



METROPOLITAN EMERGENCY SERVICES BOARD EMS TECHNICAL OPERATIONS COMMITTEE

December 16, 2025, 12:00 P.M.

- 1) **Call to Order** –Chair, Brian Fisher
- 2) **Approval of Agenda** – Fisher
- 3) **Approval of Minutes of Previous Meeting (Page 3)** – Fisher
- 4) **Presentation**
- 5) **Action Items**
 - a) Vote for the 2026- 2027 EMS TOC Chair and Vice Chair
- 6) **Discussion Items**
 - a) Office of EMS Update
 - b) Workgroup updates
 - i) School Mapping- Rohret
 - c) EMS Regional Training
 - (1) FTEP Course- Dakota County
 - (2) AHLS Course- Lupkes
 - d) EMS Grant Update
 - e) MRCC East & West Update
 - i) MNTRAC Update
 - f) EMS Emergency Preparedness Subcommittee – Lupkes
 - i) EMS Taskforce/ AST
 - ii) Incident Response Plan Training
 - g) Local EMS Updates
 - h) Other Updates
- 7) **Other Business**
- 8) **Adjourn**

2026 Next Meeting- March 17

EMS TOC Executive Committee-

TBD



**METROPOLITAN EMERGENCY SERVICES BOARD
EMS TECHNICAL OPERATIONS COMMITTEE**

December 16, 2025, 12:00 P.M.

EMS TOC (Full Committee)-

June 16, 2026

September 15, 2026

December 15, 2026

METROPOLITAN EMERGENCY SERVICES BOARD

EMS TECHNICAL OPERATIONS COMMITTEE MEETING MINUTES

September 30, 2025

Committee Members Present:

Allina Health EMS - **absent**
Burnsville Fire/EMS – **absent**
Centra Care – **absent**
Cottage Grove Fire/EMS – Jon Pritchard
Edina Fire/EMS – **absent**
Hastings Fire/EMS – Chris Paulson
Health Partners – Brian Fisher
Hennepin EMS – Tyler Lupkes
Lakes Region EMS – Jacob Kostecki
Lakeview EMS – Jon Muller
Lower St Croix Valley – Kevin Malecek
M Health Fairview – Nick Lesch, Tom Edminson
Mahtomedi Ambulance – Joel Schmidt
Maplewood EMS – **absent**
Mdewakanton Public Safety – Brian Davis
Minneapolis Fire – **absent**
North Memorial Ambulance – **absent**
Northfield EMS – Brian Edwards
Oakdale Fire/EMS – Kevin Wold

Ridgeview EMS – Joe DiBenedetto
South Metro Fire/EMS – **absent**
St Paul Fire – Steven Sampson
University of Minnesota – Robert Ball
White Bear Lake – **absent**
Medical Director East – **absent**
Medical Director West – **absent**
West MRCC – **absent**
East MRCC – Alisha Vars
Metro Fire Chiefs – Hugo Searle
Metro Local Public Health Association – Jonelle Hubbard?
Region Health Care Preparedness Coordinator – **absent**
Anoka County – Terry Stoltzman
Dakota County – Denise Yi
Hennepin County – Kristin Mellstrom
Sherburne County – Adam Boler
Washington County – Doug Berglund

Staff Present: Greg Hayes; Jacob Kallenbach; and Jill Rohret.

Others Present: Tim Albrecht, *Mahtomedi Fire*; Joe Carpentier, *Oakdale Fire*; and Joe Duran, *Allina*.

1. Call to Order

The meeting was called to order at 12:00 p.m. by the 2025 EMS TOC Chair, Brian Fisher.

2. Approval of Agenda

Motion made by Brian Edwards, seconded by Jon Muller to approve the September 2025 EMS TOC meeting agenda. Motion carried.

3. Approval of Minutes

Motion made by Adam Boler, seconded by Edwards to approve the June 2025 EMS TOC meeting minutes. Motion carried.

4. Presentation – None

5. Action Items

a. Replacement for the Labor and Emergency Services Advisory Council to the OEMS

Greg Hayes said the EMS TOC need to appoint a replacement to the Labor and Emergency Services Advisory Council to the OEMS. Alisha Vars and Tyler Lupkes both applied for the replacement position. A roll call vote was taken.

Alisha Vars: 15 Votes

Tyler Lupkes: 9 Votes

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Motion made by Edwards, seconded by Muller to appoint Alisha Vars as the replacement for the Labor and Emergency Services Advisory Council to the OEMS. Motion carried.

6. Discussion Items

a. Office of EMS Update

Hayes said there is no new update.

b. Workgroup Updates

i. School Mapping

Jill Rohret gave an update on the MESB and the school mapping RFP process. In the 2024 legislative session, the Minnesota Legislature approved allocating \$7 million from the 9-1-1 special revenue fund to serve as grants to the regional emergency communications/services boards. The MESB approved a joint procurement with six of the seven other emergency communications/services board regions, with MESB being the lead contracting agent. The MESB issued an RFP for digital GIS Mapping of School Facilities on July 7, 2025, with responses due on August 1, 2025. The MESB received seven responses. MESB staff formed an evaluation workgroup to evaluate the responses which were received. Evaluators were from each of the six participation regions, covering all public safety disciplines (EMS, fire, law enforcement (police and sheriff), and PSAP), as well as emergency management and GIS. The group also had someone representing schools. MESB staff members did not score the proposals. The MESB Board awarded the school mapping RFP to Critical Response Group, Inc. Communication occurs and data continues to be collected from schools all across the state of Minnesota.

Rohret said Frank Jarman has been hired as the new 9-1-1 Services Manager for the MESB.

The Radio TOC and its partners continue to work on the next SUA.

c. EMS Regional Training

i. FETP Course – Dakota County

Denise Yi said the FETP course through Dakota County has been postponed until February 2026 due to only having 15 of the 35 slots registered. Instructors will hold information sessions for the training. Please reach out to Hayes who can put you into contact with Yi and Dakota County if interested in the training.

Lupkes said an Advanced Hazmat Life Support training will be taking place in February 2026. Please reach out to Lupkes or Hayes if interested or in need of additional information.

d. EMS Grant Update

The EMS grants have been renewed, with some money rolling over to the next biennium. There is plenty of funds available for regional training opportunities over the next year. Please reach out to Hayes with training requests.

e. MRCC East & West Update

Alisha Vars gave an MRCC update. They are continuing to work on zip-it fixes and installations. Nearly all Metro hospitals have zip-it installed and working.

f. EMS Emergency Preparedness Subcommittee

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i. EMS Taskforce/AST

Lupkes said regional leaders have stated support for the Metro AST and its format. The Metro team is looking to expand to a state-wide team. There will be additional updates on the expansion at future meetings.

ii. Incident Response Plan Training

Lupkes said the workgroup has work to do on the IRP communications and accountability sections.

g. Local EMS Updates

Members of the EMS TOC discussed their local updates and upcoming events.

h. Other Updates – None

7. Other Business – None

8. Adjourn

*Motion made by Ball, seconded by Lupkes to adjourn the September 2025 EMS TOC meeting.
Motion carried.*

The meeting was adjourned at 12:42 p.m.