METROPOLITAN EMERGENCY SERVICES BOARD
EMS EMERGENCY PREPAREDNESS SUBCOMMITTEE

LOCATION: MESB - 2099 UNIVERSITY AVE W, ST PAUL
November 4, 2026, 1 P.M.

1. **Call to Order** – Subcommittee Chair, Tyler Lupkes

2. **Roll Call** – Completed at Sign-In

3. **Approval of Agenda** – Lupkes

4. **Approval of Minutes of Previous Meeting (Page 2)** – Lupkes

5. **Presentation**

   A. Round Tabletop Exercise (TTX) discussion of agency Hostile/ Active Threat Response Protocols in the Metro Region

   B. Test of the MN Trac alerts for the EP members, Bring Laptops- Lupkes

   C. Virtual EOC, Adobe Connect review- Hayes

6. **Action Items –** None

7. **Discussion Items**

   A. Workgroup Updates – Lupkes
      i. EMS Taskforce
      ii. Incident Response Plan

   B. Training & Exercises – Hayes/Lupkes
      i. Leadership Training- Part 3

   C. MESB Reports & Updates – Hayes
      i. Grant Status
      ii. Training funding
      iii. Equipment

   D. Resources for Special Events – Lupkes

   E. EMS Services & MRCC Updates

   F. Special Events within the Region – Lupkes/Hayes

8. **Other Business**

9. **Adjourn**

NEXT MEETING: January 6, 2027

METROPOLITAN EMERGENCY SERVICES BOARD
EMS EMERGENCY PREPAREDNESS SUBCOMMITTEE

LOCATION: MESB - 2099 UNIVERSITY AVE W, ST PAUL
November 4, 2026, 1 P.M.

Future Meeting Dates

March 3, 2027

May 5, 2027

July 7, 2027

September 1, 2027

November 3, 2027

Metropolitan Emergency Services Board
Emergency Preparedness Subcommittee
Draft Meeting Minutes
September 2, 2026

Committee Members:

Allina – Brent Baker
Anoka County – **Absent**
Burnsville Fire – Neal Dwyer
CentraCare - **Absent**
Cottage Grove EMS – Jon Pritchard
Edina – Shawn White
EMSRB Rep – **absent**
HealthPartners – Jason Prudhom
Hennepin County PH – Kristin Mellstrom
Hennepin EMS -Tyler Lupkes
Lakes Region EMS – Jakob Kostecki
Lakeview EMS – Jon Muller
Mahtomedi Fire – Tim Albrecht
Minneapolis Fire - **Absent**
M Health Fairview – Nick Lesch
MRCC EAST – Alisha Vars
MRCC WEST – Dan Klawitter
North Memorial Ambulance – Scott Oberlander
Northfield EMS – **Absent**
Regions – **Absent**
Ridgeview EMS – **Absent**
St. Paul Fire – Paul Jeseritz
University of Minnesota – Robert Ball
White Bear Lake – Bryan Eickelberg
Healthcare Coalition – **Absent**

Guest Attending: Ron Bombeck; Alec Bunting, *Hennepin EMS;* Peter Flock, *Lakeview EMS;* Ben Hall, *Allina EMS;* and Matt Lundqust, *Lakeview EMS.*

Others Attending:
Greg Hayes, *MESB*.

1. Call to Order
The meeting was called to order at 1:01 p.m.

2. Roll Call
Roll call was performed and a quorum was met.

3. Approval of Agenda
Motion made by Jon Muller, seconded by Nick Lesch to approve the September 2026 EMS EP meeting agenda. Motion carried.

4. Approval of Minutes of Previous Meeting
Motion made by Brent Baker, seconded by Robert Ball to approve the July 2026 EMS EP meeting minutes. Motion carried.

5. Presentation – None

6. Action Items – None

7. Discussion Items
A. Workgroup Updates
i. EMS Taskforce
Greg Hayes said the regional directors met and discussed the EMS taskforce. The regional directors fully support the taskforce and documentation is being prepared. Additional updates will be provided at future meetings.

ii. Incident Response Plan
Tyler Lupkes said the IRP workgroup continues to look to add additional members. The committee will look to update the adoption and training sections of the plan. The updates will be distributed upon completion.

B. Training and Exercises
i. 2027 Ideas
Hayes said the group should reach out if they have training ideas as there is funding available. Session 1 and session 3 of the Prouty Project are likely to be introduced again as feedback was extremely positive. The advanced hazmat life-support is another possible returning training as it was the most highly attended session to date.

C. MESB Reports and Updates
i. Grant Status
Hayes provided a document updating the members on grant status.

ii. Training Funding
Hayes reiterated comments made for agenda item 7BI.

iii. Equipment
Lupkes discussed various pieces of equipment and policy for the EMS side of the MESB. An equipment review will be had to discuss all equipment to decide whether to keep, sell, or donate depending on condition and level of use. A tent system demo that the EMS TOC/EMS EP Subcommittee has been interested in will be held in Anoka on September 28, 2026. Please attempt to attend this session as it will provide a full hands-on walkthrough of the system and will help determine next steps in the purchasing process. Please reach out to Hayes for additional information.

D. Resources for Special Events – None

E. EMS Services and MRCC Updates – None

F. Special Events within the Region
Members discussed special events within the region and MRCC updates.

8. Other Business – None

9. Adjourn
The meeting was adjourned at 2:19 p.m.