



METROPOLITAN EMERGENCY SERVICES BOARD EMS TECHNICAL OPERATIONS COMMITTEE

June 18, 2024, 12:00 P.M.

- 1) **Call to Order** –Chair, Brian Fisher

- 2) **Approval of Agenda** – Fisher

- 3) **Approval of Minutes of Previous Meeting** – Fisher

- 4) **Presentation**
 - a) Dr. Tim Kummer- Suboxone

- 5) **Action Items**

- 6) **Discussion Items**
 - a) EMS Closest Unit situational awareness platform
 - b) EMSRB– Edminson
 - c) MESB Update – Hayes/Rohret
 - i) Review By-Laws- Fisher
 - ii) EMS Regional Training
 - (1) STIL Class
 - (2) FTEP Course
 - (3) Beyond The Streets- Dakota County
 - iii) EMS Grant Update
 - iv) MMRTAC Update
 - (1) MIST Trauma Time Out
 - d) MMRC East & West Update
 - e) EMS Emergency Preparedness Subcommittee – Lupkes
 - i) Incident Response Plan Training
 - ii) MNTRAC Update
 - f) Local EMS Updates
 - g) Other Updates

- 7) **Other Business**

- 8) **Adjourn**

2024 Next Meeting- June 18, 2024

EMS TOC Executive Committee-
September 3,2024



**METROPOLITAN EMERGENCY SERVICES BOARD
EMS TECHNICAL OPERATIONS COMMITTEE**

June 18, 2024, 12:00 P.M.

December 3, 2024

EMS TOC (Full Committee)-

September 17, 2024

December 17, 2024

**Metro Region EMS System
EMS Technical Operations Committee
December 19, 2023**

Members:

Allina Health EMS – Kevin Miller
Anoka County – Megan Barry
Burnsville - **absent**
Carver County - **absent**
CentraCare - **absent**
Chisago County - **absent**
Cottage Grove EMS – Jon Pritchard
Dakota County – Tom Olmsted
Edina Fire – Ryan Quinn
Elk River Ambulance - **absent**
Gold Cross, St. Cloud - **absent**
Hastings Fire - **absent**
HealthPartners Transportation - Brian Fisher,
Chair
Hennepin County – Kristin Mellstrom
Hennepin EMS – Tyler Lupkes
Isanti County - **absent**
Lakes Region EMS – Ben Wasmund
Lakeview EMS – Jon Muller
Lower St. Croix - **absent**
M Health Fairview – Nick Lesch & Tom
Edminson

Mahtomedi Fire - **absent**
Maplewood Fire – Ryan Schroeder
Mdewakanton Fire & EMS – Mark Weiberg
Medical Director, East – Dr. Aaron Burnett
Medical Director, West - **absent**
Minneapolis Fire - **absent**
MRCC East – Matt Milper
MRCC West – Dan Klawitter
Northfield EMS – Brian Edwards
North Memorial Ambulance – Scott Oberlander
Oakdale Fire - **absent**
Ramsey County – **absent**
Ridgeview EMS – Joe Dibenedetto
St. Paul Fire – Steve Sampson
Scott County – **absent**
Sherburne County – Adam Boler
South Metro Fire – Terry Johnson
University of MN EMS – Robert Ball
Washington County - **absent**
White Bear Lake Fire – Joel Schmidt
Woodbury Public Safety **absent**

MESB Staff: Greg Hayes; Jacob Kallenbach; and Jill Rohret

Guests: Charles Soucheray, *EMSRB*; David Brosnahan, *Roseville Fire*; and Marvin Bachmeir, *Code4Group*

1. Call to Order – Chair, Brian Fisher

EMS TOC Chair, Brian Fisher, called the meeting to order at 12:01 p.m.

2. Approval of Agenda – Fisher

Motion made by Nick Lesch, seconded by Robert Ball to approve the December 19 EMS TOC meeting agenda. Motion carried.

3. Approval of Minutes of Previous Meeting – Fisher

Motion made by Lesch, seconded by Tyler Lupkes to approve the September 26, 2023 EMS TOC meeting minutes. Motion carried.

4. Presentation

A. Review of the MESB and history within the region – Greg Hayes

Greg Hayes gave a brief presentation on the MESB and its history of working within the region.

5. Action Items

A. Review of By-Laws – Fisher

The group reviewed the EMS TOC By-Laws. The changes and updates to the language discussed within the meeting can be found below.

EMS TOC By-Laws

Section 1: Composition

Motion made by Ball, seconded by Adam Boler to change the language of paragraph 1, bullet point 1 to "has a PSA or scheduled operations within the." Motion carried.

Motion made by Kristin Mellstrom, seconded by Kevin Miller to change the language of paragraph 1, bullet point 5 to "appointed by the Metro Local Public Health Association." Motion carried.

Motion made by Mellstrom, seconded by Ball to change the language of paragraph 1, bullet point 6 to "Each county representing the MESB may appoint a primary and alternate representative of the county." Motion carried.

Section 4: Powers and Duties

Motion made by Jon Pritchard, seconded by Fisher to change the language of paragraph 1, line 7 to "May submit a recommendation to the Governors Office for the Metro Region EMS representative to the EMSRB Board." Motion carried.

Motion made by Miller, seconded by Ball to change the language of paragraph 2, line 1 to "or new and subsequently amended." Motion carried.

Section 8: Attendance

Motion made by Tyler Lupkes, seconded by Bob Ball to change the language of paragraph 1 to "50% in a calendar year." Motion carried.

Section 9: Medical Director

Motion made by Dr. Arron Burnett, seconded by Bob Ball to strike all of section 9 from the EMS TOC By-Laws. Motion carried.

Motion made by Lesch, seconded by Ball to approve the EMS TOC By-Laws. Motion Carried.

EMS TOC Executive Committee By-Laws

Section 8: Attendance

Motion made to change the attendance requirement from 75% to 50%. Motion made by Ball, seconded by Lesch to approve the EMS TOC Executive Committee By-Laws. Motion carried.

EMS System Education and Research Subcommittee

Motion made by Ball, seconded by Miller to strike the entirety of this subcommittee from the By-Laws. Motion carried.

EMS System Communications and Information Technology Subcommittee

Motion made by Ball, seconded by Miller to strike the entirety of this subcommittee from the By-Laws. Motion carried.

EMS Emergency Preparedness Subcommittee

Motion made by Fisher, seconded by Miller to approve section 1 of the EMS EP Subcommittee By-Laws. Motion carried.

Motion made by Fisher, seconded by Pritchard to approve the EMS EP Subcommittee By-Laws with the change of "50% attendance" to Section 8, paragraph 1. Motion carried.

B. Appoint an Alternate EMS representative to the Radio TOC – Fisher

Motion made by Lesch, seconded by Ball to appoint Elias Charif as the EMS alternate representative to the Radio TOC. Motion carried.

C. Election of Officers – Fisher

i. Chair of the EMS TOC

Jon Pritchard nominates Brian Fisher.

Motion made by Ball, seconded by Lesch to appoint Brian Fisher as the 2024 Chair of the EMS TOC. Motion carried.

ii. Vice Chair of the EMS TOC

Robert Ball nominates Nick Lesch.

Motion made by Miller, seconded by Lupkes to appoint Nick Lesch as the 2024 Vice Chair of the EMS TOC. Motion carried.

6. Discussion Items

A. EMS Closest Unit Situational Awareness Platform – Marvin Bachmeir

Marvin Bachmeir of Code4Group provided information and an overview of Beacon Mutual. This system would allow for better information sharing regarding EMS units and provide better overall situational awareness. The platform bill is for software as a service and will cost an estimated \$1,500 - \$1,800. Lupkes stated he is going to create a workgroup to continue working on this important matter. Please reach out to Marvin Bachmeir if you have any questions.

B. EMSRB – Edminson

i. Ambulance Cost Report

The updated ambulance cost report is located on the EMSRB website. Please look there for updates.

C. MESB Updates – Hayes

No Updates

D. EMS Emergency Preparedness Subcommittee – Lupkes

i. Incident Response Plan Approval

The IRP has been approved and is now in the training development stage.

ii. Metro Ambulance Strike Team Approval

The Metro Ambulance Strike Team update has been approved.

E. Local EMS Updates

No Updates.

7. Other Business – Hayes

A. Next Meeting – March 26, 2024

8. Adjourn

Motion made by Miller, seconded by Ball to adjourn the meeting. Motion carried. EMS TOC meeting adjourned at 2:38 p.m.

EMS TIME OUT REPORT

M	Mechanism or Medical Complaint	Name, Age, Sex Mechanism: Speed, Mass, Height, Restraints, Number and Type of Collisions, Helmet Use and Damage, Weapon Type Medical: Onset, Duration, History
I	Injuries or Illness Identified	Head to Toe Pain, Deformity, Injury Patterns STEMI—12-Lead / Stroke — Cincinnati
S	Signs and Symptoms	Symptoms and Vitals Initial, Current, Lowest Confirmed BP HR, BP, SPO ₂ , RR, ETCO ₂ , BG GCS: Eyes _____ Verbal _____ Motor _____
T	Treatments	Tubes, Lines (Location and Size), Fluids, Medications and Response, Dressings, Splints Defibrillation / Pacing