

EMS TECHNICAL OPERATIONS COMMITTEE (EMS TOC)

The purpose of the EMS TOC of the MESB is to support EMS agencies within the Metro Region by:

- Providing an informational network for EMS agencies;
- Encouraging decisions and planning to achieve greater levels of systems interoperability;
- Promoting best practices as a means to improve quality
- Pursuing strategic grant opportunities for the metro EMS system;
- **Advising the Metro Region EMS System Coordinator and the Metro Emergency Services Board on matters of policy, procedure and technology;**
- Promoting the sharing of resources, best practices, standards and policies.

The EMS TOC, which meets quarterly, is entrusted with the powers necessary and appropriate to effectively carry out the directives of the Board. The EMS TOC recommends to the Board those actions that are needed for the coordination and improvement of emergency medical services within the Metro Region. The EMS TOC also performs other such duties as may be prescribed by the Board, including:

- Develop a work plan for the EMS activities listed in 144E.50 Subd. 5 for state funding:
 - i. Personnel training
 - ii. Transportation coordination
 - iii. Public safety agency cooperation
 - iv. Communications system maintenance and development
 - v. Public involvement
 - vi. Health care facilities involvement
 - vii. System management
- Review and approve metro EMS-targeted grant requests prior to their submission for MESB approval.
- Review and approve sub-committee recommendations prior to their submission for MESB approval.

The Emergency Medical Services Technical Operations Committee (EMS TOC) membership is composed of the following representatives from the Metro Region and selected as follows:

- Licensed providers of ALS or BLS 9-1-1 Emergency Response or Critical Care Transport/ Helicopter Response based in the Metro Region: one seat each
- Non-EMS Fire first responder from Metro Cities of the First Class: one seat
- Non-EMS Law Enforcement first responder from Metro Cities of the First Class: one seat
- Public health representative of the Administrator of the Community Health Services (CHS) agency of each Metro Region county as recommended by the county board of commissioners: one seat each
- Ambulance medical director representing East Metro ambulance services, nominated by East Metro public health representatives: one seat

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 - Metro Region Health Care Preparedness Coordinator (RHPC): one seat
 - Chair of the EMS Communications and Information Technology Sub-Committee or designee
 - Chair of the EMS Education and Research Sub-Committee, or designee
 - Chair of the EMS Emergency Preparedness Sub-Committee, or designee.
- (Note: Membership is non-compulsory)

The EMS TOC also has an EMS Executive Committee composed of:

- Chair of the EMS Technical Operations Committee (EMS TOC)
- Vice Chair of the EMS TOC
- Chair of the EMS Education & Research Sub-Committee
- Chair of the EMS Communications and Information Technology Sub-Committee
- Chair of the EMS Emergency Preparedness Sub-Committee
- Public Health representative serving on the EMS TOC: one seat, appointed by the EMS TOC

The EMS Executive Committee, which also meets quarterly and whenever necessary, is empowered to approve actions which need to be taken more quickly than the EMS TOC could be convened; ensures that work of all three (3) sub-committees and the EMS TOC are coordinated and progressing in a timely manner; and collaborates with MESB staff in developing agendas for, and preparing minutes from, EMS TOC and EMS Executive Committee meetings.