



**METROPOLITAN EMERGENCY SERVICES BOARD
EMS EMERGENCY PREPAREDNESS SUBCOMMITTEE**

LOCATION: MESB - 2099 UNIVERSITY AVE W, ST PAUL

September 3, 2025, 1 P.M.

1. **Call to Order** – Subcommittee Chair, Tyler Lupkes
2. **Roll Call** – Completed at Sign-In
3. **Approval of Agenda** – Lupkes
4. **Approval of Minutes of Previous Meeting (Page 2)** – Lupkes
5. **Presentation**
6. **Action Items**
7. **Discussion Items**
 - A. Workgroup Updates – Lupkes
 - i. EMS Taskforce (formerly AST)
 - ii. Incident Response Plan (Accountability & Communications)
 - B. Training & Exercises – Hayes/Lupkes
 - i. Task Force Leader
 - ii. ICS 300, 400
 - iii. Advanced Hazmat Life Support
 - C. MESB Reports & Updates – Hayes
 - i. Open Meeting Law Update
 - ii. Grant Status
 - iii. Training funding
 1. EMS Wellness Workshop
 2. Equipment
 - D. Resources for summer special events – Lupkes
 - E. EMS Services & MRCC Updates
 - F. Special events within the Region – Lupkes/Hayes
8. **Other Business**
9. **Adjourn**

Future Meeting Dates

November 5, 2025

**Metropolitan Emergency Services Board
Emergency Preparedness Subcommittee
Draft Meeting Minutes
July 2, 2025**

Committee Members:

Allina – Brent Baker	Mahtomedi Fire – Absent
Anoka County – Absent	Minneapolis Fire - Absent
Burnsville Fire – Absent	M Health Fairview – Absent
CentraCare – Paul Botnen	MRCC EAST – Absent
Cottage Grove EMS – Jon Pritchard	MRCC WEST – Dan Klawitter
Edina – Absent	North Memorial Ambulance – Scott Oberlander
EMS RB Rep – Absent	Northfield EMS – Absent
HealthPartners – Jason Prudhom	Regions – Absent
Hennepin County PH – Absent	Ridgeview EMS – Absent
Hennepin EMS -Tyler Lupkes	St. Paul Fire – Absent
Lakes Region EMS – Jakob Kostechi	University of Minnesota – Robert Ball
Lakeview EMS – Jon Muller	White Bear Lake – Greg Peterson
Lower St Croix Valley Fire – Kevin Malecek	Healthcare Coalition – Absent

Other Attending: Alec Bunting, *Hennepin EMS*; Ben Hall, *Allina EMS*; and Julie Richter, *Health Partners*.

MESB Attending: Greg Hayes; and Jacob Kallenbach.

1. Call to Order

The meeting began at 1:06 p.m.

2. Roll Call

Greg Hayes performed Roll Call

3. Approval of Agenda

There was no approval of agenda as a meeting quorum was not reached.

4. Approval of Minutes

There was no approval of minutes as a meeting quorum was not reached.

5. Presentation – None

6. Action Items – None

7. Discussion Items

A. Operation Serpents Fury After Action Review

Lupkes presented the After-Action Review for Operation Serpents Fury.

B. Workgroup Updates

i. EMS Taskforce - None

ii. Incident Response Plan

Lupkes said the workgroup is still working on the accountability and communications piece within the IRP for PSAPs. Training will accompany the updated IRP.

C. Training and Exercises

i. Task Force Leader

ii. ICS 300 and 400

Hayes said he is looking to combine the Task Force Leader training with the ICS 300 course. The course will take place over three days and provide instruction on both courses. ICS 400 courses will be offered on their own.

iii. Advanced Hazmat Life Support

An advanced hazmat life support training may take place in October. Please reach out to Lupkes or Hayes if interested.

D. MESB Reports and Updates

i. Open Meeting Law Update

Hayes said the 2025 legislative sessions saw an amendment to the Open Meeting Law which will allow entities, like the MESB, to host hybrid meetings. The MESB is working on creating rules that will be brought forth before the Board in the coming month. More updates and exact details will be provided upon approval of the policy.

ii. Grant Status

The EMS TOC and grant cycle has started its new biennium with the State. There was some grant money given back to the State as there wasn't enough interest in training. Please reach out with training ideas for the upcoming grant cycle.

iii. Training Funding

Please reach out to Hayes if interested in using the MESB/EMS TOC equipment for your upcoming events.

E. Resources for Summer Special Events – None

F. EMS Services and MRCC Updates – None

G. Special Events within the Region

Members of the EMS EP subcommittee stated their upcoming special events.

8. Other Business – None

9. Adjourn

The meeting was adjourned at 2:23 p.m.