modified to replace the contact information in that section with the following:

LESSOR

Kathy Shaft
Manager Telecommunications Engineering
Great River Energy
12300 Elm Creek Blvd.
Maple Grove, MN 55369
kshaft@greenergy.com

With a copy to:

Dan Leshner
Manager Permitting and Land Rights
Great River Energy
12300 Elm Creek Blvd.
Maple Grove, MN 55369
dlesher@greenergy.com

LESSEE

Metropolitan Emergency Services Board
Attn: Radio Services Coordinator
2099 University Avenue West
St. Paul, MN 55104

Except as herein above modified, the terms, conditions and provisions of said Agreement shall remain in full force and effect, retroactive to April 1, 2025 and continuing thereafter in accordance with these terms.

**METROPOLITAN EMERGENCY SERVICES
BOARD**

By: _____
Board Chair

Dated: _____

Approved as to Form:

By: _____
MESB Counsel

Dated: _____

GREAT RIVER ENERGY

By: _____

Dated: _____

By: _____

Dated: _____

Approved as to Form:

By: _____
Counsel

Dated: _____



METROPOLITAN EMERGENCY SERVICES BOARD

Meeting Date: July 9, 2025
Agenda Item: 4B. Approval of Amendments to
Scott County's ARMER Participation Plan
Presenter: Fredrick

RECOMMENDATION

The Executive Committee recommends approval of the amendments to Scott County's ARMER participation plan.

BACKGROUND

Scott County joined the ARMER system in 2005, utilizing a full ARMER participation plan, approved by MESB and the then Statewide Radio Board, and has a fully executed cooperative agreement with the MESB and MnDOT.

ISSUES & CONCERNS

Scott County requests approval of amendments to its ARMER participation plan to add a 16-channel simulcast subsite at Shakopee Public Utilities and will connect to the Norwood Young America prime site. Once all approvals are received, the County will apply for the appropriate licensing. It expects the site to be operational by the fourth quarter of 2025.

FINANCIAL IMPACT

None to the MESB.

MOTION BY:
SECONDED BY:
MOTION:

PASS/FAIL



7900 International Drive, STE 300 PMB3367
Bloomington, MN 55425-2562
E-Mail: jeff.nelson@psc Alliance.com
Voice 612.216.1502

Technical Plan Amendment
for ARMER
Radio System Participation
by
Scott County MN

Submitted to:
Metropolitan Emergency Services Board

May, 2025



Allied Radio Matrix for Emergency Response



This document has been prepared under contract by PSC Alliance Inc. for the benefit of Scott County. Questions concerning content of the plan may be directed to the address shown above.

Scott County, MN Technical Plan Amendment

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<u>Description</u>	<u>Page Number</u>
SUMMARY & OVERVIEW	3
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COVERAGE PREDICTION MAP	5
OTHER PLAN ELEMENTS.....	6

SUMMARY & REQUESTED SCOTT COUNTY PLAN AMENDMENT

In 2006 Scott County (the "County") submitted its plan for full participation on the ARMER network to the Metropolitan Emergency Services Board (MESB). Prior to that the County had requested and received permission for ARMER compatible radio consoles in its 9-1-1 Public Safety Answering Point (PSAP). At the time of 2006 plan submission there were two (2) ARMER sites established in Scott County. The approved full participation plan added five (5) additional sites to enhance coverage and capacity. Add-on fixed radio sites were located and built in:

- New Market
- Prior Lake
- Savage
- Jordan
- New Prague

The City of Shakopee has seen considerable commercial and industrial development since 2006 in the area bounded approximately by Hwy 101 on the North, Highway 169 on the South, Centerbury Drive on the West and the Hwy 169 River Bridge on the East. This development prompted the County to explore the need to add a coverage/capacity ARMER enhancement site in Shakopee.

Multiple locations were evaluated for an ARMER enhancement site in the area that would boost RF coverage in the area. Ultimately the County was able to negotiate a suitable co-location lease to establish a new ARMER site at the location of a water tank owned by the Shakopee Public Utilities. The address of the site is 801 Canterbury Road, Shakopee.

The County has contracted with Motorola Solutions to provide a 16 channel simulcast RF subsite at this location using the "D" series base radio equipment. The new subsite will be connected to the Norwood/Young America prime site (Zone 1, Site 1) via redundant fiber optic connections. The County already has private fiber optic facilities near the tank site and an established fiber optic presence at Site1, Subsite 4. The same ARMER RF channel set already deployed in the NYA subnet will be deployed at the proposed new Canterbury tank site. Scott County will apply for FCC licensing for the subsite addition following MESB and Statewide Radio Board review of this plan.

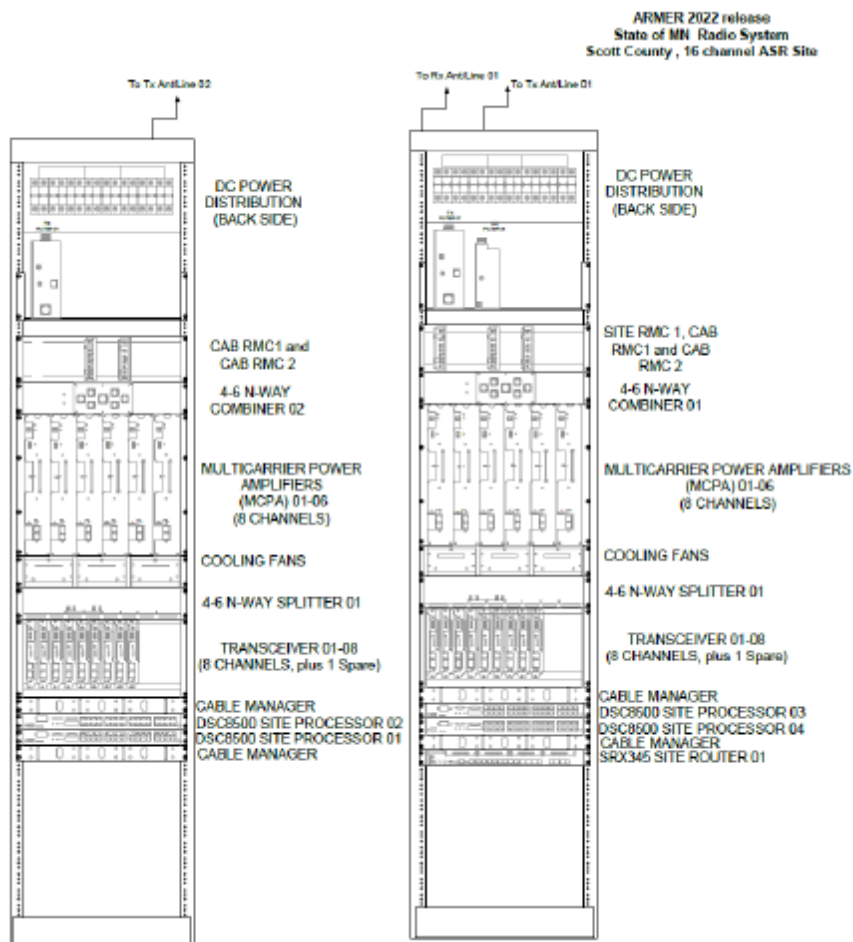
Scott County, MN Technical Plan Amendment

Pending appropriate approvals and FCC licensing, the "Canterbury" site is expected to be operational sometime in the 4th quarter of 2025. Approval of this simulcast subsite addition will result in six (6) ARMER local enhancement sites added to the network from the original Belle Plaine and Shakopee (Jackson Township) sites constructed by MnDOT in the early phases of the ARMER project.

Scott County is responsible for funding the project including via ARPA grant monies.

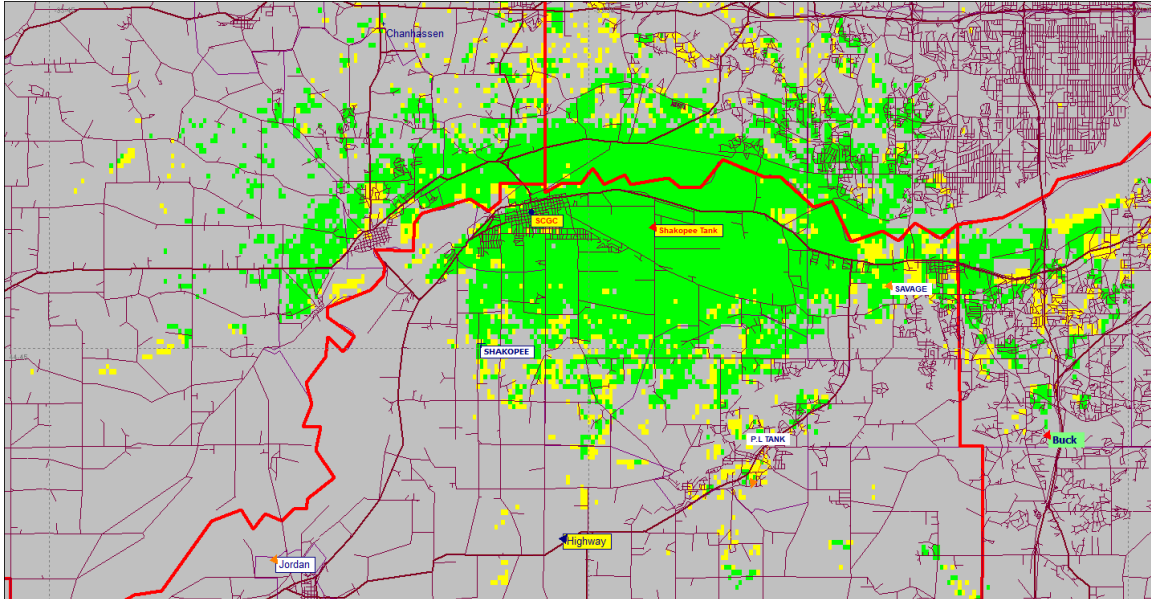
PROPOSED EQUIPMENT - MOTOROLA RACK DRAWING

A rack drawing for the simulcast subsite is shown below:



PREDICTIVE COVERAGE ENHANCEMENT MAP

A map showing a predicted coverage forecast from the proposed Canterbury site is shown below. A total of five (5) other sites were evaluated before selecting the Canterbury tank site.



OTHER PLAN ELEMENTS

No other aspects of Scott County's previously approved participation plan elements are proposed for change via this requested plan amendment.



METROPOLITAN EMERGENCY SERVICES BOARD

Meeting Date:

July 9, 2025

Agenda Item:

**6A. Acceptance & Approval of
FY26-27 Office of EMS EMS Fund
Grant & Grant Budget**

Presenter:

Hayes

RECOMMENDATION

Staff recommend the Board accept the EMS Fund Grant from the Minnesota Office of EMS and approve the grant budget for \$328,937.50.

BACKGROUND

The Minnesota Office of EMS (formerly the Emergency Medical Services Regulatory Board) provides a grant to each of the eight (8) EMS regions on a bi-annual basis, the EMS Fund Grant. The regional EMS grants are authorized in Minnesota Statutes 144E.50.

For fiscal years 2026-2027, the grant period is July 1, 2025 through June 30, 2027.

ISSUES & CONCERNS

The Office of EMS (OEMS) notified the MESB of the 2026-2027 EMS Fund grant for the Metro Region. The Metro Region identified projects in training, planning, and maintenance of equipment, as well as other operational support for public safety agencies within the MESB region for use of the grant funds. The grant funds will not only provide support to fundamental areas of EMS, but also emergency management/preparedness which has had a positive impact in the region.

The total grant award is \$328,937.50.

FINANCIAL IMPACT


None to the MESB's operational budget. It should be noted that for this grant period, the grant funds are not evenly divided between the two years of the biennium. \$259,468.75 will be available in FY 2026.

MOTION BY:

SECONDED BY:

MOTION:


PASS/FAIL

FY26-27 EMS Fund Grant Budget Metro EMS Region		 MINNESOTA OFFICE OF EMERGENCY MEDICAL SERVICES
Budget Line Items: Goals/Objectives or Activities	Fiscal Year 26 (7/1/2025-6/30/2026)	
	EMS Fund Grant (Minn. Stat. §144E.50)	
Personnel Training	\$	60,000.00
EMS Leadership Series	\$	30,000.00
Ambulance Strike Team Course	\$	5,000.00
Hazmat for EMS	\$	10,000.00
Regional Training/Class Support	\$	15,000.00
Placeholder 5		
Transportation Coordination	\$	22,000.00
Major Incident Response Bus Readiness	\$	5,000.00
MIR Bus Storage	\$	12,000.00
ZipIT	\$	5,000.00
Public Safety Agency Cooperation	\$	50,000.00
NIMS ICS Trainings	\$	50,000.00
Placeholder 11		
Placeholder 12		
Placeholder 13		
Communications Systems Maintenance and Development	\$	6,000.00
EMS EOC/ Command Center (fixed & mobile)	\$	5,000.00
Adobe Connect	\$	1,000.00
Placeholder 16		
Placeholder 17		
Public Involvement	\$	6,000.00
Contracted Services-website and published materials	\$	6,000.00
Placeholder 19		
Placeholder 20		
Placeholder 21		
Health Care Facilities Involvement	\$	-
Placeholder 22		
Placeholder 23		
Placeholder 24		
Placeholder 25		
Systems Management	\$	115,468.75
Operational Expenses	\$	115,468.75

Placeholder 27	
Placeholder 28	
Placeholder 29	
TOTAL	\$ 259,468.75

 FY26-27 EMS Fund Grant Work Plan Metro EMS Region					
Goal Area and Title of Goal/Objective	Short Description of Goal/Objective	Activities Designed to Achieve the Goal/Objective	Evaluation Criteria	Expected Outcomes	Timeline
Personnel Education and Training: EMS classes related to certification, registration, re-certification or re-registration of EMS personnel, including but not limited to NCCP courses, tuition reimbursement, emergency vehicle operations, and hazardous materials.					
EMS Leadership Series	Provide EMS leadership courses within the region.	Facilitation of professional education to develop the next generation of EMS leaders as well as enhance the current ones.	Courses meeting the National Standards as set forth by the respective governing bodies.	More qualified and professional EMS leaders within the region.	7/1/25-6/30/29
Ambulance Strike Team Course	Provide the AST Course within the region		Completed Courses	Completes Courses	7/1/25-6/30/30
Hazmat for EMS	Improved understanding for the challenges to EMS when responding to hazardous materials and improve medical	Improve knowledge of EMS responders in treating patients involved in a hazardous material.	Completed Courses	Completes Courses	7/1/25-6/30/31
Regional Training/Class Support	Support for training classes and exercise within the region.	Support training classes and exercises for metro area agencies.	Completed Courses	Completes Courses	7/1/25-6/30/32
Placeholder 5					
Transportation Coordination: Regional coordination of EMS transport patterns including but not limited to trauma and disaster situations					
Major Incident Response Bus Readiness	Ensure the bus is maintained and ready for operations.	Storage of the bus by the contracted provider.	Operational bus.	Operational bus.	7/1/25-6/30/27
MIR Bus Storage	Maintenance of the Mobile Incident Response Bus equipment.	Operational equipment	Operational equipment	Operational equipment	7/1/25-6/30/28
Zip IT	Paging system for Regional EMS leaders.	This system is coordinated through West MRCC to activate EMS regional leaders in the event of a large scale event or incident. This includes EMSRB staff to ensure coordination between the regional partners and state representatives.	Operational paging system.	Operational paging system.	7/1/25-6/30/29
Placeholder 9					
Public Safety Agency Cooperation: Plan and conduct disaster drills in coordination with regional healthcare coalitions, regional trauma systems, and other agencies.					
NIMS ICS Training	Incident Management Training	Training in the Incident Command Systems, Ambulance Strike Team, Medical Unit Leader as well as other EMS related command positions.	Improving the number of qualified EMS leaders within the region in accordance with the National Incident Management System (NIMS) Qualification System.	Trained leaders within most of the EMS first response as well as transporting agencies within the region.	7/1/25-6/30/29
Placeholder 11					
Placeholder 12					
Placeholder 13					
Communications Systems Maintenance and Development: Annual maintenance system expenses including radios, pagers, and other hardware.					
EMS EOC/ Command Center (fixed & mobile)	Maintenance of the regional computer system and equipment related to EMS operations.	Maintaining the EMS computer hardware and software for staff positions as well as event/ incident management.	Operational Equipment	Operational Equipment	7/1/25-6/30/29
Adobe Connect	Maintain the web based EMS EOC Platform	The system is utilized as a remote EOC for events and incidents within the region and statewide.	Operational	Operational	7/1/25-6/30/29
Placeholder 16					
Placeholder 17					
Public Involvement: Job fairs, recruitment and retention programs, recognition events, public education on EMS utilization					
Contracted service for website and publishing	Maintenance of the regional Web Site.	Communication of EMS related information, meetings as well as training throughout the region.	Operational Regional Website.	Increases marketing of EMS to agencies as well as the public.	7/1/25-6/30/29
Placeholder 19					
Placeholder 20					
Placeholder 21					
Health Care Facilities Involvement: Quality Assurance Activities					
Placeholder 22					

Placeholder 23					
Placeholder 24					
Placeholder 25					
System Management: Regional Program Operations; Personnel, and Administrative costs					
Operational Expenses	Funding to support regional operations of meetings, training, interagency coordination as well as monitoring of legislative issues local, statewide and nationally.	Continue to coordinate the following committees; EMS Technical Operations, EMS Emergency Preparedness, Radio, 911 centers and the Minnesota Metropolitan Regional Trauma Advisory Committee.	Meeting being held on their scheduled dates and times.	Consistent regional coordination between first response as well as transporting EMS agencies.	7/1/25-6/30/29
Placeholder 27					
Placeholder 28					
Placeholder 29					

 MINNESOTA EMERGENCY MEDICAL SERVICES REGULATORY BOARD	
Work Plan Definitions	
Goal Area	Put the appropriate goal/objective under the appropriate category as defined/allowed per the Minn. Stat. categories . Please see table below for additional information.
Description of Goal/Objective	This will describe the goal/objective to be achieved.
Activities	Describe the activities that will take place in meeting your goal/objective. Each activity should have its own budget line item.
Evaluation Criteria	Explain, briefly, how you will measure the progress of the goal/objective or activity. Describe how you will achieve the objective or activity within the timeframe and resources available.
Expected Outcome	Describe the expected outcome of the goal/objective or activity.
Timeline	Indicate the timeline for completion of the goal/objective or activity. (start and end date)
Work Plan Goal Areas/Categories Examples	
Personnel Education and Training	EMS classes related to certification, registration, re-certification or re-registration of EMS personnel, including but not limited to NCCP courses, tuition reimbursement, emergency vehicle operations, and hazardous materials. Regions may not provide reimbursements to services for courses for individuals who are eligible for reimbursement through the Volunteer Education Reimbursement program, but may conduct courses where individuals/services are not charged. They may also cover all of a course cost so long as an individual or service is not invoiced
Transportation Coordination	Participation and coordination during multiple-trauma or disaster events or exercises.
Public Safety Agency Cooperation	Plan and conduct disaster drills in coordination with regional healthcare coalitions, regional trauma systems, and other agencies.
Communications and Systems Maintenance and Development	Annual maintenance system expenses including radios, pagers, and other hardware.
Public Involvement	Job fairs, recruitment and retention programs, recognition events, etc.
Health Care Facilities Involvement	Activities such as surveys, needs assessments, development of run reviews between EMS and receiving facilities, etc.
System Management	Rent, salaries, supplies, utilities, miscellaneous expenses, operating costs, travel costs, etc.



METROPOLITAN EMERGENCY SERVICES BOARD

Meeting Date:

July 9, 2025

Agenda Item:

**7A. Approval of New MESB Policy
037 – Hybrid Meetings**

Presenter:

Rohret

RECOMMENDATION

The Executive Director recommends approval of new MESB policies 037 – Hybrid Meetings.

BACKGROUND

The Metropolitan Emergency Services Board established policies ranging from the succession of Board officers to a gift acceptance policy to an insurance deductible policy. Many of the policies were derived from the Metropolitan 9-1-1 Board and were established 1997-1998; others were approved and implemented later, including after the merger of the Metropolitan 9-1-1 Board and the Metropolitan Radio Board in 2005. Most of the policies were updated after the merger and the creation of the MESB, but the updates primarily focused on the name change and little to no substantive changes have been made. The policies were all reviewed in 2015-2016 and amendments were made to most. Additionally new policies have been created since 2015.

ISSUES & CONCERNS

The Executive Director recommends approval of new policy 037 – Hybrid Meetings to comply with the amended Minnesota Open Meetings Law as it applies to non-state agencies. In the 2025 legislative session, the Legislature amended the Open Meeting Law related to non-state agencies making it easier for them to hold hybrid meetings.

The amended Open Meeting Law was discussed at the June MESB Executive Committee meeting and the Executive Committee recommended the development of a policy to govern how MESB would conduct hybrid meetings using interactive technology for board, committee and subcommittee meetings.

A policy was drafted and reviewed by Board Counsel.

FINANCIAL IMPACT

None to the MESB.

MOTION BY:

SECONDED BY:

MOTION:

PASS/FAIL

Metropolitan Emergency Services Board

Subject: Hybrid Meetings

Number: 037

Effective Date: 08-01-2025

Purpose: To establish a framework for hybrid meetings which meet the requirements of the Minnesota Open Meeting Law, Minnesota Statutes 2025, section 13D.02, subdivision 1.

Legal Compliance

In order to comply with Minnesota Statutes 2025, section 13D.02, subdivision 1, meetings conducted by interactive technology must comply with the following:

1. All members of the body participating in the meeting, regardless of physical location, can hear and see one another, and can hear and see all discussion and testimony presented at any location at which at least one member is present;
2. Members of the public present at the regular meeting location can hear and see all discussion and testimony and votes of members of the body;
3. At least one member of the body is physically present at the regular meeting location; and
4. All votes are conducted by roll call so each member's vote on each issue can be identified and recorded.

Staff must alter meeting notices placed on the MESB website and in Finance & Commerce to include language stating that members may participate in the meeting via interactive technology and must include the virtual meeting link on the meeting agendas.

Board & Committee Member Rules

Board and committee or subcommittee members must attend 75% of meetings in a calendar year in-person.

All communication must run through the Board, Committee, or Subcommittee Chair. The Chair must recognize each speaker by name before anyone may speak, to meet Condition 1 in the Legal Compliance section. MESB Bylaws, Article VIII, Procedure, require that the Chair ensure discussion and debate is orderly and relevant in a manner consistent with Robert's Rules of Order.

When participating via interactive technology, when speaking, including when voting via roll call votes, members must turn on cameras, to meet Condition 2 in the Legal Compliance section.

The Board, Committee, or Subcommittee Chair must always attend the meeting in-person. If they cannot attend in-person, the Vice Chair must attend the meeting in-person and chair the meeting. This accomplishes Condition 3 in the Legal Compliance section.

All votes will be made via a voice roll call vote. Votes cannot be made in the meeting chat. Individual votes will be recorded in meeting minutes. This satisfies Condition 4 in the Legal Compliance section.



METROPOLITAN EMERGENCY SERVICES BOARD

Meeting Date:

July 9, 2025

Agenda Item:

**7B. Approval of Amendments to
MESB Policies 009 & 035**

Presenter:

Rohret

RECOMMENDATION

The Executive Committee recommends approval of amendments to MESB policies 009 – Acceptable Use of MESB Technology and 035 – Not Public Data – Data Inventory.

BACKGROUND

The Metropolitan Emergency Services Board established policies ranging from the succession of Board officers to a gift acceptance policy to an insurance deductible policy. Many of the policies were derived from the Metropolitan 9-1-1 Board and were established 1997-1998; others were approved and implemented later, including after the merger of the Metropolitan 9-1-1 Board and the Metropolitan Radio Board in 2005. Most of the policies were updated after the merger and the creation of the MESB, but the updates primarily focused on the name change and little to no substantive changes have been made. The policies were all reviewed in 2015-2016 and amendments were made to most. Additionally new policies have been created since 2015.

ISSUES & CONCERNS

The Executive Director recommends amending policy 009 – Acceptable Use of MESB Technology to require the use of firewalls by staff working from home using networks which may also have devices connected to the Internet of Things. Firewalls will provide additional protection to MESB devices which will later connect to the MESB network from anything which may be transported across a home network.

The amendments to MESB Policy 035 – Not Public Data, specifically the Data Inventory portion, are made to include data related to the school mapping project.

FINANCIAL IMPACT

None to the MESB.

MOTION BY:

SECONDED BY:

MOTION:

PASS/FAIL

Metropolitan Emergency Services Board

Subject: Acceptable Use of MESB Technology Resources Policy

Number: 009

Effective Date: 11-18-1998

Revision Date: ~~0307-1309-~~

~~2024~~2025

POLICY STATEMENT

The purpose of this policy is to outline the acceptable use of Metropolitan Emergency Services Board (MESB) technology resources, which includes hardware, firmware and storage media, business applications and all software, electronic information, telecommunications, data networks, and other electronic information handling systems and associated equipment. MESB's technology resources are to be used for business purposes in serving the interests of the Twin Cities metropolitan area, and of its customers and citizens in the course of normal operations.

This policy is meant to protect MESB's employees, partners, customers, and the MESB from illegal or damaging actions by individuals, committed knowingly or unknowingly. Inappropriate use exposes MESB to risks including loss of confidentiality, virus attacks, compromise of network data and services, non-compliance with applicable regulations, fines, and litigation.

Effective security is a team effort involving the participation and support of every user of MESB's technology resources. This policy applies to every MESB employee, elected official, contractor, consultant, intern, volunteer, and business partner who uses, possesses, or has access to MESB technology resources. It is the responsibility of every user to comply with this policy, and to conduct their activities accordingly.

DEFINITIONS

IT: MESB Information Technology.

Technology Resource: Any MESB-owned or administered hardware, firmware or storage media, business application, software, electronic information, telecommunications equipment or software, data network, or other electronic information handling system or associated equipment.

SOURCE

Governing Laws

Minn. Stat. Ch. 13, the Minnesota Data Practices Act

Minn. Stat. Section 138.17

Minn. Stat. Section 375.18, subdivision 2

Health Care Security

The security requirements of federal Health Insurance Portability and Accountability Act (HIPAA) are governed by 45 CFR Part 164 and are designed to ensure the security and privacy of protected health information.

Other Authorities

Other requirements may be found in other state and federal statutes, relating to the various activities of the MESB.

Metropolitan Emergency Services Board

Subject: Acceptable Use of MESB Technology Resources Policy

Number: 009

Effective Date: 11-18-1998

Revision Date: ~~0307-1309-~~

~~2024~~2025

GENERAL

Consent to the provisions of this policy is a prerequisite to accessing/using any MESB technology resource. All use of MESB's technology resources must conform to the following:

- A. All use must be for legal purposes and must be able to withstand public scrutiny without embarrassment to the organization, employees, or elected officials.
- B. The use must not create or increase security risks.
- C. The use must not create or increase the risk of financial or legal liability.
- D. The use must not adversely affect the professional performance of the user, or the professional performance of other users.
- E. All computer and electronic communication must be consistent with this policy.
- F. Users have a responsibility to report the theft, loss, or unauthorized disclosure of MESB's nonpublic, private and/or confidential information to the Executive Director within 24 hours.
- G. Users may access, use, or share MESB information only to the extent it is authorized and necessary to fulfill assigned job duties.
- H. Users are responsible for exercising good judgment regarding reasonableness of personal use.
- I. Exceptions to these guidelines may be granted provided that the exception has been determined to be appropriate and necessary by the Executive Director.

MESB Oversight

- A. By using MESB technology resources, users voluntarily consent to being monitored. All users should be aware that their use of MESB technology resources, including use of MESB email accounts for personal use, is not entitled to privacy.
- B. The Executive Director oversees the effective use of technology resources. The Executive Director has the right at any time to request inspection or access to an employee's electronic resources to verify suspected breaches of security, violation of MESB policies, or other violations of duty on the part of the employee.
- C. MESB employees are required to report suspected violations of this policy to the Executive Director if they discover indications of unacceptable use during the normal course of their work.

Privacy and Data Practices

Metropolitan Emergency Services Board

Subject: Acceptable Use of MESB Technology Resources Policy

Number: 009

Effective Date: 11-18-1998

Revision Date: ~~0307-1309-~~

~~2024~~2025

Any data collected, created, received, maintained, or disseminated in connection with MESB business is government data and subject to the Minnesota Government Data Practices Act and potentially other federal and state laws and MESB policies. Users must be aware of the privacy and security requirements that apply to their work. MESB policies and procedures are provided to all employees and are available on the MESB Dropbox Team Folder. Users can contact the Executive Director for more information or with specific questions.

Security

All user-level system access (e.g. user network login, e-mail, computers, mobile devices, and access to software applications), must occur through a password-protected account that conforms to the following guidelines:

A. Passwords

1. All user and system administration passwords must conform to the standards listed in Number 2 below.
2. Strong passwords are those which are not easily guessed. Passwords should be created without characteristics that make them vulnerable.
 - a. Strong passwords must include: a combination of upper- and lower-case letters, one number and at least one special character, such as a punctuation mark.
 - b. Strong passwords must: be at least eight (8) characters in length.
 - c. Strong passwords must not include: words found in the dictionary, even if slightly altered by replacing letters with a number; personal information such as birth date, names of self, family or pets, social security number, or anything else directly linked to an individual. Strong passwords must not include any information available on a social networking site.
3. Providing access to another individual, either deliberately or through failure to secure access, is prohibited; this includes family and other household members when employees engage in telework.
4. Users may be required to change passwords every 90 days.
5. Password standards will be enforced systematically, wherever feasible.
6. User account and password information must not be inserted into any form of electronic communication or storage, including e-mail, unless using encryption methods and tools approved by the Executive Director.
7. A standard, default user ID or password is not to be shared among groups of users.

Metropolitan Emergency Services Board

Subject: Acceptable Use of MESB Technology Resources Policy

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20242025

B. Physical Safeguards

1. Employees must ensure that workstations are secured when unattended, either by logging out of the MESB network, or by using a password-secured screensaver or other locking mechanism.
2. Staff using computers located in an area with close proximity to the public must position monitors so the monitors are not visible to the public.
3. All computing devices must be secured with a password-protected screensaver with the automatic activation feature set to 15 minutes or less. Users must always log off shared computing devices to ensure all users are accessing resources using personal credentials.
4. All staff working remotely from home which has devices connected to the Internet of Things, such as smart TVs, Roombas, smart appliances, etc., must use a firewall supplied by MESB to provide MESB equipment further protection from anything which may reside on home networks.

C. Mobile Devices and Portable Data Storage

1. Any portable MESB computing device (e.g. laptop, tablet, smart phone) that may be used to store nonpublic or private data must utilize encryption methods and tools approved by IT to protect the data from unauthorized access.
2. The use of portable media to store or transport nonpublic or private data (e.g. a DVD, flash device, memory stick, or external hard drive) is prohibited unless the device utilizes compliant encryption methods and tools approved by the Executive Director to protect the data from unauthorized access.
3. All mobile and computing devices that connect to the MESB network must comply with the MESB Policy 024 – Wireless Devices.

Access

- A. Access to any MESB technology resource is only permissible using methods and tools approved by the Executive Director. All other means of access are prohibited.
- B. Access to outside (non-MESB) systems or networks using MESB equipment is prohibited unless such access has been determined to be appropriate and necessary by Executive Director.
- C. Remote access to MESB systems from non-MESB equipment or networks must meet the following requirements:

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1. Employees may access the MESB's web-based e-mail system via any standard Internet browser.
2. Any type of remote access (VPN, VDI) to the MESB network must be approved and coordinated by the Executive Director.
3. All systems accessing the MESB network must have adequate protection against viruses and other malicious technology as determined by the Executive Director and established standards.
4. Connection of any personal or non-MESB owned or supported equipment/systems to the MESB network is prohibited unless specifically authorized by the Executive Director. Any connecting device must be scanned for malicious software and contain active virus protection prior to being connected to the MESB network.

Acceptable Use

Although not all-inclusive, the following list provides some examples of acceptable use of technology resources:

- A. Corresponding or collaborating with employees, agencies, vendors, professionals, or the public on work-related matters.
- B. Accessing external databases and files via the Internet to obtain reference information or to conduct research.
- C. Disseminating approved newsletters, press releases, or other documents.
- D. Delivering services to the public as assigned.
- E. Utilizing communications, including information access and exchange, for professional development, or to maintain job knowledge or skills.
- F. Using MESB-owned computers and systems for limited personal use as allowed by the Executive Director.

Unacceptable Use

Users are prohibited from performing any activity that may knowingly cause the loss or corruption of data, the inappropriate use of systems, or degradation of systems or network performance.

Users may not engage in any activity that is illegal under local, state, or federal law while utilizing MESB's technology resources.

The following activities are, in general, prohibited. Users may be exempted from these restrictions during the course of their legitimate job responsibilities upon a written request approved by the Executive Director.

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- A. Violations of the rights of any person or entity protected by copyright, trade secret, patent or other intellectual property, or similar laws or regulations, including, but not limited to, the installation or distribution of "pirated" or other software products that are not appropriately licensed for use by MESB.
- B. Unauthorized copying of copyrighted material including, but not limited to, digitization and distribution of photographs from magazines, books or other copyrighted sources, copyrighted music, and the installation of any copyrighted software for which MESB or the end user does not have an active license is strictly prohibited.
- C. Accessing data, a server, an application, or an account for any purpose other than conducting MESB business, even with authorized access.
- D. Exporting software, technical information, encryption software or technology in violation of export control laws. The Executive Director should be consulted prior to export of any material that is in question.
- E. Intentional or unintentional introduction of malicious programs into the MESB network or onto a MESB storage device (e.g. malware, ransomware, worms, viruses, Trojan horses, e-mail bombs, etc.).
- F. Using an MESB IT computing asset to actively engage in procuring or transmitting material that is in violation of Minnesota sexual harassment or hostile workplace laws or MESB and/or Dakota County policies. Using MESB technology assets to view or access sexually explicit material.
- G. Making fraudulent offers of products, items, or services originating from any MESB account.
- H. Engaging in communication that may harm or tarnish the image, reputation and/or goodwill of MESB and/or any of its employees or elected officials. Employees are prohibited from making any discriminatory, disparaging, defamatory or harassing comments. Employees may also not attribute personal statement, opinions, or beliefs to MESB.
- I. Effecting security breaches or disruptions of network communication. Security breaches include, but are not limited to, accessing data of which the employee is not an intended recipient or logging into a server or account that the employee is not expressly authorized to access, unless part of assigned duties. For purposes of this section, "disruption" includes, but is not limited to, network sniffing, pinged floods, packet spoofing, denial of service, and forged routing information for malicious purposes.
- J. Port scanning (searching a server for open ports) or security scanning without prior notification and approval of the Executive Director.

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- K. Executing any form of network monitoring which will intercept data not intended for the user's host unless part of the employee's approved duties.
- L. Circumventing user authentication or security of any host, network, or account.
- M. Using any program/script/command, or sending messages of any kind, with the intent to interfere with, or disable, a user's terminal session, via any means, locally or via the Internet/Intranet/Extranet.

Data Storage

Employees are prohibited from sharing access to data stored at the MESB offices or via the cloud, such as the MESB's Dropbox account, without written approval from the Executive Director.

Employees are prohibited from copying data from MESB data storage, on-site, via the cloud, or off-site storage to personal devices without written approval from the Executive Director.

Responsibility

Individual users:

- A. The ultimate responsibility of ensuring compliance to the Acceptable Use Policy lies exclusively with the individual user.

Executive Director:

- A. The Executive Director, who has vendor/contract oversight responsibilities, is designated as the "Responsible Manager" and must ensure that vendors/contractors who will use or have access to MESB technology resources and systems read and sign the "Vendor/Contractor Information Technology Acceptable Use Policy Acknowledgement Form" before being given access. The "Responsible Manager" must also inform the MESB IT contractor as soon as vendor/contractor access should be disabled.
- B. The Executive Director is responsible for managing requests as established by MESB procedures and this policy.
- C. The Executive Director has the authority to limit or deny any use that interferes with normal operations of the MESB's technology resources.

Policy Compliance

The Executive Director will verify compliance with this policy through various methods, including but not limited to, business tool reports, internal and external audits, and feedback to the Executive Director. Any exception to this policy must be approved by the Executive Director in advance. Failure to comply with this policy may, at the full discretion of MESB and/or the Executive Director, result in the suspension of any or all technology use and connectivity privileges, and/or be subject to disciplinary action, up to and including termination of employment.

Data on Individuals
Maintained by the Metropolitan Emergency Services Board
~~September 2021~~ July 2025

This document identifies the name, title, and address of the Responsible Authority for MESB and describes private or confidential data on individuals maintained by MESB (see Minnesota Statutes 13.05 & Minnesota Rules 1205.1200).

This document is also part of MESB's procedures for ensuring that not public data are only accessible to individuals whose work assignment reasonable requires access (see Minnesota Statutes 13.05, subd. 5). In addition to the employees listed, MESB's Responsible Authority and MESB Board Counsel will have access to all not public data on an as needed basis as part of a specific work assignment.

MESB's Responsible Authority and Data Practices Compliance Official ~~is~~:

Jill Rohret, Executive Director
2099 University Avenue West
St. Paul, MN 55104

Direct all questions about this document to:

Jill Rohret
2099 University Avenue West
St. Paul, MN 55104
(651) 643-8394
jrohret@mn-mesb.org

Data Maintained by MESB

Name of Record, File, Process, Form, or Data Type	Description (Understandable to General Public)	Data Classification	Citation for Classification	Employee Work Access
Security information	Data that would substantially jeopardize the security of information, possessions, individuals, or property against theft, tampering, improper use, attempted escape, illegal disclosure, trespass, or physical injury, if the data were released to the public	Private	MS 13.37	Certain employees or contractors on an as needed basis as part of specific work assignments
Civil investigative data	Data that are collected in order to start or defend a pending civil legal action, or because a civil legal action is expected	Confidential Public	MS 13.39	Certain employees on an as needed basis as part of specific work assignments and Board Counsel
Social Security numbers	Social Security numbers assigned to individuals	Private	MS 13.355	Certain employees on an as needed basis as part of specific work assignments
Personal data	Data about employees, applicants, volunteers, and independent contractors; labor relations information	Public Private Confidential	MS 13.43 179A.03, subd. 4	Certain employees on an as needed basis as part of specific work assignments
Correspondence	Letters and electronic correspondence	Public Private Confidential	Various	Certain employees and contractors on an as needed basis as part of specific work assignments
Continuity of operations	Personal home contact information used to ensure that an employee can be reached in the event of an emergency or other disruption affecting continuity of operation of a government entity	Private	MS 13.43, subd. 17	Certain employees on an as needed basis as part of specific work assignments

Name of Record, File, Process, Form, or Data Type	Description (Understandable to General Public)	Data Classification	Citation for Classification	Employee Work Access
Personal contact and online account information	Telephone number, email address, and usernames and passwords collected, maintained, or received by a government entity for notification purposes or as part of a subscription list for an entity's electronic periodic publications as requested by the individual	Private	MS 13.356	Certain employees on an as needed basis as part of specific work assignments
Attorney data	Data related to attorney work product or data protected by attorney-client privilege	Private	MS 13.393	Certain employees on an as needed basis as part of specific work assignments
Internal audit data	<ul style="list-style-type: none"> • Data created, collected, and maintained for the purpose of performing audits and/or relating to an audit or investigation; • Working papers gather or generated until the final report is published or audit becomes inactive 	Public Private Confidential	MS 13.392 MS 13.43 MS 13.37	<ul style="list-style-type: none"> • Executive Director • Financial Services Coordinator • Certain employees on an as needed basis as part of specific work assignments • Audit firm
Response to data requests	Data collected by MESB data practices compliance official in responding to requests for data maintained by MESB	Public Private	Various	<ul style="list-style-type: none"> • Responsible Authority • Data Practices Compliance Official
Employee expense reports	Expense reimbursement requests	Public Private	MS 13.43	Certain employees on an as needed basis as part of specific work assignments
Travel expense/per diem reports for board members	Travel expense reimbursement requests	Public Private	MS 13.601 MS 13.43	Certain employees on an as needed basis as part of specific work assignments
Workers' compensation billings	Records of billings for employees who receive workers compensation benefits	Private	MS 13.43	Certain employees on an as needed basis as part of specific work assignments

Name of Record, File, Process, Form, or Data Type	Description (Understandable to General Public)	Data Classification	Citation for Classification	Employee Work Access
Responses to requests for proposal	Responses submitted are non-public until the Board awards the RFP. Once RFP is awarded, all responses become public	Private Public	MS 13.599	Certain employees involved in RFP process
Employee personnel records	Record of prior and current employment history. Data relating to hiring, assessments, promotion, discipline, and related administrative personnel actions	Public Private	MS 13.43	Executive Director and Financial Services Coordinator (for payroll purposes); Dakota County Employee Relations
Applicant records	Completed assessments and results, related documentation, and application forms	Public Private	MS 13.43	Executive Director and certain employees on an as needed basis to assist in interviews
Unemployment compensation billings	Records of billings from Dakota County Employee Relations for employee unemployment compensation	Private	MS 13.43	Executive Director and Financial Services Coordinator (for payroll purposes); Dakota County Employee Relations
Workers' compensation information	Records of billings from MCIT for employees who receive workers compensation benefits	Private	MS 13.43	Executive Director and Financial Services Coordinator (for payroll purposes); Dakota County Employee Relations
Health records data	Medical data of employees disclosed for the purposes of administering claims	Private	MS 144.293 MS 179.135, Subd. 7	Executive Director; <u>Dakota County Employee Relations</u>
Responses to Requests for Proposals (RFPs) and requests for bids	Responses to Requests for Proposals (RFPs) and requests for bids	Public Private	MS 13.591	Executive Director <u>Certain Employees involved in RFP process</u>

Name of Record, File, Process, Form, or Data Type	Description (Understandable to General Public)	Data Classification	Citation for Classification	Employee Work Access
Responses to Requests for Proposals (RFPs) and requests for bids	Trade secret data in response to Request for Proposal (RFP) and requests for bids	Private	MS 13.37	Certain employees on an as needed basis as part of a specific work assignment
Data on individuals with disabilities	Data that identify an individual with a disability or a family member of an individual with a disability	Private	MS 13.64, Subd. 2	Executive Director, Financial Services Coordinator (for bill processing purposes)
9-1-1 Automatic Location Identification (ALI) records	Data that may identify an individual and their address and telephone number used to call 9-1-1	Private	MS 403.07, Subd. 4	Certain employees as part of specific work assignments
Accounts Payable/Receivable, including reimbursements to MESB staff	Invoices and payments made by or to the MESB, including mileage reimbursements for MESB staff (which includes private staff personal data)	Public Private	MS 13.43	Executive Director, Financial Services Coordinator (for bill processing purposes); Washington County
<u>Maps and mapping data created under 2024 Minn. Laws, Ch. 123, Art. 1, § 4, Subd. 5, and § 18</u>	<u>Digital school mapping data</u>	<u>Not public</u>	<u>MS 13.02, subd. 9</u>	<u>Executive Director, 9-1-1 Manager, IT Contractor (for purposes of setting up way to transfer large file sizes)</u>



METROPOLITAN EMERGENCY SERVICES BOARD

Meeting Date: July 9, 2025
Agenda Item: 7C. Approval of the 2026 Operational Budget
Presenter: Rohret

RECOMMENDATION

The Executive Committee recommends approval of the 2026 MESB Operational Budget.

BACKGROUND

Per the MESB Joint Powers Agreement, the Board must annually approve a budget and maximum assessments by August 1 of each year. In order to notify members of their maximum assessment for the following year, the Board must approve a budget, with a maximum assessment amount, at its July Board meeting.

In the past, the Board approved a preliminary budget in July, to meet the assessment notification requirements, and then approved a final budget by the end of the year. The final budget amount could not create an increase in the noticed assessments.

ISSUES & CONCERNS

Beginning with the 2016 budget, the MESB resumed this budget process; the Board grants preliminary budget approval annually in July, with final budget approval occurring in November, if any portion of the budget can be reduced. The July approval provides the maximum assessment amount for the following year. Approving the budget in this fashion allows staff to refine the budget throughout the year, prior to implementation, which is helpful in years when contracts are subject to RFP.

The 2026 operational budget contains increases due to changing resource needs, primarily related to 9-1-1, and general cost increases which are occurring in the economy today.

FINANCIAL IMPACT

See Issues and Concerns and attached 2026 Budget Notes.

MOTION BY:
SECONDED BY:
MOTION:

PASS/FAIL

Metropolitan Emergency Services Board

2026 Operational Budget Considerations

Budget

- 2026 budget reflects a 2.56% increase (\$46,336) in the operational budget (not including pass-through radio system expenses) from 2025.
- Staff have worked to minimize any increases in assessments to member counties since 2016; MESB needs related to NG9-1-1 transition, particularly GIS data, are increasing.
- A 7.25% merit increase (\$76,567.00) for staff is included in the 2026 budget. Note: the 2025 Dakota County Merit Compensation Plan includes a 5.5% base increase for Meets Standards; 6.5% increase for Exceeds Standards; and a 7.5% increase for Greatly Exceeds Standards and Exceptional ratings. The 2025 Social Security Cost of Living Adjustment was 2.5%. 2026 salaries were calculated with a 7.25% increase.
- At the time of this writing, MESB has two open positions. This draft budget includes salaries and benefits at the same rate as if the previous incumbents were in the roles. It is possible one position may be filled before the July Board meeting. Overall, the salaries line increases by 5.61% (\$54,138.00).
- The benefits line reflects a 2.62% (\$8,543.00) increase; Dakota County recommends a 10% increase in health insurance benefits for budget purposes; in the recent past, the budgets included the 10% increase, but the increase was not actualized. Due to that, for 2026 a 5% increase in healthcare benefits was included. Additionally, benefits reflects actual 2025 benefit selections. Note: 2026 includes the new Sick and Safe Leave contributions, which make up the majority of the increase.
- Travel for Conferences includes minor adjustments, including one conference being zeroed out, resulting in a 5% decrease.
- Professional/Contract Services line is a 1% increase from 2025 (\$2,500.00), which is primarily related to new software related to

MESB assuming more HR related activities for hiring, policies, employee management, etc.

- Rent decreased 21% or \$4,965 in the 2025-2026 lease because the MESB gave up some office and garage storage space.
- Communications line increased 12% (\$3,500.00), due to changes in IT policy relating to working from home and requiring the use of firewalls to protect MESB equipment from smart devices used on home networks.
- Equipment decreased 42% (\$5,700.00) due to being an off year for equipment purchase cycles.
- Insurance decreased 14% (\$9,500.00) primarily due to lower Technology Errors & Omissions premium rates.

Assessments

- As seen in the following materials, though there is a 4% budget increase, there is a 0% increase in the total amount assessed to MESB members. There are minor fluctuations in the amounts assessed to individual counties and Minneapolis due to population changes.
- Staff increased the amount of interest revenue to apply to assessments, as well as the amount of funds from reserves. The reserves will likely come from unexpended funds from Washington County, rather than the Hennepin County invested funds.
- Note, the GIS position added in 2019 is now fully incorporated into the MESB's operational budget.

**Metropolitan Emergency Services Board
2026 DRAFT Budget Summary
(Excludes Radio System Expenses)**

2026 BUDGET SUMMARY - DRAFT					
ACCOUNT	2025 Budget	2026 Administration	2026 Radio Administration	2026 Dollar/Percentage Change	
SALARIES					
MESB STAFF SALARIES	899,094	943,094	106,567	44,000	4.9%
MESB STAFF BENEFITS	325,592	334,135	29,523	8,543	2.6%
***** TOTAL SALARIES, BENEFITS	1,291,115	1,353,796	136,090	62,681	4.9%
TRNG/PROF'L DEVEL/TECH SEMINARS	10,025	10,025	1,375	-	0.0%
LOCAL TRAVEL	4,800	4,800	1,200	-	0.0%
***** TOTAL PERSONNEL COSTS	1,305,940	1,368,621	138,665	62,681	4.8%
Travel for Conferences	27,700	26,200	3,900	(1,500)	-5.4%
Dues & Subscriptions	3,150	3,150	400	-	0.0%
Professional & Contractual Services	216,750	219,250	72,650	2,500	1.2%
Rent	23,817	18,852	3,770	(4,965)	-20.8%
Communications	29,425	32,925	3,050	3,500	11.9%
Office Supplies	8,000	7,500	550	(500)	-6.3%
Printing & copying	1,500	1,500	250	-	0.0%
Postage	500	500	100	-	0.0%
Equipment	13,650	7,950	750	(5,700)	-41.8%
Equipment Maintenance	12,600	12,420	0	(180)	-1.4%
Advertising and public information	1,650	1,650	250	-	0.0%
Insurance	68,500	59,000	45,000	(9,500)	-13.9%
Other Operating Costs	3,000	3,000	1,000	-	0.0%
***** TOTAL OPERATING COSTS	410,242	393,897	131,670	(16,345)	-4.0%
Audit	22,000	22,000	10,000	-	0.0%
Meeting Expenses	6,750	6,750	1,875	-	0.0%
Contingency	16,000	16,000	10,000	-	0.0%
***** TOTAL OTHER EXPENSES	44,750	44,750	21,875	-	0.0%
***** BUDGET (excluding Radio System Expenses)	1,760,932	1,807,268	292,210	46,336	2.6%
2026 Oper. Admin. Total	1,515,058				
2026 Radio Admin. Total	292,210				

Source of Funds	2026	2025
Interest revenue	55,000	35,000
Reserve Funds	87,336	60,000
Insurance Dividend	2,000	3,000
EMS rent, admin, office supplies, etc.	30,000	30,000
MMCD Shared	2,000	2,000
GIS Position funding from Investment Acct	0	0
Total from other sources	176,336	130,000
Funded from Assessments	1,630,932	1,630,932
Total all sources	1,807,268	1,760,932

ASSESSMENT SCHEDULE			
	DRAFT		
	2026 Assessment	2025 Assessment	Percentage Change Between 2026/2025
MEMBERS			
ANOKA	176,609	176,588	0.0%
CARVER	52,991	52,809	0.3%
CHISAGO	28,244	28,316	-0.3%
DAKOTA	213,474	213,367	0.0%
HENNEPIN	586,897	585,015	0.3%
ISANTI	20,530	20,526	0.0%
RAMSEY	264,154	264,294	-0.1%
SCOTT	74,107	74,031	0.1%
SHERBURNE	48,978	49,040	-0.1%
WASHINGTON	131,953	131,663	0.2%
CITY OF MINNEAPOLIS	32,995	35,282	-6.9%
TOTALS:	1,630,932	1,630,932	0.00%

2026 Budget Detail - DRAFT

	Administration	911	Radio	2026 detail	2026 Budget	2025 budget detail	2025 Budget	% Change	\$ Change
Salaries									
2026 Proposed MESB merit increases	37,801	30,797	7,969	76,567					
Executive Director	168,687			168,687	76,567	66,429	965,523		
Regional Radio Communications Coordinator			96,598	96,598		88,484			
911 Data Coordinator		104,900		104,900		104,900			
911 Manager		128,598		128,598		126,761			
Senior Administrative Assistant	67,137			67,137		64,274			
Financial Services Specialist	109,763			109,763		105,290			
GIS Specialist		75,299		75,299		69,523			
GIS Specialist		64,500		64,500		65,000			
EMS Coordinator	112,612			112,612		104,030			
Contingency eg. (fto payout)	8,000	5,000	2,000	15,000	943,094	15,000			
TOTAL SALARIES	504,000	409,094	106,567		1,019,661			5.61%	54,138
Benefits									
Executive Director	40,345			40,345		36,253	325,592		
Pollock Benefits (OPEB sgl coverage)	4,000			4,000		4,000			
Regional Radio Communications Coordinator			28,523	28,523		25,284			
911 Data Coordinator		42,205		42,205		40,670			
Eggimann Benefits (OPEB sgl coverage)		4,000		4,000		4,000			
911 Manager		33,771		33,771		32,425			
Senior Administrative Assistant	23,691			23,691		22,249			
MESB Financial Services Specialist	43,178			43,178		47,019			
GIS Specialist		34,707		34,707		32,625			
GIS Specialist		23,433		23,433		31,753			
EMS Coordinator	50,282			50,282		46,814			
Contingency eg. (HR administrative fees & Safe-Sick contribution)	3,000	2,000	1,000	6,000		2,500			
TOTAL BENEFITS	164,496	140,116	29,523		334,135			2.62%	8,543
Training/Professional Development/Tech Seminars									
Executive Director	1,100			1,100		1,100	10,025		
Regional Radio Communications Coordinator			1,375	1,375		1,375			
GIS Specialist		1,000		1,000		1,000			
GIS Specialist		1,400		1,400		1,400			
911 Data Coordinator		1,650		1,650		1,650			
911 Manager		1,500		1,500		1,500			
Senior Administrative Assistant	1,000			1,000		1,000			
MESB Financial Services Specialist	1,000			1,000		1,000			
Total Training/Professional Development/Tech Seminars	3,100	5,550	1,375		10,025			0%	0

	Administration	911	Radio	2026 detail	2026 Budget	2025 budget detail	2025 Budget	% Change	\$ Change
Local Travel							4,800		
Exec Director	750			750		750			
911 Manager		1,500		1,500		1,500			
Regional Radio Communications Coordinator			1,200	1,200		1,200			
GIS Specialist		200		200		200			
GIS Specialist		400		400		400			
911 Data Coordinator		600		600		600			
Senior Administrative Assistant local travel & expenses	100			100		100			
MESB Financial Services Specialist	50			50		50			
TOTAL	900	2,700	1,200		4,800			0%	0
Travel for Conferences							27,700		
MN MSA/NENA/APCO 911 Conf - 911 Manager		400		400		400			
Conference, NENA Best Practices, Exec Dir	1,400			1,400		1,400			
Conference, NENA Best Practices, 911 Manager		1,400		1,400		1,400			
Conference, NENA Best Practices, 911 Data Coordinator		1,400		1,400		1,400			
Conference, APCO, Exec Dir	2,100			2,100		2,100			
Conference, APCO, Regional Radio Coord.			1,800	1,800		1,800			
Conference, APCO, 911 Manager				0		1,500			
Conference, NENA, Natl, Exec Dir	1,700			1,700		1,700			
Conference, NENA, Natl, 911 Manager		1,900		1,900		1,900			
Conference, NENA, Natl, 911 Data Coordinator		1,900		1,900		1,900			
Conference, NENA, Natl, GIS Specialist		1,900		1,900		1,900			
Conference, NENA, Joint Comm, 911 Manager		1,300		1,300		1,300			
Conference, NENA, Joint Comm, 911 Data Coordinator		1,300		1,300		1,300			
Conference, IWCE, Regional Radio Coord.			1,850	1,850		1,850			
Conference, GFOA, Annual Conf - Finance	1,900			1,900		1,900			
State, Regional Conferences, Meetings or Symposiums			250	250		250			
Conference, GIS/LIS MN GIS Specialist		800		800		800			
Conference, GIS/LIS MN 911 Data Coordinator		800		800		800			
Conference, GIS/LIS MN GIS Specialist		800		800		800			
Conference, ESRI GIS Specialist		1,300		1,300		1,300			
TOTAL	7,100	15,200	3,900		26,200			-5%	-1,500

	Administration	911	Radio	2026 detail	2026 Budget	2025 budget detail	2025 Budget	% Change	\$ Change
Dues & Subscriptions							3,150		
Executive Director	700			700		700			
911 Manager		450		450		450			
Regional Radio Communications Coordinator			400	400		400			
GIS Specialist		300		300		300			
GIS Specialist		300		300		300			
911 Data Coordinator		300		300		300			
EMS Coordinator	450			450		450			
MESB Financial Services Specialist	250			250		250			
TOTAL	1,400	1,350	400		3,150			0%	0
Professional/Contract Services							216,750		
Computer/Technical Support and Consulting Services	12,300	12,300	6,150	30,750		30,750			
Legal Services/Advocacy/Regulatory Affairs		16,500	16,500	33,000		33,000			
Web Site Maintenance/Other	7,750	7,750	5,000	20,500		19,500			
Accounting Services	6,000			6,000		6,000			
NeoGov Payroll/HR Services	4,000			4,000		2,500			
Radio Training			40,000	40,000		40,000			
MESB Project Support(NG 911 Network, System Design, Radio & GIS)		80,000	5,000	85,000		85,000			
TOTAL	30,050	116,550	72,650		219,250			1%	2,500
Rent							23,817		
Metro Counties Government Center	8,484	6,598	3,770	18,852		23,817			
TOTAL	8,484	6,598	3,770		18,852			-21%	-4,965
Communications							29,425		
Office communication service (phones, fax)	2,500	2,500	1,000	6,000		6,000			
Cellular service	1,620	2,280	500	4,400		4,300			
Outlook/Office365/Drop Box/Adobe/Teams	3,700	2,100	1,050	6,850		6,850			
Software(Anti-Malware,Network scanning,1password, Sonicwall firewall license)	5,500	-	-	5,500		2,100			
Dedicated web server annual cost	3,600	-	-	3,600		3,600			
Misc communications fees (Conference Bridge Svc, Broadcast fax, Comcast, w	5,325	750	500	6,575		6,575			
TOTAL	22,245	7,630	3,050		32,925			12%	3,500
Office Supplies							8,000		
Cellular & Telephone Supplies	-	-	-	-		0			
Copy Paper	1,200	-	-	1,200		1,200			
Printer Paper	500	500	300	1,300		1,300			
Supplies, general.	2,000	-	-	2,000		2,000			
Computer supplies	2,250	500	250	3,000		3,000			
Plotter supplies				0		500			
TOTAL	5,950	1,000	550		7,500			-6%	-500

	Administration	911	Radio	2026 detail	2026 Budget	2025 budget detail	2025 Budget	% Change	\$ Change
Printing & copying					1,500		1,500		
TOTAL	750	500	250	1,500		1,500		0%	0
Postage					500		500		
TOTAL	300	100	100	500		500		0%	0
Equipment							13,650		
Misc Small Office Equipment (incl hard drives,battery backups...)	1,500	500	500	2,500		6,500			
Computer Upgrades	3,200	-	-	3,200		4,900			
Printers, Scanners, PDA	1,000	-	-	1,000		1,000			
Contingency	500	500	250	1,250		1,250			
TOTAL	6,200	1,000	750		7,950			-42%	-5,700
Equipment Maintenance							12,600		
Copier maintenance/lease	3,000			3,000		4,000			
Postage Meter Lease/Maintenance	1,100			1,100		1,100			
Conference rooms equip maint.	1,000			1,000		1,000			
GIS Software/Hardware Maintenance		7,320		7,320		6,500			
TOTAL	5,100	7,320	-		12,420			-1%	-180
Advertising & Public Information							1,650		
Advertising for meetings	250			250		250			
ARMER System			250	250		250			
Public Information--Emerging Issues	250	500		750		750			
Public information -- 911 brochure		200		200		200			
911 For Kids Program		200		200		200			
TOTAL	500	900	250		1,650			0%	0
Insurance							68,500		
General Property & Liability	12,000			12,000		11,500			
Workers Compensation Insurance	2,000			2,000		2,000			
Radio GL & TE - O			45,000	45,000		55,000			
TOTAL	14,000	-	45,000		59,000			-14%	-9,500
Radio Site Expenses							1,936,852		
Rent			408,000	408,000		396,700			
Utilities			327,235	327,235		317,235			
Insurance			47,000	47,000		45,000			
Motorola Maintenance			1,237,917	1,237,917		1,177,917			
TOTAL			2,020,152		2,020,152			4%	83,300

	Administration	911	Radio	2026 detail	2026 Budget	2025 budget detail	2025 Budget	% Change	\$ Change
Other Operating Costs					3,000		3,000		
TOTAL Miscellaneous unbudgeted expenses	1,000	1,000	1,000	3,000		3,000		0%	0
Audit					22,000		22,000		
TOTAL	6,000	6,000	10,000	22,000		22,000		0%	0
Board Meeting Expenses							6,750		
Board Mileage & Per Diem	1,450	875	875	3,200		3,200			
Executive Committee Meeting Mileage & Per Diem	1,200	600	600	2,400		2,400			
Committee Meetings		250	200	450		450			
Miscellaneous Meeting Expense	200	300	200	700		700			
TOTAL	2,850	2,025	1,875		6,750			0%	0
Contingency	5,000	1,000	10,000		16,000		16,000		
TOTAL	5,000	1,000	10,000	16,000		16,000		0%	0
Totals	789,425	725,633	2,312,362		3,827,420		3,697,784	4%	129,636

MESB BOARD ASSESSMENT SCHEDULE 2026 BUDGET - **DRAFT**

METROPOLITAN EMERGENCY SERVICES BOARD --- ASSESSMENT TO MEMBERS

	2023	% of 2023	DRAFT 2026 DUES	2023	% of 2023	DRAFT 2026 DUES	DRAFT		Difference from 2025 assessment
COUNTY	Population for Radio Admin.	Population for Radio Admin	Radio. Admin	Population for Operational Admin.	Population for Oper. Admin	Oper. Admin	2026 ASSESSMENT TOTAL	2025 ASSESSMENT TOTAL	
Anoka	371,269	10.84%	\$28,250	368,280	10.83%	\$148,360	\$176,609	\$176,588	\$21
Carver	113,332	3.31%	\$8,623	110,136	3.24%	\$44,368	\$52,991	\$52,809	\$182
Chisago	58,536	1.71%	\$4,454	59,055	1.74%	\$23,790	\$28,244	\$28,316	(\$73)
Dakota	449,658	13.12%	\$34,214	444,985	13.08%	\$179,260	\$213,474	\$213,367	\$107
Hennepin	864,214	25.22%	\$65,757	1,293,651	38.03%	\$521,140	\$586,897	\$585,015	\$1,883
Isanti	43,182	1.26%	\$3,286	42,807	1.26%	\$17,245	\$20,530	\$20,526	\$5
Ramsey	553,409	16.15%	\$42,108	551,195	16.21%	\$222,046	\$264,154	\$264,294	(\$140)
Scott	156,529	4.57%	\$11,910	154,395	4.54%	\$62,197	\$74,107	\$74,031	\$76
Sherburne	102,206	2.98%	\$7,777	102,275	3.01%	\$41,201	\$48,978	\$49,040	(\$62)
Washington	280,411	8.18%	\$21,336	274,589	8.07%	\$110,617	\$131,953	\$131,663	\$289
Minneapolis	433,633	12.66%	\$32,995	-	0.00%	\$0	\$32,995	\$35,282	(\$2,287)
TOTAL	3,426,379	100.00%	\$260,710	3,401,368	100.00%	\$1,370,222	\$1,630,932	\$1,630,932	

\$0

increase/decrease in assessments from 2025
0.00%

tll radio admin \$292,210.00
interest revenue **-\$20,000.00**
State rebate \$0.00
Reserves **-\$26,500.00**
Radio allocation \$15,000.00
\$260,710.00

tll admin&911 \$1,515,058.00
ems reimb -\$30,000.00
MMCD shared -\$2,000.00
interest revenue **-\$35,000.00**
MCIT dividend -\$2,000.00
GIS position \$0.00
Reserves **-\$60,836.00**
Radio portion -\$15,000.00
\$1,370,222.00

**Metropolitan Emergency Services Board
Population Data Used For
MESB Budget Years 2018 Thru 2024**

COUNTY	Updated population 2023 census update 2026 Budget	Updated population 2022 census update 2025 Budget	Updated population 2021 census update 2024 Budget	Population Used for 2023 Budget	Population Used for 2022 Budget	Population Used for 2021 Budget	Population Used for 2020 Budget
Anoka	371,269	368,280	366,888	362,648	362,648	357,851	352,674
Carver	113,332	110,136	108,891	107,179	107,179	105,970	102,858
Chisago	58,536	59,055	57,291	56,613	56,613	55,955	55,321
Dakota	449,658	444,985	443,692	433,302	433,302	428,558	422,580
Hennepin	1,297,847	1,293,651	1,289,645	1,279,981	1,279,981	1,261,104	1,249,512
Isanti	43,182	42,807	41,878	40,566	40,566	39,932	39,553
Ramsey	553,409	551,195	553,229	558,248	558,248	552,232	546,317
Scott	156,529	154,395	153,199	148,458	148,458	146,111	144,717
Sherburne	102,206	102,275	98,924	97,520	97,520	96,208	94,748
Washington	280,411	274,589	270,805	262,748	262,748	261,512	256,905
Minneapolis	433,633	436,934	434,346	435,885	435,885	428,483	423,990
TOTAL	3,860,012	3,838,302	3,818,788	3,783,148	3,783,148	3,733,916	3,689,175

Anoka	1%
Carver	3%
Chisago	-1%
Dakota	1%
Hennepin	0%
Isanti	1%
Ramsey	0%
Scott	1%
Sherburne	0%
Washington	2%
Minneapolis	-1%
<i>population % change from the 2025 budget</i>	



METROPOLITAN EMERGENCY SERVICES BOARD

Meeting Date:

July 9, 2025

Agenda Item:

**7D. Approval of the 2026-2030
Capital Needs Forecast**

Presenter:

Rohret

RECOMMENDATION

The Executive Committee recommends approval of 2026 – 2030 MESB Capital Needs Forecast.

BACKGROUND

Per the MESB Joint Powers Agreement, the Board must annually approve a budget and maximum assessments by August 1. In order to notify members of their maximum assessment for the following year, the Board must approve a budget, with a maximum assessment amount, at its July Board meeting.

In the past, the Board approved a preliminary budget in July, to meet the assessment notification requirements, and then approved a final budget by the end of the year. The final budget amount cannot create an increase in the noticed assessments.

ISSUES & CONCERNS

For a number of years, the MESB did not have a capital budget. Starting in 2016, a capital budget was reintroduced into the budgeting process. The capital budget does not affect assessment levels, as capital projects are funded from the Hennepin County Investment Fund.

FINANCIAL IMPACT

See Issues & Concerns and attached 2026 - 2030 Capital Budget Notes.

MOTION BY:

SECONDED BY:

MOTION:

PASS/FAIL

Metropolitan Emergency Services Board

2026 - 2030 Capital Needs Forecast Considerations

- No administrative needs are currently foreseen for 2026-2030.
- There are many changes to the 9-1-1 area, mostly related to additions to the recent 2025 Regional Needs Document.
- First, the Network Transition Plan Management was lowered to \$50,000 for 2025. This plan will not be conducted in 2025 because ECN did not award its NG9-1-1 RFP. Without a timeline for when ECN may issue a new RFP, this item was not included for funding in 2026-2030.
- For the Integrated GIS/MSAG Maintenance/Transition line, that figure will be fully incorporated into the MESB's operational budget in 2028, thus it is not needed to be in the capital budget beyond 2027.
- The County-Level Reporting for PSAPs remains in the budget until a statewide NG9-1-1 contract is executed or until staff gradually works it into the operational budget.
- New 9-1-1 items include some funding for studies listed in the 2025 Regional Needs Document. The full estimates for the were included, though staff may seek grant funding, if available.
- As currently drafted, this capital needs forecast more than doubles the 2025-2029 forecast approved by the board in 2025.

**Metropolitan Emergency Services Board
DRAFT Capital Needs Forecast
Five Year 2026 - 2030**

Project	Project Rank	Current Year (2025) Needs*	2026	2027	2028	2029	2030	Total Est. Cost
<i>Administrative</i>								
IT Upgrades (Network)		0						0
AV Equipment		0						0
Total		0	0	0	0	0	0	0
<i>NG 9-1-1</i>								
Network Transition Plan Management	funded	50,000	0	0	0	0	0	0
Integrated GIS/MSAG Maintenance/Transition	funded	20,982	11,431	9,902	0	0	0	21,333
County-Level Reporting for PSAPs (data review)	funded	17,850	18,743	19,680	20,664	21,697	21,697	102,481
Comprehensive PSAP Staffing & Operations Study	1		250,000					
PSAP NG9-1-1 Transition Plan Update	2			50,000				
PSAP Continuity of Operations Study	3			250,000				
Feasibility and Cost Effectiveness Study on Regional Purchase of PSAP Technology	4			200,000				
Cloud-based Mapping App./ESRI Features/Services***	5	33,000	33,000	33,000	33,000	33,000	33,000	165,000
Total		88,832	313,173	562,582	53,664	54,697	54,697	1,038,814
<i>Radio</i>								
Cache Radio Replacement		0	0	0	0	0	0	0
Total		0	0	0	0	0	0	0
Total Cost of Capital Projects								
		88,832	313,173	562,582	53,664	54,697	54,697	1,038,814
Funding Source		Current Year	2023	2024	2025	2026	2027	Total Est. Cost
Hennepin County Investment Fund		88,832	313,173	562,582	53,664	54,697	54,697	1,038,814

***Uncertain if this will be needed as part of ECN's RapidDeploy Mapping project or the metro PSAPs' CAD-to-CAD interoperability project; MESB may not be the agency to pay for this?