



METROPOLITAN EMERGENCY SERVICES BOARD EMS TECHNICAL OPERATIONS COMMITTEE

September 30, 2025, 12:00 P.M.

- 1) **Call to Order** –Chair, Brian Fisher
- 2) **Approval of Agenda** – Fisher
- 3) **Approval of Minutes of Previous Meeting (Page 2)** – Fisher
- 4) **Presentation**
- 5) **Action Items**
 - a) Replacement for the Labor and Emergency Services Advisory Council to the OEMS
- 6) **Discussion Items**
 - a) Office of EMS Update
 - b) Workgroup updates
 - i) School Mapping- Rohert
 - c) EMS Regional Training
 - (1) FETP Course- Dakota County
 - d) EMS Grant Update
 - e) MRCC East & West Update
 - i) MNTRAC Update
 - f) EMS Emergency Preparedness Subcommittee – Lupkes
 - i) EMS Taskforce/ AST
 - ii) Incident Response Plan Training
 - g) Local EMS Updates
 - h) Other Updates
- 7) **Other Business**
- 8) **Adjourn**

2025 Next Meeting- December 16, 2025

EMS TOC Executive Committee-

TBD

EMS TOC (Full Committee)- December 16, 2025

METROPOLITAN EMERGENCY SERVICES BOARD

EMS TECHNICAL OPERATIONS COMMITTEE MEETING MINUTES

June 17, 2025

Committee Members Present:

Alline Health EMS - **absent**
Burnsville Fire/EMS – **absent**
Centra Care – **absent**
Cottage Grove Fire/EMS – Jon Pritchard
Edina Fire/EMS – Shawn White
Hastings Fire/EMS – Joe Cysiewski
Health Partners – Brian Fisher
Hennepin EMS – Tyler Lupkes
Lakes Region EMS – Ben Wasmund
Lakeview EMS – Jon Muller
Lower St Croix Valley – Kevin Malecek
M Health Fairview – Nick Lesch, Tom Edminson
Mahtomedi Ambulance – Joel Schmidt
Maplewood EMS – Ryan Schroeder
Mdwakanton Public Safety – Mark Weiberg
Minneapolis Fire – **absent**
North Memorial Ambulance – **absent**
Northfield EMS – Brian Edwards
Oakdale Fire/EMS – **absent**

Ridgeview EMS – Joe DiBenedetto
South Metro Fire/EMS – Terry Johnson
St Paul Fire – Steven Sampson
University of Minnesota – Robert Ball
White Bear Lake – Bryan Eickelberg
Medical Director East – Dr. Aaron Burnett
Medical Director West – **absent**
West MRCC – Dan Klawitter
East MRCC – Alisha Vars
Metro Fire Chiefs – **absent**
Metro Local Public Health Association – Jeff Brown
Region Health Care Preparedness Coordinator – **absent**
Anoka County – Terry Stoltzman
Dakota County – **absent**
Hennepin County – Kristin Mellstrom
Sherburne County – Adam Boler
Washington County – Doug Berglund

Staff Present: Jacob Kallenbach; and Jill Rohret.

Others Present: Paul Botnen, *CentraCare*; and Benjamin Hall, *Allina Health*.

1. Call to Order

The meeting was called to order at 12:00 p.m. by the 2025 EMS TOC Chair, Brian Fisher.

2. Approval of Agenda

Motion made by Robert Ball, seconded by Kristin Mellstrom to approve the June 2025 EMS TOC meeting agenda. Motion carried.

3. Approval of Minutes

Motion made by Ball, seconded by Jon Muller to approve the February 2025 EMS TOC meeting minutes. Motion carried.

4. Presentation

A. Minnesota Regional Poison Center

Kirk Hughes of the Minnesota Regional Poison Center gave a presentation on poison-related emergencies. The presentation focused on the annual data for Poison Control and what areas their program supports.

5. Action Items – None

6. Discussion Items

A. Office of EMS Update

There is no new update.

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B. Workgroup Updates

i. EMS Closest Unit Situational Awareness Platform Workgroup

Dan Klawitter said that Beacon Mutual is almost completely installed across the entirety of the Metro region. He said the next step will be adding the platform to CAD systems.

ii. School Mapping

Jill Rohret of the MESB gave a brief update on school mapping. The MESB applied on behalf of 6 of the regions within the state of Minnesota. Outreach coordination between public safety and schools has begun with data collection and informational meetings. The RFP group has met and will post the RFP notice when the grant is awarded.

C. EMS Regional Training

i. Advanced Life Support for Hazmat

Greg Hayes said that he is willing to host an advanced life support for hazmat training class. If you or other members of your agency are interested, please reach out to Hayes with stated interest and numbers.

ii. AST Leader Offering

Hayes said he is looking to host another AST leader training. This version will see the AST leadership training combined with the NIMS 300 course. The training will be a total of three days in length. Please reach out to Hayes if interested.

D. EMS Grant Update

Hayes said some grant money was given back to the Office of EMS due to a surplus caused by the lack of filling numerous training courses.

E. MESB Update on Open Meeting Law

Rohret gave an update on the new open Meeting Laws of Minnesota. The Legislature has changed, and hybrid meetings will now be allowed. All members attending online must have their cameras on while attending and speaking. If members attend online, a full roll call vote must be taken on every actionable item. Roberts rules of conduct must be followed with all inquiries of discussion circulated through the committee chair. The MESB will be crafting a policy with the stated rules in the coming months.

Ball asked if the TOC Chair could call a meeting to be entirely in-person if important items are voted on.

Rohret responded by saying she would need to discuss it with MESB counsel.

Terry Stoltzman said one of his committees operates in a requesting hybrid meeting scheme. This means you would need to submit a request through the Chair to attend online prior to the meeting.

F. MRCC East & West Update

i. MNTRAC Update

Klawitter said the West has updated the Metro IBR. They are continuing to work on getting the remaining few hospitals on the Zip-it system. 'East' and 'West' in the MnTRAC systems has been replaced with just 'Metro'.

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G. EMS Emergency Preparedness Subcommittee

i. EMS Taskforce/AST

Tyler Lupkes said the subcommittee continues to work on the IRP accountability and communication sections and their correlated training. Lupkes gave a brief review and After Actions Report of their training exercise and moving of Chem Packs.

ii. Incident Response Plan Training

Lupkes said they are offering training for the IRP. Please reach out with interest.

H. Local EMS Updates

The EMS TOC members gave brief updates on their local events.

7. Other Business – None

8. Adjourn

*Motion made by Ball, seconded by Klawitter to adjourn the June 2025 EMS TOC meeting.
Motion carried.*

The meeting was adjourned at 1:47 p.m.